

5. Consultation

- 5.1 Consultation has been carried out with Human Resources in relation to the Scottish Procurement Framework for the Provision of Recruitment Advertising & Public Information Notices.

6. Implications

Financial

- 6.1 The Authority's estimated annual value is £12,000. Therefore over the duration of the agreement the total estimated value would be £40,000.
- 6.2 Funding for the framework is held within the relevant budget headings within the individual Service Recruitment Advertising Budgets.

Resources

- 6.3 None

Legal

- 6.4 None

Risk

- 6.5 None

Equalities

- 6.6 N/A

Sustainability/Environmental Impact

- 6.7 N/A

7. Conclusions

- 7.1 In accordance with Standing Orders, I agreed to Falkirk Council's participation in the Scottish Procurement Framework Agreement for the Provision of Recruitment Advertising & Public Information Notices, with TMP (UK) Ltd, from 1st September 2016 to 17th April 2018 with an option to extend for two 12 month periods to 17th April 2020 at an estimated overall value of £40,000.

Director of Corporate & Housing Services

Author – Lesley Anderson, Procurement Adviser – 01324 590836,
lesley.anderson@falkirk.gov.uk

Date: 2 August 2016

APPENDICES - NONE

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- None

Title: Acceptance of Quotes over £10,000

Meeting: Information Bulletin

Date: 21st September 2016

Author: Director of Corporate & Housing Services

1. Introduction

- 1.1 Falkirk Council Contract Standing Orders require that competition is used to demonstrate fairness, transparency and deliver Best Value. The use of “Quick Quotes”, the online quotation facility on Public Contracts Scotland website is the recommended approach to secure an appropriate level of competition into the procurement process for contracts below a value of £50,000.
- 1.2 The purpose of this report is to advise Members of the contracts awarded by Chief Officers through “Quick Quotes” during the period 1st May 2016 to 31st July 2016. Details of the contracts are attached in Appendix 1.

2. Recommendation

- 2.1 **Members are asked to note in accordance with Contract Standing Order 6.2(i), the contracts awarded through Quick Quotes as outlined in Appendix 1.**

.....
Director of Corporate & Housing Services

Author – William McQuillian, Procurement & Performance Manager 01324 590810,
william.mcquillian@falkirk.gov.uk
Date: 24th August 2016

| | | | Appendix 1 |
|------------------------------|------------------------------|----------------|---------------------------------------|
| Service | Title of Quick Quote Awarded | Contract Value | Name & Town of Successful Supplier(s) |
| Corporate & Housing Services | First Aid Training | £38,100.00 | Macsafe Health & Safety Ltd, Denny |

Title: Acceptance of Contracts over £500,000
Meeting: Information Bulletin
Date: 21st September 2016
Author: Director of Corporate & Housing Services

1. Purpose of Report

- 1.1 The purpose of this report is to advise Council of decisions taken in respect of contracts awarded with a value of more than £500,000 in line with Contract Standing Order 6.2(iii) during the period 1st May 2016 to 31st July 2016. Details of the contracts are attached at Appendix 1.

Recommendation

- 2.1 **Council is asked to note in accordance with Contract Standing Order 6.2(iii), contracts awarded as outlined in Appendix 1.**

.....
Director of Corporate & Housing Services

Author – William McQuillan, Procurement & Performance Manager 01324 590810,
william.mcquillan@falkirk.gov.uk
Date: 24th August 2016

**Contract Award List
Contracts Over £500,000**

| Service & Contact | Brief Description of Contract | Contract Number | Start/End Dates or One Off Purchase | Contract Value (including Extension) | Additional Information | No. of Tenders | Name & Address of Proposed Contractor |
|---|---|------------------------|---|---|--|-----------------------|---|
| Corporate & Housing Services William McQuillian Ext. 0810 | Contract for the Provision of Occupational Health & Associated Services The Provision of a comprehensive, proactive, uninterrupted, early-intervention Occupational Health & Associated Service to preserve and enhance the health of employees and to advise the Authority on all matters regarding health and in particular, the health of employees whilst at work. (Award List sent to Executive Members 26/05/2016) | CHS/069/16 | 1 st August 2016 – 31 st July 2019 Option to extend for two 12 month periods to 31 st July 2021 | £885,000 | The Contract covers the Authority, Falkirk Community Trust and additional support for the Employment & Training Unit | 2 | Working on Wellbeing Limited t/a Optima Health, Grosvenor House, Prospect Hill, Redditch, Worcestershire, B97 4DL |

| Service & Contact | Brief Description of Contract | Contract Number | Start/End Dates or One Off Purchase | Contract Value (including Extension) | Additional Information | No. of Tenders | Name & Address of Proposed Contractor |
|---|--|-----------------|--|--------------------------------------|--|----------------|---|
| Development Services Greg Pender Ext 4827 | <p>The Falkirk High Station Car Park, Slamannan Road is located on an area of land located between numbers 11 and 11A Slamannan Road, Falkirk.</p> <p>The works comprise the construction of a 61 space impermeable block paved car park with footpath links to the nearby Falkirk High Station. The works also includes SUDs drainage, street lighting, landscaping and the installation of CCTV.</p> <p>(Award List sent to Executive Members 02/06/2016)</p> | IA0055 | The construction period is 14 weeks with an anticipated start date of 1 August 2016, to be confirmed with the contractor once the contract has been awarded. | £ 655,146.59 | The Scheme is being part funded by Network Rail (£70,800.00) and ScotRail (£375,200.00). | 6 | TAL Civil Engineering Ltd, TAL House, Lissue Industrial Estate East, Lisburn, Co. Antrim. BT28 2LU. |

| Service & Contact | Brief Description of Contract | Contract Number | Start/End Dates or One Off Purchase | Contract Value (including Extension) | Additional Information | No. of Tenders Received | Name & Address of Proposed Contractor |
|--|--|------------------------|--|---|--|--------------------------------|---|
| Corporate & Housing Services William McQuillan Ext. 0810 | Manufacture & Supply of Hardwood Doors & Windows Service to Council Housing Properties Lot 1: Hardwood Doors Lot 2: Hardwood Windows (Award List sent to Executive Members 09/06/2016) | CHS/268/16 | Start: 01/08/2016 End: 31/07/2019 (with an option to extend through to 31/03/2020) | £2,600,000 | Community Benefits require the 1 st placed contractor to provide 1 Modern Apprenticeship within 4 months from award of the agreement. | 4 | 3 Individual Companies covering 2 Lots. (See Appendix A) |

Appendix A

Framework Agreement for the Manufacture & Supply of Hardwood Doors & Windows (CHS/268/16)

Period: 1st August 2016 running for 3 years until 31st July 2019, with an option of a 12 month extension without the need to call for further competition.

| LOT 1: HARDWOOD DOORS | | | |
|--------------------------------------|-------------|-----------------|---------|
| Lot 1: £444,967 | | | |
| COMPANY | COMPANY No. | LOCATION | RANKING |
| CCG (Scotland) LTD | SC056810 | Cambuslang | 1 |
| ROWAN TIMBER SUPPLIES (SCOTLAND) LTD | SC068805 | Plains, Airdrie | 2 |
| KDM SHOPFITTING LIMITED | SC202669 | Dunfermline | 3 |
| | | | |
| | | | |
| LOT 2: HARDWOOD WINDOWS | | | |
| Lot 2: £206,248 | | | |
| COMPANY | COMPANY No. | LOCATION | RANKING |
| ROWAN TIMBER SUPPLIES (SCOTLAND) LTD | SC068805 | Plains, Airdrie | 1 |
| CCG (Scotland) LTD | SC056810 | Cambuslang | 2 |
| KDM SHOPFITTING LIMITED | SC202669 | Dunfermline | 3 |

Estimated Annual Value £650,000

| Service & Contact | Brief Description of Contract | Contract Number | Start/End Dates or One Off Purchase | Contract Value (including Extension) | Additional Information | No. of Tenders | Name & Address of Proposed Contractor |
|---|--|------------------------|--|--|---|-----------------------|---|
| Development Services Greg Pender Ext 4827 | <p>Consultancy Services Term Commission for roads, transportation and environmental related engineering and professional services. The term commission 'Call-off' contract involves a wide range of multi-disciplinary functions and activities. The contract has been jointly procured with Stirling and Clackmannanshire Councils with Falkirk Council as lead authority. Each of the Councils will separately enter into an agreement with the appointed consultant with each Council liable and responsible for tasks or projects within their area.</p> <p>(Award List sent to Executive Members 16/06/2016)</p> | IA0217 | The framework agreement will be for an initial duration of 2 years, with a maximum extension of 2 years. | The fees for professional services for Falkirk Council are anticipated to be in the region of £250,000 per annum over the term of the contract, potentially totalling £1,000,000 over 4 years. | This contract is required to augment the existing staff resource in Development Services to address increases and peaks in workload and to retain flexibility of resources. | 6 | Mouchel Ltd, Tempsford Hall, Sandy, Bedfordshire, SG19 2BD |

| Service & Contact | Brief Description of Contract | Contract Number | Start/End Dates or One Off Purchase | Contract Value (including Extension) | Additional Information | No. of Tenders | Name & Address of Proposed Contractor |
|--|---|-----------------|--|--------------------------------------|------------------------|----------------|---|
| Corporate & Housing Services William McQuillan Ext. 0810 | Contract for the Provision of a Human Resources & Payroll Solution. (Award List sent to Executive Members 16/06/2016) | RM1042 | 1 st October 2016 – 30 th September 2019 Option to extend for two 12 month periods to 30 th September 2021 | Maximum value £610,000 | | 2 | Northgate Arinso (UK) Ltd, Peterborough |

Title: Extension to Contract for the Purchase of Source Segregated Container Glass for Reprocessing (C/N: DEV/032/10)

Meeting: Information Bulletin

Date: 21 September 2016

Submitted By: Director of Development Services

1. Introduction

- 1.1 The Council currently has in place a contract for the purchase of source segregated container glass for reprocessing. The initial contract period was from 1st August 2011 to 31st July 2016 with the option to extend the contract for a further 2 x 1 year extensions.
- 1.2 The average monthly rebate during the 5 year term has been approximately £5,000. It is estimated that should the contract be extended for a further year from 1st August 2016 to 31st July 2017, the rebate would be of a similar figure.
- 1.3 Viridor Waste Management Ltd (Viridor) have been the provider of the service and have indicated that they will continue to meet the Council's requirements for the purchase of source segregated container glass for reprocessing.
- 1.4 Viridor have exercised clause 4.1 which allows them the opportunity to review the rebates in line with market conditions.

