

Falkirk Community Planning Partnership

Terms of Reference for the Community Planning Leadership Board

This body integrates the memberships of the former Community Planning Leadership and Management Groups. This group comprises Board and Elected Members, as well as senior Chief Officers, thematic chairs and lead officers. The organisations and membership of the Board includes:

- Leader, Falkirk Council as chair of the Leadership Board;
- Chief and Senior Officers drawn from across Falkirk Council Services;
- The Chair and Chief Officer of CVS Falkirk and District;
- Board Member, Falkirk Community Trust;
- The Principal, Forth Valley College;
- Two members of the NHS Forth Valley Board currently comprising of an Independent Board Member and Falkirk Council's nominated Board Member and senior officers from NHS Forth Valley;
- Divisional Commander, Police Scotland;
- Board Member, Scottish Police Authority;
- Local Senior Officer, The Scottish Fire and Rescue Service;
- Senior Officer, Scottish Enterprise;
- Senior Officer, SEStran;
- Senior Officer, Skills Development Scotland; and
- Location Director, The Scottish Government

Substitutes may attend on an occasional basis. Each organisation must commit to participating in the partnership and contributing to achieving the outcomes that underpin the vision of the area.

The Board meets three times a year and provides the strategic leadership and management for the Falkirk Community Planning Partnership. The Board's terms of reference include:

- ✓ Providing the strategic leadership and management for the Community Planning Partnership;
- ✓ Leading and directing the Community Planning process;
- ✓ Scrutinising and challenging the performance and progress of partnership groups;
- ✓ Articulating, promoting and ensuring the implementation of the strategic vision for our area;
- ✓ Overseeing the risk and performance management frameworks for the partnership as well as public performance reporting;
- ✓ Ensure the capacity and resource needs for the partnership to fulfil its function and responsibilities as well as achieving its outcome;
- ✓ Determining priorities but assuring the influence of local citizens and communities in this process;
- ✓ Sponsoring community participation and empowerment;
- ✓ Assuring partnership and partner commitment to our strategic vision and local priorities and outcomes;

- ✓ Approving partnership policies and strategies, including the Strategic Community Plan and the Single Outcome Agreement and also ensuring individual and collective approval of these;
- ✓ Approving policy and consultation responses regarding national, regional and local initiatives taking account of individual agency responses and approval mechanisms; and
- ✓ Having financial oversight of partnership budgets / funds where appropriate;
- ✓ Assuring that partnership operates in a manner consistent with Best Value;
- ✓ Assuring the effective integration and co-ordination of different strands of related partnership activity.

Each organisation will be required to report annually on their organisations contribution to all the outcomes contained within the Strategic Community Plan as well as on going partnership work.