

5. Consultation

- 5.1 Consultation with internal stakeholders was undertaken at which conclusive agreement was reached on the need to upgrade the current system to address the lack of any disaster recovery feature on the current system.

6. Implications

Financial

- 6.1 The total cost to implement the new system is estimated at £61,200 and would be funded from the General Services Capital Programme.

Resources

- 6.2 Once implementation of the system has been completed management would be undertaken staff within the Council's Policy, Technology & Improvement Service. Consultancy requirements to complete the migration would consist of:

Phase	Effort	Rate	Total Cost
Project Initiation & Design	10 days	£850	£8,500
Implementation & Test	15 days	£850	£12,750
Pilot Migration	3 days	£850	£2,550
Migration	36 days	£850	£30,600
Decommissioning	8 days	£850	£6,800
Total	72 days		£61,200

Legal

- 6.3 The procurement process has been conducted in compliance with Contract Standing Orders and awarded in accordance with Contract Standing Order 6.2(i).

Risk

- 6.4 Failure to carry out implementation of the new system could result in the loss of vital information as the existing platform currently has no high availability or disaster recovery features in the event of database, server or location failures and this is something that Falkirk Council wish to address in the new messaging environment.

Equalities

- 6.5 There was no requirement to carry out a poverty impact assessment.

Sustainability/Environmental Impact

- 6.6 It has been assessed that implementation of the new system will sustain the Councils' ability to function more effectively by accommodating the mailbox sizes, availability and reduction of backup requirements and thereby reducing storage costs.

7. Conclusions

- 7.1 Participation in a fully compliant OJEU tender which will sustain the Council's requirements for Legacy Mail and File Migration Services for the foreseeable future. The new system will incorporate high availability and disaster recovery features in the event of database, server or location failures along with reduced back up requirements and storage costs.

.....
Director of Corporate & Housing Services

**Author – David Houston, Procurement Adviser, 01324 590819,
david.houston@falkirk.gov.uk
Date: 26th July 2016**

APPENDICES

None

List of Background Papers

1. * Tender documents

* Item not for publication on the grounds that it involves the disclosure of exempt information as defined in paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

Subject: Acceptance of Tenders up to £250,000 in Value – mini-tender for the provision of a spray injection patching service (DEV/059/15)
Meeting: Information Bulletin
Date: 21st September 2016
Author: Director of Development Services

1. Introduction

- 1.1 Falkirk Council Development Services were required to contract for the provision of a spray injection service for various locations within Road Services areas of operation.
- 1.2 A mini-competition was initiated on 21st April 2016 via the Public Contracts Scotland Portal under the terms and conditions of Falkirk Council's framework agreement for a spray injection patching service (DEV/059/15).
- 1.3 Subsequently, the 2 incumbent framework providers were invited to submit tenders as per the requirements of the mini competition provision included within framework agreement DEV/059/15. These providers submitted their tenders through the Public Contracts Scotland Portal, by the due deadline of 6th May 2016.
- 1.4 The contract is part of Road Services programme of work with a commencement date of 13th June 2016.
- 1.5 The agreement will be based on a 10 week hire, 8 weeks between June and August inclusive and 2 weeks later in the fiscal years 2016/2017.

2. Tenders Received

- 2.1 Two submissions were received by the due date of 6th May 2016 and opened in accordance with Standing Order 11.5 relating to contracts.
- 2.2 Following evaluation of the tender responses, the tender from Archway Products (U.K.) Ltd, 53 Fountain Street, Manchester was selected as offering best value. The total estimated contract value for the programme of work over a 10 week programme of work is £79,048
- 2.3 The funding for this contract is contained within the 424008/5266 Roads Maintenance Revenue budget.

3. Action Taken

- 3.1 In accordance with Standing Order 6.2(i) relating to contracts, I accepted the tender submitted by Archway Products (U.K.) Ltd at a value of £79,048 for the term of the contract, for the provision of a spray injection patching service to Falkirk Council.**

pp

.....

