

FALKIRK COUNCIL

Subject: PERFORMANCE PANEL
Meeting: SCRUTINY COMMITTEE
Date: 14 NOVEMBER 2013
Author: CHIEF GOVERNANCE OFFICER

1. PURPOSE

- 1.1 The purpose of this report is to set out meeting arrangements for the Performance Panel for the remainder of the year.

2. BACKGROUND

- 2.1 The committee previously agreed to establish a standing scrutiny panel on service performance(the Performance Panel). The Committee agreed that meetings of the panel will be open to all members. The committee also agreed that there would be five core members of the panel, with three drawn from the Administration. The 3 members of the Administration have been confirmed as – Depute Provost Patrick, Baillie Paterson and Councillor Black. No nominations have been received from the Opposition groups. It is open to this committee to appoint the convener of the panel or to allow the panel to do so at its first meeting.
- 2.2 Following discussion with the Convener of the Scrutiny Committee and the core members of the panel, the following meeting schedule and reporting timetable is proposed:-

Thursday 28 November at 9.30 a.m	Annual performance plan inc performance monitoring templates
Thursday 23 January at 9.30 a.m	Chief Executive Office; Education Services; Social Work Services
Thursday 20 March at 9.30 a.m	Corporate and Neighbourhood Services; Development Services
Thursday 15 May at 9.30 a.m	Chief Executive Office; Education Services; Social Work Services
Thursday 19 June at 9.30 a.m	Service Plans
Friday 26 September at 9.30 a.m	Corporate and Neighbourhood Services; Development Services

Thursday 20 November at 9.30 a.m Chief Executive Office; Education Services;
Social Work Services

January 2015 at 9.30 a.m (tbc) Corporate and Neighbourhood Services;
Development Services

2.4 Members will note that it is proposed that where possible meetings will be held on
Thursdays at 9.30 a.m

3. RECOMMENDATIONS

3.1 Committee is invited to:-

- (i) agree the timetable of meetings of the Performance Panel and the proposed
reporting schedule; and
- (ii) appoint a Convener of the Panel.

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CHIEF GOVERNANCE OFFICER

Date: 29 October 2013

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