

LEADING SYSTEM CHANGE

CONFERENCE ORGANISED BY INSTITUTE OF HEALTH CARE MANAGEMENT SCOTLAND.

The conference was held at the Beardmore Hotel, next to the Golden Jubilee Hospital in Clydebank. It was an excellent venue for a conference and the facilities were very good.

The conference itself was held over 2 days, and was advertised as being of importance for Chairs of Health Boards and Integrated Joint Boards as well as Middle and Senior Managers, as well as workshops and seminars, there would be lots of networking opportunities. As Chair of the Integrated Joint Board for Falkirk, I felt that networking and gathering information with regard to how other areas are developing the integration agenda would be very important.

The first speaker was Catherine Calderwood the Chief Medical Officer – her address was very interesting, she discussed the Delayed Discharge Task Force, the new Clinical Strategy from the Scottish Government which is out at the end of the year. She talked about more effective collaboration of team skills and paired learning where clinicians and managers learn together. She also mentioned a “Medical Leadership Academy”.

The next speaker Guy Richardson spoke about High Performing Teams

Guy has a military background and has been a leading light in Scottish Rugby in recent years.

His talk was quite inspiring, I took lots of notes and hope you can make sense of them.

A High Performing Team is – “A focussed team that consistently delivers excellent results despite constraints”. Using collaborative Leadership.

To motivate –

Create an environment where people want to be, avoid mundane and be different, develop a group identity, challenge boundaries. Enjoy success when it comes.

The team is meticulous in planning and presentation, takes pride in performance, welcomes feedback, and always looks for ways to improve. Trust each other, honest with each other.

Keys to success of a High Performing Team –

Leadership and training for leadership, complimentary skills, team work, everyone knows their role, everyone pulls their weight, and each wants to achieve the collective aim.

Ability to manage change – confidence in your own abilities, persistence, will to win, find a way or make a way, know your allies. Who can you trust when the chips are down, be realistic in your goals.

Dangers to a High Performing Team

Beware of complacency, failure of allies, competitors allowed to become too strong, leader trying to sort it all – leading to lonely burnout – trust and delegate.

You will never satisfy everyone all of the time, everyone has to compromise, “Go to those dark places and do the little things well”, sometimes simple is best.

THE PATIENTS EXPERIENCE – Lisa Curtice Programme Director for “The Alliance” (Health and Social Care Alliance Scotland and Jim Walker a reference group member.

The main messages that came through from this were Support transformational change, ensure people are at the centre and champion the third sector.

Support The NHS to identify assets of people and communities. Encourage staff to have conversations with communities about what matters most for patients personal outcomes and provide opportunities for staff to learn together.

Inform, educate and support – Health care staff should be enablers who empower patients.

Workshop 1 – New South Glasgow University Hospitals – Lessons learned from planning to practise.

I picked this workshop because I thought it might be useful with regard to leading staff through cultural and transformational change. However the main theme of the talk was about the planning and building of the new hospitals. However they did stress that their human resources team spent a huge amount of time engaging with staff and the main concern for staff ended up being where their new locker rooms etc were going to be, despite many of them having to go and work at another location. “Seek agreement and commitment to newly defined ways of working”. Instead of being a workshop this was a lecture and there was no opportunity for open debate or networking.

Workshop 2 – Ageing population Crisis or Asset – Dr Anne Hendry national clinical lead for Integrated Care, Joint Improvement Team. Over the 2 days I had several conversations with Anne, which I found useful.

Again this took the form of a lecture rather than a workshop – The positive benefits of an ageing population were highlighted with “The Global Elders Group” held up as positive role models, in South America there are lots of centenarians.

The balance of care has shifted – Is the care any better? – GPs are struggling because of that change.

Multiple admissions – 25% increase in over 85s – possibly for end of life care.

North Lanarkshire – Hospital at Home – Integrated Day Services, working in partnership - primary care, social care, housing and third sector.

What is the national reshaping care vision? – In North Lanarkshire £800,000 delegated to the third sector from 2 million of change fund money. This money was administered by Voluntary Action North Lanarkshire they did lots of small projects that made a big difference to local communities and could be sustained in the future independently.

Gardening programme

A slipper amnesty where 700 pairs of ill fitting slippers were handed in and better fitted, sturdier slippers were handed out to prevent falls.

Digital inclusion project

Telephone wellbeing checks run by volunteers

Community capacity building group with 10 thematic strands and 6 local hosts.

Key themes – Co-productive community capacity building – It’s about living well, and healthy ageing, have fun, be respected as an asset and be connected to their communities.

Derek Feeley Executive Vice President Institute for Healthcare Improvement

Derek talked about Transforming Leadership Culture he recommended Edgar – Schein's book “Humble Enquiry” as a good read.

What is our culture – is there lack of trust, conflicting messages, do we say we work together but then obstruct?

What matters? – “What is the matter” he then talked about level 5 leadership and Yin and Yang?

Paul Gray Director General Health and Social Care

I always like to listen to Mr Gray he is an excellent speaker and ended the conference on a high note. He asked how do we improve quality whilst reducing costs – performance management/quality input/co-production, build capacity and share power with our communities.

Radical re-design

Behaviours and relationships – relationship based medicine –HCPs – bright spot strategy.

Create a joyful atmosphere

Minimally disrupt patient care

We need to keep planning for the population, not for the budget.

What can public services do for you? What should communities do?

Where are decisions made? Keep it simple.

I found quite a lot about this conference frustrating, there were no notes given out from the speakers and as yet none have been sent out. This made it difficult to concentrate and take in what was being said at the same time.

The workshops were not places for learning or sharing they were simply lectures.

The networking opportunities were not as good as they might be because the only opportunity to network was in a small central area at tea breaks and meal breaks at those times it was very difficult to find appropriate people to talk to. I had lots of conversations but most of them were with people from a management role in Health.

The content of the event was kept deliberately very generic, this meant that it would appeal to a broader audience but diluted any benefits that might be had.

I very much enjoyed the experience and as the new chair of a board that is bringing 2 cultures together with different working environments, I did find a lot of the dialogue both interesting and useful, however I don't think I would recommend using a conference run by IHM as a tool for learning for Councillors again, unless the content and organisation of the event significantly changed.

If anyone has any questions please ask and I will do my best to answer them.

Allyson Black

FALKIRK COUNCIL

Subject: ACCEPTANCE OF QUOTES OVER £10,000
Meeting: INFORMATION BULLETIN
Date: 16th December 2015
Author: DIRECTOR OF CORPORATE AND HOUSING SERVICES

1. INTRODUCTION

- 1.1 Falkirk Council Contract Standing Orders require that competition is used to demonstrate fairness, transparency and deliver Best Value. The use of “Quick Quotes”, the online quotation facility on Public Contracts Scotland website is the recommended approach to secure an appropriate level of competition into the procurement process for contracts below a value of £50,000.
- 1.2 The purpose of this report is to advise Members of the contracts awarded by Chief Officers through “Quick Quotes” during the period 1st September 2015 to 31st October 2015. Details of the contracts are attached in Appendix 1.

2. RECOMMENDATION

- 2.1 Members are asked to note in accordance with Standing Order 6.2(i), the contracts awarded through Quick Quotes as outlined in Appendix 1.

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DIRECTOR OF CORPORATE AND HOUSING SERVICES

Date: 18th November 2015
Contact Name: William McQuillan, Procurement & Performance Manager Ext: 0810

Appendix 1				
SERVICE	TITLE OF QUICK QUOTE AWARDED	CONTRACT VALUE	NAME & TOWN OF SUCCESSFUL SUPPLIER(S)	
Corporate & Housing Services	Framework Agreement for Voids Plastering Services to Council Housing Properties	£13,776.00	JNC Trowel Trades Ltd, Motherwell	
Corporate & Housing Services	Supply of Replacement Christmas Decorations	£16,681.20	Blachere Illumination UK Ltd, Ladybank	
Corporate & Housing Services	Services for Survivors of Trauma	£30,000.00	Lynwood Consultancy, Alva	
Development Services	Seasonal Hire of Loading Shovel for Winter Service	£37,410.00	Gorrel Equipment Solutions Ltd, Bristol	
Corporate & Housing Services	Design, Manufacture and Installation of New 8 Person Passenger Lift in Kersiebank Avenue, Grangemouth	£38,764.00	Scotec Lifts Ltd, Glasgow	

FALKIRK COUNCIL

Subject: ACCEPTANCE OF TENDERS UNDER £100,000 IN VALUE – FOR THE DISPOSAL OF WASTE ELECTRICAL & ELECTRONIC EQUIPMENT (WEEE) (CNS/139/15)

Meeting: INFORMATION BULLETIN

Date: 16th December 2015

Author: DIRECTOR OF CORPORATE AND HOUSING SERVICES

1. INTRODUCTION

- 1.1 An Invitation to Tender (ITT) for a Reserved Contract to Supported Businesses under Regulation 7 of The Public Contracts (Scotland) Regulations 2012 was issued via the Public Contracts Scotland (PCS) advertising portal for the Disposal of Waste Electrical & Electronic Equipment (WEEE)
- 1.2 The contract is for an initial period from 23rd October 2015 to 30th September 2017 with an option to extend annually for two years to 30th September 2019.

2. TENDERS RECEIVED

- 2.1 Four tenders were received by the due date of Friday 7th August 2015 and opened in accordance with Standing Order 11.2 relating to contracts. One tender was eliminated as being non-compliant.
- 2.2 The checked tendered prices which were based on current disposal requirements ranged from a No Cost to £1,992 for the four years of the contract.

3. TENDER EVALUATION

- 3.1 Following a detailed assessment by the IT Improvement Team the tender received from Haven Recycle, Glasgow was selected as offering Best Value. The contract will be provided at no cost to the Council.

4. ACTION TAKEN

- 4.1 In accordance with Standing Order 6.2(i), I accepted the tender submitted by Haven Recycle, Glasgow at no cost for the disposal of Waste Electrical & Electronic Equipment (WEEE).

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DIRECTOR OF CORPORATE AND HOUSING SERVICES

Date: 26th October 2015

Contact Name: David Houston

Ext: 0819

FALKIRK COUNCIL

Subject: ACCEPTANCE OF CONTRACTS OVER £350,000
Meeting: INFORMATION BULLETIN
Date: 16th December 2015
Author: DIRECTOR OF CORPORATE AND HOUSING SERVICES

1. INTRODUCTION

- 1.1 The purpose of this report is to advise Members of decisions taken in respect of contracts awarded with a value of more than £350,000 in line with Contract Standing Order 6.2(iii) during the period September to October 2015. Details of the contracts are attached at Appendix 1.

2. RECOMMENDATION

- 2.1 Members are asked to note in accordance with Standing Order 6.2(iii), contracts awarded as outlined in Appendix 1.

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DIRECTOR OF CORPORATE AND HOUSING SERVICES

Date: 18th November 2015
Contact Name: William McQuillan, Procurement & Performance Manager Ext: 0810

**CONTRACT AWARD LIST
CONTRACTS OVER £350,000**

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value (including Extension)	Additional Information	No. of Tenders Received	Name & Address of Proposed Contractor
Development Services Robin Millard Ext 4868	Upgrading works comprising re-roofing and external render to 79 residential properties at various addresses, Laurieston. (Award List sent to Executive Members 03/09/2015)	VAR-7539	Construction period is 24 weeks, with an anticipated start date during October 2015.	£1,006,503.37	In accordance with Development Services benchmark procedure, a single tender was invited from Corporate & Neighbourhood Services in respect of these works, which form part of the external fabric improvements element of the 2015-18 Housing Investment Programme.	1	Corporate & Housing Services The Forum Callendar Business Park Falkirk FK1 1XR

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value (including Extension)	Additional Information	No. of Tenders Received	Name & Address of Proposed Contractor
Corporate & Housing Services William McQuillan Ext. 0810	The Supply and Installation of Slip Resistant Flooring to Falkirk Council Housing Properties Slip Resistant Flooring for bathrooms as part of care adaptations (Award List sent to Executive Members 24/09/2015)	CNS/267/15	Start: 01/10/2015 End: 30/09/2019	£400,000	Annual Saving of approximately £6,000 against current contracted rates. Community Benefits in the Framework requires 1 st placed contractor to provide 20 person weeks of training or work experience from a source agreed by the Council.	5	Lawrie (Furnishings) Limited, Unit 6, Craigs Business Park, MacDowall St, Paisley Roll On Flooring Ltd, Corriegowrie, Main Street, Strathyre, Stirling
Corporate & Housing Services William McQuillan Ext: 0810	Framework Agreement for the Purchase, Installation, Repair and Maintenance of Stair Lifts, Through Floor Lifts, External Step Lifts, Vertical and Incline Platform Lifts. (Award List sent to Executive Members 24/09/2015)	COR3663	1 st October 2015 to 30th September 2018 Option to extend for 12 months to 30 th September 2019	Estimated total contract value including option to extend is £800,000.	The Framework Agreement is managed by Cordia (Services) LLP which is a Limited Liability Partnership, wholly owned by Glasgow City Council. Annual savings in the region of £20,000 will be achieved compared to current rates.	7	Handicare Limited 82 First Avenue Pensnett Estate Kingswinford DY6 7FJ Stannah Lift Services Ltd Watt Close Andover SP10 3SD

