



AGENDA ITEM 10

CENTRAL SCOTLAND VALUATION JOINT BOARD

Subject: INTERNAL AUDIT ANNUAL PLAN 2015-16
Meeting: CENTRAL SCOTLAND VALUATION JOINT BOARD
Date: 19th June 2015
Author: Iain Burns, CLACKMANNANSHIRE COUNCIL

1. INTRODUCTION

- 1.1 The purpose of this report is to present the Annual Internal Audit Plan for 2015-16 on the Valuation Joint Board's internal control environment.

2. BACKGROUND

- 2.1 Clackmannanshire Council's Internal Audit and Fraud Team provide Internal Audit services on behalf of the Assessor and the Valuation Joint Board.
- 2.2 In undertaking the reviews included within the Annual Plan, the Internal Audit and Fraud Team will be able to form and provide an objective opinion on the Valuation Joint Board's control environment

3. RECOMMENDATIONS

- 3.1 The Joint Board is asked to approve the Annual Internal Audit Plan for 2015-16.

Iain Burns

Internal Audit and Fraud Team Leader, Clackmannanshire Council

LIST OF BACKGROUND PAPERS

- 1. Annual Internal Audit Plan 2015-16

Central Scotland Valuation Joint Board
Internal Audit Annual Plan 2015-16

Appendix A

Audit Area	Valuation Joint Board	Weeks	Risk	Quarter	Scope
Annual Assurance Report	Valuation Joint Board	2	H	Q4	This includes preparing an annual report for the Committee and input into the Annual Governance Statement (AGS) assurance process for the 2015-16 accounts.
Register of Electors- Postal and Proxy Vote Applications	Valuation Joint Board	2	M	Q4	This will review the adequacy and effectiveness of the controls and procedures in place over the processing of applications to be registered as a postal or proxy voter.
Total Time Allocated to VJB Annual Plan		4			