

The background of the slide features a large, light blue crest of the University of Alberta. The crest is a shield divided into four quadrants. The top-left quadrant shows a building, the top-right shows a stag's head, the bottom-left shows a sailing ship, and the bottom-right shows an eagle. Above the shield is a crown with four maple leaves. Below the shield is a banner with the motto 'ANNE FOR A'.

Agenda Item 14

Provost's Award

Falkirk Council

Title: Provost's Award

Meeting: Falkirk Council

Date: 6 December 2017

Submitted By: Chief Executive

1. Purpose of Report

- 1.1. The purpose of this report is to present a scheme for the Provost's Award which Council agreed at its meeting on 20 September 2017.

2. Recommendations

Council is invited to approve the Provost's Award scheme as set out in section 4.3 of the report.

3. Background

- 3.1. Council agreed on 20 September 2017 to establish a Provost's Award to recognise acts of outstanding bravery by its citizens and instructed that I present a draft scheme for consideration at this meeting following consultation with the Provost, Group Leaders and Councillor Reid.

4. Considerations

- 4.1. The draft scheme, which is set out in section 4.3 below was prepared following consultation with Councillors Meiklejohn, Goldie, Reid and Patrick (substituting for Councillor Nicol).
- 4.2. Following the consultation, which took place on 23 November 2017, it is recommended that the scope of the Provost's Award, which was originally agreed as 'for outstanding public bravery', is extended to allow the Council, through the award, to recognise outstanding or exceptional achievement in a chosen field, with the criteria set out in the scheme below.

4.3. The draft scheme is set out below:-

Criteria	<p>Award may be made to residents, former residents or individuals working in the area for:-</p> <ul style="list-style-type: none">• outstanding bravery• exceptional contribution to the community• exceptional contribution to the promotion of the area locally, nationally or internationally• excellence in a chosen field such as academia, the Arts, business, culture, science, sport or the voluntary sector• other exceptional acts or achievements which the recognition panel deem appropriate.
Nomination Process	<p>nominations will be submitted online via MyFalkirk or can be submitted in writing to the Provost's Office.</p>
Assessment	<p>a recognition panel made up of the Provost and Group Leaders will assess nominations. Advice will be provided by the Chief Executive or her nominees</p>
Award	<p>recipients will receive the Provost's Award and commemorative certificate.</p>
Ceremony	<p>award ceremonies will be held, as required, at venues such as the Municipal Buildings, Callendar House, Municipal Chambers Grangemouth, and Bo'ness Town Hall. All members will be invited to attend.</p>

5. Consultation

- 5.1. Consultation was undertaken with Councillor Meiklejohn (Leader of the SNP Group), Councillor Goldie (Leader of the Labour Group), Councillor Patrick (representing the Conservative Group) and former Provost, Councillor Reid. There has been no wider consultation.

6. Implications

Financial

- 6.1 The cost of procuring the Provost's Award medal and hosting Awards ceremonies will be met from current budgets. The cost will be dependent on the number of nominations received and awards made in the course of a financial year.

Resources

- 6.2 There will be a necessary workload implication in establishing and promoting the scheme and in administering the process which will be absorbed by Corporate and Housing Services

Legal

- 6.3 There are no legal implications.

Risk

- 6.4 There are no significant risks.

Equalities

- 6.5 An equality and poverty impact assessment is not required.

Sustainability/Environmental Impact

- 6.6 A sustainability assessment is not required.

7. Conclusions

- 7.1 A Provost's Award scheme has been developed in consultation with a panel of elected members. The draft scheme widens the scope of the award and sets out criteria for which an award may be made.

Chief Executive

Author – Brian Pirie, Democratic Services Manager tel - 01324 506110, email - brian.pirie@falkirk.gov.uk

Date: 24 November 2017

Appendices

None.

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

None.