

Minute of the Joint Staff Forum held on Friday 24 March 2017 in Wallace Room, Stirling Council, Old Viewforth, Stirling FK8 2ET

**Present:** Patricia Cassidy, Chief Officer (PC) (Chair)  
Pam Robertson, Unison, (PR)  
Karen Algie, HR Falkirk Council (KA) sub for Alan Milliken  
Chris Alliston, HR Clackmannanshire Council (CA)  
Caroline Cherry, Stirling Council (CC)  
Tom Hart, Unison, NHS Forth Valley (TH)  
Kristine Johnson, HR Stirling Council (KJ)  
David O'Connor,  
Kathy O'Neill, NHS Forth Valley (KON)  
Margaret Robbie, Minutes C&SNSCP  
Abigail Robertson, Unison, Stirling Council (AR)

**1. Welcome and Introductions**

Patricia Cassidy was the chair of this meeting. PC welcomed all to the meeting.

**2. Apologies for absence**

Apologies for absence were intimated from, Sandra Burt, Robert Clark, Morag McLaren, Alan Milliken, Alison Richmond Fearn, Shiona Strachan, Lorraine Thomson.

Alan Milliken was substituted by Caroline Cherry.

**3. Note of previous meeting – 20 January 2017**

The Joint Staff Forum approved the note of the meeting held on 20 January 2017 subject to the following change.

Point 5 Ethical Charter – to be added – Lorraine Thomson raised and requested that a scoping exercise be undertaken across the Partnership.

(Cornerstone - to be carried forward to next meeting.

**4. Integration Joint Board Update**

**Clackmannanshire & Stirling Partnership**

Shiona Strachan had provided a written update on the Clackmannanshire & Stirling Partnership. A copy of which is attached to this minute.

### **Falkirk Partnership**

Patricia Cassidy advised at the recent budget meeting that savings of £4.5m had been submitted to Falkirk Council and £2m had been agreed. Falkirk Council allocated an additional one year funding of £100K for Care @ Home and £100k for Dementia. An additional investment of £325K was made to support the IJB Change Programme. This includes - review of eligibility criteria, review of day services.

**Financial Report** – The Adult Social Care budget has reduced the projected overspend position to £157K.

**Transfer of NHS Services** – Work is underway to restructure into localities. Adult Services are looking at a new Senior Management Structure to be in place by early 2018.

**Discharge to Assess** – Pilot has been running since December and is to be extended.

**Delayed Discharges** – This is still challenging, 21 people awaiting care home places.

**Falkirk IJB** – The chair will move to NHS – and Julia Swan will be the new Chair. Jane Grant NHS Chief Executive is leaving on 31 March and Fiona Ramsay will be the Interim Chief Executive. The Local Government Elections are also likely to change the make-up of the boards, both in Falkirk & Clackmannanshire & Stirling

## **5. Report on Joint Staff/Trade Union Meeting**

PR advised that the group had met last week. Communication was raised as an issue.

There was a discussion around Models of Neighbourhood Care. There are varying interpretations of this. AR commented that there was confusion in Stirling with Localities, as there was the Council wide approach and the Social Services approach. There will be a Community Council event at the end of April in Balfron. People felt it was hard to describe as it was not full Burtzorg. It was described as not a health model or a Burtzorg but picking out bits in a local community, devolving and enabling staff to have control. Person centred bespoke type solutions.

PR advised that she may have to resign due to the position with the budget in Clackmannanshire. A meeting has been set for Monday. This is a local issue to Clackmannan.

Staff Engagement events should continue. SS & PC to liaise with OD Group on this.

**6. Recruitment Protocol**

A document on the recruitment protocol had been distributed. TU colleagues felt this was an extremely convoluted process. They had not had a meeting regarding this and it was agreed that a meeting between HR & TU colleagues would be set up. Thanks to be recorded to Tracey Gillespie at Falkirk Council for all the work she had done on this.

**7. Workforce Data Collection Update**

CA had produced a follow up summary which was for noting. The workforce plan will inform forward planning. Thanks to be recorded to Chris Alliston for all the work that has been done on this and continuing.

**8. Feedback from Workforce Event 090217**

Morag McLaren had submitted a paper on the workforce event that had been held in February, this was for noting. The event was to co design the delivery of the Strategic Integrated Workforce Plans Forth Valley Wide. The event was well attended and refreshed thoughts, clarity of our focus and how we deliver locally. A work plan will be developed.

**9. Joint Staff Forum Development Session**

Morag McLaren had provided a draft programme for this event and it was proposed to use the next Joint Staff Forum meeting date of 1 June 2017. This was agreed. Trade Union colleagues requested that the Forum not be cancelled but to be held on the same day. This was agreed. Morag McLaren will facilitate this session.

**10. AOCB**

There was none.

**11. Date of Next Meeting**

Thursday 1 June 2017 – This will be the Joint Staff Forum Development Session at, Forth Valley Royal Hospital, Room 1, 1pm – 5pm