

**Title/Subject:** Programme of Meetings 2016-2017  
**Meeting:** Integration Joint Board  
**Date:** 7 October 2016  
**Submitted By:** Chief Officer  
**Action:** For Decision

## **1. INTRODUCTION**

- 1.1 The purpose of this report is to propose a timetable of meetings of the Falkirk Integration Joint Board (IJB) for 2017.

## **2. RECOMMENDATION**

The Falkirk Integration Joint Board is asked to:

- 2.1 consider the proposed timetable of meetings for 2017.

## **3. PROPOSED DATES**

- 3.1 The IJB Board meeting dates have followed a pattern of meeting on the first Friday of the month at 9.30am, with alternative meetings for business and Board development, incorporating a recess in July.
- 3.2 It is proposed to follow this pattern with the exception of June 2017. It is proposed that the meeting is moved to 16 June 2017 to accommodate the planned change in the voting membership of the Board and time to brief new members. If accepted, the proposed meeting dates would be:
- 3 February 2017
  - 7 April 2017
  - 16 June 2017
  - 4 August 2017
  - 6 October 2017
  - 1 December 2017.
- 3.3 In line with existing arrangements it is proposed that venues for meetings continue to be hosted on a rotational basis between the Health Board and Council. Venues will be confirmed once the Board has considered the proposed meeting dates.

- 3.4 The proposed IJB Board Development session dates, starting at 9.30am, are:
- 3 March 2017
  - 2 June 2017
  - 1 September 2017
  - 3 November 2017.
- 3.5 The Audit Committee has been established and has considered its required programme of meetings for 2017. These dates are in the process of being confirmed.
- 3.6 The IJB are asked to note that there may be a requirement to meet in November 2016 to consider the IJB's 2017 – 2018 business plan including budget setting issues.

#### **4. CONCLUSION**

- 4.1 The arrangements set out in this report are in line with those previously agreed by the IJB.

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Approved for submission by: Patricia Cassidy, Chief Officer

**Author:** Suzanne Thomson, Programme Manager

**Date:** 16 September 2016

**List of Background Papers:**

7 October 2015 IJB Report: Programme of Meetings 2016