

Title/Subject: Support Services
Meeting: Integration Joint Board
Date: 5 August 2016
Submitted By: Chief Officer
Action: For Decision

1. INTRODUCTION

- 1.1. The purpose of this report is to seek approval from the Integration Joint Board (IJB) to regularise the temporary funding of current key posts supporting the IJB and to note the ongoing discussions regarding the provision of corporate support services.
- 1.2. Falkirk Partnership's Integration Scheme contains a commitment to identify what support is required and to agree how services to support the work of the Integration Joint Board will be delivered.

2. RECOMMENDATION

The Integration Joint Board is asked to:

- 2.1 approve that the temporary funded posts are made permanent as detailed in section 4.3 of this report and funded equally by Falkirk Council and NHS Forth Valley.
- 2.2 note that the current corporate services support, as detailed in section 4.5, will be continued and be reviewed in discussion with the Chief Executives of NHS Forth Valley and Falkirk Council from NHS Forth Valley and Falkirk Council and will be confirmed in a report to the Board in December 2016.

3. BACKGROUND

- 3.1 There is a requirement within the Falkirk Health and Social Care Integration Scheme for the partners to identify the corporate services currently utilised to carry out the Integration Functions and agree (a) how any or all of those will be provided to the Integration Joint Board to support it to discharge its duties under the Act, and (b) how the costs of those corporate services will be funded. The scheme also requires that the provision of this support is reviewed annually to ensure that the necessary support is being provided.

- 3.2 The development of the range of strategies, plans and policies to date to support the development of the Integration Joint Board has drawn on a mixture of ring fenced support and posts and considerable input from the existing corporate services from Falkirk Council and NHS Forth Valley.
- 3.3 The Forth Valley Programme Board has reviewed the current programme of work, which includes the associated support services and resources that the IJB will require for the coming year to ensure the Board is able to meet its statutory responsibilities as set out in the Public Bodies (Joint Working) (Scotland) Act 2014. This has been based on the experience and understanding developed through the collaborative delivery of the work streams and the programme of work that is required. This is set out in the Programme Plan Update in another item on this agenda.

4. CORPORATE SERVICES SUPPORT

- 4.1 While there is a desire to ensure minimum bureaucracy, there is a need to identify within the existing resources of each of the partners, what capacity is available, and will be committed to the IJBs and Chief Officers to ensure delivery of IJBs statutory obligations in line with commitments made within the Falkirk Integration Scheme.
- 4.2 The development of the framework of support for the Integration Joint Board has increased understanding of the nature and level of resource required going forward. Work has been progressing to clarify the ongoing requirements to more accurately reflect the agreed framework for operation and discharge of functions by the Board and will report back to the Board in December.
- 4.3 Members of the Board are asked to agree that the posts of Chief Officer, Chief Finance Officer and Programme Manager, associated administrative support and ancillary costs as detailed below are made permanent and funded equally by Falkirk Council and NHS Forth Valley. The total is £330>£372k at 16/17 costs. This is detailed in the Chief Finance Officer – Recruitment report which is for agreement on this agenda.
- 4.4 At the meeting on 3 June members of the Board agreed to continue the temporary funding for the ICF Co-ordinator and OD Advisor from Integrated Care Funds.
- 4.5 The IJB will continue to receive support from NHS Forth Valley and Falkirk Council in the following areas:
- Governance and committee clerking
 - Finance
 - Communications
 - Planning
 - Procurement and Commissioning
 - Performance management
 - Human Resources

- Organisational development
- Internal Audit
- Risk Management
- Health & Safety
- Freedom of Information requests & Subject Access requests
- Complaints
- ICT
- Equality duty

This corporate support will be reviewed by the Chief Officer in conjunction with the Chief Executives and reported back to the IJB in December.

5. CONCLUSIONS

Work has been progressing to clarify the ongoing requirements to more accurately reflect the agreed framework for operation and discharge of functions by the Board. This will be reported back to the IJB in December 2016

Resource Implications

It has been agreed that the funding for the key posts totalling £330-£372k dependent on Chief Finance Officer post being full or part-time is to be met equally by Falkirk Council and NHS Forth Valley. In addition each partner will continue to provide corporate support to the Integration Joint Board.

Impact on IJB Outcomes and Priorities

These posts will support the Board to deliver on the Strategic Plan, Recovery Plan and Locality Planning.

Legal & Risk Implications

The IJB requires appropriate legal and financial support to discharge its duties.

Consultation

The Chief Executives of NHS Forth Valley and Falkirk Council have been consulted in the preparation of this report.

Equalities Assessment

There are no equalities issues arising from this report.

Approved for submission by: Patricia Cassidy, Chief Officer

Author – Patricia Cassidy

Date: 26 July 2016

List of Background Papers: