

information

bulletin **volume four** **2017/2018**



Falkirk Council

INTRODUCTION

This Information Bulletin is divided into two parts. Part 1 (all pages with the exception of the section coloured green, which relates only to tenders and which is found at the end of the Bulletin) presents a number of papers, which are designed to update Members, Officers and the citizens of the area of ongoing issues of interest which would not be expected to be dealt with through the Council's formal decision-making processes. These papers are relatively informal in terms of style and format and are an additional and important reporting mechanism for the Council which is easily accessible and which it is hoped will be a useful reference document.

In terms of its Contract Standing Orders, the Council has a requirement to report all Contracts referred to in Standing Order 6.2. The Information Bulletin is considered to be ideal for this purpose and any such papers can be found in Part 2 (the section coloured green) of the document.

Any general enquiries regarding the Information Bulletin should be directed to Chief Executive Office (Brian Pirie, Democratic Services Manager Ext 6110).

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Falkirk Council

Title: Disability Confidence Update

Meeting: Information Bulletin

Date: 9 May 2018

Submitted By: Director of Corporate and Housing

1. Purpose of Report

- 1.1 This report is to advise of steps taken to gain the “Disability Confident Employer” status for the Council.

2. Recommendation(s)

- 2.1 It is recommended that Members note that Falkirk Council is now a Level 2 accredited Disability Confident Employer and the intention is to continue to progress towards Level 3 status to become a ‘Disability Confident Leader’.

3. Background

- 3.1 In October 2016 Falkirk Council migrated from the Positive about Disability ‘Two Ticks’ Scheme onto the Disability Confidence Scheme. The Disability Confidence Scheme has three levels:
- Level 1 – Disability Confident Committed
 - Level 2 – Disability Confident Employer
 - Level 3 – Disability Confident Leader
- 3.2 Falkirk Council migrated over to Level 2 as a ‘Disability Confident Employer’ but this required a further assessment within 12 months to ensure the Council was actually operating at this level. This has now been done and accreditation is in place for 2 years following which a re-assessment requires to be submitted.
- ### **4. Considerations**
- 4.1 As required by the scheme, HR reviewed the criteria for Level 2 status to ensure this was being achieved. This involved identifying actions and evidence of how the Council meets the criteria. The criteria are split into different themes which are noted at section 4.2 for information.

4.2 For each of the two themes below, the Council is required to undertake all of the core actions and at least one from the corresponding activity list:

4.2.1 Theme 1 – Core Actions: getting the right people for your business

1. Actively looking to attract and recruit disabled people
2. Providing a fully inclusive and accessible recruitment process
3. Offering an interview to disabled people who meet the minimum criteria for the job
4. Flexibility when assessing people so disabled job applicants have the best opportunity to demonstrate that they can do the job
5. Proactively offering and making reasonable adjustments as required
6. Encouraging our suppliers and partner firms to be Disability Confident
7. Ensuring employees have appropriate disability equality awareness

Theme 1 – Activity List

1. Providing work experience
2. Providing work trials
3. Providing paid employment (permanent or fixed term)
4. Providing apprenticeships
5. Providing a traineeship
6. Providing paid internships or supported internships
7. Advertising vacancies and other opportunities through organisations and media aimed particularly at disabled people
8. Engaging with Jobcentre Plus, Work Choice providers or local disabled people's user led organisations to access support when required
9. Providing an environment that is inclusive and accessible for staff, clients and customers
10. Offering other innovative and effective approaches to encourage disabled people to apply for opportunities and supporting them when they do.

4.2.2 Theme 2 – Core Actions: keeping and developing your people

1. Promoting a culture of being Disability Confident
2. Supporting employees to manage their disabilities or health conditions
3. Ensuring there are no barriers to the development and progression of disabled staff
4. Ensuring managers are aware of how they can support staff who are sick or absent from work
5. Valuing and listening to feedback from disabled staff
6. Reviewing the Disability Confident Employer self-assessment regularly

Theme 2 – Activity List

1. Providing mentoring, coaching, buddying and other support networks for staff
2. Including disability awareness equality training in our induction process
3. Guiding staff to information and advice on mental health conditions
4. Providing Occupational Health services if required
5. Identifying and sharing good practices
6. Providing Human Resource managers with specific Disability Confident training.

5. Consultation

- 5.1 There has been no consultation carried out. Services have been advised of the migration from the “two ticks” scheme to the Disability Confident scheme and this report provides further confirmation of the Council continuing to meet this standard.

6. Implications

Financial

- 6.1 There are no financial implications for the implementation of the Disability Confident Scheme.

Resources

- 6.2 Resources are required in Human Resources to monitor the current status and undertake the work required in the progression towards the next level of being a Disability Confident Leader.

Legal

- 6.3 No legal implications are identified from the report recommendations.

Risk

- 6.4 No risk is identified from the report recommendations.

Equalities

- 6.5 This scheme helps promote the employment of disabled employees.

Sustainability/Environmental Impact

- 6.6 No sustainability/environmental impact is required.

7. Conclusions

- 7.1 In October 2017 HR submitted the self-assessment and received confirmation that Falkirk Council would remain a Level 2 Disability Confident Employer. This is in place for 2 years, following which a further assessment requires to be submitted.

Director of Corporate and Housing

Authors: Carole McNairney, HR Officer, carole.mcnaimey@falkirk.gov.uk
Tel : 01324 50(6270)

Date: 15 February 2018

List of Background Papers: None

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973: None

FALKIRK COUNCIL

Title: SCOTTISH GOVERNMENT REGENERATION CAPITAL FUND
2018/19 - LOCK 16 CANALSIDE COMMUNITY HUB
Meeting: INFORMATION BULLETIN
Date: 09 MAY 2018
Submitted By: DIRECTOR OF DEVELOPMENT SERVICES

1. INTRODUCTION

1.1 The Council, in partnership with Scottish Canals, has received funding approval for the Lock 16 Canalside Community Hub project through the Scottish Government's Regeneration Capital Grant funding (RCGF). This represents a £2.9m investment in this important canal hub area (see **Appendix A**) which will be progressed by the Council with Scottish Canals as delivery partner.

1.2 The project will include:

- Conversion of the Category B-listed Union Inn and associated out-buildings into a community run café, shop and will act as a gateway to the wider Hub
- Transformation of the former Barrs Factory into a development and training centre comprising
 - i. workshop areas for canal related maintenance/business functions
 - ii. flexible meeting spaces to accommodate a variety of community groups
 - iii. a multi purpose venue which can facilitate bigger events.
- Public realm and landscape improvements

2. PROJECT RATIONALE

2.1 The project will deliver against all priorities of the SOLD and Economic Strategy and will be particularly focussed upon social inclusion, connecting the local community to the canal infrastructure investments of recent years. The investment is also expected to spark further interest in development opportunities in the wider Portdownie area, particularly the land to the west of the site which is part of the Council's TIF programme.

2.2 The former Barrs factory will include operational workshop areas for canal related maintenance and business functions. Larger spaces in the factory will be developed to accommodate shared office space and a multipurpose venue for community events, training and conferences. These facilities will allow for the relocation of the Scottish Canals maintenance and operational base and offers the opportunity to share the resource with the Scottish Waterways Trust which will deliver training and development programmes including the Canal College. The facilities will also be able to accommodate the Reunion social enterprise which currently operates out of temporary accommodation.

2.3 The community café and social enterprises hosted in the improved Union Inn will benefit from the location being on the route between the Kelpies/Helix and the Falkirk Wheel, and from the planned reopening of the Rosebank Distillery.

- 2.4 The project is estimated to create 20 new jobs, support 10 existing jobs and create 10 training places. Over 50,000 sq ft of building space will be refurbished or created.

3. DELIVERY ARRANGEMENTS

- 3.1 The majority of the site and buildings is owned by Scottish Canals. Falkirk Council also owns land at the site which will be subject to public realm improvements and connectivity improvement.
- 3.2 Working in partnership with Scottish Canals, Falkirk Council, as lead applicant, submitted a bid to the Scottish Government's Regeneration Capital Grant Fund (RCGF) to secure funds for the conversion of the Union Inn and former Barr's factory into a community hub.
- 3.3 The detailed Stage 2 bid was submitted in December 2017 and a £972k grant contribution to the £2.9m project approved and awarded on the 22 February 2018. A formal announcement and press release was issued by Scottish Government on Monday 12 March 2018.
- 3.4 The financial management of the project will be led by Falkirk Council with construction management, delivery of the project and partner funding progressed through Scottish Canals. A legal agreement between Falkirk Council and Scottish Canals will be prepared to allow for the transfer of funding risk to Scottish Canals.

Costs:	£'000s	
Construction Costs	2,005	Approx. £250k for public realm
Professional Design Team	350	
Survey & Statutory Costs	75	
Furniture, Fixtures & Fittings / Fit out works	470	
	2,900	
Funded by:		
Regeneration Capital Grant Fund	972	
Scottish Canals	660	
Falkirk Council	40	Access Strategy Capital
Partner organisations	343	Inc. Scottish Waterways Trust
Landfill Trust	500	
Heritage Lottery Fund	75	
Historic Environment Scotland Repair Grant	110	
Sustrans	200	
Total	£2,900	

- 3.5 Scottish Canals will lead the delivery over the coming months with a planning application expected during 2018. As part of the grant conditions, Falkirk Council and Scottish Canals have two years to draw down the grant funding from Scottish Government.

pp Director of Development Services

APPENDICES

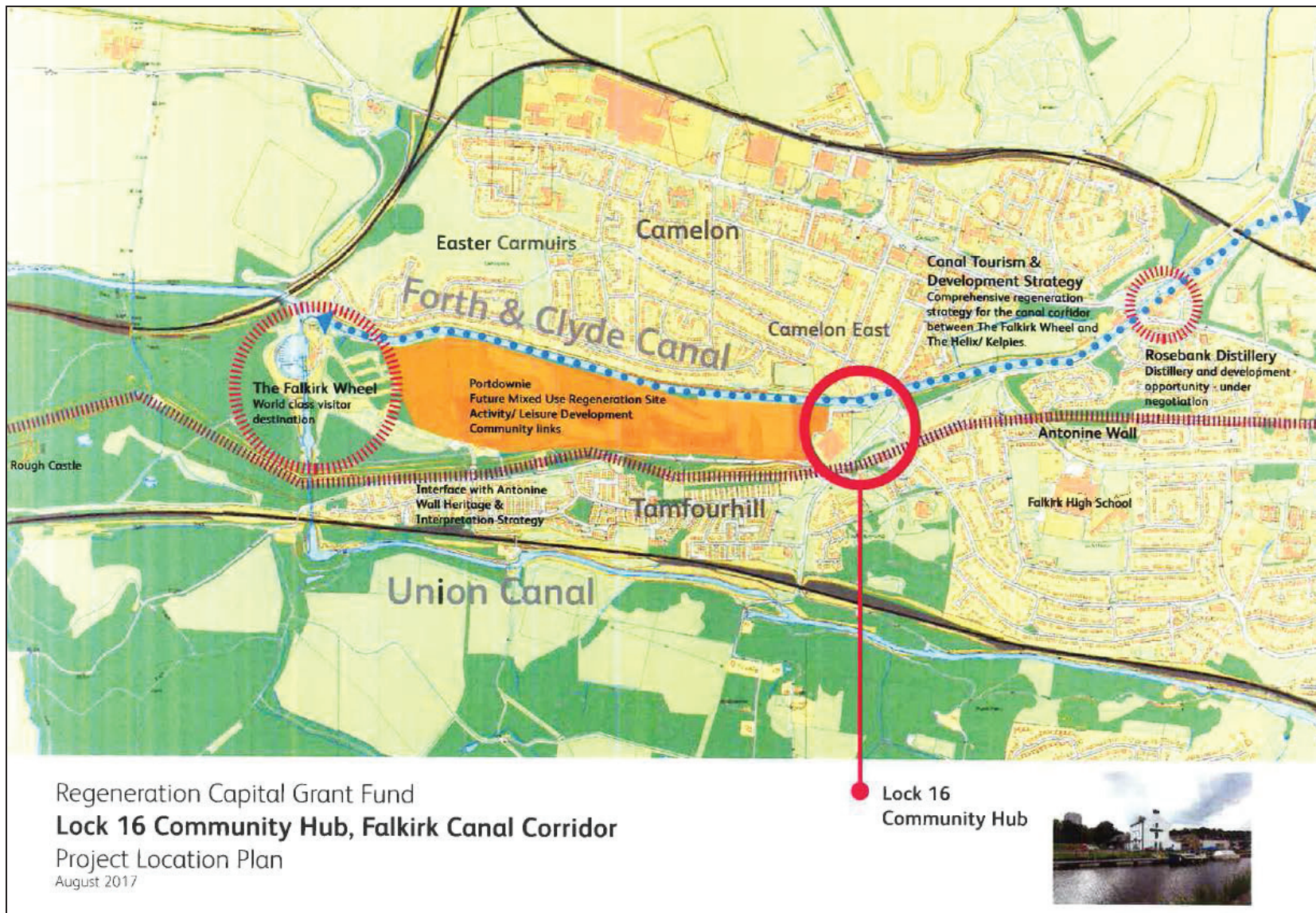
Appendix A - Regeneration Capital Grant Fund – Project Location Plan

LIST OF BACKGROUND PAPERS

Anyone wishing to inspect the background report papers listed above should telephone (01324) 590972 and ask for Colin Frame.

**Author: Steve Revell, Economic Development Office (TIF), – 01324 590941,
steve.revell@falkirk.gov.uk**

Date: 10/04/2018



Falkirk Council

Subject: Acceptance of Tenders up to £250k in value
Title: Provision of an Online School Payment System
Meeting: Information Bulletin
Date: 9th May 2018

1. Introduction

- 1.1 A mini competition for an Online School Payments System was advertised on the Public Contracts Scotland Portal on 25th October 2017.
- 1.2 The mini competition was conducted against Scotland Excel's Online School Payments Framework, which was awarded on 27th November 2014 until 26th November 2016. Scotland Excel has subsequently extended the Framework to 26th November 2018.
- 1.3 All 3 suppliers on the Framework were invited to submit a response via Public Contracts Scotland on 25th October 2017.
- 1.4 The contract awarded under the Framework Agreement will commence on 1st May 2018, for a period of 2 years to 30th April 2020, with the option to extend for up to a further 24 months to 30th April 2022.
- 1.5 The recommended supplier, following technical and cost evaluation, is Cash Registers (Buccleuch) Ltd (known as CRB Solutions).

2. Tenders Received and Evaluation

- 2.1 The mini competition process allowed the Council to place a "call-off contract" under the framework agreement. The process allowed the Council to further refine its requirement whilst retaining the benefits offered under the collaborative framework agreement.
- 2.2 A total of 2 bids were received electronically by the deadline date of 22nd November 2017 and opened in accordance with Standing Order 11.2 relating to contracts.
- 2.3 The evaluation of the bids was based on a weighting of 70% for quality and 30% for price. Evaluation of the qualitative element of each tender submission was carried out independently to the commercial evaluation.
- 2.4 Only after both evaluations were separately concluded were quality and price scores added together to allow a ranking of bidders. The aim of the evaluation was to select the tender which represented the most economically advantageous tender (MEAT).
- 2.5 Bidders were asked to submit a Price which would be fixed. The pricing will remain fixed for the duration of the contract. Fixed pricing will help the Council manage budgets moving forward.

- 2.6 The service model contains pricing for services including setup, licensing, training, service fee and transaction processing. The solution is hosted by the supplier and requires no hardware to be purchased by the Council.
- 2.7 The total estimated value of the Contract over the 2 years is £20k. This will be approximately £13k for year 1 and £7k for year 2. Estimated costs for the 24 month extension are £14k.
- 2.8 This Contract is subject to Scotland Excel's General Terms and Conditions of Contract. The general conditions have been developed specifically for this particular contract given the specialist nature of the services and particular terms used.

3. Action Taken

- 3.1 **In accordance with Contract Standing Order 6.2(i), I accepted the tender submitted by Cash Registers (Buccleuch) Ltd (known as CRB Solutions), with an approximate total contract value of £34k from 1st May 2018 to 30th April 2020, with the option to extend for up to a further 24 months.**

.....
Chief Officer

Date: 21/03/18

Contact Name: Neil Biggar

Ext: 0382

Falkirk Council

Title: Acceptance of Quotes over £10,000
Meeting: Council - Information Bulletin
Date: 9th May 2018
Author: Director of Corporate & Housing Services

1. Introduction

- 1.1 Falkirk Council Contract Standing Orders require that competition is used to demonstrate fairness, transparency and deliver Best Value. The use of “Quick Quotes”, the online quotation facility on Public Contracts Scotland website is the recommended approach to secure an appropriate level of competition into the procurement process for contracts below a value of £50,000.
- 1.2 The purpose of this report is to advise Members of the contracts awarded by Chief Officers through “Quick Quotes” during the period 1st February 2018 to 31st March 2018 Details of the contracts are attached in Appendix 1.

2. Recommendation

- 2.1 **Members are asked to note in accordance with Contract Standing Order 6.2(i), the contracts awarded through Quick Quotes as outlined in Appendix 1.**

.....
Director of Corporate & Housing Services

Author - William McQuillian, Procurement & Commissioning Manager
01324 590810 william.mcquillian@falkirk.gov.uk

Date: 9th April 2018

			Appendix 1
Service	Title of Quick Quote Awarded	Contract Value	Name & Town of Successful Supplier(s)
Development Services	Specialist Health And Safety Support	£10,000	Safety Training Scotland Ltd, Glasgow
Social Work Adult Services	Installation of Standard Grabrails - Falkirk Council Area	£13,300	Jamieson Joinery, Stirling
Corporate & Housing Services	200 Licences - Universal Desktop Converter 3 Licenses	£13,836	I-KONIC Limited, Glasgow
Corporate & Housing Services	Award of Plant Equipment	£19,000	Martin Plant Hire, Motherwell White Milne (Decco) Ltd, Dundee
Development Services	Training – Plant Health & Safety, First Aid	£21,800	Sibbald Limited, Blackridge
Corporate & Housing Services	CommVault CASP Renewal 2018	£23,431	NVT Group Ltd, Bellshill
Corporate & Housing Services	HPE Transceivers	£23,586	Redway Networks, Milton Keynes
Corporate & Housing Services	HP Layer3 Switches	£28,604	Computacenter, Edinburgh
Corporate & Housing Services	Garden Works at Communal Blocks in Davids Loan, Falkirk	£31,135	GB Contractors (Scotland) Ltd, Falkirk
Corporate & Housing Services	Cisco Networking Kit	£37,513	Redway Networks, Milton Keynes
Corporate & Housing Services	Igels & Licences - 140 x UD3-LX IGEL Linux v5 IGEL & 160 x UDC3 Licence incl Codec	£47,706	I-KONIC Limited, Glasgow

Falkirk Council

Subject: Acceptance of Tenders up to £250,000 in value – for the Supply of Digital Publications & Services as part of a framework (C/N: SXL 25-17)
Meeting: Information Bulletin
Date: 9 May 2018
Author: Director of Corporate and Housing Services

1. Introduction

- 1.1 Falkirk Council as a member of Scotland Excel (SXL), the Local Government Centre of Expertise for Procurement has access to a range of national Local Government Framework Agreements/Contracts.
- 1.2 The framework is for the Supply of Digital Publications & Services and comprises the following 4 Lots:
 - Lot 1 - E-Books
 - Lot 2 - E-Audiobooks
 - Lot 3 - E-Magazines
 - Lot 4 - E-Comics
- 1.3 The framework will commence on 23rd April 2018 and will run to 31st January 2020 with an option to extend annually to 31st January 2022.

2. PARTICIPATION AND BENEFITS

- 2.1 Falkirk Council and Falkirk Community Trust have been participating in SXL's current framework agreement for the Supply of Digital Publications & Services.
- 2.2 SXL is replacing the existing framework agreement with a new national framework agreement for the Supply of Digital Publications & Services (Schedule No: SXL 25-17). This national Framework can meet the Council's supply needs and has the potential, with extension periods, to run through to 31st January 2022.
- 2.3 From a benchmarking exercise conducted by Scotland Excel It is not expected that there will be any significant savings during the term of the contract. However all suppliers have indicated that they will hold their discounted rates for the first two years of the framework.

2.4 The estimated annual spend is noted below:

Falkirk Council	Falkirk Community Trust	Total
£15,000	£25,000	£40,000

- 2.5 Estimated total expenditure by Falkirk Council over the 4 years would be approximately £60,000. Suppliers selected onto the framework are detailed at Appendix 1.
- 2.6 Participation in the Excel framework avoids the Council incurring the cost of running a Falkirk Council only tendering exercise and affords us access to a fully compliant framework agreement.
- 2.7 The funding for this project is contained within Text & Library Books budget heading.
- 2.8 Should Falkirk Community Trust agree to participate, they will report through their own governance arrangements.

3. Action Taken

- 3.1 **In accordance with Contract Standing Order 6.2(i), I accepted the tenders submitted as detailed in Appendix 1, with an estimated annual expenditure of £15,000 in respect of the Supply of Digital Publications & Services to Falkirk Council as part of a Framework Agreement.**

.....
Director of Corporate and Housing Services

Date: 18th April 2018
Contact Name: David Houston Ext: 0819

List of Background Papers

1. * Tender documents

* Item not for publication on the grounds that it involves the disclosure of exempt information as defined in, paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

FALKIRK COUNCIL

**FRAMEWORK AGREEMENT FOR THE SUPPLY OF DIGITAL
PUBLICATIONS & SERVICES (C/N: SXL 25-17)**

Company	Postal Town	Lots Awarded
Bolinda UK Ltd	Newbury	1 and 2
EBSCO International Inc	Hertfordshire	3
OverDrive Inc	Cleveland, Ohio	1 and 2
Ulverscroft Large Print Books Ltd	Anstey, Leicestershire	1 and 2
W F Howes Ltd	Rearsby, Leicestershire	1 - 4

Estimated Annual Value £15,000

Falkirk Council

Subject: Acceptance of Tenders Over £250,000 and Under £500,000 in Value – for the Supply and Delivery of Library Books, Educational Textbooks and Multimedia Supplies (C/N: SXL 06-17)

Meeting: Information Bulletin

Date: 9th May 2018

Author: Director of Corporate & Housing Services

1. INTRODUCTION

- 1.1 Falkirk Council as a member of Scotland Excel (SXL), the Local Government Centre of Expertise for Procurement has access to a range of national Local Government Framework Agreements/Contracts.
- 1.2 The Framework is for the Supply & Delivery of Library Books, Educational Textbooks and Multimedia Supplies.
- 1.3 The framework will commence on 19th February 2018 and will run for 2 years until 31st January 2020 with the option to extend annually for 2 years until 31st January 2022. It would be Falkirk Council's intention to participate from 1st March 2018. Falkirk Community Trust would also commence participation at this time.

2. PARTICIPATION AND BENEFITS

- 2.1 Falkirk Council and Falkirk Community Trust have been participating in SXL's current framework agreement for the Supply & Delivery of Library Books, Educational Textbooks and Multimedia Supplies.
- 2.2 SXL is replacing the existing framework agreement with a new national framework agreement for the Supply & Delivery of Library Books, Educational Textbooks and Multimedia Supplies (Schedule No.: SXL 06-17). This national Framework can meet the Council's supply needs and has the potential to run through to 31st January 2022.
- 2.3 From a benchmarking exercise conducted by Scotland Excel It is not expected that there will be any significant savings during the term of the contract. However all suppliers have indicated that they will hold their discounted rates for the first two years of the framework

2.4 The estimated annual spend is noted below:

Falkirk Council	Falkirk Community Trust	Total
£80,00	£215,000	£295,000

2.5 Estimated total expenditure by Falkirk Council over the 4 years would be approximately £320,000. Suppliers selected onto the framework are detailed at Appendix 1.

2.6 Participation in the Excel framework avoids the Council incurring the cost of running a Falkirk Council only tendering exercise and affords us access to a fully compliant framework agreement.

2.7 The funding for this project is contained within Text & Library Books budget heading.

2.8 Should Falkirk Community Trust agree to participate they will report through their own governance arrangements.

2.9 In accordance with Standing Order 6.2(ii) relating to contracts, consultation with the Chief Governance Officer for participation in the Scotland Excel framework for the Supply & Delivery of Library Books, Educational Textbooks and Multimedia Supplies was sought and received.

3. Action Taken

3.1 In accordance with Contract Standing Order 6.2(ii), I accepted the tenders submitted at Appendix 1, with an estimated annual value of £80,000 and a total value of approximately £320,000 in respect of the Supply & Delivery of Library Books, Educational Textbooks and Multimedia Supplies to Falkirk Council.

.....
Director of Corporate & Housing Services

Date: 7th March 2018
Contact Name: David Houston

Ext: 0819

List of Background Papers

1. * Tender documents

* Item not for publication on the grounds that it involves the disclosure of exempt information as defined in paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

Falkirk Council

Framework Agreement for the Supply & Delivery of Library Books, Educational Textbooks and Multimedia Supplies (C/N: SXL 06-17)

Company Name	Location
Askews and Holts Library Services Ltd	Preston
Bertram Trading Limited t/a Bertram Library Services	Norwich
Blackwell Limited	Oxford
Books Asia Ltd	Bradford
Bright Red Publishing Ltd	Edinburgh
A T Little & Sons Ltd t/a Browns Books for Students	Kingston-upon-Hull
Changeover Ltd t/a Moovies Distribution	Worksop
Glowworm Books + Gifts Limited	Broxburn
Harper Collins Publishers Limited	Glasgow
Hodder & Stoughton Limited t/a Hodder Gibson	Glasgow
John Smith & Son Group Ltd	Ringwood
Kelvin Books Limited	Glasgow
Library Magna Books Limited	Skipton
Oxford University Press	Oxford
Pearson Education Ltd	London
Peters Limited	Birmingham
Prim-Ed Publishing Limited	County Wexford
Scholastic Ltd	Southam
Scotia and Chameleon Books Ltd	Kilsyth
Star Books	Stanmore
TeeJay Publishers	Barrhead
Trans UK Supplies Ltd	Iver
Ulverscroft Large Print Books Ltd	Anstey
Waterstones Booksellers Limited	London

Estimated Annual Value £80,000

Falkirk Council

Title: **Acceptance of Contracts over £500,000**
Meeting: **Council - Information Bulletin**
Date: **9th May 2018**
Author: **Director of Corporate & Housing Services**

1. Purpose of Report

- 1.1 The purpose of this report is to advise Council of decisions taken in respect of contracts awarded with a value of more than £500,000 in line with Contract Standing Order 6.2(iii) during the period 1st February 2018 to 31st March 2018. Details of the contracts are attached at Appendix 1.

Recommendation

- 2.1 **Council is asked to note in accordance with Contract Standing Order 6.2(iii), contracts awarded as outlined in Appendix 1.**

.....
Director of Corporate & Housing Services

Author - William McQuillan, Procurement & Commissioning Manager
01324 590810 william.mcquillan@falkirk.gov.uk

Date: 9th April 2018

**Contract Award List
Contracts Over £500,000**

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value (including Extensions)	Additional Information	No. of Tenders Received	Name & Address of Proposed Contractor
Development Services William McQuillian Ext. 0810 23	Scotland Excel Framework Agreement for the Hire of Plant & Vehicles covering 8 Lots. Lot 1 Cars & Light Vehicles Lot 2 Minibuses/Buses Lot 3 Commercial Vehicles Lot 4 Gritters Lot 5 RCV's Lot 7 Roads Surfacing Equipment Lot 9 Grounds Maintenance Equipment Lot 11 Specialist Equipment (Award List sent to Executive Members 01/02/2018)	SXL/0217	Start: 12/02/2018 End: 31/10/2021	£2,540,000	Participation in the framework will allow the Council to utilise a local supply chain where applicable. Anticipated savings of £20,000 per year are forecasted to be achieved through participation in the framework.	N/A	45 Individual companies covering 8 Lots. (See Appendix A)

Framework Agreement for the Hire of Vehicles and Plant (C/N: SXL/0217)

Lot 1 Cars & Light Vehicles	Company Registration Number	H.O. Location
A M PHILLIP TRUCKTECH LIMITED	SC287764	Forfar
ARC FLEET SERVICES T/A ACCIDENT REPAIR CENTRE (SCOTLAND) LIMITED	SC366762	Greenock
ARMADALE COMMERCIALS LIMITED	SC185801	Bathgate
ARNOLD CLARK FINANCE LIMITED.	SC039597	Stirling
AVIS BUDGET UK LIMITED	802486	Bracknell
CEBOTEC LIMITED	SC261130	Falkirk
COOKS VAN HIRE LIMITED	SC487535	St Boswells
ENTERPRISE RENT-A-CAR UK LIMITED	2946689	Stirling
EUROPCAR GROUP LIMITED	01089053	Leicester
FLEET MANAGEMENT SERVICES (UK) LIMITED	SC283861	Elgin
JARVIE PLANT GROUP LIMITED	SC090531	Grangemouth
NORTHGATE VEHICLE HIRE LIMITED	1434157	Darlington
T.O.M. AIRDRIE LIMITED	SC130056	Airdrie

Lot 2 Minibuses / Buses	Company Registration Number	H.O. Location
A M PHILLIP TRUCKTECH LIMITED	SC287764	Forfar
ARMADALE COMMERCIALS LIMITED	SC185801	Bathgate
ARC FLEET SERVICES T/A ACCIDENT REPAIR CENTRE (SCOTLAND) LIMITED	SC366762	Greenock
ARNOLD CLARK FINANCE LIMITED.	SC039597	Stirling
COOKS VAN HIRE HIRE LIMITED	SC487535	St Boswells
ENTERPRISE RENT-A-CAR UK LIMITED	2946689	Egham
JARVIE PLANT GROUP LIMITED	SC090531	Grangemouth
NORTHGATE VEHICLE HIRE LIMITED	1434157	Darlington
S.H.B. HIRE LIMITED	1391731	Romsey
T.O.M. AIRDRIE LIMITED	SC130056	Airdrie

Lot 3 Commercial Vehicles	Company Registration Number	H.O. Location
A M PHILLIP TRUCKTECH LIMITED	SC287764	Forfar
ARMADALE COMMERCIALS LIMITED	SC185801	Bathgate
ARNOLD CLARK FINANCE LIMITED.	SC039597	Stirling
ARC FLEET SERVICES T/A ACCIDENT REPAIR CENTRE (SCOTLAND) LIMITED	SC366762	Greenock
CEBOTEC LIMITED	SC487535	Falkirk
COOKS VAN HIRE LIMITED	SC487535	St Boswells
DOHERTY AND LAFFERTY LTD	SC060293	Dumbarton
ENTERPRISE RENT-A-CAR UK LIMITED	02946689	Edham
FLEET MANAGEMENT SERVICES (UK) LIMITED	SC283861	Elgin
GULLIVER'S TRUCK HIRE LIMITED	685638	Bristol
WILLIAM HAMILTON T/A HAMILTON TARMAC	Sole Trader	Kilmarnock
HERTZ (U.K.) LIMITED	597994	Uxbridge
JARVIE PLANT GROUP LIMITED	SC090531	Grangemouth
J & M MURDOCH & SON LTD	SC057501	Glasgow
MV COMMERCIAL LTD	SC134714	Livingston
ND BROWN LIMITED	1471913	Plean
NORTHGATE VEHICLE HIRE LIMITED	1434157	Darlington
RIVERSIDE TRUCK RENTAL LIMITED	3190863	Bellshill
S.H.B. HIRE LIMITED	1391731	Romsey
T.O.M. AIRDRIE LIMITED	SC130056	Airdrie
WM HAMILTON & SONS LIMITED	SC295966	Stonehouse

<u>Lot 4 Gritters</u>	<u>Company Registration Number</u>	<u>H.O. Location</u>
ARMADALE COMMERCIALS LIMITED	SC185801	Bathgate
C P DAVIDSON & SONS LIMITED	2590166	Chorley
DOHERTY AND LAFFERTY LTD	SC060293	Dumbarton
ECON ENGINEERING LIMITED	00644062	Ripon
GULLIVER'S TRUCK HIRE LIMITED	685638	Bristol
S.H.B. HIRE LIMITED	1391731	Romsey

<u>Lot 5 RCVs</u>	<u>Company Registration Number</u>	<u>H.O. Location</u>
A M PHILLIP TRUCKTECH LIMITED	SC287764	Forfar
ARMADALE COMMERCIALS LIMITED	SC185801	Bathgate
B & B CONTRACTS LTD	SC412710	Lanark
C.P. DAVIDSON & SONS LIMITED	2590166	Chorley
ESSENTIAL FLEET SERVICES LIMITED	03337954	Lincoln
GULLIVER'S TRUCK HIRE LIMITED	685638	Bristol
M6 VEHICLE HIRE LIMITED	05398957	Birmingham
TRASH UK LIMITED	3826427	Evesham

<u>Lot 7 Road Resurfacing Equipment</u>	<u>Company Registration Number</u>	<u>H.O. Location</u>
ARVILL LIMITED	SC101548	Airdrie
ASHTREAD PLANT HIRE COMPANY LIMITED	00444569	Warrington
CAMPBELL PLANT HIRE LIMITED	SC47194	Inverness
CARDLEY LIMITED	5983935	Darwen
CLEE HILL PLANT LIMITED	839629	Glasgow
DOHERTY AND LAFFERTY LTD	SC060293	Dumbarton
ENVIRO-CLEAN (SCOTLAND) LIMITED	SC176022	East Kilbride
GAP GROUP LIMITED	198823	Glasgow
WILLIAM HAMILTON T/A HAMILTON TARMAC	Sole Trader	Kilmarnock
HILLHOUSE QUARRY GROUP LTD	SC135103	Troon
JARVIE PLANT GROUP LIMITED	SC090531	Grangemouth
MACASPHALT LIMITED	SC151287	Paisley
MULHOLLAND PLANT SERVICES LIMITED	SC198968	West Lothian
MULTIHOG UK LIMITED	073085853	Darwen
ROBERT MCCARROLL LIMITED	SC105108	Glasgow

<u>Lot 9 Ground Maintenance</u>	<u>Company Registration Number</u>	<u>H.O. Location</u>
A M PHILLIP TRUCKTECH LIMITED	SC287764	Forfar
ARVILL LIMITED	SC101548	Airdrie
ASHTREAD PLANT HIRE COMPANY LIMITED	444569	Warrington
BRYSON TRACTORS LIMITED	SC235088	Lanark
DOHERTY AND LAFFERTY LTD	SC060293	Dumbarton
FRASER C ROBB	SC506575	Glasgow
JARVIE PLANT GROUP LIMITED	SC090531	Grangemouth
SGM CONTRACTS LLP	SO301206	Inverkeithing
RAVENHILL LIMITED	SO301206	Inverkeithing

<u>Lot 11 Specialist Equipment</u>	<u>Company Registration Number</u>	<u>H.O. Location</u>
ASHTREAD PLANT HIRE COMPANY LIMITED	444569	Warrington
CARDLEY LIMITED	5983935	Darwen
ECON ENGINEERING LIMITED	00644062	Ripon
MULTIHOG UK LIMITED	07308583	Darwen

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates (including extension)	Contract Value (including extension)	Additional Information	No. of Tenders Received	Name & Address of Proposed Contractors
Corporate & Housing Services William McQuillan Ext: 0810 28	Supply and Delivery of Trade Materials: Lot 2: General and Ground Care Tools Lot 3: General Ironmongery, Fixings, Adhesives, Sealants and Silicons Lot 4: Paint and Paint Sundries (Award List sent to Executive Members 01/02/2018)	SXL/0717	17 th February 2018 to 16 th February 2021, with an option to extend to 16 th February 2022	£2,080,000	Savings of 7% (£36,000) based on comparison to current contract prices. Community Benefit to include experience placement with candidates identified by the Council's Employment and Training Unit.	27	See Appendix B

Framework Agreement for the Supply and Delivery of Trade Materials (C/N: SXL/0717)

PERIOD: from 17th February 2018 to 16th February 2021, with an option to extend to 16th February 2022

Lot 2: General and Ground Care Tools

Company	Company No	Location
Arco Limited	00133804	Linlithgow
Brammer UK Limited T/A Buck & Hickman	00569290	Manchester
Bunzl UK Limited T/A Greenham	02902454	Middlesex
Cromwell Tools Limited	00986161	Dundee
Decco Limited T/A White Milne & Co	00417021	Dundee
Highland Industrial Supplies Limited	SC088770	Inverness
P.F. Cusack (Tools Supplies) Limited	02404505	Glasgow
S.I.I.S. Limited	SC263726	Kirkcaldy

Estimated Annual Value £85,000

Lot 3: General Ironmongery, Fixings, Adhesives, Sealants and Silicons

Company	Company No	Location
Decco Limited T/A White Milne & Co	00417021	Dundee
Highland Industrial Supplies Limited	SC088770	Inverness
Jewson Limited	00348407	Coventry
S.I.I.S. Limited	SC263726	Kirkcaldy
Stax Trade Centres PLC	02235950	Glasgow

Estimated Annual Value £345,000

Lot 4: Paint and Paint Sundries

Company	Company No	Location
Bell Decorating Group Limited	SC114142	Airdrie
Crown Paints Limited	06624576	Darwen, Lancashire
Imperial Chemical Industries Limited T/A ICI Paints Akzonobel	00218019	Slough
PPG Architectural Coatings UK Limited	00436135	Batley
Valtti Specialist Coatings Limited T/A Tikkurila UK	SC078972	Edinburgh

Estimated Annual Value £90,000**Total Estimated Annual Value across all lots: £520,000**

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates (Including Extension)	Contract Value (Including Extension)	Additional Information	No. of Tenders Received	Name & Address of Proposed Contractors
Corporate & Housing Services William McQuillan Ex. 0810	Framework agreement based on “Geographical Lots” for the Supply and Distribution of Milk and Associated Products. (Award List sent to Executive Members 01/02/2018)	SXL/1917	1 st March 2018 and run until 28 th February 2021 (with the option to extend for an additional 1 year period until 28 th February 2022)	£840,000	Annual Savings of approximately £10,000 have been identified following comparison to current contract pricing. Core pricing shall be fixed for 12 months with subsequent pricing held for 6 month periods. The contract permits the Council to order milk and associated products produced from Scottish farms.	2	The Council intends to enter into a sole supply arrangement with Muller UK & Ireland Group LLP T/A Muller Milk & Ingredients Tern Valley Business Park, Shrewsbury Road Market Drayton Shropshire TF9 3SQ

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value	Additional Information	No. of Tenders Received	Name & Address of Proposed Contractor
Corporate & Housing Services William McQuillian Ext. 0810 32	Provision for Domestic Gas Boiler Maintenance and Annual Servicing/Safety Checks of all Council gas central heating installations to all applicable Council houses within the Falkirk Council Area (East). (Award List sent to Executive Members 08/02/2018)	CHS/256/18	Start: 01/04/2018 End: 31/03/2022	£2,500,000	1 st year saving of approximately £185,000 (23%) against current contracted rates. West area contractor) will also be required to benchmark their costs and quality against the winning bid and implement efficiencies and service improvements as necessary to ensure Best Value. This may deliver further benefits to the HRA. Community Benefits require the contractor to provide 2 Modern Apprenticeships within 4 months from contract award.	7	City Technical Services (UK) Ltd, Glasgow

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value	Additional Information	No. of Tenders Received	Name & Address of Proposed Contractor
Development Services William McQuillan Ext. 0810 33	Scotland Excel Framework Agreement for the Supply of Heavy Vehicles covering 12 Lots (See Appendix A for Lot detail). (Award List sent to Executive Members 08/02/2018)	SXL/0317	Start: 19/02/2018 End: 31/12/2021	£2,000,000	All suppliers on the Excel agreement will be recognised by Falkirk Council with the allocation of work determined through a series of mini-competitions within the frameworks to ensure that best value is achieved.	N/A	28 Individual companies covering 12 Lots. (See Appendix C)

Falkirk Council
Framework Agreement for the Supply of Heavy & Municipal Vehicles – (C/N: SXL/0317)

DESCRIPTION	SUPPLIERS	LOCATION	DESCRIPTION	SUPPLIERS	LOCATION
Lot 1 - Chassis	Dennis Eagle Ltd Volvo Group UK Ltd A M Phillip Trucktech Ltd Imperial Commercials Ltd DAF Trucks Ltd Isuzu Truck (UK) Ltd Kerr & Smith Ltd Western Automobile Company Ltd t/a Western Commercials Specialist Cars Ltd t/a Clark Commercials Caledonian Truck & Van Ltd MAN Truck & Bus UK Ltd	Warwick Glasgow Glasgow Glasgow Thames Hatfield Glasgow Edinburgh Aberdeen Airdrie Wiltshire	Lot 7 – Bodies for Gritters	C P Davidson & Sons Ltd James A. Cuthbertson Ltd Econ Engineering Ltd Johnston Sweepers Ltd Aebi Schmidt UK Ltd Bunce (Ashbury) Ltd Romaquip Ltd	Chorley Biggar North Yorkshire Surrey Peterborough Swindon Offaly
Lot 2 – Tipper	Logan Inglis Ltd HYVA (UK) Ltd Outreach Ltd James A. Cuthbertson Ltd	Cumbernauld Manchester Falkirk Biggar	Lot 8 – Bodies for Refuse Collection Vehicles	Geesink Norba Ltd C P Davidson & Sons Ltd Faun Zoeller UK Ltd Dennis Eagle Ltd Farid Hillend Engineering Ltd M6 Vehicle Hire Ltd NTM-GB Ltd Romaquip Ltd	Cardiff Chorley Worcestershire Warwick Fife West Midlands Shropshire Offaly
Lot 3 – Skip Loaders	Logan Inglis Ltd HYVA (UK) Ltd Outreach Ltd	Cumbernauld Manchester Falkirk	Lot 9 – Accessible Buses	Treka Bus Ltd Nu-Track Ltd	Yorkshire Antrim
Lot 4 – Gully Emptiers	Whale Tankers Ltd NTM-GB Ltd	Solihull Shropshire	Lot 10 – Library Buses	Nu-Track Ltd	Antrim
Lot 5 – Sweepers	Faun Zoeller UK Ltd Aebi Schmidt UK Ltd Stock Sweepers Ltd Johnston Sweepers Scarab Sweepers Ltd	Anglesey Peterborough Gloucestershire Dorking Tonbridge	Lot 11 – Bin Lifts	Geesink Norba Ltd C P Davidson & Sons Ltd Faun Zoeller UK Ltd Dennis Eagle Ltd Farid Hillend Engineering Ltd	Cardiff Chorley Worcestershire Warwick Fife
Lot 6 – Complete Road Sweeper Vehicles	Aebi Schmidt UK Ltd Scarab Sweepers Ltd Bunce (Ashbury) Ltd Hako Machines Ltd Johnston Sweepers Ltd	Peterborough Tonbridge Swindon Northamptonshire Surrey	Lot 13 – Aerial Platforms & Lorry Mounted Cranes	Logan Inglis Ltd HYVA (UK) Ltd Outreach Ltd	Cumbernauld Manchester Falkirk

