

**Central Scotland Valuation Joint Board**

**Title: Programme of meetings January - April 2017**

**Meeting: Central Scotland Valuation Joint Board**

**Date: 18 November 2016**

**Submitted By: Clerk**

**1. Purpose of Report**

1.1 The purpose of this report is to set out meeting arrangements for the Board for the period up to the Local Government Elections in May 2017.

**2. Recommendations**

**The Board is asked to agree to meet on 17 February 2017 and to note that meetings may be called as necessary, subject to Standing Orders.**

**3. Background**

3.1 The Board traditionally agrees at its last meeting of the year its programme of meetings for the forthcoming calendar year. The exception to this is when local government elections are to be held in the next year. In such cases a programme of meetings for January to April is normally set with the newly elected Board agreeing a programme for the remainder of the year at its first meeting after the election in May.

**4. Considerations**

4.1 Traditionally the Board held two meetings between January and June in a given year. However last year the Board agreed that one meeting in this period was sufficient. In 2016 the Board met on 12 February to set its budget and deal with other matters. If this was to be replicated next year the Board would meet once, in February, prior to the election period. The proposed date for this meeting is Friday 17 February. However this will be dependent on the timing of the Scottish Government's budget settlement announcement. The settlement is expected to be in December but the precise timing is not yet known. The date therefore is 'to be confirmed'. The final date will be set by the convener in accordance with Standing Orders and communicated to members at the earliest opportunity;

4.2 It may be that further meetings are necessary in the run up to the election. However in light of the Board's decision last year in regard to its programme and mindful of the demands on members during the election nomination period it is not proposed to schedule meetings at this point. If there is a need to schedule additional meetings this will be done in accordance with Standing Orders.

## **5. Consultation**

- 5.1 The proposed meeting arrangements have been discussed with the Assessor and Treasurer.

## **6. Conclusions**

- 6.1 It is proposed that the Board will meet once in 2017 – on 17 February. However further meetings may be called if necessary.

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Clerk to the Board

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Date: 12 October 2016

## **Appendices**

None.

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- None