

AGENDA ITEM 7

CENTRAL SCOTLAND VALUATION JOINT BOARD

Subject: Interim Valuation Performance Report
Meeting: Central Scotland Valuation Joint Board
Date: 8th November, 2013
Author: Peter Wildman, Depute Assessor

1.0 Introduction

The Assessor submits a full annual Public Performance Report to the Board and publishes this on the Scottish Assessors' website (saa.gov.uk). This Report covers the first six months of the financial year. It is intended to show how these elements of the Assessor's workload are progressing. You should note that the progress is monitored more frequently by the Management Team – at approximately six weekly intervals.

2.0 Performance Indicators for Valuation Roll work

These indicators measure how quickly we make changes to the Valuation Roll i.e. the period between the effective date of the change and the date the change was processed. This is important for ratepayers who will be keen to avoid a large backdated rates bill. It also assists local authorities who avoid having to issue backdated bills and helps with cash flow management.

Total No. of Entries 11,233 at 25 October 2013

Amended Entries between 1 April 2013 and 30 September 2013 is 298

Period	Target 2013/14	Achieved April-September
Within 3 months	82%	82%
Within 6 months	93%	99%
Over 6 months	7%	1%

3.0 Performance Indicators for Valuation List work

These indicators measure how quickly we add new houses i.e. the period between the new house coming in to existence and it being added to the Valuation List. Taxpayers do not wish to have to pay backdated bills and local authorities are keen to collect Council Tax quickly. It is also important that the Council Tax List is as up to date as possible as this helps us to ensure that new properties are included in the Electoral database thus helping to keep the Electoral Register is up to date.

Total No. of Entries 136,134 at 25 October 2013

No of New Entries between 1 April 2013 and 30 September 2013 is 477

Period	Target 2013/14	Achieved April-September
Within 3 months	97%	97%
Within 6 months	99%	100%
Over 6 months	1%	0%

4.0 Comments on Performance April-September

At this stage in the financial year we are meeting or exceeding our targets in both Valuation Roll and Valuation List. This is against the continuing high level of appeal work already mentioned to the Board. We are also operating with a higher number of trainees than we had anticipated. They are performing well but there is a resource implication in terms of study leave and senior staff time spent on training.

It is expected in Valuation Roll work that performance figures at the start of the financial year will meet or exceed our target figures. This is due to the fact that new entries or changes can only be backdated to the start of the financial year.

The Council Tax figures are more than satisfactory and it is anticipated that the target figures will be met. The three month target figure was increased from 96% to 97% for this financial year.

Nevertheless we will continue to focus on meeting the target figures during the course of the year. The final figures will be presented to the Board in summer 2014.

5.0 Recommendation

I ask that the Board note the performance achieved at this part year stage.

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Peter Wildman