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates (Including extension)	Contract Value (Including Extension)	Additional Information	No. of Tenders Received	Name & Address of Proposed Contractor
Corporate & Housing Services William McQuillian Ext. 0810 35	Framework Agreement for the Provision of Employee Services comprising of the following 5 core services <ul style="list-style-type: none"> • Childcare Voucher Scheme • Cycle to Work Scheme • Reward and Recognition Voucher Scheme • Payroll Giving Scheme and • Employee Discount Scheme It is the Council's intention to initially select the Childcare Voucher Scheme and Cycle to Work Scheme, in line with the benefits currently offered. (Award List sent to Executive Members 15/02/2018)	RM3704	1 st June 2018 to 31 st May 2021, with an option to extend for up to a further 12 months.	£2,400,000 (based on employee voucher value)	Local retailers will have the opportunity to be included in the scheme, which will allow employees to use vouchers for cycles and cyclists' safety equipment, at no extra charge to the Council or the retailer. There shall be an approximate annual service charge of £12,000 payable by the Council. It is expected that over time the scheme will become cost neutral through National Insurance contribution savings.	5 tenders (Call off Contract from a Crown Commercial Service Framework Agreement)	Edenred (UK Group) Limited 50 Vauxhall Bridge Road, London SW1V 2RS

Service & Contact	Brief Description of Contract	Contract Number	Start / End Dates (Including Extension)	Contract Value (Including Extension)	Additional Information	No. of Tenders Received	Name & Address of Proposed Contractor
Adult Services James King Ext: 0817 36	<p>All new support at home services;</p> <p>Lot 1: Home Support Lot 2: Physical Disabilities Lot 3: Learning Disabilities Lot 4: Mental Health Lot 5: Older People Lot 6: Criminal Justice Lot 7: Supplementary Providers List</p> <p>(Award List sent to Executive Members 08/03/2018)</p>	SW/035/18	<p>1/4/2018 to 31/3/2020</p> <p>(Option to extend for a further 24 months)</p>	£100M	<p>The procurement strategy for these services was agreed by the IJB, 6/10/2017, to ensure the contract is:</p> <ul style="list-style-type: none"> • Outcomes focused and flexible • Person centred, offering choice and control • Promoting independence, health and wellbeing • Responsive and respectful <p>Contract mobilisation will maximise continuity of care and facilitate the smooth transition from the current contract. It will also support commissioners improve value for money, increase service quality and ensure the payment of the Scottish Living Wage to all carers.</p> <p>A further report to the IJB will detail the key next steps to ensure the contract increases understanding of the nature of services, supports locality planning, develops more openness and a partnership approach in relationships with providers.</p>	55	Please see list of companies on Appendix D

Lot Title	Name of Organisation	Registered Company Number	Type of Organisation	Registered Office Address
Lot 1 Home Support – Central Locality	Rainbow Services (UK) Ltd	SC354644	Private Limited Company	Ayr
	HRM Homecare Services Ltd	SC167583	Private Limited Company	Kilmarnock
	Barony Housing Association	SCO16030	Registered Charity	Edinburgh
	Loretto Care	SC252526	Private Limited Company by Guarantee	Glasgow
	Real Life Options	02699638	Private Company Limited by Guarantee	Knottingley
	ION Care and Support Services Ltd	SC519484	Private Limited Company	Bathgate
	Call In Homecare Ltd	SC157767	Private Limited Company	Edinburgh
	Hazelhead Homecare Ltd	SC205759	Private Limited Company	Lanarkshire
	1 st Homecare Ltd	SC272838	Private Limited Company	Falkirk
	Ailsa Care Services Ltd	SC272779	Private Limited Company	Glasgow
37 Lot 1 Home Support – East Locality	Rainbow Services (UK) Ltd	SC354644	Private Limited Company	Ayr
	HRM Homecare Services Ltd	SC167583	Private Limited Company	Kilmarnock
	Loretto Care	SC252526	Private Limited Company by Guarantee	Glasgow
	Barony Housing Association	SCO16030	Registered Charity	Edinburgh
	Real Life Options	02699638	Private Company Limited by Guarantee	Knottingley
	ION Care and Support Services Ltd	SC519484	Private Limited Company	Bathgate
	Call In Homecare Ltd	SC157767	Private Limited Company	Edinburgh
	Hazelhead Homecare Ltd	SC205759	Private Limited Company	Lanarkshire
	1 st Homecare Ltd	SC272838	Private Limited Company	Falkirk
	Ailsa Care Services Ltd	SC272779	Private Limited Company	Glasgow
Lot 1 Home Support – West Locality	Rainbow Services (UK) Ltd	SC354644	Private Limited Company	Ayr
	HRM Homecare Services Ltd	SC167583	Private Limited Company	Kilmarnock
	Loretto Care	SC252526	Private Limited Company by Guarantee	Glasgow
	Barony Housing Association	SCO16030	Registered Charity	Edinburgh
	Real Life Options	02699638	Private Company Limited by Guarantee	Knottingley
	ION Care and Support Services Ltd	SC519484	Private Limited Company	Bathgate
	Call In Homecare Ltd	SC157767	Private Limited Company	Edinburgh
	Hazelhead Homecare Ltd	SC205759	Private Limited Company	Lanarkshire
	1st Homecare Ltd	SC272838	Private Limited Company	Falkirk
	Mears Care (Scotland) Ltd, (trading as ILS)	SC136871	Private Limited Company	Alva

Lot 2 Supported Living for People with Physical Disabilities	Key Housing Association	SCO066652	Registered Charity	Glasgow
	Loretto Care	SC252526	Private Limited Company by Guarantee	Glasgow
	Barony Housing Association	SCO16030	Registered Charity	Edinburgh
	HRM Homecare Services Ltd	SC167583	Private Limited Company	Kilmarnock
	Enable Scotland (Leading the Way)	SC145263	Private Company Limited by Guarantee	Lanarkshire
	C-Change Scotland	SC262558	Private Company Limited by Guarantee	Glasgow
	Kingdom Support and Care CIC	SC545491	Private Limited Company	Glenrothes
	Sense Scotland	SC147570	Private Company Limited by Guarantee	Glasgow
	Ailsa Care Services Ltd	SC272779	Private Limited Company	Glasgow
	ION Care and Support Services Ltd	SC519484	Private Limited Company	Bathgate
Lot 3 Supported Living for People with Learning Disabilities	Key Housing Association	SCO066652	Registered Charity	Glasgow
	Sense Scotland	SC147570	Private Company Limited by Guarantee	Glasgow
	Loretto Care	SC252526	Private Limited Company by Guarantee	Glasgow
	Barony Housing Association	SCO16030	Registered Charity	Edinburgh
	HRM Homecare Services Ltd	SC167583	Private Limited Company	Kilmarnock
	Ark Housing Association	SCO15694	Registered Charity	Edinburgh
	Kingdom Support and Care CIC	SC545491	Private Limited Company	Glenrothes
	Thera (Scotland)	SC322014	Private Company Limited by Guarantee	Edinburgh
	Ailsa Care Services Ltd	SC272779	Private Limited Company	Glasgow
	Voyage 1 Ltd (trading as Voyage Care)	02215899	Private Limited Company	Staffordshire
Lot 4 Supported Living for People affected by Mental Health	Key Housing Association	SCO066652	Registered Charity	Glasgow
	Loretto Care	SC252526	Private Limited Company by Guarantee	Glasgow
	Barony Housing Association	SCO16030	Registered Charity	Edinburgh
	The Richmond Fellowship Scotland Ltd	SCO21621	Registered Charity	Glasgow
	Kingdom Support and Care CIC	SC545491	Private Limited Company	Glenrothes
	The Action Group	SC105634	Private Company Limited by Guarantee	Edinburgh
	Scottish Association for Mental Health	SC082340	Private Limited Company by Guarantee	Glasgow
	Carr Gomm	SC236436	Private Limited Company by Guarantee	Edinburgh
	Living Ambitions Ltd	02622175	Private Limited Company	London
	Penumbra	SC091542	Private Company Limited by Guarantee	Edinburgh

Lot 5 Support Living for Older People	Key Housing Association	SCO066652	Registered Charity	Glasgow
	Loretto Care	SC252526	Private Limited Company by Guarantee	Glasgow
	Barony Housing Association	SCO16030	Registered Charity	Edinburgh
	Call In Homecare Ltd	SC157767	Private Limited Company	Edinburgh
	HRM Homecare Services Ltd	SC167583	Private Limited Company	Kilmarnock
	Ailsa Care Services Ltd	SC272779	Private Limited Company	Glasgow
	ION Care and Support Services Ltd	SC519484	Private Limited Company	Bathgate
	Hazelhead Homecare Ltd	SC205759	Private Limited Company	Lanarkshire
	Carr Gomm	SC236436	Private Limited Company by Guarantee	Edinburgh
	Real Life Options	02699638	Private Company Limited by Guarantee	Knottingley
Lot 6 Supported Living for People who are or have been subject to Criminal Justice System	The Richmond Fellowship Scotland	SCO21621	Registered Charity	Glasgow
	Kingdom Support and Care CIC	SC545491	Private Limited Company	Glenrothes
	Ailsa Care Services Ltd	SC272779	Private Limited Company	Glasgow
	Loretto Care	SC252526	Private Limited Company by Guarantee	Glasgow
	Barony Housing Association	SCO16030	Registered Charity	Edinburgh
	Real Life Options	02699638	Private Company Limited by Guarantee	Knottingley
	The Action Group	SC105634	Private Company Limited by Guarantee	Edinburgh
	1 st Homecare Ltd	SC272838	Private Limited Company	Falkirk
	Sacro	SC086651	Private Company Limited by Guarantee	Edinburgh
	Mears Care (Scotland) Ltd (trading as ILS)			Alva
Lot 7 Supplementary Providers List	1st Homecare Ltd	SC272838	Private Limited Company	Falkirk
	Able Healthcare Scotland Ltd	SC507248	Private Limited Company	Falkirk
	Acasa Care Ltd	SC388208	Private Limited Company	Cupar
	Action In Mind	SC151478	Private Limited Company by Guarantee	Stirling
	Active Healthcare Services Ltd	SC483112	Private Limited Company	Livingston
	Advanced Care Services Ltd	SC264366	Private Limited Company	Falkirk
	Ailsa Care Services Ltd	SC272779	Private Limited Company	Glasgow
	Ark Housing Association	SCO15694	Registered Charity	Edinburgh
	Avenue Care Services Ltd	SC468715	Private Limited Company	Dunfermline
	Barony Housing Association	SCO16030	Registered Charity	Edinburgh
	Braes Home Care Ltd	SC290388	Private Limited Company	Falkirk
	Caledonia Social Care Ltd	SC537263	Private Limited Company	Glasgow

**Lot 7 Supplementary
Providers List cont.**

Call-In Homecare Ltd	SC157767	Private Limited Company	Edinburgh
Careline Home Support	N/A	Partnership	Glasgow
Carr Gomm	SC236436	Private Limited Company by Guarantee	Edinburgh
C Change Scotland	SC262558	Private Company Limited by Guarantee	Glasgow
Christies Care Ltd	02666470	Private Limited Company	Suffolk
Community Integrated Care	02225727	Private Company Limited by Guarantee	Cheshire
Craegmoor Supporting You Ltd	04955186	Private Limited Company	London
Crossroads Caring Scotland	SC085401	Private Company Limited by Guarantee	Glasgow
Dalriada Homecare Ltd	SC161280	Private Limited Company	Bo'ness
Denovan Homecare	N/A	Sole trader	Denny
Enable Scotland (Leading the Way)	SC145263	Private Company Limited by Guarantee	Lanarkshire
Extended Personal Care Ltd	SC375638	Private Limited Company	Lennoxtown
Grangemouth Carers Ltd	SC131185	Private Company Limited by Guarantee	Grangemouth
Hazelhead Homecare Ltd	SC205759	Private Limited Company	Lanarkshire
HRM Homecare Ltd	SC167583	Private Limited Company	Kilmarnock
ION Care and Support Services Ltd	SC519484	Private Limited Company	Bathgate
Key Housing Association	SCO066652	Registered Charity	Glasgow
Kingdom Support and Care CIC	SC545491	Private Limited Company	Glenrothes
Living Ambitions	02622175	Private Limited Company	London
Loretto Care	SC252526	Private Limited Company by Guarantee	Glasgow
Mears Care (Scotland) Ltd (Trading as ILS)	SC136871	Private Limited Company	Alva
Margarot Forrest Care Management Ltd	SC338106	Private Limited Company	Falkirk
Montana Home Care Ltd	SC267110	Private Limited Company	Falkirk
Nestor Primecare Services Ltd (Trading as Allied Healthcare)	1963820	Private Limited Company	Stafford
Penumbra	SC091542	Private Company Limited by Guarantee	Edinburgh
Plus Homecare Ltd	SC522229	Private Limited Company	Glasgow
Potters Healthcare Ltd	SC503963	Private Limited Company	Falkirk
Quarriers	SC014361	Private Company Limited by Guarantee	Renfrewshire
Raeburn Group Ltd	SC171037	Private Limited Company	Aberdeen
Rainbow Services (UK) Ltd	SC354644	Private Limited Company	Ayr
Real Life Options	02699638	Private Company Limited by Guarantee	Knottingley
Sacro	SC086651	Private Company Limited by Guarantee	Edinburgh
Scottish Association for Mental	SC082340	Private Limited Company by Guarantee	Glasgow

Lot 7 Supplementary Providers List cont.	Health			
	Scottish Autism			
	Sense Scotland	SC147570	Private Company Limited by Guarantee	Glasgow
	SRS Care Solutions Ltd	SC528109	Private Limited Company	Glasgow
	Step Up(Housing, Employability and Community Support Services)	SC451532	Private Limited Company	Falkirk
	Stoneywood Care Services	SC257011	Private Limited Company	Denny
	Sue Ryder	943228	Private Limited Company by Guarantee	Suffolk
	The Action Group	SC105634	Private Company Limited by Guarantee	Edinburgh
	The Richmond Fellowship (Scotland)	SCO21621	Registered Charity	Glasgow
	Thera (Scotland)	SC322014	Private Company Limited by Guarantee	Edinburgh
	Voyage 1 Ltd (Trading as Voyage Care)	02215899	Private Limited Company	Staffordshire

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value	Additional Information	No. of Tenders	Name & Address of Proposed Contractor
Development Services Robin Millard Ext 4868 42	New Early Years Campus at Kinnaird Primary School – comprising nursery, primary 1 class rooms, ancillary accommodation and external play areas. (Award List sent to Executive Members 15/03/2018)	LAR-7607	Construction period is 45 weeks, with an anticipated start date late April 2018.	£3,017,293.72	This contract is part funded by the Early Years Expansion Budget and the Council's Education Capital Budget.	6	Clark Contracts Ltd 23 McFarlane Street Paisley PA3 1RY
Development Services William McQuillan Ext. 0810	Scotland Excel Framework Agreement for the Supply of Recycle & Refuse Containers covering 7 Lots (See Appendix 1 for Lot detail). (Award List sent to Executive Members 29/03/2018)	SXL/0117	Start: 09/04/2018 End: 31/10/2021	£1,120,000	Annual saving of approximately £4,000, when comparing new pricing against the previous contract.	N/A	22 Individual companies covering 7 Lots. (See Appendix E)

Framework Agreement for the Supply of Recycle & Refuse Containers – (C/N: SXL/0117)

DESCRIPTION	SUPPLIERS	LOCATION	DESCRIPTION	SUPPLIERS	LOCATION
Lot 1 - 2 Wheeled Bins	One 51 Plastics (UK) Ltd t/a MGB Plastics Craemer UK Ltd SSI Schaefer Ltd Plastic Omnium Urban Systems Ltd ESE World Ltd Abfallbehälter & Container Weber UK Ltd	Rotherham Telford Andover Oldbury Leicestershire Liverpool	Lot 5 – Urban Waste	Broxap Ltd Wybone Ltd Plastic Omnium Urban Systems Ltd Glasdon UK Ltd Leafield Environmental Ltd	Newcastle Under Lyme Barnsley Oldbury Blackpool Corsham
Lot 2 – Wheeled and Non-Wheeled Containers over 500L	Egbert H Taylor & Co Ltd ESE World Ltd Plastic Omnium Urban Systems Ltd Straight Manufacturing Ltd Storm Environmental Ltd SSI Schaefer Ltd Craemer UK Ltd Abfallbehälter & Container Weber UK Ltd	Worcestershire Leicestershire Oldbury Leeds Kidderminster Andover Telford Liverpool	Lot 6 – Virgin and Recycled Sacks	Cromwell Polythene Ltd British Polythene Ltd Sphere Professional UK Ltd Eximex (UK) Ltd Biobags (Scotland) Ltd Imperial Polythene Products Ltd	Leeds Derbyshire Ilford Sheffield Inverurie Slough
Lot 3 – Kerbside Boxes and Reusable Sacks	J & HM Dickson Ltd Straight Manufacturing Ltd Cromwell Polythene Ltd Weir & Carmichael Ltd Sphere Professional UK Ltd	Glasgow Leeds Leeds Liverpool Ilford	Lot 7 – Compostable Sacks and Liners	Cromwell Polythene Ltd Biobags (Scotland) Ltd British Polythene Ltd Sphere Professional UK Ltd Imperial Polythene Products Ltd	Leeds Inverurie Derbyshire Ilford Slough
Lot 4 – Kitchen Waste	Straight Manufacturing Ltd Craemer UK Ltd Egbert H Taylor & Co Ltd Ridley Recycling Ltd t/a Peter Ridely Waste Systems	Leeds Telford Worcestershire Framlingham			

Title: ACCEPTANCE OF QUOTATION UNDER £50,000 IN VALUE
Meeting: BRAND AWARENESS OF TAKE THE RIGHT ROUTE
Date: INITIATIVE (PROVISION OF) – TP0314
Submitted By: Information Bulletin
 9 May 2018
 Director of Development Services

1. Introduction

- 1.1 Smarter Choices, Smarter Places (SCSP) – known locally as *Take the Right Route* - is a partnership project between Transport Scotland, Paths for All and Scottish local authorities. SCSP is designed to increase walking, cycling and public transport use, reduce car dependency, tackle transport emissions and promote sustainable places. Funding has been continuous from 2016/17.
- 1.2 Falkirk Council's *Take the Right Route* campaign encourages behaviour change towards more active and sustainable modes. The campaign targets a number of large trip generators and main commuter routes.
- 1.3 Falkirk Council has been awarded £164,280 in 2018/19 to deliver SCSP. Match funding for 2018/19 is being provided through:

Provider / Source	Amount
Falkirk Council / Transport Planning Unit Revenue	£79,340
Falkirk Council / Transport Planning Unit Staff Time	£33,030
Falkirk Council / Economic Development	£3,600
NHS Forth Valley / Travel Plan Budget	£30,629
NHS Forth Valley / Braveheart	£25,195
Falkirk Football Club / Commercial Budget	£26,000

2. Procurement Process

- 2.1 Exterior Media, 84 Theobald's Road, London WC1X 8NL were invited to submit a quotation to Falkirk Council's Transport Planning Unit in respect of provision of a brand awareness campaign for *Take the Right Route* on local bus services, in accordance with Standing Order 8.4 relating to contracts.
- 2.2 Exterior Media hold the sole right to sell advertising on local bus services operated within the Falkirk Council area. As such, Exterior Media were approached directly, with no other quotes sought for this service. Local bus services were chosen as an advertising method due to high recall rates from previous campaigns.

3. Quotation Received

- 3.1 A quotation was received 8 November 2017 in the sum of £37,181. The quotation was for four wrapped buses and three four-week bus rear campaigns (20 buses per campaign). The budget for this campaign was confirmed by Paths for All 20 March 2018.
- 3.2 The quotation was assessed based on price, brand exposure and market research findings for *Take the Right Route* and against similar advertising methods. The cost of bus advertising is cheaper per advert when compared to on-street billboard advertising (e.g. one wrapped bus costs approximately £273 per fortnight and one bus back advert costs approximately £62.50 per fortnight compared to the average cost of £340 for a billboard).
- 3.3 It is considered best value for the Council to accept the quotation from Exterion Media, 84 Theobald's Road, London WC1X 8NL in the sum of £37,181.
- 3.4 The quotation can be contained in the Smarter Choices, Smarter Places budget 2018/19.

4. Action Taken

- 4.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted from Exterion Media, 84 Theobald's Road, London WC1X 8NL at £37,181 in respect of the provision of brand awareness for Falkirk Council's sustainable transport initiative, *Take the Right Route*.

pp Director of Development Services

Author: Adam Watson - Transport Planning Officer – adam.watson@falkirk.gov.uk – 01324 504977

Date: 29 March 2018

Title: **Acceptance of Contracts Below £50,000:
bulky uplift collection**

Meeting: **Information Bulletin**

Date: **9 May 2018**

Submitted By: **Director of Development Services**

1. Introduction

- 1.1 Five companies were invited to submit quotations, using the Public Contracts Scotland Portal online quick quotes quotation facility, in accordance with Standing Order 8.4 relating to contracts. This contract is to provide Falkirk Council support on an ad-hoc basis for the bulky uplift collection service.

2. Quotations Received

- 2.1 One quotation was received by the due date of 28 March 2018 in accordance with Standing Order 11 relating to contracts.
- 2.2 The service is for provision between 1 April 2018 and 31 March 2020 inclusive.
- 2.3 The checked quotation price was £14.50 per uplift. This is based on a minimum of 20 uplifts per day, which would be the minimum amount instructed in any day the contract was used. Historical collections suggest an anticipated annual spend of approximately £20,000.
- 2.4 Following the evaluation, it was considered appropriate for the Council to accept the quotation from FCC Environment, Ground Floor West, 900 Pavilion Drive, Northampton Business Park, Northampton, NN4 7RG at a quoted price of £14.50 per uplift.

3. Action Taken

- 3.1 In accordance with Standing Order 6.2(i), I have accepted the quotation submitted by FCC Environment in the sum of £14.50 per uplift in respect to the bulky uplift collection.

____ Director of Development Services

**Author – Ceri Hassall – 01324 590435,
ceri.hassall@falkirk.gov.uk Date: 16 April 2018**

Appendices

None

Title: Acceptance of Quotation under £50,000 in Value
Contract for Conversion of Rooms to Create “Changing
Places” at Grangemouth Sports Complex (GRA-7864)
Meeting: Information Bulletin
Date: 09 May 2018
Submitted By: Director of Development Services

1. Introduction

- 1.1 Five companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of conversion of rooms to create “Changing Places” at Grangemouth Sports Complex, in accordance with Standing Order 8.4 relating to contracts.

2. Quotations Received

- 2.1 Four quotations were received by the due date of 26 January 2018 and opened at 11.10am on 30 January 2018 in accordance with Standing Order 11 relating to contracts.
- 2.2 The quotation prices ranged from £43,582.56 to £65,401.84.
- 2.3 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from Marshall Construction Ltd, The Whins, Alloa, FK10 3TA in the sum of £43,582.56.
- 2.4 The quotation can be contained within the block expenditure figure for Changing Places, identified in the Social Work Capital Programme.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Marshall Construction Ltd, The Whins, Alloa, FK10 3TA in the sum of £43,582.56 in respect of conversion of rooms to create “Changing Places” at Grangemouth Sports Complex.

pp Director of Development Services

Author: Robin Millard, Building Design Manager – 01324 504868,
robin.millard@falkirk.gov.uk

Date: 27/02/2018

APPENDICES

None.

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation Documents**
- **Quotation Report**

Title: Acceptance of Quotation under £50,000 in Value
Contract for Conversion of Rooms to Create “Changing
Places” at Mariner Centre, Camelon (FAL-7848)
Meeting: Information Bulletin
Date: 09 May 2018
Submitted By: Director of Development Services

1. Introduction

- 1.1 Five companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of conversion of rooms to create “Changing Places” at Mariner Centre, in accordance with Standing Order 8.4 relating to contracts.

2. Quotations Received

- 2.1 Four quotations were received by the due date of 26 January 2018 and opened at 11.05am on 30 January 2018 in accordance with Standing Order 11 relating to contracts.
- 2.2 The quotation prices ranged from £41,863.95 to £67,311.79.
- 2.3 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from Marshall Construction Ltd, The Whins, Alloa, FK10 3TA in the sum of £41,863.95.
- 2.4 The quotation can be contained within the block expenditure figure for Changing Places, identified in the Social Work Capital Programme.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Marshall Construction Ltd, The Whins, Alloa, FK10 3TA in the sum of £41,863.95 in respect of conversion of rooms to create “Changing Places” at Mariner Centre.

pp Director of Development Services

Author: Robin Millard, Building Design Manager – 01324 504868,
robin.millard@falkirk.gov.uk

Date: 27/02/2018

APPENDICES

None.

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation Documents**
- **Quotation Report**

Title: Acceptance of Quotation under £50,000 in Value
**CONTRACT FOR SURVEY OF THE EXISTING UTILITIES AT
FORMER DENNY HIGH SCHOOL SITE, DENNY. (FAPR-7016)**
Meeting: Information Bulletin
Date: 9th May 2018
Submitted By: Director of Development Services

1. Introduction

- 1.1 Due to the specialist nature of this project only two companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of the contract for the survey of existing utilities at the former Denny High School site, Denny, in accordance with Standing Order 8.4 relating to contracts.

2. Quotations Received

- 2.1 Two quotations were received by the due date of 28th February 2018 and opened at 9.45am on the 5th March 2018 in accordance with Standing Order 11 relating to contracts.
- 2.2 The quotation prices ranged from £19,457.62 to £26,122.00 (Corrected values)
- 2.3 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from Luddon Construction Ltd., Balmore House, 1497 Balmore Road, Glasgow, in the sum of £19,457.62.
- 2.4 The quotation can be contained within the block expenditure figure for New Social Housing, identified in the Housing Investment 3 Year Programme 2018/2020.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Luddon Construction Ltd., Balmore House, 1497 Balmore Road, Glasgow in the sum of £19,457.62 in respect of the contract for the survey of existing utilities at former Denny High School site, Denny.

pp Director of Development Services

Author: Paul Noble, Commercial & Social Design Co-ordinator – 01324 501020,
paul.noble@falkirk.gov.uk

Date: 10/04/2018

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation Documents**
- **Quotation Report**

Title: Acceptance of Contracts Below £50,000:
delivery and management of waste and recycling containers
and sacks

Meeting: Information Bulletin

Date: 9 May 2018

Submitted By: Director of Development Services

1. Introduction

- 1.1 Two companies were invited to submit quotations, using the Public Contracts Scotland Portal online quick quotes quotation facility, in accordance with Standing Order 8.4 relating to contracts. This contract is for waste and recycling container and sack deliveries within the Falkirk area to domestic and trade properties.

2. Quotations Received

- 2.1 One quotation was received by the due date of 21 March 2018 in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked quotation price was for £4,500 per month over ten months.
- 2.3 Following evaluation, it was considered appropriate for the Council to accept the quotation from Recycleclean Limited, 7 McKell Court, Falkirk, FK1 5PW at a quoted price of £45,000.

3. Action Taken

- 3.1 In accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Recycleclean Limited in the sum of £45,000 in respect to the delivery and management of waste and recycling containers and sacks.

Director of Development Services

Author – Ceri Hassall – 01324 590435, ceri.hassall@falkirk.gov.uk

Date: 16 April 2018

APPENDICES

None

Title: **Acceptance of Contracts Below £50,000:
loading, moving and stockpiling compost**

Meeting: **Information Bulletin**

Date: **9 May 2018**

Submitted By: **Director of Development Services**

1. Introduction

- 1.1 Three companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in accordance with Standing Order 8.4 relating to contracts. This contract is for loading, moving and stockpiling approximately 15,000 tonnes of compost at Kinneil Kerse. This replicates a contract from last year and previous years.

2. Quotations Received

- 2.1 One quotation was received by the due date of 31 January 2018, in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked quotation price was £2.10 per tonne (approximately total value of £31,500).
- 2.3 Following the evaluation of the quotation, it was considered appropriate for the Council to accept the quotation from Eagle Recycling, Thistle House, Cartmore Industrial Estate, Lochgelly, Fife KY5 8LL.

3. Action Taken

- 3.1 In accordance with Contract Standing Order 6.2(i), I have accepted the quotation submitted by Eagle Recycling in the sum of £2.10 per tonne.

Director of Development Services

Author – John Kirkhope – john.kirkhope@falkirk.gov.uk

Date: 26 February 2018

APPENDICES

None

Title: Acceptance of Contracts Below £50,000:
processing material arising from recycling centres –
cardboard

Meeting: Information Bulletin

Date: 9 May 2018

Submitted By: Director of Development Services

1. Introduction

- 1.1 Seven companies were invited to submit quotations, using the Public Contracts Scotland Portal online quick quotes quotation facility, in accordance with Standing Order 8.4 relating to contracts. This contract is for the processing of cardboard arising from Roughmure and Kinneil Kerse Recycling Centres and is for a six month period.

2. Quotations Received

- 2.1 Two quotations were received by the due date of 28 March 2018 in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked quotation sums ranged from Lot 1a) £20 to £36 per metric tonne for baled cardboard (collected by the contractor), Lot 1b) £15 to £30 per tonne for loose cardboard (collected by the contractor), and Lot 2a) £35 to £45 per tonne for baled cardboard (delivered to the contractor) and Lot 2b) £30 to £38 per tonne for loose cardboard (delivered to the contractor).
- 2.3 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from Saica Natur (UK) Limited, Poplar House, Four Arches, Croy, Kilsyth, G65 9TS at a quoted sum of £36 per tonne income to the council for baled cardboard to be collected by the contractor.

3. Action Taken

- 3.1 In accordance with Standing Order 6.2(i), I have accepted the quotation submitted Saica Natur (UK) Limited in the total approximate sum of £18,000 (income) in respect of the processing of baled cardboard arising from Roughmure and Kinneil Kerse Recycling Centres.

Director of Development Services

Author – Ceri Hassall – 01324 590435, ceri.hassall@falkirk.gov.uk

Date: 16 April 2018

APPENDICES

None

Title: Acceptance of Contracts Below £50,000:
Processing Material Arising from Recycling Centres –
Installation of a Canopy

Meeting: Information Bulletin

Date: 09 May 2018

Submitted By: Director of Development Services

1. Introduction

- 1.1 Five companies were invited to submit quotations, using the Public Contracts Scotland Portal online quick quotes quotation facility, in accordance with Standing Order 8.4 relating to contracts. This contract is for the construction of a canopy at Roughmute Recycling Centre.

2. Quotations Received

- 2.1 Two quotations were received by the due date of 22 December 2017 in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked quotation prices ranged from £33,290.15 to £44,678.
- 2.3 The funding for this project is contained within the 623006 Kerbside/Food Waste Collection budget heading.
- 2.4 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from Luddon Construction Ltd, Balmore House, 1497 Balmore Road, Glasgow, G23 5HD at a quoted price of £33,290.15.

3. Action Taken

- 3.1 In accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Luddon Construction Ltd. in the sum of £33,290.15 in respect of the canopy construction at Roughmute Recycling Centre.

Director of Development Services

Author – Ceri Hassall – 01324 590435, ceri.hassall@falkirk.gov.uk
Date: 11 January 2018

APPENDICES

None

Title: Acceptance of Contracts Below £50,000:
processing material arising from recycling centres – metal

Meeting: Information Bulletin

Date: 9 May 2018

Submitted By: Director of Development Services

1. Introduction

- 1.1 Seven companies were invited to submit quotations, using the Public Contracts Scotland Portal online quick quotes quotation facility, in accordance with Standing Order 8.4 relating to contracts. This contract is for the processing of scrap metal arising from Roughmute and Kinneil Kerse Recycling Centres.

2. Quotations Received

- 2.1 Five quotations were received by the due date of 21 February 2018 in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked quotation ranged from £130 to £190 income per metric tonne (collected by the contractor) and £150 to £190 per metric tonne (delivered to the contractor).
- 2.3 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from Dalton Metals, Dalton House, 15 Youngs Road, East Mains Industrial Estate, Broxburn, EH52 5LY at a quoted price of £190 per tonne (income) to the council for a period up to 6 months from March 2018.

3. Action Taken

- 3.1 In accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Dalton Metals in the total approximate sum of £49,400 (income) in respect of the processing of scrap metal arising from Roughmute and Kinneil Kerse Recycling Centres.

— Director of Development Services

Author – Ceri Hassall – 01324 590435, ceri.hassall@falkirk.gov.uk
Date: 27 February 2018

APPENDICES

None

Title: Acceptance of Contracts Below £50,000:
purchase of skips

Meeting: Information Bulletin

Date: 9 May 2018

Submitted By: Director of Development Services

1. Introduction

- 1.1 Falkirk Council as a member of Scotland Excel has access to a range of national local government framework agreements/contracts.
- 1.2 Scotland Excel has established a framework agreement, for the provision of Skips and Containers (Reference 03/15) which comprises 5 separate lots. This Information Bulletin is concerned with Lot 1 – Skips and Containers.
- 1.3 Suppliers to the Excel framework under Lot 1 are detailed in Appendix 1.
- 1.4 The Council operates two household waste recycling centres and these skips are required for the storing and transportation of recycling materials.
- 1.5 Councils can make a purchase under this framework agreement using one of the following options; direct award or mini competition. After reviewing the options available on the Lot, it was determined that best value would be achieved by applying a direct award.

2. Framework Offer

- 2.1 After reviewing information from providers in Lot 1, the offer from Skip Units, Skip Units Block D, Sinfin Lane Industrial Estate, Derby DE24 9GL was deemed to provide best value to the Council.
- 2.2 The spend for the contract period is £20,390, based on the number of skips that are known to be required.

3. Action Taken

- 3.1 In accordance with Contract Standing Order 6.2(ii), I have accepted the quotation submitted by Skip Units in the sum of £20,390 in respect of the supply of skips.

Director of Development Services

APPENDICES

Appendix 1: Service Providers for Lot 1 Scotland Excel Framework (Ref. 03/15)

Skip Units

Block D,
Sinfin Lane Industrial Estate,
Derby
DE24 9GL

Sellers

Drury Lane,
Chadderton,
Oldham,
Lancashire
OL9 8EY

GJF

Chase Link,
Lichfield Road,
Brownhills, Walsall,
West Midlands,
WS8 6LA

Title: Acceptance of Contracts Below £50,000:
separating concrete and metal from a stockpile of lighting
columns

Meeting: Information Bulletin

Date: 9 May 2018

Submitted By: Director of Development Services

1. Introduction

- 1.1 Three companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in accordance with Standing Order 8.3 relating to contracts. This contract is for separating concrete and metal from a stockpile of lighting columns.

2. Quotations Received

- 2.1 One quotation was received by the due date of 31 January 2018, in accordance with Contract Standing Order 11 relating to contracts.
- 2.2 The checked quotation price was £29,500.
- 2.3 Following the evaluation of the quotation, it was considered appropriate for the Council to accept the quotation from Foundry Steels Ltd, Clyde Street, Grangemouth, FK3 8EU

3. Action Taken

- 3.1 In accordance with Contract Standing Order 6.2(i), I have accepted the quotation submitted by Foundry Steels Ltd in the sum of £29,500.

Director of Development Services

Author – John Kirkhope – john.kirkhope@falkirk.gov.uk

Date: 26 February 2018

APPENDICES

None

Title: Acceptance of Contracts Below £50,000:
Supply of a Hot Water Jetting System

Meeting: Information Bulletin

Date: 09 May 2018

Submitted By: Director of Development Services

1. Introduction

- 1.1 Five companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in accordance with Standing Order 8.4 relating to contracts. This contract is for supply of a hot water jetting system for Roughmote Recycling Centre.

2. Quotations Received

- 2.1 Four quotations were received by the due date of 8 December 2017, in accordance with Contract Standing Order 11 relating to contracts.
- 2.2 The checked quotation prices ranged from £13,950 to £23,265.
- 2.3 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from Flowplant Group Limited, Unit 4, Eglinton St Trading Est, 18 Cumberland St, Glasgow, G5 9QJ with a quoted price of £14,639.40. This submission best matched the specification distributed in terms of the water tank requirements.
- 2.4 The funding for the supply of the hot water jetting system is contained within the 623006 Kerbside/Food Waste Collection budget heading.

3. Action Taken

- 3.1 In accordance with Contract Standing Order 6.2(i), I have accepted the quotation submitted by Flowplant Group Limited in the sum of £14,639.40.

Director of Development Services

Author – John Kirkhope – john.kirkhope@falkirk.gov.uk
Date: 8 January 2018

APPENDICES

None

Title: **Acceptance of Contracts Below £50,000:
trade food waste collection**

Meeting: **Information Bulletin**

Date: **9 May 2018**

Submitted By: **Director of Development Services**

1. Introduction

- 1.1 Eight companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in accordance with Standing Order 8.4 relating to contracts. This contract is for the collection of food waste from designated commercial and trade premises within the Falkirk Council area and the removal to a certified treatment facility. The duration of the contract is one year.

2. Quotations Received

- 2.1 Three quotations were received by the due date of 2 March 2018, in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked quotation prices ranged from £44,352 to £56,672.
- 2.3 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from The William Tracey Group, 49 Burnbrae Road, Linwood Industrial Estate, Linwood, PA3 3BD with a quoted price of £44,352.

3. Action Taken

- 3.1 In accordance with Contract Standing Order 6.2(i), I have accepted the quotation submitted by The William Tracey Group in the sum of £44,352.

Director of Development Services

Author – Derek McCathie – derek.mccathie@falkirk.gov.uk

Date: 28 March 2018

APPENDICES

None

Title: Acceptance of Tender under £100,000 in Value
Contract for ELECTRICAL REWIRING AT GREENPARK
COMMUNITY CENTRE, POLMONT (POL-7738)
Meeting: Information Bulletin
Date: 9 May 2018
Submitted By: Director of Development Services

1. Introduction

- 1.1 Three companies were invited to submit tenders, using the Public Contracts Scotland Portal online quotation facility, in respect of electrical re-wiring etc. at Greenpark Community Centre, Polmont, in accordance with Standing Order 8.4 relating to contracts.

2. Quotations Received

- 2.1 One tender was received by the due date of 26 February 2018 and opened at 3.00pm on 26 February 2018, in accordance with Standing Order 11 relating to contracts.
- 2.2 The quotation price was £ 63,573.57.
- 2.3 Following the evaluation of the tender, in relation to similar type works tendered recently, it was considered best value for the Council to accept the quotation from Zanart Ltd., 24 Whitehouse Road, Stirling in the sum of £ 63,573.57.
- 2.4 The tender can be contained within the block expenditure figure identified in the CLD budgets 2017/2018.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the tender submitted by Zanart Ltd, 24 Whitehouse Road, Stirling in the sum of £ 63,573.57 in respect of electrical re-wiring etc. at Greenpark Community Centre, Polmont.

pp Director of Development Services

Author: Colin MacRobbie, Facilities Co-ordinator – 01324 501809,
colin.macrobbie@falkirk.gov.uk
Date: 23/03/2018

APPENDICES

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Tender Documents**
- **Tender Report**

Title: Acceptance of Tender under £100,000 in Value
Contract for TMC FOR SERVICE & REPAIR OF
PA/LOOP/AFFRAY ALARMS AT VARIOUS FALKIRK
COUNCIL PROPERTIES (TMC-7758)
Meeting: Information Bulletin
Date: 9 May 2018
Submitted By: Director of Development Services

1. Introduction

- 1.1 Three companies were invited to submit tenders, using the Public Contracts Scotland Portal online quotation facility, in respect of the service and repair of public address, loop induction and affray alarm systems, in accordance with Standing Order 8.4 relating to contracts.

2. Quotations Received

- 2.1 Three tenders were received by the due date of 26 February 2018 and opened at 16.30 on 27 February 2018 in accordance with Standing Order 11 relating to contracts.
- 2.2 The tender prices ranged from £55,622.50 to £122,210.00.
- 2.3 Following the evaluation of tenders, it was considered best value for the Council to accept the tender from King Communications and Security Ltd in the sum of £55,622.50.
- 2.4 The tenders can be contained within the respective services Statutory Maintenance Budgets for 2018-2021.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the tender submitted by King Communications & Security Ltd, Unit G, Dundyvan Enterprise Park, 10 Dundyvan Way, Coatbridge ML5 4FR in the sum of £55,622.50 in respect of the term maintenance contract for public address, loop induction and affray alarm systems at various Falkirk Council properties.

pp Director of Development Services

Author: Colin MacRobbie, