

## **VJB7. HEALTH AND SAFETY GENERAL POLICY STATEMENT**

The Board considered a report by the Assessor and Electoral Registration Officer presenting a Health and Safety General Policy Statement.

The General Policy Statement had been developed in consultation with staff consultation forum and would replace the current Health and Safety note. The Policy was high level and sets out the Health and Safety Framework for the Board – a suite of procedural documents, risk assessments and guidance sit below the policy.

Members of the Board sought clarification from the Assessor on the Board's lone working policy and on the impact on staff of the policy. The Assessor explained that while office staff do not work alone there are practices in place for the valuation team. He confirmed that the policy and training for staff would be reviewed.

### **Decision**

**The Board approved the Health and Safety General Policy Statement.**