Director of Development Services

Date: 4th August 2016

Contact Name: Wilson Kemp

Ext: 0777

List of Background Papers

1. * Tender documents

- * Item not for publication on the grounds that it involves the disclosure of exempt information as defined in paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

Title: Acceptance of Tender over £350,000 in Value
Contract for upgrading works to 89 residential properties,
Grangemouth (GRA-7703)
Meeting: Information Bulletin
Date: 21 September 2016
Submitted By: Director of Development Services

1. Introduction

- 1.1 In accordance with Development Service's benchmark procedure, a single tender was invited from Corporate & Housing Services for the contract in respect of proposed upgrading works to 89 residential properties, Grangemouth.
- 1.2 The criteria used in assessment of best value are, financial (both contract and staff costs), quality (in relation to achieving industry standards) and past performance in this type of work.

2. Tenders Received

- 2.1 A tender was received by the due date of 5th August 2016 and opened at 2.30pm on the same day in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked price was compared with bill of quantity rates for work of a similar nature, priced in competition viz, upgrading works to 131 residential properties, Denny and Dunipace (VAR-7537) in the sum of £1,369,514.41 accepted in November 2015. Allowing adjustment for inflation etc, the tendered price compared favourably with the rates within the benchmark contract.
- 2.3 The tender received from Corporate & Housing Services, The Forum, Callendar Business Park, Falkirk FK1 1XR is in the sum of £1,208,467.71 and represents best value for the Council.
- 2.4 The tender can be contained within the block expenditure figure for external fabric improvements, identified in the Housing Investment 3 Year Programme 2016/2019.
- 2.5 I consulted with the Chief Governance Officer and, having notified members of the Executive of the proposed award, I have entered into a contract with that party, all in accordance with Standing Order 6.2(iii) relating to contracts.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(iii), I have accepted the tender submitted by Corporate & Housing Services, The Forum, Callendar Business Park, Falkirk FK1 1XR in the sum of £1,208,467.71 in respect of upgrading works to 89 residential properties, Grangemouth.**

pp_____
Director of Development Services

**Author: Robin Millard, Building Design Manager – 01324 504868,
robin.millard@falkirk.gov.uk**

Date: 25/08/2016

APPENDICES

List of Addresses

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation documents**
- **Quotation Report**

List of Addresses

GRANGEMOUTH

Cedar Street

Odd: 5, 7, 9, 13, 15, 17, 19, 21, 23, 27, 31, 33, 35, 37, 43, 45, 47, 53

Even: 2, 6, 8, 10, 18, 20, 22, 24, 26, 28, 30, 34, 38, 40, 56

Hawthorn Street

Odd: 1, 3, 5, 9, 11, 15, 17, 21, 23, 25, 27, 29, 31, 39, 43, 45, 47, 51, 63, 65, 67a, 67b,
71, 81

Even: 4, 12, 14, 16, 18, 22, 30, 40b, 44, 48

Newhouse Road

Even: 46, 122

Newlands Road

Even: 12, 24, 30, 32, 50, 52, 54, 56, 58, 60, 62, 64, 66, 74, 76, 80, 84, 90, 120, 152

Total number of dwellings: 89No

Subject: Acceptance of Tenders over £250,000 and under £500,000 in value – for the provision of a surface dressing service (DEV/052/15).
Mini-Competition for Lot 1

Meeting: Information Bulletin

Date: 21st September 2016

Author: Director of Development Services

1. Introduction

- 1.1 Falkirk Council Development Services were required to contract for the provision of a surface dressing service for various locations within Road Services areas of operation.
- 1.2 A mini-competition was initiated on 21st April 2016 via the Public Contracts Scotland Portal under the terms and conditions of Falkirk Council's framework agreement for a surface dressing service (DEV/052/15).
- 1.3 Subsequently, the 2 incumbent framework providers were invited to submit tenders as per the requirements of the mini competition provision included within framework agreement DEV/052/15. These providers submitted their tenders through the Public Contracts Scotland Portal, by the due deadline of 10th May 2016.
- 1.4 The contract is part of Road Services programme of work with a commencement date of 14th June 2016.
- 1.5 The contract period will be from 14th June until 31st August 2016 with all works completed by 31st August 2016.

