

This paper relates to

**Agenda Item 8**



**Report to:** Integration Joint Board

**Title/Subject:** Strategic Plan

**Date:** 6 November 2015

**Submitted By:** Interim Chief Officer

**Action:** For Decision

## **1. PURPOSE OF THE REPORT**

- 1.1. The purpose of the report is to provide an update to the Integration Joint Board on the Strategic Planning arrangements.

## **2. RECOMMENDATION**

The Transitional Board is asked to:

- 2.1. note the content of the report
- 2.2. consider the recommendation from the Strategic Planning Group for GP representation on the group as noted at section 4.2
- 2.3. consider draft Strategic Plan for consultation as noted at section 5.3

## **3. BACKGROUND**

- 3.1. The Board members are aware that the Integration Joint Board (IJB) is responsible for the preparation of a Strategic Plan in relation to the functions delegated to it by the Council and NHS Board. The Board is required to establish a Strategic Planning Group as part of the process to prepare the Strategic Plan for their area.
- 3.2. The IJB will oversee the development and delivery of the Strategic Plan for the integrated functions and budgets that they will be responsible for. The plan is to be prepared before the integration start day as defined in the Act, which will be no later than 1 April 2016.

## **4. STRATEGIC PLANNING GROUP**

- 4.1. The membership of the Strategic Planning Group (SPG) is prescribed in the Public Bodies (Joint Working) (Membership of the Strategic Planning Group) (Scotland) Regulations 2014 and the Board has previously agreed to extend the minimum prescribed membership to include Board and staff representation.
- 4.2. The SPG has met on two occasions, 28 September and 27 October 2015. At the first meeting it was suggested that membership should be extended to include GP representation and this is being explored. The Board are asked to consider this recommendation.
- 4.3. Feedback will be provided to the Board on the outcome from the most recent meeting. The purpose of this workshop style meeting was to ensure the SPG have been fully engaged in the preparation of the Strategic Plan.
- 4.4. The Strategic Planning Co-ordinating Group has continued to meet in a fortnightly basis to ensure the production of the draft Strategic Plan in line with the engagement work completed to date with the Board, SPG and stakeholder event, with those participants in line with the SPG prescribed membership.
- 4.5. This approach has supported the development of the draft plan in a co-produced and inclusive way, and in line with the legislative requirements.

## **5. STRATEGIC PLAN**

- 5.1. The preparation of the Strategic Plan is clearly defined in the Act and includes:
  - the board prepare proposals for what the strategic plan should contain, and seek the views of its Strategic Planning Group on the proposals
  - take account of any views expressed to prepare a first draft of the strategic plan, and seek the views of its Strategic Planning Group on the draft
  - take account of any views expressed to prepare a second draft of the strategic plan for wider consultation in line with all prescribed consultees.
- 5.2. The draft Strategic Plan is attached for comment.
- 5.3. The Board are asked to consider the draft plan (Appendix 1) and approve this for consultation.

## **6. STRATEGIC NEEDS ASSESSMENT**

- 6.1. The Public Bodies (Joint Working) (Scotland) Act 2014 requires partnerships to undertake a Joint Strategic Needs Assessment (JSNA) in order to understand and demonstrate the needs which exist in the partnership and to inform the Strategic Plan.
- 6.2. The partnership has been supported to complete the JSNA by additional analytical input from the Local Intelligence Support Team (LIST) with two analysts supplementing local capacity.

- 6.3. The draft JSNA is attached for information –The second draft will be available at the end of October and circulated to Board members when available
- 6.4. The next stages for JSNA development will include locality profiles to support locality planning and will be developed in line with the 3 areas previously agreed as follows:
- Falkirk
  - Grangemouth / Bo'ness /Meadowbank
  - Denny / Bonnybridge / Larbert / Stenhousemuir.

## **7. CONSULTATION AND ENGAGEMENT ARRANGEMENTS**

- 7.1 The intention is to undertake a range of approaches to engage with key stakeholders and obtain feedback. This will include:
- Public events – Dates being agreed
  - Targeted sessions with key groups
  - Distribution of the draft plan through global email distributions to employee groups, partner organisations and through meeting networks
  - Web-based information including a web-based survey, which was also made available in paper format. This will be hosted on the NHS Forth Valley website with links to this from Falkirk Council website.

## **8. CONCLUSIONS**

- 8.1. An Equalities Impact Assessment will be required for the Strategic Plan. The partnership will use a range of information to inform the EqlA, including the equalities data being collated as part of the Strategic Needs Assessment.

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Approved for Submission by: Tracey Mckigen, Interim Chief Officer

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**Date:** 15 October 2015

**Appendix 1** Draft Strategic Plan

**Appendix 2** Joint Strategic Needs Assessment

### **List of Background Papers:**

Transitional Board report: 6 February 2015 – Planning Requirements  
Transitional Board report: 1 May 2015 – Strategic Planning  
Transitional Board report: 5 June 2015 – Strategic Planning  
Transitional Board report: 7 August 2015 – Strategic Planning  
Transitional Board report: 4 September 2015 – Strategic Planning  
Transitional Board report: 2 October 2015 – Strategic Planning