

**FALKIRK COUNCIL**

**Subject: ICT SERVICE REVIEW FOLLOW UP**  
**Meeting: AUDIT COMMITTEE**  
**Date: 15 DECEMBER 2014**  
**Author: DIRECTOR OF CORPORATE & NEIGHBOURHOOD SERVICES**

**1. INTRODUCTION**

- 1.1** This report updates Members of the Audit Committee of the progress being made on the audit report undertaken in 12/13 on ICT within Falkirk Council.
- 1.2** The previous report to Audit Committee noted 11 action points, of which two were completed. I can now report that an additional seven actions have been completed or are considered as business as usual.

**2. OUTSTANDING ACTIONS**

- 2.1** There were two outstanding actions noted in the report when it was concluded in July 2014. These are noted at Appendix B of the attached report and relate to a review of the Information Security Policy (ISP) and also information management. Work on both of these is progressing and while there has been some delay in progressing the ISP, there has been progress on information management including an officer workshop.
- 2.2** Information management has been picked up as one of the key strands of the Council's Business Transformation Project and is being overseen by the Business Transformation Board.
- 2.3** It is important each of the tasks above take account of the changing environment in which the Council is working. Members of the Audit Committee will be aware that the Council recently approved a significant technology project for mobile and flexible working. This project will deliver significant capacity for the Council to deliver its services in different ways but also will allow us to secure our mobile devices and information/data etc. more effectively. The ISP must therefore be revised to reflect these changes and new ways of working and therefore the timescale for completion will be summer 2015.

**3. CONCLUSIONS**

- 3.1** Much progress has been made on the ICT review. As with any plan though, improvements must take account of the changing context within which this service is working. The action points which are not completed and noted at Appendix B of the attached report have a wider significance for the Council now and will be progressed within that wider context.

#### **4. RECOMMENDATIONS**

- 4.1 It is recommended that the Audit Committee note the progress made on the review action points and how the two remaining action points are now part of more significant work being undertaken by the Council.**

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**DIRECTOR OF CORPORATE & NEIGHBOURHOOD SERVICES**

Date: 2 December 2014  
Ref: ABE1214FC – ICT Review  
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#### **LIST OF BACKGROUND PAPERS**

1. Report to Audit Committee - 2013

Any person wishing to inspect the background papers listed above should telephone Falkirk 01324 506004 and ask for Fiona Campbell