2. Contract Extension

- 2.1 It is considered best value to Falkirk Council to extend the contract for a further year for the following reasons:
 - a) There is no need to incur further tendering or advertising costs.
 - b) The glass for reprocessing is a key priority of the Scottish Waste Brokerage Service (SMBS), which is a working group that includes Scottish Procurement (on behalf of all public sector organisations) and Zero Waste Scotland, who are looking to implement a tender specific to this service. The years extension allows this to progress and thereby enabling Falkirk Council to potential utilise the tender at the end of the year.
 - b) The provider continues to provide best value in terms of rebate which reflects the current market conditions and market providers.
- 2.2 Any rebate received is directed to existing Waste Strategy budgets.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i) I accepted the extension of the contract with Viridor Waste Management Ltd, in the sum of approximately £60,000 (rebate) for 12 months from 1st August 2016 to 31st July 2017 for the purchase of source segregated container glass for reprocessing from Falkirk Council.

pp Director of Development Services

Author – Ross Fenwick, Waste Strategy Co-ordinator – 01324 590434
ross.fenwick@falkirk.gov.uk
Date: 22/07/2016

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation documents**

Title: Acceptance of Contracts Below £50,000
A904/50&60 Grangemouth Station - Masonry Repair 16/17
ID1000.1459

Meeting: Information Bulletin

Date: 21 September 2016

Submitted By: Director of Development Services

1. Introduction

- 1.1 5 companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of A904/50&60 Grangemouth Station - Masonry Repairs 16/17, in accordance with Standing Order 8.4 relating to contracts.

2. Quotations Received

- 2.1 2 quotations were received by the due date of 08 July 2016 and opened at 12.00 noon on 11 July 2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked prices ranged from £44,115.21 to £46,042.92.
- 2.3 The works can be funded from the 2016/17 bridge revenue budget.
- 2.4 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from Dugie Clark Clachan Mhor Limited, Shandon Wood, Ruskie, Stirling, FK8 3LG for the sum of £44,115.21.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Dugie Clark Clachan Mhor Limited, Shandon Wood, Ruskie, Stirling, FK8 3LG for the sum of £44,115.21 in respect of A904/50&60 Grangemouth Station – Masonry Repairs 16/17.

pp Director of Development Services

**Author – Gary McGregor, Road & Bridge Design Officer – 01324 504993,
gary.mcgregor@falkirk.gov.uk
Date: 11/07/2016**

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation documents**
- **Engineer's Report on Quotations**

Title: **Acceptance of Contracts Below £50,000:
Ad-Hoc Collection of Bulky Uplift Material From August 2016
to March 2017**

Meeting: **Information Bulletin**

Date: **21 September 2016**

Submitted By: **Director of Development Services**

1. Introduction

- 1.1 5 companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of in accordance with Standing Order 8.4 relating to bulky uplift collections.
- 1.2 Bulky uplift collections are carried out within the Falkirk Council area on a daily basis, normally this function is carried out by Falkirk Council's waste collection service.
- 1.3 An alternative to the standard collection provider was requirement for business continuity and service delivery until 31 March 2017.

2. Quotations Received

- 2.1 One quotation was received by the due date of 11 August 2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked quoted price was £14.00 per uplift (allowing for a possible 3,571 individual uplifts within Quick Quote limits).
- 2.3 The funding for this project is contained within Waste Collection budget heading.
- 2.4 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from FCC Environment (UK) Limited with quoted price of £14.00.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by FCC Environment (UK) Limited in respect of the ad-hoc bulky uplift collection requirements until March 2017.

Author – Derek McCathie – 01324 590423, derek.mccathie@falkirk.gov.uk
Date: 15/08/2016

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation documents**

Title: Acceptance of Contracts Below £50,000
Bo'ness Harbour Walls – 16/17 Concrete & Masonry Repairs
IL0105

Meeting: Information Bulletin

Date: 21 September 2016

Submitted By: Director of Development Services

1. Introduction

- 1.1 6 companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of Bo'ness Harbour Walls – 16/17 Concrete & Masonry Repairs, in accordance with Standing Order 8.4 relating to contracts.

2. Quotations Received

- 2.1 3 quotations were received by the due date of 01 July 2016 and opened at 12.00 noon on 01 July 2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked prices ranged from £37,650.00 to £87,250.00.
- 2.3 The works can be funded from the 2016/17 quality of life budget.
- 2.4 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from Geckotech Solutions Limited, Unit 5, West Shore Road Trading Estate, West Shore Trading Estate, Edinburgh, EH5 1QF for the sum of £37,650.00.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Geckotech Solutions Limited, Unit 5, West Shore Road Trading Estate, West Shore Trading Estate, Edinburgh, EH5 1QF for the sum of £37,650.00 in respect of Bo'ness Harbour Walls – 16/17 Concrete & Masonry Repairs.

pp Director of Development Services

**Author – Gary McGregor, Road & Bridge Design Officer – 01324 504993,
gary.mcgregor@falkirk.gov.uk
Date: 13/07/2016**

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation documents**
- **Engineer's Report on Quotations**

Title: Acceptance of Quotation Under £50,000 in Value
Contract for Alterations to Rear Access Road at
Crematorium, Falkirk (FAL-6378D)

Meeting: Information Bulletin

Date: 21 September 2016

Submitted By: Director of Development Services

1. Introduction

- 1.1 Six companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of alterations to rear access road at Falkirk Crematorium, in accordance with Standing Order 8.4 relating to contracts.

2. Quotations Received

- 2.1 4 quotations were received by the due date of 01 July 2016 and opened at 9.20am on 04 July 2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked prices ranged from £25,301.20 to £48,150.42.
- 2.3 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from Falkirk Council Roads Operations, Earls Road, Grangemouth FK3 8XD in the sum of £25,301.20.
- 2.4 The quotation can be contained within the Major Projects expenditure figure for Upgrading Works at Falkirk Crematorium, identified in the General Capital Programme 2015/2018.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Falkirk Council Roads Operations, Earls Road, Grangemouth FK3 8XD in the sum of £25,301.20 in respect of alterations to rear access road at Falkirk Crematorium.

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Director of Development Services

**Author – Robin Millard, Building Design Manager – 01324 504868,
robin.millard@falkirk.gov.uk
Date: 01/07/2016**

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation documents**
- **Quotation Report**

Title: Acceptance of Quotation under £50,000 in Value
Contract for Consultancy Services To Support The
Proposed Non Domestic Energy Efficiency Upgrade Project
(VAR-7719)
Meeting: Information Bulletin
Date: 21st September 2016
Submitted By: Director of Development Services

1. Introduction

- 1.1 The Non-Domestic Energy Efficiency (NDEEF) project has been awarded grant funding from the Scottish Government's Low Carbon Infrastructure Transition Programme. A stipulation of this funding is that the procurement of supporting consultancy services be made via the Scotland Excel Framework Ref 01-11, Engineering and Technical Services (Lot 7). Under this Framework, provision is made for a direct award to a single contractor.
- 1.2 One company was therefore invited to quote for the contract in respect of Consultancy Services to support the Proposed Non-Domestic Energy Efficiency Upgrade Project.

2. Quotations Received

- 2.1 The quotation was received by the due date of 19th July 2016 and opened 08:45 on 20th July 2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 The quotation price was £24,991.63.
- 2.3 Following the evaluation of the quotation, it was considered best value for the Council to accept the quotation from Mott MacDonald Ltd, 1 Atlantic Quay, Broomielaw, Glasgow, G2 8JB for the sum of Twenty Four thousand, Nine Hundred and Ninety One Pounds and Sixty Three Pence.
- 2.4 The quotation can be contained within the LCITP Grant Award funding of £25,000.00 for consultancy support services.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Mott MacDonald Ltd, 1 Atlantic Quay, Broomielaw, Glasgow, G2 8JB in the sum of Twenty Four thousand, Nine Hundred and Ninety One Pounds and Sixty Three Pence in respect of Consultancy Services to support the Proposed Non-Domestic Energy Efficiency Upgrade Project.

pp Director of Development Services

Author: Robin Millard, Building Design Manager – 01324 504868,
robin.millard@falkirk.gov.uk
Date: 20/07/2016

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- Quotation documents
- Quotation Report

**Subject: Acceptance of Quotation Under £50,000 in Value
Contract for Consulting Mechanical and Electrical Engineering
Services for the Proposed New Build Housing Development at Duke
Street, Denny. (DEN-7499)**
Meeting: Information Bulletin
Date: 21 September 2016
Author: Director of Development Services

1. Introduction

- 1.1 Four companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of consulting mechanical and electrical engineering services for the proposed new build housing development at Duke Street, Denny, in accordance with Standing Order 8.3 relating to contracts.

2. Quotations Received

- 2.1 Three quotations were received by the due date of 14th June 2016 and opened at 12.25pm on 15th June 2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked prices ranged from £17,400.00 to £20,249.00.
- 2.3 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from Clancy Consulting Ltd., The Studio, 5 Newton Terrace Lane, Glasgow, in the sum of £17,400.00.
- 2.4 The quotation can be contained within the block expenditure figure for new build social housing, identified in the Housing Investment 3 Year Programme 2016/2018.

3. Action Taken

- 3.1 **Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Clancy Consulting Ltd., The Studio, 5 Newton Terrace Lane, Glasgow in the sum of £17,400.00 in respect of consulting mechanical and electrical engineering services for the proposed new build housing development at Duke Street, Denny.**

.....
pp Director of Development Services
15/06/2016

Contact Officer: Paul Noble

List of Background Papers

1. *Quotation documents
2. *Quotation Report

*Item not for publication on the grounds that it involves the disclosure of exempt information as defined in 'paragraph 8' of Part 1 of Schedule 7a of the Local Government (Scotland) Act 1973.

Title: Acceptance of Quotation under £50,000 in Value
Contract for Energy Performance Certificate Surveys
& Energy Audits at Various FC Properties
(TMC-7545)
Meeting: Information Bulletin
Date: 21st September 2016
Submitted By: Director of Development Services

1. Introduction

- 1.1 Four companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of the provision of Energy Performance Certificates to Falkirk Council properties, in accordance with Standing Order 8.4 relating to contracts.

2. Quotations Received

- 2.1 Two quotations were received by the due date of 21st July 2016 and opened at 3:15pm on the 21st July 2016, in accordance with Standing Order 11 relating to contracts.
- 2.2 The quotation prices were £36,362.75 and £98,831.00.
- 2.3 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from GEP Environmental Ltd, 4 Melville Crescent, Edinburgh, EH3 7JA in the sum of £36,362.75.
- 2.4 The quotation can be contained within the respective Services statutory maintenance budgets.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by GEP Environmental Ltd, 4 Melville Crescent, Edinburgh, EH3 7JA in the sum of £36,362.75 in respect of the provision of Energy Performance Certificates to Falkirk Council properties.

pp Director of Development Services

Author: Robert Ewen, Facilities Co-ordinator – 01324 501809,
robert.ewen@falkirk.gov.uk

Date: 25/07/2016

APPENDICES

List of Addresses

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation documents**
- **Quotation Report**

List of Addresses

List of Properties between 250 – 500 m2

Bothkennar Community Hall
Westfield Community Centre
Suite 2A & B Falkirk Stadium
Shieldhill Community Hall
Inchyra Road Pavilion
Excellence in Childcare Centre
Tremanna Childrens Unit
Heathrigg Nursery School
Sunnyside Pavilion
Outdoor Learning Centre
Avonbridge Community
Centre
Oswald Avenue Day Centre
Airth Community Hall
Muiravonside Farm
Blackness Primary School
Kinglass Centre, Bo'ness SWO
Club House G'mouth Golf
Club
Braes Residential Unit
Drumbowie Primary School
Inchlair Nursery School
Reddingmuirhead Comm
Centre
Bo'ness One Stop Shop
Stenhousemuir One Stop
Shop
Ettrick/Dochart Community
Hall
Printworks
Theatre Workshop and Store
Limerigg Primary School
Stenhousemuir SWO
Denny One Stop Shop
Kinneil Nursery
Roughmute Refuse Depot
Tamfourhill Community
Centre
Carronshore Community
Centre
Windsor Park School
Maddiston Community
Centre

Woodburn Day Nursery
Zetland Park Pavilion
Kersiebank Community
Project
Redding Depot
Callendar Park Depot
Bainsford Community Centre
Lodge House
Newlands Community Hall
Rooms 1, 2, 4-9, 11 & 16
Camelon One Stop Shop
Falkirk Registrars
Caledonia House
Tryst C.E. Centre
Employment & Training Unit

List of Properties between 500 – 1000 m2

Meadowbank Library
Education Assesment Unit
Banknock Community Centre
Queen Street Nursery School
Rossvail
Community Sports Hall
Broompark Community
Centre
Grangemouth One Stop Shop
Bothkennar Primary School
Larbert Day Nursery
Grangemouth C.E. Unit
Rannoch Nursery
Hippodrome
Larbert Library
Oxgang School
Park Street Community
Centre
Polmont Sports Centre
Dawson Centre
Stenhousemuir Sports Centre
Falkirk Council Crematorium
Denny Sports Centre
Denny Nursery School
Denny Town House
Bo'ness Library
Avonbridge Primary School
California Primary School
Denny Football Centre

Torwoodhall
Bowhouse Community Hall
Stable Block
Council Chambers
Greenpark C.E. Centre
Whitecross Primary School
Grangemouth SWO
Roads Depot
Joint Loans Equipment Store
Slamannan C.E. Centre
Grangemouth Library
Woodlands Games Hall
Camelon Childrens Centre
Callendar Square One Stop
Shop
Grange C.E. Centre
Suite 1A 1st Floor, Falkirk
Stadium

List of Properties between over 1000 m2

Unit 8 Inchyra Depot
St Joseph's RC Primary School
The Forum (Suites 2015)
28 Winchester Avenue
Grangemouth Town Hall
Oakbank Home
Municipal Chambers, G'mouth
Cunningham House
Burnbank Depot
Earls Road Depot
Grangemouth Museum
Workshop
Sealock House
Summerford House
Bonnybridge C.E. Unit
Grahamston House
Burnbrae Home
Airth Primary School
Bainsford Day Centre
Bo'ness Town Hall
Joint Intergrated Team Base
Unit 10 Inchyra Depot
Dundas Resource Centre
Focus School
Dalgrain Depot

Falkirk Town Hall
St Bernadettes Primary School
Carrongrange School
Braes High School
Bo'ness Academy
Grangemouth High School
St Mungo's RC High School
Graeme High School
Falkirk High School
Denny High School
Larbert High School

**Subject: Acceptance of Quotation Under £50,000 in Value
Contract for Proposed Wildlife Consultancy Service for the New Build
Social Housing at Haugh Street, Langlees (FAL-7491)**
Meeting: Information Bulletin
Date: 21st September 2016
Author: Director of Development Services

1. Introduction

- 1.1 Four companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of proposed wildlife consultancy service for new build social housing at Haugh Street, Langlees, Falkirk, in accordance with Standing Order 8.3 relating to contracts.

2. Quotations Received

- 2.1 Two quotations were received by the due date of 9th June 2016 and opened 9.50am on 10th June 2016, in accordance with Standing Order 11, relating to contracts.
- 2.2 The checked prices ranged from £1,417.50 to £1,495.00.
- 2.3 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from Direct Ecology Ltd., in the sum of £1,417.50.
- 2.4 The quotation can be contained within the block expenditure figure for new build social housing, identified in the Housing Investment 3 Year Programme 2016/2018.

3. Action Taken

- 3.1 **Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Direct Ecology Ltd., Unit 1, Bloch 2, Duckburn Industrial Estate, Dunblane, in the sum of £1,417.50 in respect of proposed wildlife consultancy service for new build social housing at Haugh Street, Langlees, Falkirk.**

.....
pp Director of Development Services
13/06/2016

Contact Officer: Paul Noble

List Of Background Papers

1. *Quotation documents
2. *Quotation Report

*Item not for publication on the grounds that it involves the disclosure of exempt information as defined in 'paragraph 8' of Part 1 of Schedule 7a of the Local Government (Scotland) Act 1973.

Title: Acceptance of Quotation Under £50,000 in Value
Contract for Refurbishment of Pool Filters at Bo'ness
Recreation Centre (BNS-7713)

Meeting: Information Bulletin

Date: 21 September 2016

Submitted By: Director of Development Services

1. Introduction

- 1.1 Four companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of refurbishment of pool filters at Bo'ness Recreation Centre, in accordance with Standing Order 8.4 relating to contracts.

2. Quotations Received

- 2.1 One quotation was received by the due date of 27 June 2016 and opened at 4.30pm on 27 June 2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked price was £23,102.10.
- 2.3 Following the evaluation of the quotation, it was considered best value for the Council to accept the quotation from CMM Pools Ltd, Unit 7E, Bandeath Industrial Estate, Throsk, Stirling, FK7 7NP in the sum of £23,102.10.
- 2.4 The quotation can be contained within the block expenditure figure for Bo'ness Recreation Centre, identified in the General Services Capital Programme.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by CMM Pools Ltd, Unit 7E, Bandeath Industrial Estate, Throsk, Stirling, FK7 7NP in the sum of £23,102.10 in respect of refurbishment of pool filters at Bo'ness Recreation Centre.

pp

Director of Development Services

Author – Robin Millard, Building Design Manager – 01324 504868,
robin.millard@falkirk.gov.uk
Date: 01/07/2016

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation documents**
- **Quotation Report**

Title: Acceptance of Quotation under £50,000 in Value Contract for Replacement Vinyl Flooring to Communal Areas at Glenbrae Court, Falkirk (FAL-7678)
Meeting: Information Bulletin
Date: 21st September 2016
Submitted By: Director of Development Services

1. Introduction

- 1.1 Three companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of replacement vinyl flooring to communal areas at Glenbrae Court, Falkirk, in accordance with Standing Order 8.4 relating to contracts.

2. Quotations Received

- 2.1 Three quotations were received by the due date of 15/07/2016 and opened at 8.15am on 19/07/2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 The quotation prices ranged from £34,622.10 to £39,423.20.
- 2.3 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from Murdoch Smith Construction Ltd., in the sum of £34,622.10
- 2.4 The quotation can be contained within the block expenditure figure for housing maintenance, identified in the Housing Investment 3 Year Programme 2016/2018.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Murdoch Smith Construction Ltd., West Burnside, Dollar, in the sum of £34,622.10 in respect of the proposed replacement vinyl flooring to communal areas at Glenbrae Court, Falkirk.

pp Director of Development Services

Author: Paul Noble, Commercial & Social Design Co-ordinator – 01324 501020,
paul.noble@falkirk.gov.uk

Date: 29/07/2016

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation documents**
- **Quotation Report**

Title: Acceptance of Contracts Below £50,000
Grange Primary School, Bo'ness Retaining Wall - Masonry Repairs, IC0168

Meeting: Information Bulletin

Date: 21 September 2016

Submitted By: Director of Development Services

1. Introduction

- 1.1 6 companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of Grange Primary School, Bo'ness Retaining Wall Masonry Repairs, in accordance with Standing Order 8.4 relating to contracts.

2. Quotations Received

- 2.1 5 quotations were received by the due date of 1 July 2016 and opened at 12.00pm on 1 July 2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked prices ranged from £40,024.68 to £74,384.43.
- 2.3 The works can be funded from the 2016/17 bridge capital budget.
- 2.4 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from Dugie Clark Clachan Mhor Limited, Shandon Wood, Ruskie, Stirling, FK8 3LG the sum of £40,024.68.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Dugie Clark Clachan Mhor Limited, Shandon Wood, Ruskie, Stirling, FK8 3LG the sum of £40,024.68 in respect of Grange Primary School, Bo'ness Retaining Wall Masonry Repairs.

pp Director of Development Services

**Author – Michael Walker, Road & Bridge Design Technician – 01324 504976,
michael.walker@falkirk.gov.uk
Date: 01/07/2016**

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation documents**
- **Engineer's Report on Quotations**

Title: **Acceptance of Contracts Below £50,000**
IF0485 Electrical Testing (Street Lighting) 2016/17

Meeting: **Information Bulletin**

Date: **21 September 2016**

Submitted By: **Director of Development Services**

1. Introduction

- 1.1 Three companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of Electrical Testing (Street Lighting) 2016/17, in accordance with Standing Order 8.4 relating to contracts.

2. Quotations Received

- 2.1 Two quotations were received by the due date of 5 August 2016 and opened at 2.00pm on 05 August 2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked prices ranged from £44,385.20 to £69,447.44.
- 2.3 The works can be funded from the 2016/17 lighting revenue budget.
- 2.4 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from Gordon Electrical Ltd, Mid Cambushinnie Cottage, Cromlix, Dunblane FK15 9JU for the sum of £44,385.20.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Gordon Electrical Ltd, Mid Cambushinnie Cottage, Cromlix, Dunblane, FK15 9JU for the sum of £44,385.20 in respect of Electrical Testing (Street Lighting) 2016/17.

pp Director of Development Services

Author – Graham Speirs, Lighting Co-ordinator – 01324 504823,
graham.speirs@falkirk.gov.uk

Date: 16/08/2016

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation documents**
- **Engineer's Report on Quotations**

Title: Acceptance of Contracts Below £50,000
IF0486 Street Lighting Provision of ICP Services 2016/17
Phase 2

Meeting: Information Bulletin

Date: 21 September 2016

Submitted By: Director of Development Services

1. Introduction

- 1.1 4 companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of Street Lighting – Provision of ICP (Independent Connection Provider) Services 2016/17 Phase 2, in accordance with Standing Order 8.4 relating to contracts.

2. Quotations Received

- 2.1 3 quotations were received by the due date of 17 June 2016 and opened at 2.00pm on 20 June 2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked prices ranged from £36,598.00 to £90,656.47.
- 2.3 The works can be funded from the 2016/17 lighting revenue and capital budgets.
- 2.4 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from Power 1 Electrical Contractors Ltd, Unit 3B, Lyon Road, Linwood Industrial Estate, Paisley, PA3 3BQ for the sum of £36,598.00.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Power 1 Electrical Contractors Ltd, Unit 3B, Lyon Road, Linwood Industrial Estate, Paisley, PA3 3BQ for the sum of £36,598.00 in respect of Street Lighting – Provision of ICP (Independent Connection Provider) Services 2016/17 Phase 2.

pp Director of Development Services

**Author – Greg Pender, Engineering Design Manager – 01324 504827,
greg.pender@falkirk.gov.uk
Date: 06/07/2016**

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation documents**
- **Engineer's Report on Quotations**

Subject: Acceptance of Quotation Under £100,000 in Value
Contract for Proposed Double Classroom Modular
Building at Denny Primary School (DEN-7656)
Meeting: Information Bulletin
Date: 21ST September 2016
Author: Director of Development Services

1. Introduction

- 1.1 Four companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of the proposed double classroom modular building at Denny Primary School, in accordance with Standing Order 8.3 relating to contracts.

2. Quotations Received

- 2.1 One quotation was received by the due date of the 8th of June 2016 and opened at 11:15am on the 9th of June 2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked price was £77,341.37.
- 2.3 Following the evaluation of the quotation, it was considered best value for the Council to accept the quotation from Sibcas Ltd. in the sum of £77,341.37.
- 2.4 The quotation can be contained within 2016/2017 budgets as identified by Children's Services.

3. Action Taken

- 3.1 **Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Sibcas Ltd., Easton Road, Bathgate in the sum of £77,341.37 in respect of the proposed double classroom modular building at Denny Primary School.**

pp.....
Director of Development Services
21/06/2016

Contact Officer: Jack Aitken

LIST OF BACKGROUND PAPERS

1. *Quotation documents
2. *Quotation Report

*Item not for publication on the grounds that it involves the disclosure of exempt information as defined in 'paragraph 8' of Part 1 of Schedule 7a of the Local Government (Scotland) Act 1973.

Falkirk Council

Subject: Acceptance of Tenders up to £250,000 in Value – For the Manufacture & Supply of Hardwood Doors and Windows
(C/N : CNS/268A/16)

Meeting: Information Bulletin

Date: 21st September 2016

Author: Director of Corporate & Housing Services

1. Introduction

- 1.1 Falkirk Council Corporate and Housing Services required a contract for the Manufacture & Supply of Hardwood Doors & Windows.
- 1.2 A total of 5 suppliers were invited to quote for the Manufacture & Supply of Hardwood Doors & Windows to Falkirk Council as part of a framework agreement. The quotes were issued on the 29th January 2016 through the Public Contracts Scotland Tender Portal.
- 1.3 The Framework will commence 4th April 2016 until 30th September 2016. .

2. Quotes Received

- 2.1 A total of 3 quotes were received by the due date of 12th February 2016 and opened in accordance with Standing Order 11.5 relating to contracts.
- 2.2 Following an evaluation the 3 tenders were selected as offering best value across the full range for the Manufacture & Supply of Hardwood Doors & Windows provision. This will allow a sufficient number of providers to meet demand.
- 2.3 The framework has an estimated value over the 5 month period of the Framework of £145,000.
- 2.4 The funding for this project is contained within the General Maintenance Budget Code 1050012159.

3. Action Taken

- 3.1 In accordance with Standing Order 6.2(i), I accepted the quotes submitted as per Appendix A, with an approximate total contract value of £145,000 in respect of the Manufacture & Supply of Hardwood Doors & Windows to Falkirk Council.**

.....
Director of Corporate & Housing Services

Date: 13th July 2016
Contact Name: Wilson Kemp

Ext: 0777

List of Background Papers

1. * Tender documents
- * Item not for publication on the grounds that it involves the disclosure of exempt information as defined in, paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

Appendix A

Framework Agreement for the
Manufacture & Supply of Hardwood Doors & Windows (CNS/26A/16)

PERIOD: 4th April 2016 running for 5 months until 30st September 2016.

| LOT 1: HARDWOOD DOORS | | | |
|---|--------------------|-----------------|----------------|
| | | | |
| COMPANY | COMPANY No. | LOCATION | RANKING |
| JOHN HEANEY JOINERS LTD | SC 198599 | Falkirk | 1 |
| ROWAN TIMBER SUPPLIES (Scotland) Ltd | SC068805 | Airdrie | 2 |
| | | | |
| LOT 2: HARDWOOD WINDOWS | | | |
| | | | |
| COMPANY | COMPANY No. | LOCATION | RANKING |
| ROWAN TIMBER SUPPLIES (Scotland) Ltd | SC068805 | Airdrie | 1 |
| JOHN HEANEY JOINERS LTD | SC 198599 | Falkirk | 2 |
| A & J HILSTON LTD | SC 198599 | Falkirk | 3 |

Estimated Value £145,000

Subject: Acceptance of Tenders up to £250,000 in value – for the provision of a carriageway & footway surface treatment within the Council area (DEV/060/15). Mini-Competition for Lot 1 & 3

Meeting: Information Bulletin

Date: 21st September 2016

Author: Director of Development Services

1. Introduction

- 1.1 Falkirk Council Development Services were required to contract for the provision of a carriageway & footway surface treatment service for various locations within Road Services areas of operation.
- 1.2 A mini-competition was initiated on 13th May 2016 via the Public Contracts Scotland Portal under the terms and conditions of Falkirk Council's framework agreement for a carriageway & footway surface treatment service (DEV/060/15).
- 1.3 Subsequently, the 2 incumbent framework providers were invited to submit tenders as per the requirements of the mini competition provision included within framework agreement DEV/060/15. These providers submitted their tenders through the Public Contracts Scotland Portal, by the due deadline of 27th May 2016.
- 1.4 The contract is part of Road Services programme of work with a commencement date of 27th June 2016.
- 1.5 The contract period will be from 27th June until 30th September 2016 with all works completed by 30th September 2016.

2. Tenders Received

- 2.1 As noted above, 2 submissions were received by the due date of 11th May 2016 and opened in accordance with Standing Order 11.5 relating to contracts.
- 2.2 Following evaluation of the tender responses, the tender from Kiely Bros Ltd, 135 Cherrywood Road, Birmingham was selected as offering best value. The total estimated contract value for the programme of work over an 11 week programme of work is £212,282
- 2.3 The funding for this contract is contained within the following capital codes:-
 - 8120689705 Retread + Micro Asphalt Process & Specialised Thin Surfacing
 - 8120699705 Footway Slurry Sealing

3. Action Taken

- 3.1 In accordance with Standing Order 6.2(i) relating to contracts, I accepted the tender submitted by Kiely Bros Ltd at a value of £212,282 for the term of the contract, for the provision of a carriageway & footway surface treatment service to Falkirk Council.**

pp

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Director of Development Services

Date: 4th August 2016
Contact Name: Wilson Kemp Ext: 0777

List of Background Papers

1. * Tender documents

* Item not for publication on the grounds that it involves the disclosure of exempt information as defined in paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

Title: Acceptance of Tenders upto £250,000 in Value – For the Provision of Legacy Mail and File Services Migration Services RM1557VII (G Cloud 7)

Meeting: Information Bulletin

Date: 21st September 2016

Submitted By: Director of Corporate & Housing Services

1. Purpose of Report

- 1.1 The report seeks approval to meet the Councils requirement for the provision of Legacy Mail and File Migration Services to replace its existing eMail system.

2. Recommendation

- 2.1 **The direct award of a contract under RM1557vii (G Cloud 7) to Sword Charteris, Brentford for a fixed period of 12 months commencing 1st March 2016 and terminating on 28th February 2017.**

3. Background

- 3.1 Falkirk Council requires to upgrade its existing messaging platform based on Exchange 2007 to Exchange 2013. The existing platform is based on a resource forest model providing circa 9000 mailboxes to both corporate and education users. The platform currently has no high availability or disaster recovery features in the event of database, server or location failures and this is something that Falkirk Council wish to address in the new messaging environment.

4. Considerations

- 4.1 Following a review of all available national agencies and local procurement options the following 2 options were available for procuring this service:
- a. Direct Award under Crown Commercial Services framework RM1557vii (G Cloud 7)
 - b. Council conducts its own Invitation to Tender (ITT).
- 4.2 After giving consideration to the available options noted above it was determined that the best value option was to proceed with a direct award under the Crown Commercial Service framework RM1557vii (G Cloud 7).