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value (including Extension)	Additional Information	No. of Tenders Received	Name & Address of Proposed Contractor
Corporate Housing Services William McQuillan Ext. 0810	Supply, Delivery and Installation of Specialist Shower Trays, Shower Pumps, Shower Doors and Associated Equipment for Care Adaptations in the Falkirk Council Area (Award List sent to Executive Members 01/10/2015)	CNS/266/15	Start: 01/10/2015 End: 30/09/2019	£400,000	Annual Saving of approximately £9,000 against current contracted rates. Community Benefits in the Framework requires 1st placed contractor in Lot 1 to provide 20 person weeks of training or work experience from a source agreed by the Council.	2	2 Individual Companies

PERIOD: 1st July 2015 to 30th June 2019

DESCRIPTION	SUPPLIER	LOCATION	RANK ORDER
Lot 1 - Supply and Delivery of Specialist Shower Trays, Shower Pumps, Shower Doors and associated equipment, including Site Survey and Layout Plan	Impey Showers Ltd	Ilton	1 st
	Adaptocare Limited	Glasgow	2 nd
Lot 2 - Supply and Installation of Shower Doors / Screens, including Site Survey and Layout Plan	Adaptocare Limited	Glasgow	1 st

Estimated Annual Value £100,000

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value (including Extension)	Additional Information	No. of Tenders Received	Name & Address of Proposed Contractor
Development Services Robin Millard Ext 4868	Light industrial development at Abbotsford Business Park, Falkirk; comprising construction of 4 small industrial units together with external works which include formation of car parking, access road and landscaping. (Award List sent to Executive Members 15/10/2015)	FAL-7474	Construction period is 24 working weeks, with an anticipated start date beginning December 2015.	£1,149,140.04	This contract is for the light industrial development at Abbotsford Business Park, Falkirk, and can be contained within the block expenditure figure for PMP Reinvestment Capital, identified in the Capital programme 2015/2016	5	J.B. Bennett (Contracts) Ltd., Banton Mill, Banton, By Kilsyth, G65 0QG
Development Services Robin Millard Ext 4868	Upgrading works generally comprising replacement rendering to 49 properties at various addresses in Falkirk. (Award List sent to Executive Members 22/10/2015)	FAL-7595	Construction period is 15 weeks, with an anticipated start date during December 2014.	£599,461.44	In accordance with Development Services benchmark procedure, a single tender was invited from Corporate & Neighbourhood Services in respect of these works, which form part of the external fabric improvements element of the 2015-18 Housing Investment Programme.	1	Corporate & Housing Services, The Forum, Callendar Business Park, Falkirk, FK1 1XR.

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value (including Extension)	Additional Information	No. of Tenders Received	Name & Address of Proposed Contractor
Development Services Robin Millard Ext 4868	Upgrading works comprising re-roofing and external render to 78 residential properties at various addresses, Brightons, Redding and Reddingmuirhead. (Award List sent to Executive Members 22/10/2015)	GRA-7598	Construction period is 24 weeks, with an anticipated start date during January 2016.	£985,255.90	This contract forms part of the external fabric improvements element of the 2015-18 Housing Investment Programme.	4	Everwarm Ltd. 3 Inchorse Place, Whitehill Industrial Estate, Bathgate, West Lothian EH48 2EE
Development Services 47 William McQuillan Ext 0810	Supply of liquid fuel, which will be provided as bulk deliveries of diesel and fuel oil to various council depots. The breakdown of the fuels is as follows: <ul style="list-style-type: none">• Bulk Gas Oil (Lot 103)• Bulk Diesel (Lot 203) (Award List sent to Executive Members 29/10/2015)	RM1013	14 th October 2015 until 13 th October 2017, with an option to extend annually for two years (14 th October 2017 until 13 th October 2018 and finally 14 th October 2018 until 13 th October 2019)	£7,200,000	This contract was formed following a mini-competition by Scottish Procurement under the auspices of the Crown Commercial Services Framework for Liquid Fuels RM1013	1	Bulk Gas Oil (Lot 103) - Certas Energy UK Ltd t/a Scottish Fuels Ltd, Trysthouse, Glenbervie Business Park, FK5 4RB Bulk Diesel (Lot 203) - Certas Energy UK Ltd t/a Scottish Fuels Ltd, Trysthouse, Glenbervie Business Park, FK5 4RB

FALKIRK COUNCIL

Subject: ACCEPTANCE OF TENDERS OVER £100,000 AND UNDER £350,000 IN VALUE – CONTRACT FOR THE PROVISION OF SERVER MAINTENANCE UNDER SCOTTISH PROCUREMENT SERVER MAINTENANCE FRAMEWORK AGREEMENT (No. SP-15-001

Meeting: INFORMATION BULLETIN

Date: 16th December 2015

Author: DIRECTOR OF CORPORATE AND HOUSING SERVICES

1. INTRODUCTION

- 1.1 Falkirk Currently has in place an agreement under Scottish Procurement Framework Agreement PS-10-004 for Computer Hardware Repair & Maintenance with Amor IT Services Ltd (Printers, Monitors and Peripherals) and Maindec Computer Solutions Ltd (Server Maintenance). The contract is scheduled to expire on 4th November 2015.
- 1.2 Scottish Procurement concluded the award of a Sole Supplier Framework Agreement for Server Maintenance with Maindec Computer Solutions Ltd for an initial period of two years from 24th June 2015 to 23rd June 2017 with an option to extend annually for two years to 23rd June 2019.

2. PARTICIPATION AND BENEFITS

- 2.1 Continued participation in the Scottish Procurement Framework Agreement would avoid the Council the cost of running a Falkirk Council only tendering exercise and afford us access to a fully compliant Framework Agreement.
- 2.2 It is considered that best value would continue to be achieved by Falkirk Council procuring Server Maintenance from Maindec Computer Solutions Ltd from the Scottish Procurement Framework for the period 5th November 2015 to 23rd June 2017 with the option of an extending annually for two years to 23rd June 2019 The estimated total spend, including extensions is £140,000.
- 2.3 The funding for this project is contained within Maintenance of Computer Equipment budget heading .

3. ACTION TAKEN

- 3.1 In accordance with Standing Order 6.2(ii), I accepted the bid from Maindec Computer Solutions Ltd with an estimated total contract value of £140,000 for Server Maintenance to Falkirk Council for the period 5th November 2015 to 23rd June 2017 with an option to extend annually for two years to 23rd June 2019.**

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DIRECTOR OF CORPORATE AND HOUSING SERVICES

Date: 9th November 2015

Contact Name: David Houston

Ext: 0819

FALKIRK COUNCIL

Subject: ACCEPTANCE OF TENDERS OVER £100,000 AND UNDER £350,000 IN VALUE – FOR FRAMEWORK FOR SECURITY SERVICES AND EQUIPMENT (INCLUDING INSTALLATION, MAINTENANCE AND REPAIR) (C/N: SXL/0814)

Meeting: INFORMATION BULLETIN

Date: 16th December 2015

Author: DIRECTOR OF CORPORATE & HOUSING SERVICES

1. INTRODUCTION

- 1.1 Falkirk Council Corporate and Housing Services were required to contract for the provision of Manned Guarding Services for the Authority headquarters at Municipal Buildings.
- 1.2 A mini-competition was initiated on 29th July 2015 via the Public Contracts Scotland Portal under the terms and conditions of the Scotland Excel framework for Security Services and Equipment (C/N: SXL/0814).
- 1.3 Subsequently, 6 of the 7 framework providers under Lot 1, Manned Guarding Services expressed an interest in tendering. These providers submitted their tenders through the Public Contracts Scotland Portal, by the due deadline of 28th August 2015.
- 1.4 The agreement would commence 1st October 2015 until 31st May 2017 with the option to extend from 1st June 2017 until 31st May 2019.

2. TENDERS RECEIVED

- 2.1 As noted above, 6 submissions were received by the due date of 28th August 2015 and opened in accordance with Standing Order 11.2 relating to contracts.
- 2.2 Following evaluation of the tender responses, the tender from SecuriGroup Services Limited, Bath Street, Glasgow was selected as offering best value. The total estimated contract value over the potential 44 month period is £165,000.
- 2.3 The funding for this contract is contained within the Security Services budget heading.
- 2.4 In accordance with Standing Order 6.2(ii) relating to contracts, consultation with the Chief Governance Officer to enter into the contract with this supplier was completed.

3. ACTION TAKEN

- 3.1 In accordance with Standing Order 6.2(ii), I accepted the tender submitted by SecuriGroup Services Limited at a value of £165,000 for the term of the contract, including the optional 24 month extension period, for the Provision of Manned Guarding Services to Falkirk Council.**

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DIRECTOR OF CORPORATE & HOUSING SERVICES

Date: 22/10/2015

Contact Name: Paul O'Donnell

Ext: 0389

LIST OF BACKGROUND PAPERS

1. * Tender documents

* Item not for publication on the grounds that it involves the disclosure of exempt information as defined in paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

FALKIRK COUNCIL

**Subject: ACCEPTANCE OF TENDERS OVER £100,000 AND UNDER £350,000
IN VALUE – FRAMEWORK FOR THE SUPPLY OF PRINTING &
SPECIALIST PAPER (C/N: CCS RM1078)**

Meeting: INFORMATION BULLETIN

Date: 16th DECEMBER 2015

Author: DIRECTOR OF CORPORATE & HOUSING SERVICES

1. INTRODUCTION

- 1.1 Falkirk Council Printworks were looking to initiate an agreement for the supply and delivery of a range of printing and specialist papers that are commonly used in Public Sector Organisations.
- 1.2 A mini-competition was initiated on 4th June 2015 via the Public Contracts Scotland Portal under the terms and conditions of the Crown Commercial Services framework for the supply of Printing & Specialist Paper (RM1078).
- 1.3 Subsequently both providers on the framework expressed an interest in tendering. The providers submitted their tenders through the Public Contracts Scotland Portal, by the due deadline of the 19th June 2015.
- 1.4 The agreement would commence 1st September 2015 until 31st August 2016 with the option to extend from 1st September 2016 until 31st August 2018.

2. TENDERS RECEIVED

- 2.1 As noted above, 2 submissions were received by the due date of 19th June 2015 and opened in accordance with Standing Order 11.2 relating to contracts.
- 2.2 Following evaluation of the tender responses by representatives from Procurement and Falkirk Council Printworks, the tender for Lots 1, 2, 3 & 5 from Antalis Limited, Royston Road, Livingston and the tender for Lot 4 from Premier Paper Group Limited, Ashley Drive, Bothwell, were selected as offering best value. The total estimated contract value over the potential 3 years is £220,000.
- 2.3 The funding for this contract is contained within the Falkirk Council Printworks budget heading. The agreement will deliver a saving of approximately £15,000 per annum when compared to current pricing.

3. ACTION TAKEN

- 3.1 In accordance with Standing Order 6.2(ii) relating to contracts, approval is sought to accept the tenders submitted by Antalis Limited and Premier Paper Group Limited at a value of £220,000 for the Supply of Printing & Specialist Paper to Falkirk Council**

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DIRECTOR OF CORPORATE & HOUSING SERVICES

Date: 16th December 2015
Contact Name: Chris Gannon Ext: 0821

LIST OF BACKGROUND PAPERS

1. * Tender documents
- * Item not for publication on the grounds that it involves the disclosure of exempt information as defined in paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

FALKIRK COUNCIL

Subject: LETTING EDUCATION BUS TRANSPORT CONTRACTS
Meeting: INFORMATION BULLETIN
Date: 16th DECEMBER 2015
Author: DIRECTOR OF DEVELOPMENT SERVICES

1. Purpose of the Report

- 1.1 To advise Members of the outcome of some retendering exercises carried out by the Transport Planning Unit for local bus and education bus contracts.

