

FALKIRK COUNCIL

Subject: PROGRAMME OF MEETINGS 2014
Meeting: FALKIRK COUNCIL
Date: 25 September 2013
Author: CHIEF GOVERNANCE OFFICER

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to present for approval a draft programme of meetings for 2014.

2. PROGRAMME

- 2.1 Council introduced a new decision making structure in March 2013 and agreed a programme of meetings for the remainder of the year.
- 2.2 The draft 2014 programme (attached as an appendix) is based upon the timetable agreed in March.
- 2.3 The proposed programme shows an amended sequencing of meetings. This was to allow the Executive to meet in time for its minute to be included in the minute volume, giving members a longer period in which to submit questions to the leader or portfolio holders at Council.
- 2.4 The programme does not include meetings of the Appeals, Appointments and Planning Review Committees.
- 2.5 In addition to the meetings shown on the programme, there may be a requirement to call additional, special meetings, as required. Those will be arranged in accordance with standing orders.

3. BOARDS

- 3.1 Council appoints the full membership of the Licensing Board and 8 members to the Valuation Joint Board. Each of these bodies sets its own programme of meetings and these will be uploaded onto the meetings diary at http://underground.falkirk.gov.uk/corporate/services/chief_executive_office/governance/democratic_services/timetable_of_meetings.aspx to allow members to manage their diaries.

4. RECOMMENDATIONS

Council is invited to :-

- (1) approve the programme of meetings for 2014, as set out in the appendix to the report; and
- (2) note that special meetings of Council or its committees may be called as necessary.

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Chief Governance Officer

Date: 26 August 2013
Contact Officer: Brian Pirie (Tel: 01324 506110)

LIST OF BACKGROUND PAPERS

Nil

FALKIRK COUNCIL - PROGRAMME OF MEETINGS - 2014

JANUARY TO JUNE 2014

9 January – Scrutiny Committee	13 March – Scrutiny Committee	27 May – Executive
14 January – Executive	18 March – Executive	28 May – Planning Committee
15 January - Civic Licensing Committee	19 March – Civic Committee	29 May – Civic Licensing Committee
29 January – Planning Committee	24 March – Audit Committee	5 June – Pensions Committee
4 February - Education Executive	26 March - Planning Committee	9 June – Planning On-Site Committee
10 February – Planning On-Site Committee	7 April – Planning On-Site Committee	12 June – Scrutiny Committee
13 February - Scrutiny Committee	8 April – Education Executive	17 June – Education Executive
12 February – Falkirk Council (budget meeting) *	10 April – Scrutiny Committee	18 June – Civic Licensing Committee
18 February – Joint Consultative Committee	22 April – Joint Consultative Committee	23 June – Audit Committee
19 February – Civic Licensing Committee	23 April – Civic Licensing Committee	25 June – Falkirk Council
25 February - Executive	29 April – Executive	26 June – Planning Committee
26 February – Planning Committee	30 April – Planning Committee	
6 March – Pensions Committee	8 May – Scrutiny	
10 March – Planning On-Site Committee	12 May – Planning On-Site Committee	
12 March – Falkirk Council	14 May – Falkirk Council	

* To be Confirmed

FALKIRK COUNCIL - PROGRAMME OF MEETINGS – 2014

AUGUST TO DECEMBER 2014

4 August – Planning On-Site Committee	9 October – Scrutiny Committee
11 August – Civic Licensing Committee	21 October – Executive
12 August - Joint Consultative Committee	29 October – Planning Committee
14 August – Scrutiny Committee	3 November - Planning On-Site Committee
19 August – Executive	5 November – Civic Licensing Committee
20 August – Planning Committee	10 November - Planning On-Site Committee
1 September – Planning On-Site Committee	11 November – Education Executive
3 September – Civic Licensing Committee	12 November – Joint Consultative Committee
9 September – Education Executive	13 November – Scrutiny Committee
10 September – Planning Committee	27 November – Planning Committee
11 September – Scrutiny Committee	2 December – Executive
22 September – Audit Committee	3 December – Civic Licensing Committee
25 September – Pensions Committee	8 December - Planning On-Site Committee
29 September – Planning On-Site Committee	11 December – Pensions Committee
30 September – Executive	15 December – Audit Committee
1 October – Civic Licensing Committee	17 December – Falkirk Council
8 October – Falkirk Council	

Public Holiday: 1st and 2nd January, 18th and 21st April, 5 May, 8 September and 25th and 26th December 2014

Licensing Board Meetings 8 January, 5 February, 4 March, 16 April, 7 May, 4 June, 13 August, 23 September, 22 October, 19 November and 10 December 2014 **(to be confirmed by the Board)**