2. Tenders Received

- 2.1 As noted above, 2 submissions were received by the due date of 11th May 2016 and opened in accordance with Standing Order 11.5 relating to contracts.
- 2.2 Following evaluation of the tender responses, the tender from Tayside Contracts, 1 Soutar Street, Dundee was selected as offering best value. The total estimated contract value for the programme of work over an 11 week programme of work is £303,274
- 2.3 The funding for this contract is contained within the 8120689705/Capital budget

3. Action Taken

- 3.1 In accordance with Standing Order 6.2(ii) relating to contracts, I accepted the tender submitted by Tayside Contracts at a value of £303,274 for the term of the contract, for the provision of a surface dressing service to Falkirk Council.**

pp

.....
Director of Development Services

Date: 29th August 2016
Contact Name: Wilson Kemp Ext: 0777

List of Background Papers

1. * Tender documents
- * Item not for publication on the grounds that it involves the disclosure of exempt information as defined in paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

FALKIRK COUNCIL

Subject: Acceptance of Tenders over £250,000 and Under £500,000 in Value – for the Purchase of Grounds Maintenance Equipment (C/N: SXL 10-14)

Meeting: Information Bulletin

Date: 21 September 2016

Author: Director of Development Services

1. Introduction

- 1.1 A tender for the provision of grounds maintenance equipment as part of a Scotland Excel National Framework Agreement was advertised through the Public Contracts Scotland Portal. Subsequently all 26 suppliers which submitted a compliant offer across the 20 lots were awarded on to the framework.
- 1.2 The Framework Agreement for the purchase of grounds maintenance equipment commenced on 2 March 2015 and will expire on 28 February 2018, with the option to extend for up to 12 months until 28 February 2019. The Council intends to adopt the framework through to its conclusion in 2018, or 2019 if the 12 months extension option is utilised.

2. Participation and Benefits

- 2.1 The Excel national Framework Agreement for the purchase of grounds maintenance equipment comprises 20 lots. Contracted suppliers are detailed in Appendix A.
- 2.2 The framework offers flexibility, in that services can be awarded via direct award or mini-competition, dependant on complexity and value of the specific service required.
- 2.3 Falkirk Council's estimated annual spend across the initial framework is approximately £40,000 for grounds maintenance equipment.
- 2.4 It is anticipated that adoption of the Excel Framework Agreement would achieve savings of approximately £11,000 (9%) over the full term of the contract, based against current pricing and spend for the purchase of grounds maintenance equipment. A more definitive savings position will be established upon completion of mini competitions and direct award exercises.

- 2.5 The framework will enable Falkirk Council to procure specialist grounds maintenance equipment from an established national framework.
- 2.6 The total estimated value over the potential 38 month period of the Framework is £120,000 for grounds maintenance equipment.
- 2.7 In accordance with Standing Order 6.2(ii) relating to contracts, consultation with the Chief Governance Officer to enter into contract with that party was sought and received.

3. Action Taken

- 3.1 **In accordance with Standing Order 6.2(ii), I accepted the tender submitted by the awarded providers, identified in Appendix A, with an approximate total contract value of £120,000 in respect of the provision of grounds maintenance equipment to Falkirk Council.**

pp

.....
Director of Development Services

Date: 6th September 2016
Contact Name: Wilson Kemp

Ext: 0777

LIST OF BACKGROUND PAPERS

1. * Tender documents

- * Item not for publication on the grounds that it involves the disclosure of exempt information as defined in paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

APPENDIX A

Falkirk Council

Framework Agreement for the purchase of grounds maintenance equipment (C/N: SXL 10-14)
14th December 2015 until 28th February 2018 with an option to extend for a further 12 months to 28th February 2019

Grounds Maintenance Equipment

DESCRIPTION	SUPPLIERS	LOCATION	DESCRIPTION	SUPPLIERS	LOCATION
Lot 1 – Hand Held Equipment	Hamilton Bros (Eng) Ltd Thomas Sherriff & Co Ltd Nairn Brown (Glasgow) Ltd Henry H Sheach Lawnmower Services Ltd CS Equipment Ltd Fraser C Robb Ltd AM Phillip Agritech Ltd SGM Contracts Ltd Alex McDougall (Mowers) Ltd Spaldings Ltd Garden Machinery & Small Engine Services (Partnership) Premier Parts UK Ltd	Bishopton Haddington Busby Kirkcaldy Irvine Drymen Forfar Inverkeithing East Kilbride Lincoln Hamilton Cupar	Lot 11 – Tractor Mounted Mowers	Henderson Grass Machinery Ltd The Double A Trading Company Ltd Thomas Sherriff & Co Ltd Nairn Brown (Glasgow) Ltd Fraser C Robb Ltd AM Phillip Agritech Ltd SGM Contracts Ltd Agricar Ltd Hamilton Bros (Eng) Ltd Reekie Group Ltd Scot JCB Ltd Fairways (GM) Ltd Garden Machinery & Small Engine Services (Partnership)	Haddington Cupar Haddington Busby Drymen Forfar Inverkeithing Stirling Bishopton Cupar Glasgow Kinross Hamilton

Lot 2 – Pedestrian Push Equipment	Premier Parts UK Ltd The Double A Trading Company Ltd Thomas Sherriff & Co Ltd Nairn Brown (Glasgow) Ltd Fraser C Robb Ltd Alex McDougall (Mowers) Ltd Garden Machinery & Small Engine Services (Partnership)	Cupar Cupar Haddington Busby Drymen East Kilbride Hamilton	Lot 12 – Tractor Mounted Pitch Care	The Double A Trading Company Ltd Thomas Sherriff & Co Ltd Nairn Brown (Glasgow) Ltd Fraser C Robb Ltd AM Phillip Agritech Ltd SGM Contracts Ltd Agricar Ltd Hamilton Bros (Eng) Ltd Reekie Group Ltd Scot JCB Ltd Fairways (GM) Ltd Garden Machinery & Small Engine Services (Partnership) Bunce (Ashbury) Ltd	Cupar Haddington Busby Drymen Forfar Inverkeithing Stirling Bishopton Cupar Glasgow Kinross Hamilton Swindon
Lot 3 – Pedestrian Equipment – Self Propelled	Henderson Grass Machinery Ltd Premier Parts UK Ltd The Double A Trading Company Ltd Nairn Brown (Glasgow) Ltd CS Equipment Ltd Fraser C Robb Ltd AM Phillip Agritech Ltd SGM Contracts Ltd Hamilton Bros (Eng) Ltd	Haddington Cupar Cupar Busby Irvine Drymen Forfar Inverkeithing Bishopton	Lot 13 – Tractor Mounted Stumpgrinder/ Chipper/Shred der	The Double A Trading Company Ltd Thomas Sherriff & Co Ltd Fraser C Robb Ltd AM Phillip Agritech Ltd SGM Contracts Ltd Hamilton Bros (Eng) Ltd Gibson Garden Machinery Ltd Premier Parts UK Ltd	Cupar Haddington Drymen Forfar Inverkeithing Bishopton Colne Cupar

Lot 4 – Self Propelled Mowers	Fairways (GM) Ltd Henderson Grass Machinery Ltd The Double A Trading Company Ltd Hamilton Bros (Eng) Ltd Thomas Sherriff & Co Ltd Nairn Brown (Glasgow) Ltd Henry H Sheach Lawnmower Services Ltd CS Equipment Ltd Fraser C Robb Ltd AM Phillip Agritech Ltd SGM Contracts Ltd Garden Machinery & Small Engine Services (Partnership) Simon Tullet Machinery Co Ltd	Kinross Haddington Cupar Bishopton Haddington Busby Kirkcaldy Irvine Drymen Forfar Inverkeithing Hamilton Henley in Arden	Lot 14 – Vehicle Mounted Equipment	Thomas Sherriff & Co Ltd Nairn Brown (Glasgow) Ltd	Haddington Busby
Lot 5 – Tractor/Vehicle Mounted Pesticide Applicators	Henderson Grass Machinery Ltd The Double A Trading Company Ltd Thomas Sherriff & Co Ltd Nairn Brown (Glasgow) Ltd CS Equipment Ltd Fraser C Robb Ltd AM Phillip Agritech Ltd SGM Contracts Ltd Fairways (GM) Ltd Agricar Ltd	Haddington Cupar Haddington Busby Irvine Drymen Forfar Inverkeithing Kinross Stirling	Lot 15 – Portable Equipment	Nairn Brown (Glasgow) Ltd Fraser C Robb Ltd SGM Contracts Ltd Fairways (GM) Ltd Rhinowash Ltd Flowplant Group Ltd	Busby Drymen Inverkeithing Kinross Wishaw Glasgow

Lot 6 – Ride-on Equipment	Henderson Grass Machinery Ltd Premier Parts UK Ltd The Double A Trading Company Ltd Hamilton Bros (Eng) Ltd Thomas Sherriff & Co Ltd Nairn Brown (Glasgow) Ltd Henry H Sheach Lawnmower Services Ltd CS Equipment Ltd Fraser C Robb Ltd AM Phillip Agritech Ltd SGM Contracts Ltd Garden Machinery & Small Engine Services (Partnership) Fairways (GM) Ltd Simon Tullett Machinery Co Ltd Scot JCB Ltd	Haddington Cupar Cupar Bishopton Haddington Busby Kirkcaldy Irvine Drymen Forfar Inverkeithing Hamilton Kinross Henley in Arden Glasgow	Lot 16 – Static Equipment	Fraser C Robb Ltd Fairways (GM) Ltd Rhinowash Ltd	Drymen Kinross Wishaw
Lot 7 – Utility Vehicles	The Double A Trading Company Ltd Hamilton Bros (Eng) Ltd Thomas Sherriff & Co Ltd Nairn Brown (Glasgow) Ltd Fraser C Robb Ltd AM Phillip Agritech Ltd SGM Contracts Ltd Fairways (GM) Ltd Scot JCB Ltd Reekie Group Ltd	Cupar Bishopton Haddington Busby Drymen Forfar Inverkeithing Kinross Glasgow Cupar	Lot 17 – Hand Held Equipment	Thomas Sherriff & Co Ltd Nairn Brown (Glasgow) Ltd Fraser C Robb Ltd AM Phillip Agritech Ltd Hamilton Bros (Eng) Ltd CS Equipment Ltd Scot JCB Ltd	Haddington Busby Drymen Forfar Bishopton Irvine Glasgow

Lot 8 – Towed Equipment	The Double A Trading Company Ltd Hamilton Bros (Eng) Ltd Thomas Sherriff & Co Ltd Nairn Brown (Glasgow) Ltd CS Equipment Ltd Fraser C Robb Ltd AM Phillip Agritech Ltd SGM Contracts Ltd Scot JCB Ltd Fairways (GM) Ltd Agricar Ltd	Cupar Bishopton Haddington Busby Irvine Drymen Forfar Inverkeithing Glasgow Kinross Stirling	Lot 18 – Pedestrian – Self Propelled	AM Phillip Agritech Ltd Hamilton Bros (Eng) Ltd CS Equipment Ltd Scot JCB Ltd	Forfar Bishopton Irvine Glasgow
Lot 9 - Tractors	Henderson Grass Machinery Ltd The Double A Trading Company Ltd Thomas Sherriff & Co Ltd Nairn Brown (Glasgow) Ltd Fraser C Robb Ltd AM Phillip Agritech Ltd SGM Contracts Ltd Agricar Ltd Hamilton Bros (Eng) Ltd Reekie Group Ltd Scot JCB Ltd Bryson Tractors Ltd	Haddington Cupar Haddington Busby Drymen Forfar Inverkeithing Stirling Bishopton Cupar Glasgow Lanark	Lot 19 – Tractor Mounted Equipment	The Double A Trading Company Ltd Thomas Sherriff & Co Ltd Nairn Brown (Glasgow) Ltd Fraser C Robb Ltd AM Phillip Agritech Ltd SGM Contracts Ltd Agricar Ltd Hamilton Bros (Eng) Ltd Scot JCB Ltd Fairways (GM) Ltd Bunce (Ashbury) Ltd Terra Firma (Scotland) Ltd Bryson Tractors Ltd Henderson Grass Machinery Ltd James A. Cuthbertson Ltd	Cupar Haddington Busby Drymen Forfar Inverkeithing Stirling Bishopton Glasgow Kinross Swindon Stirling Lanark Haddington Biggar

Lot 10 – Tractor Mounted Equipment	The Double A Trading Company Ltd Hamilton Bros (Eng) Ltd Thomas Sherriff & Co Ltd Nairn Brown (Glasgow) Ltd Fraser C Robb Ltd AM Phillip Agritech Ltd SGM Contracts Ltd Scot JCB Ltd Fairways (GM) Ltd Agricar Ltd Premier Parts UK Ltd Henderson Grass Machinery Ltd Reekie Group Ltd	Cupar Bishopton Haddington Busby Drymen Forfar Inverkeithing Glasgow Kinross Stirling Cupar Haddington Cupar	Lot 20 – Towed Grit Spreaders	Thomas Sherriff & Co Ltd Nairn Brown (Glasgow) Ltd Fraser C Robb Ltd AM Phillip Agritech Ltd SGM Contracts Ltd Agricar Ltd Hamilton Bros (Eng) Ltd Fairways (GM) Ltd Bunce (Ashbury) Ltd	Haddington Busby Drymen Forfar Inverkeithing Stirling Bishopton Kinross Swindon
---	--	--	----------------------------------	--	---

Estimated Annual Value £40,000

Subject: Acceptance of Tenders over £250,000 and Under £500,000 in Value
– for the Purchase of Heavy Plant (C/N: SXL 09-14)

Meeting: Information Bulletin

Date: 21 September 2016

Author: Director of Development Services

1. Introduction

- 1.1 A tender for the provision of heavy plant as part of a Scotland Excel National Framework Agreement was advertised through the Public Contracts Scotland Portal. Subsequently all 7 suppliers which submitted a compliant offer across the 7 lots were awarded on to the framework.
- 1.2 The Framework Agreement for the purchase of heavy plant commenced on 2 March 2015 and will expire on 28 February 2018, with the option to extend for up to 12 months until 28 February 2019. The Council intends to adopt the framework through to its conclusion in 2018, or 2019 if the 12 months extension option is utilised.

2. Participation and Benefits

- 2.1 The Excel national framework agreement for the purchase of heavy plant comprises 7 lots. Contracted suppliers are detailed in Appendix A.
- 2.2 The framework offers flexibility, in that services can be awarded via direct award or mini-competition, dependant on complexity and value of the specific service required.
- 2.3 Falkirk Council's estimated annual spend across the initial framework is approximately £100,000 for grounds maintenance equipment.
- 2.4 This is a first generation framework for heavy plant. On this basis, it proved difficult for Falkirk Council to provide information about rates paid for such machinery as it is not bought on an annual cycle, as this type of equipment was purchased on an ad hoc basis. Procurement will work with the relevant stakeholders through account management meetings to validate savings accrued from these purchases.
- 2.5 The framework will enable Falkirk Council to procure heavy plant from an established national framework.

- 2.6 The total estimated value over the potential 38 month period of the Framework is £300,000 for heavy plant.
- 2.7 In accordance with Standing Order 6.2(ii) relating to contracts, consultation with the Chief Governance Officer to enter into contract with that party was sought and received.

3. ACTION TAKEN

- 3.1 **In accordance with Standing Order 6.2(ii), I accepted the tender submitted by the awarded providers, identified in Appendix A, with an approximate total contract value of £300,000 in respect of the provision of heavy plant to Falkirk Council.**

pp

.....
Director of Development Services

Date: 6th September 2016
Contact Name: Wilson Kemp

Ext: 0777

List of Background Papers

1. * Tender documents

* Item not for publication on the grounds that it involves the disclosure of exempt information as defined in paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

APPENDIX A

Falkirk Council

Framework Agreement for the purchase of heavy plant (C/N: SXL 09/14)

14th December 2015 until 28th February 2018 with an option to extend for a further 12 months to 28th February 2019

Heavy Plant

DESCRIPTION	SUPPLIERS	LOCATION	DESCRIPTION	SUPPLIERS	LOCATION
Lot 1 – Excavators	Scot JCB Ltd Hamilton Bros (Eng) Ltd Caledonian Plant Ltd Liebherr Great Britain Ltd Lloyd Ltd	Glasgow Bishopton Livingston Biggleswade Carlisle	Lot 5 – Compressors/ Generators/ Pumps	Hamilton Bros (Eng) Ltd Scot JCB Ltd Caledonian Plant Ltd	Bishopton Glasgow Livingston
Lot 2 – Pedestrian Operated Equipment	Scot JCB Ltd Hamilton Bros (Eng) Ltd Caledonian Plant Ltd Liebherr Great Britain Ltd	Glasgow Bishopton Livingston Biggleswade	Lot 6 – Forklifts/ Telehandlers	Scot JCB Ltd Terberg Matec UK Ltd Lloyd Ltd Liebherr Great Britain Ltd	Glasgow Warrington Carlisle Biggleswade
Lot 3 – Ride-on Rollers	Scot JCB Ltd Caledonian Plant Bomag GB Ltd	Glasgow Livingston Kent	Lot 7 – Trailers	Hamilton Bros (Eng) Ltd Lloyd Ltd	Bishopton Carlisle
Lot 4 – Towed Equipment	Scot JCB Ltd	Glasgow			

Estimated Annual Value £100,000

Title: Acceptance of Tenders up to £500,000 in Value – For the Supply & Delivery of Fresh Fruit & Vegetables & Prepared Vegetables (C/N: CHS/077/16)

Meeting: Information Bulletin

Date: 21st September 2016

Submitted By: Director of Children's Services

1. Introduction

- 1.1 A full OJEU compliant tender was conducted on the Public Contracts Scotland portal for the Supply & Delivery of Fresh Fruit & Vegetables & Prepared Vegetables as a result 14 notifications of interest were received.
- 1.2 The Framework Agreement is for an initial period of 3 years from 1st September 2016 to 31st August 2019 with the option to extend for 12 months, without a call for further competition, to 31st August 2020.

2. Tenders Received

- 2.1 A total of 6 tenders were received by the closing date of 27th May 2016 and were opened in accordance with Standing Order 11.2 relating to contracts.

3. Tender Evaluation

- 3.1 Following a full assessment of all 6 tenders, by Officers from Children's Services Catering & Cleaning Service, tenders were selected offering best value. The evaluation considered the tendered prices and the responses received to the Method Statements within the qualitative requirements of the tender. Successful tenders are detailed at Appendix 1 with an estimated total value, including the extension period, of approximately £450,000. This would realise potential savings of approximately 3% per year against current pricing.
- 3.2 Funding for this project will come from the Provisions Food budget heading.

4. ACTION TAKEN

- 4.1 In accordance with Standing Order 6.2(ii), I accepted the tenders detailed at Appendix 1 with an estimated total value, including extension, of approximately £450,000 in respect of the Supply and Delivery of Fresh Fruit & Vegetables & Prepared Vegetables to Falkirk Council.**

.....
Director of Children's Services

**Author – Judith Borg, Catering Coordinator, 01324 590461,
judith.borg@falkirk.gov.uk**

Date: 11th August 2016

APPENDICES

1. List of Companies awarded onto Framework Agreement

List of Background Papers

1. * Tender documents

- * Item not for publication on the grounds that it involves the disclosure of exempt information as defined in paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

APPENDIX 1

**Supply & Delivery of Fresh Fruit & Vegetables & Prepared Vegetables
(C/N: CHS/077/16) for period 1st September 2016 to 31st August 2019 with
option to extend to 31st August 2020**

Location	Supplier
George Anderson & Sons Ltd	Tranent, East Lothian
George Carruthers & Sons Ltd	Glasgow
McLays Ltd	Glasgow

Title: Acceptance of Contracts Over £500,000 in Value
Consultancy Services Term Commission for Roads,
Transportation and Environmental related Engineering and
Professional Services 2016-18

Meeting: Information Bulletin

Date: 21 September 2016

Submitted By: Director of Development Services

1. Introduction

- 1.1 The term commission 'Call-off' contract has been jointly procured with Stirling and Clackmannanshire Councils with Falkirk Council as lead authority. Each of the Councils will separately enter into an agreement with the appointed consultant and will be responsible for tasks or projects within their areas.
- 1.2 The framework contract will be for an initial duration of 2 years with a maximum extension of 2 years.
- 1.3 The fees for professional services for Falkirk Council are anticipated to be in the region of £250,000 per annum over the term of the contract potentially totalling £1,000,000 over 4 years.
- 1.4 This contract is required to augment the existing staff resource in Development Services to address increases in workload and to retain flexibility of resources.
- 1.5 Following an advert in the Official Journal of the European Union website and the Public Contracts Scotland website on 30 November 2015, 11 pre-qualification questionnaires were returned
- 1.6 6 companies were invited to submit tenders in respect of the Consultancy Services Term Commission for Roads, Transportation and Environmental related Engineering and Professional Services 2016-18, in accordance with Standing Order 8.1 relating to contracts.

2. Tenders Received

- 2.1 6 tenders were received by the due date of 29 April 2016 and opened at 2.00pm on 3 May 2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 Tenders were assessed on the basis of price and quality (40%:60%), against pre-determined criteria.

- 2.3 Following the evaluation of tenders, it was considered best value for the Council to accept the tender from Mouchel Ltd, Tempsford Hall, Sandy, Bedfordshire, SG19 2BD.
- 2.4 I consulted with the Chief Governance Officer and, having notified members of the Executive Committee of the proposed award, I have entered into a contract with that party, all in accordance with Standing Order 6.2(iii) relating to contracts.

3. Action Taken

- 3.1 Members note that, in accordance with Contract Standing Order 6.2(iii), I have accepted the tender submitted by Mouchel Ltd, Tempsford Hall, Sandy, Bedfordshire, SG19 2BD in respect of the Consultancy Services Term Commission for Roads, Transportation and Environmental related Engineering and Professional Services 2016-18.

pp Director of Development Services

**Author – Greg Pender, Engineering Design Manager – 01324 504827,
greg.pender@falkirk.gov.uk
Date: 11/07/2016**

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Tender documents**
- **Engineer's Report on Tenders**