2. Background

- 2.1 Falkirk Council procures a number of local bus and education bus services. A number of Education Bus contracts have been tendered in the current financial year. In May 2015, a total of 5 bus contracts were put out to tender and these contracts were advertised on the Public Contracts Scotland portal. Details of the contracts showing route, lowest bid, the number of bids received for each contract, successful contractor, contract award cost, and the cumulative value are shown in Appendix 1 (Renewal of Education Bus Contracts (Commencing August 2015)).
- 2.2 Tenders were awarded on the most economically advantageous offer and were evaluated on both cost and quality under Falkirk Council Standing Orders. Where possible the contract was awarded to the operator that tendered both the lowest cost and scored the highest in the quality ratings (section A of the appendices).

3. Legislation

- 3.1 The contracts are let in accordance with Falkirk Council Standing Orders.
- 3.2 There are no legal or personnel implications. The financial implications are that all costs can be contained within budget and represent Best Value.

4. Action Taken

- 4.1 **The Director of Development Services has let all local and education bus transport contracts detailed in Appendix 1, in accordance with Contract Standing Orders section 6.2(i).**

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Author: Director of Development Services
Date: August 14, 2015

Appendix 1

Falkirk Council - Renewal of Education Bus Contracts (commencing 19 August 2015)

A) Contracts to be awarded under the Most Economically Advantageous Offer to the Tenderer who scored the highest combined score								
Contract No.	Recommended Contractor	Service(s)	Expiry Date	Highest Bid	Lowest Compliant Bid	No. of Compliant Bids	Rate Awarded	Cumulative Contract Award
F15/BUS/ED/01	Fitzcharles Coaches Ltd	684 Grangemouth- St Mungo's HS	Aug-18	£33,202.50	£28,310.00	5	£28,310.00	£84,930.00
F15/BUS/ED/02	Bryans Coaches Ltd	674 Dennyloanhead- St Mungo's HS	Aug-18	£35,102.50	£26,220.00	3	£26,220.00	£78,660.00
F15/BUS/ED/03B	Bryans Coaches Ltd	675 Allandale- St Mungo's HS	Aug-18	£47,452.50	£36,100.00	2	£36,100.00	£108,300.00
F15/BUS/ED/05	James Adamson	134 Champany - Boness	Aug-18	£36,100.00	£19,000.00	3	£19,000.00	£57,000.00
F15/BUS/ED/06	James Adamson	661 Newtown - Boness Academy	Aug-18	£34,200.00	£22,800.00	4	£22,800.00	£88,400.00
							£132,430.00	£397,290.00

Cumulative Contract Values (for duration of contract)

Fitzcharles Coaches Ltd £84,930.00
 Bryans Coaches Ltd £186,960.00
 James Adamson £125,400.00

£397,290.00

FALKIRK COUNCIL

Subject: LETTING OF EDUCATION TAXI TRANSPORT CONTRACTS
Meeting: INFORMATION BULLETIN
Date: 16th DECEMBER 2015
Author: DIRECTOR OF DEVELOPMENT SERVICES

1. Purpose of the Report

- 1.1 To advise Members of the outcome of some retendering exercises carried out by the Transport Planning Unit on behalf of Education Services for education taxi contracts. All contracts have a cumulative value of less than £100,000.

2. Background

- 2.1 Falkirk Council procures a number of education taxi services that operate to education establishments both in and outwith the Council area. All of these contracts have been tendered in the current financial year. In May 2015, a total of 14 taxi contracts were put out to tender and these contracts were advertised on the Public Contracts Scotland portal. Details of the contracts showing route, lowest bid, the number of bids received for each contract, successful contractor, contract award cost, and the cumulative value are shown in Appendix 1 Mainstream Education & ASN Home to School Taxi Transport.
- 2.2 Tenders were awarded on the most economically advantageous offer and were evaluated on both cost and quality under Falkirk Council Standing Orders. Where possible the contract was awarded to the operator that tendered both the lowest cost and scored the highest in the quality ratings (section A of the appendices). Thereafter, contracts were awarded to those operators who achieved the best value overall.

3. Legislation

- 3.1 The contracts are let in accordance with Falkirk Council Standing Orders.
- 3.2 There are no legal or personnel implications. The financial implications are that all costs can be contained within budget and represent Best Value.

4. Action Taken

- 4.1 **The Director of Development Services has let all education taxi transport contracts detailed in Appendix 1, in accordance with Contract Standing Orders section 6.2(i).**

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Author: Director of Development Services
Date: August 14, 2015

Appendix 1

Falkirk Council - Mainstream Education & Additional Support Needs Tenders commencing 19 August 2015
Home to School Taxi Transport

A) Contracts awarded to the lowest bidders and which provide Best Value								
Contract No.	Recommended Contractor	Route	Expiry Date	Highest Annual Bid	Lowest Annual Bid	No. of Bids	Cost Per Annum Awarded	Total Value of Contract
F15/TAXI/ASN/001	Flemings t/a Express Taxis Ltd	Larbert - Carronshore PS	Jul-17	£ 8,360.00	£7,600.00	2	£7,600.00	£15,200.00
F15/TAXI/ASN/002	Flemings t/a Express Taxis Ltd	Grangemouth - Moray PS	Jul-17	£ 7,600.00	£6,080.00	3	£6,080.00	£12,160.00
F15/TAXI/ASN/003	Bruce Taxis Ltd	Camelon - Victoria PS	Jul-17	£ 3,800.00	£3,040.00	2	£3,040.00	£6,080.00
F15/TAXI/ASN/004	Bruce Taxis Ltd	Whitecross - Carrongrange School	Jul-17	£ 13,300.00	£11,400.00	2	£11,400.00	£22,800.00
F15/TAXI/ED/101	Bruce Taxis Ltd	Cranshaws Westquarter PS	Jul-17	£ 3,040.00	£2,280.00	2	£2,280.00	£4,560.00
F15/TAXI/ED/103	Bruce Taxis Ltd	Dunipace - St Patricks PS	Jul-17	£ 2,280.00	£2,280.00	2	£2,280.00	£4,560.00
F15/TAXI/ED/104	Bruce Taxis Ltd	Walton - Grange PS	Jul-17	£ 4,560.00	£2,660.00	2	£2,660.00	£5,320.00
F15/TAXI/ED/105	Bruce Taxis Ltd	West Bridge St - St Francis PS	Jul-17	£ 3,040.00	£2,280.00	2	£2,280.00	£4,560.00
F15/TAXI/ED/106	George McBlain t/a Fourways Car Service	Inveravon - Bo'hness Academy	Jul-17	£ 4,560.00	£2,850.00	3	£2,850.00	£5,700.00
F15/TAXI/ED/107	Flemings t/a Express Taxis Ltd	Leitham - St Mungos connection	Jul-17	£ 3,800.00	£3,040.00	2	£3,040.00	£6,080.00
F15/TAXI/ED/108	Bruce Taxis Ltd	Leitham - Sared Hear PS	Jul-17	£ 5,320.00	£5,320.00	2	£5,320.00	£10,640.00
F15/TAXI/ED/109	Flemings t/a Express Taxis Ltd	Harwood - Maddiston stance	Jul-17	£ 3,800.00	£3,040.00	2	£3,040.00	£6,080.00
							£51,870.00	£103,740.00

Cumulative Contract Value (for duration of contracts)

George McBlain t/a Fourways Car	£5,700.00	5.49%
Flemings t/a Express Taxis Ltd	£39,520.00	38.10%
Bruce Taxis Ltd	£58,520.00	56.41%

£103,740.00 **100.00%**

b) Contracts that have not been awarded (no longer being required)				
Contract No.	Recommended Contractor	Route	No. of Bids	Total Value of Contract
F15/TAXI/ASN/005	n/a	Larbert- Northfield	3	n/a
F15/TAXI/BUS/005	n/a	Oliver Rd - Victoria PS	2	n/a

FALKIRK COUNCIL

**Subject: PUBLIC CONTRACTS SCOTLAND – QUICK QUOTE AGREEMENT FOR
DEVELOPMENT WORKS AT ROUGHMUTE HOUSEHOLD WASTE
RECYCLING CENTRE – LOT 1**
Meeting: INFORMATION BULLETIN
Date: 16 DECEMBER 2015
Author: DIRECTOR OF DEVELOPMENT SERVICES

1. INTRODUCTION

- 1.1 A quick quote exercise was conducted through Public Contracts Scotland for the supply of development works at Roughmute Household Waste Recycling Centre (HWRC). Under Lot 1, suppliers were required to conduct works including supply and erection of heras fencing, vegetation clearing, earthworks and the laying and compaction of type one material.
- 1.2 Funding for this will be met by the Councils Waste Strategy department.

2. TENDERS RECEIVED

- 2.1 Five suppliers were selected to provide a quotation. Four responses were received by the due date of 2 September 2015 and opened in accordance with Standing Order 11.2 relating to contracts.
- 2.2 The checked tendered prices ranged from £26,040 to £40,840.

3. TENDER EVALUATION

- 3.1 Following evaluation by the Service of all responses, the lower tender received from William Shanks Construction, in the sum of £26,040, offered best value for the Council.

4. ACTION TAKEN

- 4.1 In accordance with Standing Order 6.2(i) relating to contracts, I accepted the quick quote as noted in paragraph 3.1, with an approximate total contract value of £26,040 for the supply of development works at Roughmute HWRC (Lot 1).

.....
pp DIRECTOR OF DEVELOPMENT SERVICES

Date: 2 November 2015
Contact Name: Robin Baird Ext: 0437

LIST OF BACKGROUND PAPERS

1. * Quick Quote Responses

* Item not for publication on the grounds that it involves the disclosure of exempt information as defined in, paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

FALKIRK COUNCIL

**Subject: PUBLIC CONTRACTS SCOTLAND – QUICK QUOTE AGREEMENT FOR
HIRE AND INSTALLATION OF A FEEDER AND TROMMEL AT
ROUGHMUTE**
Meeting: INFORMATION BULLETIN
Date: 16 DECEMBER 2015
Author: DIRECTOR OF DEVELOPMENT SERVICES

1. INTRODUCTION

- 1.1 A quick quote exercise was conducted through Public Contracts Scotland for the hire and installation of a feeder and trommel at Roughmure transfer station. The feeder and trommel are required to remove the fine fraction from the Councils blue bin material (co-mingled dry recycle (CDR)) being fed into the existing pre-sorting line.
- 1.2 This will enable the cleaning of the CDR material prior to the pre-sorting line to maximise the quality of the CDR before being collected by a processing contractor. This hire will enable an assessment of the effectiveness of the trommel on the quality of the CDR material and the resulting cost to the Council of onward processing.
- 1.3 Funding for this will be met by the Councils Waste Strategy department.

2. TENDERS RECEIVED

- 2.1 Three suppliers were selected to provide a quotation. Three responses were received by the due date of 29 October 2015 and opened in accordance with Standing Order 11.2 relating to contracts.
- 2.2 The checked tendered prices ranged from £40,000 to £61,650.

3. TENDER EVALUATION

- 3.1 Following evaluation by the Service of all responses, the lower tender received from Wear and Spare Parts Ltd, in the sum of £40,000, offered best value for the Council.

4. ACTION TAKEN

- 4.1 In accordance with Standing Order 6.2(i) relating to contracts, I accepted the quick quote as noted in paragraph 3.1, with an approximate total contract value of £40,000 for the hire and installation of a feeder and trommel at Roughmure transfer station.

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pp DIRECTOR OF DEVELOPMENT SERVICES

Date: 5 November 2015

Contact Name: Robin Baird Ext: 0437

LIST OF BACKGROUND PAPERS

1. * Quick Quote Responses
* Item not for publication on the grounds that it involves the disclosure of exempt information as defined in, paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

FALKIRK COUNCIL

Subject: PUBLIC CONTRACTS SCOTLAND – QUICK QUOTE AGREEMENT FOR THE PROVISION OF THE PROCESSING OF CARDBOARD FROM THE COUNCIL’S RECYCLING CENTRES.
Meeting: INFORMATION BULLETIN
Date: 16 DECEMBER 2015
Author: DIRECTOR OF DEVELOPMENT SERVICES

1. INTRODUCTION

- 1.1 A quick quote exercise was conducted through Public Contracts Scotland for the provision of the processing of cardboard from the Council’s household waste recycling centres for a 6 month period from 1 September 2015 to 29 February 2016.
- 1.2 Funding (where required) for this will be met by the Councils Waste Strategy department.

2. TENDERS RECEIVED

- 2.1 Five suppliers were selected to provide a quotation. One response was received by the due date of 28 August 2015 and opened in accordance with Standing Order 11.2 relating to contracts.
- 2.2 One supplier submitted tender prices for a rebate to the Council of £45 per tonne (collected by contractor) and £60 per tonne (delivered by Council).

3. TENDER EVALUATION

- 3.1 Following evaluation by the Service of the responses, the quote from Smurfit Kappa Recycling for the collection and processing of cardboard from the recycling centres at a price of £45 per tonne (rebate to the Council) offered best value for the Council.

4. ACTION TAKEN

- 4.1 In accordance with Standing Order 6.2(i) relating to contracts, I accepted the quick quote as noted in paragraph 2.1, with an approximate total contract value of £13,500 (rebate to the Council) for the processing of cardboard from the Councils household waste recycling centres.

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pp DIRECTOR OF DEVELOPMENT SERVICES

Date: 26 October 2015
Contact Name: Robin Baird Ext: 0437

LIST OF BACKGROUND PAPERS

1. * Quick Quote Responses

* Item not for publication on the grounds that it involves the disclosure of exempt information as defined in, paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

FALKIRK COUNCIL

Subject: PUBLIC CONTRACTS SCOTLAND – QUICK QUOTE AGREEMENT FOR THE PROVISION OF THE PROCESSING OF PLASTERBOARD FROM THE COUNCIL’S RECYCLING CENTRES.
Meeting: INFORMATION BULLETIN
Date: 16 DECEMBER 2015
Author: DIRECTOR OF DEVELOPMENT SERVICES

1. INTRODUCTION

- 1.1 A quick quote exercise was conducted through Public Contracts Scotland for the provision of the processing of plasterboard from the Council’s household waste recycling centres for a 12 month period from 1st October 2015 until 30th September 2016.
- 1.2 Funding for this will be met by the Councils Waste Strategy department.

2. TENDERS RECEIVED

- 2.1 Eight suppliers were selected to provide a quotation. One response was received by the due date of 28 September 2015 and opened in accordance with Standing Order 11.2 relating to contracts.
- 2.2 One supplier submitted tender prices for a charge to the Council of £75 per tonne (collected by contractor) and £70 per tonne (delivered by Council).

3. TENDER EVALUATION

- 3.1 Following evaluation by the Service of all responses, the quote from William Tracey Limited for the processing of plasterboard from the recycling centres at a price of £70 per tonne offered best value for the Council.

4. ACTION TAKEN

- 4.1 In accordance with Standing Order 6.2(i) relating to contracts, I accepted the quick quote as noted in paragraph 2.1, with an approximate total contract value of £10,500 for the processing of plasterboard from the Councils household waste recycling centres.

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pp DIRECTOR OF DEVELOPMENT SERVICES

Date: 26 October 2015
Contact Name: Robin Baird Ext: 0437

LIST OF BACKGROUND PAPERS

1. * Quick Quote Responses

* Item not for publication on the grounds that it involves the disclosure of exempt information as defined in, paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

FALKIRK COUNCIL

**Subject: PUBLIC CONTRACTS SCOTLAND – QUICK QUOTE AGREEMENT FOR
THE PROVISION OF THE PROCESSING OF SCRAP METAL FROM THE
COUNCIL'S RECYCLING CENTRES**
Meeting: INFORMATION BULLETIN
Date: 16 DECEMBER 2015
Author: DIRECTOR OF DEVELOPMENT SERVICES

1. INTRODUCTION

- 1.1 A quick quote exercise was conducted through Public Contracts Scotland for the provision of the processing of scrap metal from the Council's household waste recycling centres for a 6 month period from 1 September 2015 to 29 February 2016.
- 1.2 Funding (where required) for this will be met by the Councils Waste Strategy department.

2. TENDERS RECEIVED

- 2.1 Eight suppliers were selected to provide a quotation. Four responses were received by the due date of 26 August 2015 and opened in accordance with Standing Order 11.2 relating to contracts.
- 2.2 The checked tendered prices ranged from £50 to £70 per tonne (rebate to the Council).

3. TENDER EVALUATION

- 3.1 Following evaluation by the Service of all responses, the quote from Dow Waste Management Ltd for the collection of scrap metal (mixed) from the recycling centres at £70 per tonne (rebate to the Council) offered best value for the Council.

4. ACTION TAKEN

- 4.1 In accordance with Standing Order 6.2(i) relating to contracts, I accepted the quick quote as noted in paragraph 2.1, with an approximate total contract value of £35,000 (rebate to the Council) for the collection and processing of a mixed scrap metal from the Councils household waste recycling centres.

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pp **DIRECTOR OF DEVELOPMENT SERVICES**

Date: 26 October 2015
Contact Name: Robin Baird Ext: 0437

LIST OF BACKGROUND PAPERS

1. * Quick Quote Responses

* Item not for publication on the grounds that it involves the disclosure of exempt information as defined in, paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

FALKIRK COUNCIL

**Subject: PUBLIC CONTRACTS SCOTLAND – QUICK QUOTE AGREEMENT FOR
THE PROVISION OF THE PROCESSING OF TYRES FROM THE
COUNCIL’S RECYCLING CENTRES**
Meeting: INFORMATION BULLETIN
Date: 16 DECEMBER 2015
Author: DIRECTOR OF DEVELOPMENT SERVICES

1. INTRODUCTION

- 1.1 A quick quote exercise was conducted through Public Contracts Scotland for the provision of the processing of tyres from the Council’s household waste recycling centres for a 12 month period from September 2015 to 31 August 2016.
- 1.2 Funding for this will be met by the Councils Waste Strategy department.

2. TENDERS RECEIVED

- 2.1 Seven suppliers were selected to provide a quotation. Three responses were received by the due date of 4 September 2015 and opened in accordance with Standing Order 11.2 relating to contracts.
- 2.2 The checked tendered prices ranged from £50 to £170 per tonne charge to the Council.

3. TENDER EVALUATION

- 3.1 Following evaluation by the Service of all responses, the quote from Levenseat Limited for the processing of tyres from the recycling centres at a price of £50 per tonne (charge to the Council) offered best value for the Council.

4. ACTION TAKEN

- 4.1 In accordance with Standing Order 6.2(i) relating to contracts, I accepted the quick quote as noted in paragraph 2.1, with an approximate total contract value of £4,800 for the processing of a tyres from the Councils household waste recycling centres.

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pp **DIRECTOR OF DEVELOPMENT SERVICES**

Date: 26 October 2015
Contact Name: Robin Baird Ext: 0437

LIST OF BACKGROUND PAPERS

1. * Quick Quote Responses

* Item not for publication on the grounds that it involves the disclosure of exempt information as defined in, paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

FALKIRK COUNCIL

Subject: UPDATE REPORT ON FLOOD RISK MANAGEMENT
Meeting: INFORMATION BULLETIN
Date: 16 DECEMBER 2015
Author: DIRECTOR OF DEVELOPMENT SERVICES

1 INTRODUCTION

- 1.1 This report provides an update on progress on the implementation of the Flood Risk Management (Scotland) Act 2009 and the relevant measures in relation to the management of flood risk within the Falkirk Council area since the previous Information Bulletin report to the Falkirk Council meeting of 17 December 2014.
- 1.2 The term consultancy for the provision of drainage and flood prevention related design and advisory services to Falkirk Council was renewed in August 2014. Following an EU procurement process, the Halcrow Group, part of CH2MHill, were re-appointed as term flooding consultants.

2 FLOOD RISK MANAGEMENT (SCOTLAND) ACT 2009

- 2.1 The Flood Risk Management (Scotland) Act 2009 (FRM Act) established a plan-led approach to flood risk management across Scotland with the aim of reducing overall flood risk in a sustainable manner. The Scottish Environment Protection Agency (SEPA), in collaboration with local authorities, including Scottish Water and other designated responsible authorities, is currently engaged in the production of Flood Risk Management Strategies (FRMSs) that will set out future direction and priority for managing flooding
- 2.2 In order to manage flooding at a local level, Scotland has been divided into 14 Local Plan Districts (LPD), the boundaries of which have been set based on river catchments. Falkirk Council has involvement in two LPDs, the Forth Estuary and the Forth. Public Authorities are working in partnership to manage flood risk in these LPDs and so each has a partnership comprising SEPA, Scottish Water, Local Authorities and, where appropriate, the National Park Authority. SEPA is responsible for producing a Flood Risk Management Strategy for each LPD by December 2015. These strategies will set out the most sustainable combination of actions to address flooding in the areas at greatest risk, where the benefits of intervention can have the greatest impact. Taken together, these strategies will provide a national plan for Scotland.
- 2.3 Local Flood Risk Management Plans (LFRMPs) will take each Flood Risk Management Strategy and turn it into a local delivery plan. These will be produced by the lead local authorities (Stirling Council – Forth LPD and City of Edinburgh Council – Forth Estuary LPD). The plans will be published in

June 2016 and will include delivery dates, consider funding and identify how actions will be coordinated at a local level over the next 6 years.

- 2.4 A national public consultation on information contributing to the delivery of the Flood Risk Management (Scotland) Act 2009 (FRM Act) was available for review from December 2014 to June 2015. The consultation was split into two phases.
- 2.5 The first phase of the consultation commenced in December 2014 and included a draft summary of the main sources and impacts of flooding and the production of documents describing catchment characteristics and historic flood information.
- 2.6 The second phase ran from 2 March 2015 until 2 June 2015. This included the opportunity to comment on the more detailed information which included a draft series of initial objectives where there are known or perceived flood risks, associated potential actions that could be undertaken to manage that flood risk and further information on the draft flood risk management strategies and plans.
- 2.7 A total of four consultation responses were received for the Forth LPD. The respondents were Falkirk Council, Clackmannanshire Council, the RSPB and an individual.
- 2.8 A total of twenty three consultation responses were received for the Forth Estuary LPD of which twenty one related to the Falkirk area. The respondents were the RSPB, two from the Denny and District Community Council, seven from the Carronvale Tenants & Residents Association, three from Falkirk Council and eight individuals.
- 2.9 SEPA are currently preparing a digest of the consultation responses for submission to the Scottish Government in November 2015. Draft responses from Falkirk Council were issued to SEPA through the LPDs on 10 June 2015 for their consideration.
- 2.10 Following the three month consultation period the LFRMPs are to be further reviewed over the subsequent 12 months and finalised for publication in June 2016. Thereafter the LFRMPs are to be monitored and reviewed over a six year cycle. The Lead Local Authority will be required to produce an interim progress report on the LFRMPs in 2019 with a final review reported in 2022, identifying changes for the subsequent 6 year cycle reflecting progress made in the preceding six years.

3 FLOOD RISK STUDIES IN THE FALKIRK COUNCIL AREA

3.1 Grangemouth

- 3.1.1 Ground investigation works along the tidal reaches of the River Carron (west of the M9 Motorway) and River Avon (non-industrial) have been completed

and reports of findings finalised. This information will confirm the structural integrity of existing flood defences and also provide information for the design of future flood defences. Ground investigation works within the petrochemical complex have, at the request of the operators, been deferred although positive discussions are currently on-going. Ground investigation along the River Forth foreshore, the Grange Burn and the River Carron east of the M9 motorway will also be required.

- 3.1.2 A benefit to cost analysis has been undertaken for the Grangemouth Flood Prevention Scheme (GFPS) and submitted to SEPA to allow prioritisation to proceed. A scheme would only be progressed where a positive benefit to cost ratio can be demonstrated, ie greater than 1. The higher the benefit to cost ratio on a scheme to scheme comparison allows schemes to be assessed and prioritised. Subject to final confirmation by SEPA, it is understood that GFPS has been rated as the top priority at a National, LPD and local level. The benefit to cost ratio has been estimated at 53.
- 3.1.2 Option appraisal and the development of a phased scheme of flood alleviation measures for Grangemouth will be a complex process, addressing environmental constraints, land ownership and planning conditions, in addition to design complexities. It is intended to develop a flood alleviation scheme for Grangemouth, constructed in phases to be submitted to the Scottish Government seeking approved scheme status by early 2018; on the assumption that there is no public inquiry, or objections, to delay the process.
- 3.1.3 To inform the environmental constraints a 2 year bird survey along the River Forth foreshore has been commissioned.

3.2 Surface Water Management and Integrated Catchment Studies

- 3.2.1 Falkirk Council through the FRM process has an obligation to produce surface water management plans (SWMP). The FRM strategies state that the area must be covered by a plan which encapsulates and identifies SWMP priority areas. The ongoing Integrated Catchment Study (ICS) projects cover all Falkirk Council's priority areas and will provide the evidence base to develop a Falkirk SWMP as required by the FRM Act and help deliver the Scottish Government outcomes for sustainable flood risk management.
- 3.2.2 Scottish Water, in partnership with Falkirk Council and SEPA, are currently working on three ICS studies located within the Council area. These cover the catchment areas associated with the Bo'ness Waste Water Treatment Works, Kinneil Kerse / Dalderse Waste Water Treatment works and Slamannan Waste Water Treatment Works. Actions identified as a result of these studies will fall into one of three categories: Scottish Water projects, Falkirk Council projects and joint Falkirk Council / Scottish Water projects. Once these actions have been prioritised at catchment, local and national scale a decision will then have to be taken on how these actions are funded. The Bo'ness and Kinneil Kerse / Dalderse ICSs now have a completed "Needs Assessment", the basis of which, is a computer model and detailed report. This provides the

opportunity to understand interactions between Scottish Water assets, watercourses and overland flow as well as identifying sources and exploring options for mitigation. The projects identified are now moving into an option appraisal and prioritisation phase. The “Needs Assessment” for the Slamannan study should be complete by the end of November 2015.

3.3 FRM Act Scheme and Study Prioritisation

- 3.3.1 There are forty three schemes ranked by SEPA which are sufficiently developed and have robust benefit to cost ratios. Falkirk Council’s Grangemouth Flood Prevention Scheme, currently under development, is ranked first of the forty three schemes identified nationally, first out of the seven schemes identified within the Forth Estuary LPD and is the only scheme identified within the Falkirk Council area. No unranked schemes are identified within the Forth Estuary LPD and no ranked or unranked schemes involving Falkirk Council are identified within the Forth LPD.
- 3.3.2 Of the 169 studies that have been identified in the national prioritisation list, 5 studies within the Falkirk Council area have been identified in the first cycle of the FRM Plans. All of these identified studies lie within the Forth Estuary LPD and it is intended that all 5 studies will be incorporated within the first cycle of plans subject to funding being available. These studies centre on flood risk management actions identified for Grangemouth, Airth, Denny / Dunipace, Westquarter and Slamannan.

4 SUMMARY OF WORKS IN THE FALKIRK COUNCIL AREA

4.1 Chapel Burn at Graham Avenue, Larbert

- 4.1.1 Construction of surface water attenuation tank off the Chapel Burn in an area of land, west of the railway, was completed in January 2015.

4.2 Maintenance Works

- 4.2.1 Measures to control invasive species and clear vegetation in the Grangemouth flood relief channel and Grange Burn have been implemented.
- 4.2.2 Work to replace the portable pump at Glensburgh Road, Grangemouth with a permanent automated pump is complete.
- 4.2.3 Proposals for the reconstruction and relining of the Craigend Burn culvert at Old Main Street, Maddiston are being designed, prior to issue of tender documentation for construction.
- 4.2.4 Proposals for the reconstruction of a culvert outfall in the River Carron at Dorrator are in the process of design, prior to issue of tender documentation for construction.

- 4.2.5 Maintenance and inspection of screens and watercourses continues across the Falkirk Council area, in compliance with established programmes. This programme is a key contributor in the reduction of flood risk from watercourses across the Falkirk Council area. The regular maintenance regime has also been augmented over the summer months by works to clear excessive growth and debris from watercourses at critical locations in the immediate vicinity of screens.
- 4.2.6 Works to replace a 20 metre length of collapsed embankment and footpath on the Milquarter Burn, Broomhill Road, Bonnybridge adjacent to Antonine Primary School are complete.
- 4.2.7 With input from Scottish Water, investigation to reduce surface water flood risk continues at Letham Cottages and Letham Terraces. A topographical survey has been undertaken and options for improvements works are being investigated. Ditch clearance works have been undertaken.
- 4.2.8 CCTV of culverts and surface water drainage systems continues.

5.0 FUNDING

- 5.1 The Council's revenue allocation for 2015/16 for Falkirk Council stands at £365k. This is a reduction on the 2014/15 revenue allocation of £670K. The sum of £316k has been capitalised from the revenue budget and transferred to the Grangemouth Flood Prevention Scheme budget. Funding levels for future years are, at present, unconfirmed. As Falkirk Council works to fulfil the emerging duties and responsibilities of the FRM Act, there will be increasing demands in available funding. In the period leading up to the production of LFRMPs and surface water management plans, the management of data and implementation of studies to provide justification and supporting information for proposed flood alleviation schemes will be essential and require appropriate funding.
- 5.2 A mechanism for securing capital funding for large flood alleviation schemes, such as Grangemouth, beyond the end of the present allocation in 2015, has not been confirmed by the Scottish Government. Discussions have taken place between Scottish Government and COSLA and an announcement by Scottish Ministers is expected in the near future. The flood risk reduction objectives of the FRMSs, were released for public consultation by SEPA in December 2014, and if the content of LFRMPs are to be achieved, funding has to be confirmed. Proposals for the Grangemouth flood alleviation scheme are to be developed to the standard required for consideration for funding by the Scottish Government on the basis of achieving approved scheme status by spring 2018. Achieving this target would, however, be subject to the outcome of public consultation, land availability and there being no public inquiry related delay.

6.0 RECOMMENDATIONS

Members are requested to;

6.1 Note the measures currently being pursued by Falkirk Council to address flood risk within its area.

6.2 Note funding issues

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Director of Development Services
Date: 20 October 2015

Contact Officer: Greg Pender, Engineering Design Manager

LIST OF BACKGROUND PAPERS

None

FALKIRK COUNCIL

Subject: ACCEPTANCE OF QUOTATION UNDER £50,000 IN VALUE
CONTRACT FOR CONDITION SURVEY OF PHYSICAL EDUCATION
EQUIPMENT WITHIN THE FALKIRK COUNCIL AREA (VAR-7655)
Meeting: INFORMATION BULLETIN
Date: 16TH DECEMBER 2015
Author: DIRECTOR OF DEVELOPMENT SERVICES

1. INTRODUCTION

- 1.1 Three companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of the proposed condition survey of physical education equipment within the Falkirk Council area, in accordance with Standing Order 8.3 relating to contracts.

2. QUOTATIONS RECEIVED

- 2.1 One quotation was received by the due date of the 13th of November 2015 and opened at 11:45am on the 17th of November 2015 in accordance with Standing Order 11 relating to contracts.
- 2.2 The single quotation price received was £4,410.00.
- 2.3 Following the evaluation of the quotation, it was considered best value for the Council to accept the quotation from Gymkit Gymnasium Services, Crow Road, Lennoxton in the sum of £4,410.00.
- 2.4 The quotation can be contained within 2015/2016 budgets as identified by Education Services.

3. ACTION TAKEN

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Gymkit Gymnasium Services, Crow Road, Lennoxton in the sum of £4,410.00 in respect of the proposed condition survey of physical education equipment within the Falkirk Council area.

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pp Director of Development Services
18/11/2015

Contact Officer: Jack Aitken

LIST OF BACKGROUND PAPERS

1. *Quotation documents
2. *Quotation Report

*Item not for publication on the grounds that it involves the disclosure of exempt information as defined in 'paragraph 8' of Part 1 of Schedule 7a of the Local Government (Scotland) Act 1973.

FALKIRK COUNCIL

**Subject: ACCEPTANCE OF QUOTATION UNDER £50,000 IN VALUE
CONTRACT FOR REPAIRS TO EXISTING BOUNDARY WALL AT
DENNY TOWN HOUSE (DEN-7629)**
Meeting: INFORMATION BULLETIN
Date: 16th DECEMBER 2015
Author: DIRECTOR OF DEVELOPMENT SERVICES

1. INTRODUCTION

- 1.1 Four companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of repairs to existing boundary wall at Denny Townhouse, Denny, (DEN-7629), in accordance with Standing Order 8.3 relating to contracts.

2. QUOTATIONS RECEIVED

- 2.1 Four quotations were received by the due date of 5th October and opened at 8.35am on 6th October 2015 in accordance with Standing Order 11 relating to contracts.
- 2.2 The quotation prices ranged from £25,084.50 to £38,764.95.
- 2.3 Following the evaluation of all quotations, it was considered best value for the Council to accept the quotation from Marshall Construction Ltd., The Whins, Alloa in the sum of £25,084.50.
- 2.4 The quotation can be contained within the block expenditure figure for Property Repair and Maintenance, identified in the General Services Capital Programme 3 Year Programme 2015/2018.

3. ACTION TAKEN

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Marshall Construction Ltd, The Whins, Alloa in the sum of £25,084.50 in respect of Proposed repairs to Existing Boundary Wall at Denny Townhouse, Denny.

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pp Director of Development Services
12/10/2015

Contact Officer: Paul Noble. Ext. 1020

LIST OF BACKGROUND PAPERS

1. *Quotation documents
2. *Quotation Report

*Item not for publication on the grounds that it involves the disclosure of exempt information as defined in 'paragraph 8' of Part 1 of Schedule 7a of the Local Government (Scotland) Act 1973.

FALKIRK COUNCIL

Subject: ACCEPTANCE OF CONTRACTS BELOW £50,000
IE0402 – NON-DESTRUCTIVE TESTING
(STREET LIGHTING)2015/16
Meeting: INFORMATION BULLETIN
Date: 16 DECEMBER 2015
Author: DIRECTOR OF DEVELOPMENT SERVICES

1. INTRODUCTION

- 1.1 Three companies were invited to submit quotations through Public Contracts Scotland Portal, on line quotation facility, for the contract in respect of non-destructive testing (street lighting) 2015/16.

2. QUOTATIONS RECEIVED

- 2.1 Two quotations were received by the due date of 30 October 2015.
- 2.2 The checked prices ranged from £26,863.76 to £30,188.80.
- 2.3 The works can be funded from the 2015/16 Street Lighting Capital Budget.
- 2.4 Following evaluation of the quotations it was considered best value for the Council to award the contract to Electrical Testing Ltd, Acle Bridge, Acle, Norwich NR13 3AT for the sum of £26,863.76.

3. ACTION TAKEN

- 3.1 In accordance with Standing Order 6.2(i), I accepted the quotation submitted by Electrical Testing Ltd, Acle Bridge, Acle, Norwich NR13 3AT for the sum of £26,863.76 in respect of non-destructive testing (street lighting) 2015/16.

pp

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Director of Development Services

Date: 4 November 2015

Contact officer Graham Speirs ext 4823

LIST OF BACKGROUND PAPERS

1. * Quotations.
*Engineer's Report on Quotations.

* Items not for publication on the grounds that they involve the disclosure of exempt information as defined in paragraph 8 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

FALKIRK COUNCIL

Subject: ACCEPTANCE OF CONTRACTS BELOW £50,000
IF0474 – STREET LIGHTING PROVISION OF ICP SERVICES 2015/16
Meeting: INFORMATION BULLETIN
Date: 16 DECEMBER 2015
Author: DIRECTOR OF DEVELOPMENT SERVICES

1. INTRODUCTION

- 1.1 Three companies were invited to submit quotations through Public Contracts Scotland Portal, on line quotation facility, for the contract in respect of street lighting - provision of ICP (Independent Connection Provider) Services 2015/16.

2. QUOTATIONS RECEIVED

- 2.1 One quotation was received by the due date of 02 October 2015.
- 2.2 The checked price was £43,139.24.
- 2.3 The works can be funded from the 2015/16 Street Lighting Revenue and Capital Budgets.
- 2.4 Following evaluation of the quotation it was considered best value for the Council to award the contract to Electrical Testing Ltd, Acle Bridge, Acle, Norwich NR13 3AT for the sum of £43,139.24.

3. ACTION TAKEN

- 3.1 In accordance with Standing Order 6.2(i), I accepted the quotation submitted by Electrical Testing Ltd, Acle Bridge, Acle, Norwich NR13 3AT for the sum of £43,139.24 in respect of street lighting provision of ICP (Independent Connection Provider) Services 2015/16.

pp

.....
Director of Development Services

Date: 13 October 2015

Contact officer Graham Speirs ext 4823

LIST OF BACKGROUND PAPERS

1. * Quotations.
2. *Engineer's Report on Quotations.

* Items not for publication on the grounds that they involve the disclosure of exempt information as defined in paragraph 8 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

FALKIRK COUNCIL

**Subject: ACCEPTANCE OF CONTRACTS BELOW £50,000
MUIRAVONSIDE CEMETERY - GROUND INVESTIGATION
(IA1008)**
Meeting: INFORMATION BULLETIN
Date: 16 DECEMBER 2015.
Author: DIRECTOR OF DEVELOPMENT SERVICES

1. INTRODUCTION

- 1.1 Four companies were invited to submit quotations through Public Contracts Scotland Portal, on line quotation facility, for the contract in respect of Muiravonside Cemetery - Ground Investigation.

2. QUOTATIONS RECEIVED

- 2.1 Three quotations were received by the due date of Wednesday 14 October 2015.
- 2.2 The checked price from the lowest compliant quote was £11,960.60.
- 2.3 The works can be funded from the 2015/16 Capital Programme for Cemetery Space Development.
- 2.3 Following the evaluation of quotations it was considered best value for the Council to award the contract to Ian Farmer Associates (1998) Ltd for the sum of £11,960.60.

