

IJB Rolling Action Log

No.	Meeting/Item No.	Action	Owner	Timescale
1.	June 2017 Item 8/ IJB106	OD Sessions regarding budgets	Fiona Ramsay, Interim Chief Executive, NHS Forth Valley	Senior Officers – 3/10/17 Board Development Session – 6/03/18 Complete
2.	August 2017 Item 12/ IJB127	Primary Care Transformation Programme – revised Model of Service and Workforce plan. To be agreed at IJB and NHS Board	Patricia Cassidy, Chief Officer Lesley Middlemiss, Programme Manager and Falkirk H&SCP	September 2018
3.	October 2017 Item 7 / IJB135	Update on the establishment of Locality Development Groups	Patricia Cassidy, Chief Officer	April 2018 On Agenda Chief Officer Report
4.	October 2017 Item 11 / IJB139	An improvement plan to be developed following the review of the Risk Management Strategy and Risk Register; including clarity around the control mechanisms in place to achieve stability	Elaine Vanhegan, Head of Performance and Governance Hugh Coyle Corporate Risk Co- ordinator	Originally April 2018 Now Audit Committee 16 March 2018 and IJB June 2018
5.	October 2017 Item 17 / IJB145	Review of IJB members to be undertaken to establish any potential gaps in representation including Equality questionnaire	Suzanne Thomson Programme Manager	April 2018 On Agenda
6.	December 2017 Item 7/ IJB 154	Develop a costed proposal for additional support services – planning, project management, performance and communications	Patricia Cassidy, Chief Officer Amanda Templeman, Chief Finance Officer	June 2018
7.	December 2017 Item 7/ IJB 154	Develop a HSCP Primary Care Improvement Plan if GMS contract approved	Patricia Cassidy, Chief Officer Lesley Middlemiss, Programme Manager and Falkirk H&SCP	July 2018

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8.	December 2017 Item 7/ IJB 154	Prepare a proposal setting out how the ADP will link with the IJB	Amanda Templeman, Chief Finance Officer	TBC
9.	December 2017 Item 7/ IJB 154	Complete Board self-evaluation	All IJB members	Development Session – May 2018
10.	December 2017 Item 7/ IJB 154	Provide report on the outcome of the Podiatry Service pilot	David McPherson General Manager	June 2018
11.	December 2017 Item 7/ IJB 154	Respond to Karen Herbert's question regarding the Podiatry Service tender	Kathy O'Neill, General Manager, CSD	January 2018 Complete
12.	December 2017 Item 10/ IJB 157	Present detailed costing for Investment Plan	Amanda Templeman, Chief Finance Officer	March 2018 Complete
13.	December 2017 Item 10/ IJB 157	Evaluation of Partnership Funding projects which required further discussion	Amanda Templeman, Chief Finance Officer	March 2018 Complete
14.	December 2017 Item 12/ IJB 159	Detailed report regarding integrated structure for in-scope services	Angela Wallace, Director of Nursing	April 2018 On Agenda
15.	February 2018 Item 3 / IJB 168	Pharmacy First presentation to be circulated to the IJB members	Sonia Kavanagh, Corporate Governance Manager	February 2018 Complete
16.	February 2018 Item 6/ IJB 171	Update report on Clinical and Care Governance – including membership and Terms of Reference for Committee	Sara Lacey, Chief Social Work Officer Andrew Murray, Medical Director	April 2018 On Agenda
17.	February 2018 Item 8/ IJB 173	Business Plan to be updated to include savings options for Partnership as a whole	Amanda Templeman, Chief Finance Officer	March 2018 Complete
18.	February 2018 Item 11/ IJB 175	Regular updates on Duty of Candour – forward planner updated	Suzanne Thomson, Programme Manager	February 2018 Complete
19.	February 2018 Item 16/ IJB 180	Update on Bield Housing	Joe McElholm, Head of Social Work Adult Services	June 2018
20.	March 2018 Item 3/ IJB 183	Details regarding a Mental Health day to be provided	Cathie Cowan, Chief Executive	TBC
21.	March 2018 Item 3/ IJB 183	Confirmation of NHS Forth Valley savings proposals and financial settlement 2018/19	Amanda Templeman Chief Finance Officer	April 2018 On Agenda
22.	March 2018 Item 3/ IJB 183	Issue Direction letters to NHS Forth Valley and Falkirk Council	Amanda Templeman Chief Finance Officer	April 2018 On Agenda

23.	March 2018 Item 4/ IJB 184	Position update on Intermediate Care Facility/ Falkirk Community Hospital site	Cathie Cowan Chief Executive	April 2018
24.	March 2018 Item 4/ IJB 184	Update on Falls Strategy at future IJB meeting	Angela Wallace, Director of Nursing	TBC