3. ACTION TAKEN

- 3.1 In accordance with Standing Order 6.2(i), I accepted the quotation submitted by Ian Farmer Associates (1998) Ltd, for the sum of £11,960.60 in respect of Muiravonside Cemetery - Ground Investigation.

.....
pp Director of Development Services

Date: 27 October 2015.

Contact officer: Stephen Beales

LIST OF BACKGROUND PAPERS

1. * Quotations.
2. *Engineer's Report on Quotations.

* Items not for publication on the grounds that they involve the disclosure of exempt information as defined in paragraph 8 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

FALKIRK COUNCIL

Subject: ACCEPTANCE OF TENDER UNDER £100,000 IN VALUE
CONTRACT FOR AD HOC CENTRAL HEATING INSTALLATIONS AT
VARIOUS ADDRESSES (VAR-7623C)
Meeting: INFORMATION BULLETIN
Date: 16 DECEMBER 2015
Author: DIRECTOR OF DEVELOPMENT SERVICES

1. INTRODUCTION

- 1.1 Four companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of central heating installations, in accordance with Standing Order 8.3 relating to contracts.

2. QUOTATIONS RECEIVED

- 2.1 Two quotations were received by the due date of 09 September 2015 and opened 9.50am, 16 September 2015 in accordance with Standing Order 11 relating to contracts.
- 2.2 The quotation prices ranged from £65,937.42 to £83,458.92.
- 2.3 Following the evaluation of both quotations, it was considered best value for the Council to accept the quotation from McTear Contracts Ltd, 12 Canyon Road, Wishaw, ML2 0EG in the sum of £65,937.42.
- 2.4 The quotation can be contained within the block expenditure figure for replacement heating, identified in the Housing Investment 3 Year Programme 2015/2018.

3. ACTION TAKEN

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by McTear Contracts Ltd, 12 Canyon Road, Wishaw, ML2 0EG in the sum of £65,937.42 in respect of central heating installations.

.....
pp Director of Development Services
27/10/2015

Contact Officer: Robin Millard

LIST OF BACKGROUND PAPERS

1. *Quotation documents
2. *Quotation Report
3. List of Addresses

*Item not for publication on the grounds that it involves the disclosure of exempt information as defined in 'paragraph 8' of Part 1 of Schedule 7a of the Local Government (Scotland) Act 1973.

LIST OF ADDRESSES

108	Lumley Street	Grangemouth
167	Kingseat Avenue	Grangemouth
5	Sunart Place	Grangemouth
20	Lumley Place	Grangemouth
21	Lumley Place	Grangemouth
49	Kingseat Avenue	Grangemouth
119	Kingseat Avenue	Grangemouth
133	Kingseat Avenue	Grangemouth
171	Kingseat Avenue	Grangemouth
177	Kingseat Avenue	Grangemouth
54	Kingseat Avenue	Grangemouth
55	Garry Place	Grangemouth
86	Kersiebank Avenue	Grangemouth
120	Kersiebank Avenue	Grangemouth
76	Hamilton Road	Grangemouth
110	Bowhouse Road	Grangemouth
198	Bowhouse Road	Grangemouth
24	Moy Court	Grangemouth
6	Moy Court	Grangemouth

FALKIRK COUNCIL

Subject: ACCEPTANCE OF TENDERS UP TO £100,000 IN VALUE – CONTRACT FOR THE DESIGN, SUPPLY & DELIVERY OF PLAY EQUIPMENT (C/N: CNS/250/15)

Meeting: INFORMATION BULLETIN

Date: 16 DECEMBER 2015

Author: DIRECTOR OF DEVELOPMENT SERVICES

1. INTRODUCTION

- 1.1 A tender for the Design, Supply & Delivery of Play Equipment for two sites within the Falkirk Council area was advertised through the Public Contracts Scotland Portal as an open tender. Subsequently twenty companies expressed an interest in tendering.
- 1.2 Tenderers were given the option to bid for one or both of the available projects and were instructed to utilise the full available budget for each project.

2. TENDERS RECEIVED

- 2.1 Eight tenders were received by the due date of Wednesday 16 September 2015 and opened in accordance with Standing Order 11.2 relating to contracts.
- 2.2 The works can be funded from the Capital Budget for Parks Investment.
- 2.2 Following evaluation of tenders it was considered best value for the Council to award the contracts for each location. Successful bids are detailed at Appendix 1, with a total value of £26,833.50.

3. ACTION TAKEN

- 3.1 In accordance with Standing Order 6.2(i), I accepted the tenders submitted as detailed in Appendix 1, with a total value of £26,833.50 in respect of the Design, Supply & Delivery of Play Equipment to two sites in the Falkirk Council area.

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pp DIRECTOR OF DEVELOPMENT SERVICES

Date: 27 October 2015
Contact Name: Mike Joyce Ext: 4605

LIST OF BACKGROUND PAPERS

1. * Tender documents

* Item not for publication on the grounds that it involves the disclosure of exempt information as defined in, paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

APPENDIX 1

FALKIRK COUNCIL

CONTRACT FOR THE DESIGN, SUPPLY & DELIVERY OF PLAY EQUIPMENT (C/N: CNS/250/15)

Company	Postal Town	Project Awarded	Value
Jupiter Play Ltd	Edinburgh	Drumacre playpark	14,833.50
Sutcliffe Play Scotland Ltd	Dundee	Allandale playpark	12,000

Total Value £26,833.50

FALKIRK COUNCIL

Subject: ACCEPTANCE OF TENDERS UNDER £100,000 IN VALUE
CONTRACT FOR KINNAIRD PS - INSTALLATION OF OUT OF SCHOOL
CARE CLUB MOBILE UNIT (LAR-7483)
Meeting: INFORMATION BULLETIN
Date: 16TH DECEMBER 2015
Author: DIRECTOR OF DEVELOPMENT SERVICES

1. INTRODUCTION

- 1.1 Three companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of Kinnaird PS – Installation of Out of School Care Club Mobile Unit, in accordance with Standing Order 8.3 relating to contracts.

2. TENDERS RECEIVED

- 2.1 One tender was received by the due date of the 14th of September 2015 and was opened at 2:24pm on the 14th of September 2015 in accordance with Standing Order 11 relating to contracts.
- 2.2 The price received was £99,841.88.
- 2.3 Following the evaluation of the received tender, it was considered best value for the Council to accept the tender from Sibcas Ltd. in the sum of £99,841.88.
- 2.4 The tender can be contained within 2015/2016 budgets as identified by Education Services.

3. ACTION TAKEN

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the tender submitted by Sibcas Ltd., Easton Road, Bathgate in the sum of £99,841.88 in respect of the installation of an out-of-school care club mobile unit at Kinnaird Primary School.

.....
Director of Development Services
06/10/2015

Contact Officer: Jack Aitken

LIST OF BACKGROUND PAPERS

1. *Tender documents
2. *Tender Report

*Item not for publication on the grounds that it involves the disclosure of exempt information as defined in 'paragraph 8' of Part 1 of Schedule 7a of the Local Government (Scotland) Act 1973.

FALKIRK COUNCIL

Subject: ACCEPTANCE OF TENDERS UNDER £100,000 IN VALUE
FALKIRK TOWN CENTRE PARKING SURVEY 2015
Meeting: INFORMATION BULLETIN
Date: 16th DECEMBER 2015
Author: DIRECTOR OF DEVELOPMENT SERVICES

1. INTRODUCTION

- 1.1 Six specialised traffic data collection companies were invited to tender for the contract in respect of carrying out the Falkirk Town Centre Parking Survey 2015.

2. TENDERS RECEIVED

- 2.1 Two tenders were received by the due date of 25th September 2015 and opened that day in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked tendered prices ranged from £82,200 to £88,500.
- 2.3 The works can be funded from the 2015/16 revenue budget.
- 2.4 Following the evaluation of tenders it was considered best value for the Council to award the contract to Streetwise Services Ltd., 12 – 14 Tannoch Drive, CUMBERNAULD. G67 2XX, for the sum of £82,200.

3. ACTION TAKEN

- 3.1 Members note that in accordance with Standing Order 6.2(i), I accepted the tender submitted by Streetwise Services Ltd., 12 – 14 Tannoch Drive, CUMBERNAULD. G67 2XX, for the sum of £82,200, in respect of carrying out the Falkirk Town Centre Parking Survey 2015.

.....
pp Director of Development Services
Date: 8th October 2015

Contact Officer: Kevin Collins, Transport Planning Co-ordinator

LIST OF BACKGROUND PAPERS

1. *Tender documents
2. *Tender Report

*Item not for publication on the grounds that it involves the disclosure of exempt information as defined in 'paragraph 8' of Part 1 of Schedule 7a of the Local Government (Scotland) Act 1973.

FALKIRK COUNCIL

**Subject: ACCEPTANCE OF TENDERS WHERE THE VALUE DOES NOT EXCEED
£100,000.00
PROVISION OF CONSULTANCY SERVICES TO CARRY OUT A CONDITION
SURVEY OF AN HISTORIC IRON PLATE MOORING BUOY IN BO'NESS**

Meeting: INFORMATION BULLETIN

Date: 16 December 2015

Author: DIRECTOR OF DEVELOPMENT SERVICES

1. INTRODUCTION

- 1.1 A tender for the contract in respect of provision of consultancy services to carry out a condition survey of an iron plate mooring buoy retrieved from Bo'ness Harbour was advertised on the Public Contracts Scotland website. The company appointed will carry out a condition survey of the buoy and prepare a specification for its preservation.

2. TENDERS RECEIVED

- 2.1 Four tenders were received by the due date of Friday 11 September 2015 and opened in accordance with Standing Order 12 relating to contracts.

The checked tendered prices were as follows:

Company	Tender As Arithmetically Corrected	Assessment Score
Cadherent Ltd	£92,880.00	14
Historic Metalwork Conservation Company	£13,516.00	76.5
John's Engineering	£8050.00	60
Simon Horne	Not assessed - incomplete	

- 2.3 Tenders were assessed against scoring criteria set out in the tender document. The tender considered to offer best value to the Council was submitted by the Historic Metalwork Conservation Company.
- 2.4 Following the detailed appraisal of the tenders it was decided to divide the work into two phases as follows:

Phase 1 – Carry out a condition survey to determine the extent of restoration work required and prepare a specification for necessary restorative work in the short and long term.

The outputs of the condition survey and the restoration specification will then be used as the basis for a separate tender to carry out restoration work, design a display area, and prepare and supervise a contract to put the buoy on display in Bo'ness. These will be the phase 2 works.

Dividing the work will allow for the preparation of accurate costs necessary for an application to the Heritage Lottery Fund for grant aid to carry out the Phase 2 works.

Accordingly the potential phase 2 work will not be carried out as part of the current tendering process.

The tenders were further assessed for the phase 1 work only and the values were as follows:

Value of Phase 1 Works

Company	Value Of Phase 1 Works
Historic Conservation	£4110.00
John's Engineering	£4582.00
Cadherent	£12700.00

Historic Conservation remained the preferred tenderer.

3. ACTION TAKEN

In accordance with Standing Order 6.2(i) on 4 November 2015 I accepted the tender in the sum of £4,110.00 submitted by The Historic Metalwork Conservation Company, 22 Falcons Court, Much Wenlock, TF13 6BF in respect of the provision of consultancy services to carry out a condition survey of an iron buoy in Bo'ness.

.....
pp Director of Development Services

6 November 2015

Date:

LIST OF BACKGROUND PAPERS

1. * Tender Documents
2. * Tender Report

* Items not for publication on the grounds that they involve the disclosure of exempt information as defined in paragraph 8 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

FALKIRK COUNCIL

**Subject: ACCEPTANCE OF TENDERS UNDER £100,000 IN VALUE
PROPOSED INSTALLATION OF NURSERY MOBILE UNIT AT MADDISTON
PRIMARY SCHOOL (MAD-7643)**
Meeting: INFORMATION BULLETIN
Date: 16TH DECEMBER 2015
Author: DIRECTOR OF DEVELOPMENT SERVICES

1. INTRODUCTION

- 1.1 Three companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of the proposed installation of nursery mobile unit at Maddiston Primary School, in accordance with Standing Order 8.3 relating to contracts.

2. TENDERS RECEIVED

- 2.1 One quotation was received by the due date of the 30th of October 2015 and opened 3:10pm on the 30th of October 2015 in accordance with Standing Order 11 relating to contracts.
- 2.2 The single quotation price received was £97,883.63.
- 2.3 Following an evaluation of the quotation, it was considered best value for the Council to accept the quotation from Sibcas Ltd. Easton Road, Bathgate, in the sum of £97,883.63.
- 2.4 The quotation can be contained within 2015/2016 budgets as identified by Education Services.

3. ACTION TAKEN

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Sibcas Ltd., Easton Road, Bathgate in the sum of £97,883.63 in respect of the proposed installation of nursery mobile unit at Maddiston Primary School.

.....
pp Director of Development Services
05/11/2015

Contact Officer: Jack Aitken

LIST OF BACKGROUND PAPERS

1. *Tender documents
2. *Tender Report

*Item not for publication on the grounds that it involves the disclosure of exempt information as defined in paragraph 8 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

FALKIRK COUNCIL

Subject: ACCEPTANCE OF TENDERS UNDER £100,000
REDDING ROAD, REDDING – PEDESTRIAN REFUGE ISLAND
(IA0187)
Meeting: INFORMATION BULLETIN
Date: 16 DECEMBER 2015
Author: DIRECTOR OF DEVELOPMENT SERVICES

1. INTRODUCTION

- 1.1 In accordance with Development Services Benchmark procedure, Falkirk Council Roads Services were invited to tender for the contract in respect of the Redding Road, Redding – Pedestrian Refuge Island.

2. TENDERS RECEIVED

- 2.1 In advance of going to tender a detailed estimate was prepared based upon similar and recent competitively tendered contracts.
- 2.2 Being satisfied that pursuing a single tender from Falkirk Council Roads Services was in the best interests of the Council, a tender was invited from Falkirk Council Roads Services, all in accordance with Contract Standing Order 5.2.
- 2.3 A single tender was received from Falkirk Council Roads Services by the due date of Friday 25 September 2015 and opened on Friday 25 September 2015 in accordance with Standing Order 11 relating to Contracts.
- 2.4 The checked tender price was £11,291.21.
- 2.5 The works are to be funded by Falkirk Council's Capital Budget for Road Safety.
- 2.6 In line with the Council's Policy on best value, the tender submitted by Falkirk Council Roads Services having been benchmarked using financial, technical and other quantitative and qualitative indicators against work of a similar nature which had been subjected to competition was considered to demonstrate best value in terms of all relevant criteria.

3. ACTION TAKEN

- 3.1 Members note that in accordance with Standing Order 6.2 (i), I have accepted the tender submitted by Falkirk Council Roads Services in the sum of £11,291.21 in respect of the Redding Road, Redding – Pedestrian Refuge Island.

.....
pp Director of Development Services

Date: 30 September 2015.

Contact Officer: Stephen Beales, Roads Design Co-ordinator

LIST OF BACKGROUND PAPERS

1. * Tender documents.

 *Tender Report.

* Items not for publication on the grounds that it involve the disclosure of exempt information as defined in 'paragraph 8' of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

FALKIRK COUNCIL

Subject: ACCEPTANCE OF TENDERS OVER £100,000 AND UNDER £350,000
C116 WATERSLAP ROAD, CARRONSHORE – ACCIDENT REDUCTION
SCHEME (IH0057)
Meeting: INFORMATION BULLETIN
Date: 16 DECEMBER 2015
Author: DIRECTOR OF DEVELOPMENT SERVICES

1. INTRODUCTION

- 1.1 In accordance with Development Services Benchmark procedure, Falkirk Council Roads Services were invited to tender for the contract in respect of C116 Waterslap Road, Carronshore Road – Accident Reduction Scheme.

2. TENDERS RECEIVED

- 2.1 In advance of going to tender, a detailed estimate was prepared based upon similar and recent competitively tendered contracts.
- 2.2 Being satisfied that pursuing a single tender from Falkirk Council Roads Services was in the best interests of the Council, a tender was invited from Falkirk Council Roads Services, all in accordance with Contract Standing Order 5.2.
- 2.3 A single tender was received from Falkirk Council's Roads Services by the due date of 4 September 2015 and opened on 8 September 2015 in accordance with Standing Order 11 relating to Contracts.
- 2.4 The checked price was £125,577.95.
- 2.5 The works are to be funded from the 2015/16 Road Safety Capital budget.
- 2.6 In accordance with Standing Order 6.2(ii) relating to contracts, I consulted with the Chief Governance officer prior to entering into contract with that party.
- 2.7 In line with the Council's Policy on best value, the tender submitted by Falkirk Council Roads Services having been benchmarked using financial, technical and other quantitative and qualitative indicators against work of a similar nature which had been subjected to competition was considered to demonstrate best value in terms of all relevant criteria.

3. ACTION TAKEN

- 3.1 **Members note that in accordance with Standing Order 6.2(ii), I have accepted the tender submitted by Falkirk Council Roads Services, for the sum of £125,577.95 in respect of C116 Waterslap Road, Carronshore – Accident Reduction Scheme.**

.....
pp Director of Development Services
Date: 2 October 2015

Contact Officer: David Foote, Senior Road and Bridge Design Officer

LIST OF BACKGROUND PAPERS

1. *Tender documents
2. *Tender Report

*Item not for publication on the grounds that it involves the disclosure of exempt information as defined in 'paragraph 8' of Part 1 of Schedule 7a of the Local Government (Scotland) Act 1973.

FALKIRK COUNCIL

Subject: ACCEPTANCE OF TENDERS OVER £350,000 IN VALUE
CONTRACT FOR BEANCROSS AND NETHERMAINS PS - REWIRE AND
HEATING REPLACEMENT (VAR-7399)
Meeting: INFORMATION BULLETIN
Date: 16TH DECEMBER 2015
Author: DIRECTOR OF DEVELOPMENT SERVICES

1. INTRODUCTION

- 1.1 The contract for rewiring and replacement heating to Beancross and Nethermains Primary Schools was advertised on the Public Contracts Scotland Portal and, following assessment of submitted pre-qualification questionnaires, seven companies were subsequently invited to tender.

2. TENDERS RECEIVED

- 2.1 Four tenders were received by the due date of 25th May 2015 and opened at 2:00pm on 25th May 2015 in accordance with Standing Order 11 relating to contracts.
- 2.2 The tendered prices ranged from £1,022,417.00 to £1,479,568.85.
- 2.3 Following the evaluation of tenders it was considered best value for the Council to award the contract to Electrical & Data Systems Ltd for the sum of £1,022,417.00.
- 2.4 The tender can be contained within the Education School Funds Budgets for 2015/16 and 2017/18.
- 2.5 I consulted with the Chief Governance Officer and, having notified members of the Executive of the proposed award, I have entered into a contract with that party, all in accordance with Standing Order 6.2(iii) relating to contracts.

3. ACTION TAKEN

- 3.1 Members note that, in accordance with Standing Order 6.2(iii), I have accepted the tender submitted by Electrical & Data Systems Ltd, Unit 8a, The Business Centre, Tobermore Road, Draperstown, Northern Ireland, BT45 7AG in the sum of £1,022,417.00 in respect of rewiring and replacement heating to Beancross and Nethermains Primary Schools.

.....
pp Director of Development Services
02/11/2015

Contact Officer: A. Pyper

LIST OF BACKGROUND PAPERS

1. *Tender documents
2. *Tender Report

*Item not for publication on the grounds that it involves the disclosure of exempt information as defined in paragraph 8 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

FALKIRK COUNCIL

**Subject: ACCEPTANCE OF TENDERS OVER £350,000 IN VALUE
CONTRACT FOR PROPOSED LIGHT INDUSTRIAL DEVELOPMENT
AT ABBOTSFORD BUSINESS PARK, FALKIRK (FAL-7474)**
Meeting: INFORMATION BULLETIN
Date: 16th DECEMBER 2015
Author: DIRECTOR OF DEVELOPMENT SERVICES

1. INTRODUCTION

- 1.1 The contract for the proposed light industrial development at Abbotsford Business Park, Falkirk was advertised on the Public Contracts Scotland Portal and, following assessment of submitted pre-qualification questionnaires, six companies were subsequently invited to tender.

2. TENDERS RECEIVED

- 2.1 Five tenders were received by the due date of 16th July 2015 and opened at 2:30pm on 16th July 2015 in accordance with Standing Order 11 relating to contracts.
- 2.2 The tendered prices ranged from £1,149,140.04 to £1,350,836.73.
- 2.3 Following the evaluation of tenders it was considered best value for the Council to award the contract to J B Bennett (Contracts) Ltd, Banton, by Kilsyth, G65 0QG for the sum of £1,149,140.04.
- 2.4 The tender can be contained within the block expenditure figure for PMP reinvestment Capital which was identified in the General Services Capital programme 2015/2016.
- 2.5 I consulted with the Chief Governance Officer and, having notified members of the Executive of the proposed award, I have entered into a contract with that party, all in accordance with Standing Order 6.2(iii) relating to contracts.

3. ACTION TAKEN

- 3.1 **Members note that, in accordance with Standing Order 6.2(iii), I have accepted the tender submitted by J B Bennett (Contracts) Ltd, Banton, by Kilsyth, G65 0QG for the sum of £1,149,140.04 in respect of the proposed light industrial development at Abbotsford Business Park, Falkirk.**

.....
PP Director of Development Services
20/11/2015

Contact Officer: Roslyn Melville (4806)

LIST OF BACKGROUND PAPERS

1. *Tender documents
2. *Tender Report

*Item not for publication on the grounds that it involves the disclosure of exempt information as defined in paragraph 8 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

FALKIRK COUNCIL

**Subject: ACCEPTANCE OF TENDERS OVER £350,000 IN VALUE
CONTRACT FOR UPGRADING WORKS TO PROPERTIES IN FALKIRK
(FAL-7595)**
Meeting: INFORMATION BULLETIN
Date: 16 DECEMBER 2015
Author: DIRECTOR OF DEVELOPMENT SERVICES

1. INTRODUCTION

- 1.1 In accordance with Development Service's benchmark procedure, a single tender was invited from Corporate & Housing Services for the contract in respect of upgrading works to properties in Falkirk.
- 1.2 The criteria used in assessment of best value are, financial (both contract and staff costs), quality (in relation to achieving industry standards) and past performance in this type of work.

2. TENDERS RECEIVED

- 2.1 A tender was received by the due date of 12th October 2015 and opened 2pm 15th October 2015 in accordance with Standing Order 11 relating to contracts.
- 2.2 The tendered price was compared with bill of quantity rates for work of a similar nature, priced in competition viz, upgrading to 87 residential properties, various addresses BNS-7270. Allowing adjustment for inflation etc, the tendered price compared favourably with the rates within the benchmark contract.
- 2.3 The tender received from Corporate & Housing Services, The Forum, Callendar Business Park, Falkirk FK1 1XR is in the sum of £599,461.44 and, pro rata, represents best value for the Council.
- 2.4 The tender can be contained within the block expenditure figure for external improvements, identified in the Housing Investment 3 Year Programme 2015/18.
- 2.5 I consulted with the Chief Governance Officer and, having notified members of the Executive of the proposed award, I have entered into a contract with that party, all in accordance with Standing Order 6.2(iii) relating to contracts.

3. ACTION TAKEN

- 3.1 **Members note that, in accordance with Standing Order 6.2(iii), I have accepted the tender submitted by Corporate & Housing Services, The Forum, Callendar Business Park, Falkirk FK1 1XR in the sum of £599,461.44 in respect of upgrading works to properties in Falkirk**

.....
pp Director of Development Services
29/10/2015

Contact Officer: Robin Millard

LIST OF BACKGROUND PAPERS

1. *Tender documents
2. *Tender Report
3. List of Addresses

*Item not for publication on the grounds that it involves the disclosure of exempt information as defined in paragraph 8 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

LIST OF ADDRESSES

FALKIRK

Cunningham Gardens

Odd: 1,3,5,9,13,15,17,19,23,25,27,33,35,37,39,55,57

17 Houses

Even: 4,8,10,18,

4 Houses

Kerse Gardens

Odd: 11,15,17,19,23,25,27,33,35,37,39,41,43

13 Houses

King Street

Odd: 3,7,9,11,13,17,23,25,27,29

10 Houses

Livingstone Crescent

Odd: 9,19,21,25,49,51,73,83

8 Houses

Thronbridge Road

Odd: 41

1 House

Thronbridge Square

Odd: 7,13,15,17

4 Houses

Even: 2,6,8,12,16,20,38,40,46

9 Houses

Thornhill Road

Odd: 215,219

2 Houses

Weir Street

Odd: 43

1 House

Even: 80

1 House

70 Houses

FALKIRK COUNCIL

Subject: ACCEPTANCE OF TENDERS OVER £350,000 IN VALUE
CONTRACT FOR UPGRADING WORKS TO 131 RESIDENTIAL
PROPERTIES, DENNY AND DUNIPACE (VAR-7537)
Meeting: INFORMATION BULLETIN
Date: 16 DECEMBER 2015
Author: DIRECTOR OF DEVELOPMENT SERVICES

1. INTRODUCTION

- 1.1 The contract for upgrading works to 131 residential properties, Denny and Dunipace was advertised on the Public Contracts Scotland Portal and, following assessment of submitted pre-qualification questionnaires, five companies were subsequently invited to tender.

2. TENDERS RECEIVED

- 2.1 Five tenders were received by the due date of 30 October 2015 and opened 2.10pm on the same day, in accordance with Standing Order 11 relating to contracts.
- 2.2 The tendered prices ranged from £1,369,514.41 to £2,001,783.82.
- 2.3 Following the evaluation of tenders it was considered best value for the Council to award the contract to Stewart & Shields Ltd. 27 East King Street, Helensburgh G84 7QQ for the sum of £1,369,514.41.
- 2.4 The tender can be contained within the block expenditure figure for external fabric improvements, identified in the Housing Investment 3 Year Programme 2015/2018.
- 2.5 I consulted with the Chief Governance Officer and, having notified members of the Executive of the proposed award, I have entered into a contract with that party, all in accordance with Standing Order 6.2(iii) relating to contracts.

3. ACTION TAKEN

- 3.1 Members note that, in accordance with Standing Order 6.2(iii), I have accepted the tender submitted by Stewart & Shields Ltd. 27 East King Street, Helensburgh G84 7QQ in the sum of £1,369,514.41 in respect of upgrading works to 131 residential properties, Denny and Dunipace.

.....
Director of Development Services
30/11/2015

Contact Officer: Robin Millard

LIST OF BACKGROUND PAPERS

1. *Tender documents
2. *Tender Report
3. List of Addresses (Optional - for use where the addresses cannot be identified from the contract title)

*Item not for publication on the grounds that it involves the disclosure of exempt information as defined in paragraph 8 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

LIST OF ADDRESSES

DENNY

Bridge Place	
Odd: 1, 3, 5, 9	4 Houses
Even: 2, 4, 6, 8	4 Houses

Ferguson Drive	
Odd: 1a, 1b, 7, 11, 13, 25, 27, 31, 33, 35, 39, 41, 45, 51, 53, 55, 63, 65, 67	19 Houses
Even: 10, 26, 30, 32, 38, 40, 42, 48, 50, 54, 56	11 Houses

Little Denny Road	
Odd: 3, 5, 13, 17, 19, 21	6 Houses
Even: 26, 28, 32, 98	4 Houses

Sinclair Crescent	
Odd: 1, 11	2 Houses

DUNIPACE

Barnego Road	
Odd: 5, 7, 19, 25, 39, 41, 43, 51, 63	9 Houses
Even: 8, 10, 12, 34, 36, 38, 40, 46, 48, 50, 56, 60, 64	13 Houses

Beech Crescent	
Odd: 1, 9, 11, 15	4 Houses
Even: 4, 14, 30, 32, 34, 38, 40, 42, 46, 54, 66, 68	12 Houses

Chestnut Crescent	
Odd: 7, 11, 27, 29, 33, 55, 61, 65, 67, 69, 75, 77	12 Houses
Even: 4, 6, 10, 12, 14, 28, 32, 70, 74	9 Houses

Hawthorn Drive	
Odd: 9, 17, 21, 27, 33, 35	6 Houses
Even: 8, 12, 14, 16, 20, 22, 24, 26	8 Houses

Linden Avenue	
Odd: 9, 15	2 Houses
Even: 12	1 House

Maple Place	
Odd: 5, 9, 11	3 Houses
Even: 6, 14	2 Houses

Total number of dwellings:	131 Houses
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FALKIRK COUNCIL

Subject: ACCEPTANCE OF TENDERS OVER £350,000 IN VALUE
CONTRACT FOR UPGRADING WORKS AND SECURING OF ECO
FUNDING, BRIGHTONS, REDDING & REDDINGMUIRHEAD (GRA-
7598)
Meeting: INFORMATION BULLETIN
Date: 16 DECEMBER 2015
Author: DIRECTOR OF DEVELOPMENT SERVICES

1. INTRODUCTION

- 1.1 The contract for upgrading works and securing of ECO funding, Brightons, Redding and Reddingmuirhead was advertised on the Public Contracts Scotland Portal and, following assessment of submitted pre-qualification questionnaires, six companies were subsequently invited to tender.

2. TENDERS RECEIVED

- 2.1 Four tenders were received by the due date of 16 October 2015 and opened at 10.00am on 19 October 2015 in accordance with Standing Order 11 relating to contracts.
- 2.2 The tendered prices ranged from £985,255.90 to £1,025,485.02.
- 2.3 Following the evaluation of tenders it was considered best value for the Council to award the contract to Everwarm Ltd. 3 Inchcorse Place, Whitehill Industrial Estate, Bathgate EH48 2EE for the sum of £985,255.90.
- 2.4 The tender can be contained within the block expenditure figure for external fabric improvements, identified in the Housing Investment 3 Year Programme 2015/2018.
- 2.5 I consulted with the Chief Governance Officer and, having notified members of the Executive of the proposed award, I have entered into a contract with that party, all in accordance with Standing Order 6.2(iii) relating to contracts.

3. ACTION TAKEN

- 3.1 Members note that, in accordance with Standing Order 6.2(iii), I have accepted the tender submitted by Everwarm Ltd. 3 Inchcorse Place, Whitehill Industrial Estate, Bathgate EH48 2EE in the sum of £985,255.90 in respect of upgrading works and securing of ECO funding, Brightons, Redding and Reddingmuirhead.

PP

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Director of Development Services
10/11/2015

Contact Officer: Robin Millard

LIST OF BACKGROUND PAPERS

1. *Tender documents
2. *Tender Report
3. List of Addresses (Optional - for use where the addresses cannot be identified from the contract title)

*Item not for publication on the grounds that it involves the disclosure of exempt information as defined in paragraph 8 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

LIST OF ADDRESSES

BRIGHTONS

Brookside Victoria Place	
Odd: 3, 5	2 Houses
Even: 12	1 House

Glendale	
Even: 2	1 House

Kennard Road	
Even: 8	1 House

Willow Brae	
Odd: 1, 3, 5, 7, 9, 13, 19	7 Houses
Even: 2, 4, 18	3 Houses

REDDING

Kirkwood Avenue	
Odd: 7, 9, 25, 33, 37, 53	6 Houses
Even: 34, 36, 68	3 Houses

Knowehead Road	
Odd: 5, 9, 25	3 Houses
Even: 8, 28	2 Houses

Main Street	
Even: 2, 4, 6, 12, 14, 16, 24, 32, 34, 38	10 Houses

Wholequarter Avenue	
Odd: 1, 5, 7, 13, 25, 27, 29, 37, 41, 43, 49, 51, 61, 69, 73, 75	16 Houses
Even: 4, 10, 18, 24, 26, 34, 36, 38, 40, 42, 44, 46, 52, 58, 60, 70, 72, 74, 76	19 Houses

REDDINGMUIRHEAD

Wallacestone Brae	
Even: 2, 4, 8, 10	4 Houses

Total number of dwellings:	78 Houses
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FALKIRK COUNCIL

Subject: ACCEPTANCE OF TENDERS OVER £350,000 IN VALUE – FOR THE SUPPLY OF THE TREATMENT OF ORGANIC WASTE
Meeting: INFORMATION BULLETIN
Date: 16 DECEMBER 2015
Author: DIRECTOR OF DEVELOPMENT SERVICES

1. INTRODUCTION

- 1.1 Falkirk Council as a member of Scotland Excel has access to a range of national Local Government Framework Agreements/Contracts.
- 1.2 The Director of Development Services has delegated authority to determine the best value procurement option for the Council i.e. either procurement through Scotland Excel Framework Agreements/Contracts or through Falkirk Council Framework Agreements/Contracts.
- 1.3 Scotland Excel has established a Framework Agreement, for the provision of the Treatment of Organic Waste (Reference 10-12) which comprises of 3 separate lots:
 - Lot 1 - separately collected Food Waste
 - Lot 2 - separately collected Garden Waste
 - Lot 3 - co-mingled Food and Garden Waste
- 1.4 Falkirk Council currently undertakes a kerbside collection of food waste separately under contract with FCC Environment (UK) Limited. Therefore presently the Council is concerned with Scotland Excel's Lot 1. Participation in the Framework, however, gives access to all Lots should the need arise.
- 1.5 The current contract to treat the food waste with Energen Biogas Ltd (formerly Shanks Waste Management Ltd; see enclosed letter for details) continues until 31 March 2016 with the option to extend under the Scotland Excel, Framework Agreement. The Framework is 2 years plus 2, 1 year extensions therefore the maximum period Councils can call off the Framework at any point during its lifetime is 4 years.

2. PARTICIPATION AND BENEFITS

- 2.1 This national contract can meet the Council's supply needs and has the potential, with extension periods, to run from 1 April 2016 through to 31 March 2020.
- 2.2 Suppliers to the Excel Framework are detailed in Appendix 1 and supply arrangements would be through locally based depots.
- 2.3 As per clause 3 of Information Guide to the Excel Framework, there are two service models available; Model A (direct delivery of organic waste to treatment facility) or Model B (delivery of organic waste to a reception point for onward haulage by the service provider(s) for treatment at their facility). Falkirk Council is selecting Model A, direct delivery of organic waste in reliance on the proximity of service providers. This minimises transport costs.
- 2.4 The Framework permits users to select service providers according to the user's particular needs provided such selection can be justified on sound commercial reasons (clause 9 of the Information Guide). As per clause 10, paragraph 2, of the Information Guide, Falkirk Council is applying a

direct award on the basis of the information available to the Council as to which service provider offers the most economically advantageous solution.

- 2.5 Two Service providers were chosen for comparison as fitting the Model A option, Scottish Water Horizons Holdings Ltd and Energen Biogas Ltd, because of their proximity to the Falkirk Council Area (both are located in Cumbernauld).
- 2.6 Both Energen Biogas Ltd and Scottish Water Horizons Holdings Ltd provide anaerobic digestion (AD) of food waste (the Council received funding from Zero Waste Scotland for the rollout of the food waste collection whose preferred method of treatment is AD). Energen Biogas Ltd has the lower gate fee. In addition, Energen Biogas Ltd holds a quality standard PAS110 for its output material which improves the Councils annual recycling/composting rate. The combination of these factors means the most economically advantageous solution is that of Energen Biogas Ltd.
- 2.7 From 1 January 2016, all local authorities in Scotland (and businesses producing >5kg of food waste or more a week) are required to provide a food waste collection. Securing a treatment provider for the Councils food waste at this time, would enable the Council to be assured of service provision at a competitive cost before additional food waste material enters the market. If the Council did not secure provision at this time, there could be less options available to select and at a potentially higher cost.
- 2.8 It is therefore considered that best value would be achieved by Falkirk Council procuring the Treatment of Organic Waste from Lot 1 of the Excel Framework with Energen Biogas Ltd. The proposed contract period is for four years from 1 April 2016 through to 31 March 2020. The estimated annual spend is £239,100 (based on 500 tonnes of food waste per month) and over the potential full term of the agreement total spend will be approximately £956,400.

3. ACTION TAKEN

- 3.1 In accordance with Standing Order 6.2(iii), I authorised Falkirk Council's participation in the Scotland Excel Framework for the provision of the Treatment of Organic Waste referred to in Section 2 above and select Energen Biogas Ltd.

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pp DIRECTOR OF DEVELOPMENT SERVICES

Date: 6 October 2015

Contact Name: Ross Fenwick

Ext: 0437

LIST OF BACKGROUND PAPERS

1. * Tender documents

* Item not for publication on the grounds that it involves the disclosure of exempt information as defined in paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

FALKIRK COUNCIL

SCOTLAND EXCEL CONTRACT PARTICIPATION

FOR THE TREATMENT OF ORGANIC WASTE

SERVICE PROVIDERS	LOTS
Barr Environmental Limited	1,2,3
Forth Resource Management Limited	2
GP Green Recycling Ltd	1,2,3
Gray Composting Services Ltd	1,2,3
Keenan Recycling Ltd	1,2,3
Levenseat Ltd	1,2,3
Scottish Water Horizons Holdings Ltd	1
Energen Biogas Ltd (formally Shanks Waste Management Ltd)	1
TEG Environmental Ltd	1,2,3
William Munro (Construction) Highland Limited	1,2,3
William Tracey Limited	1,2,3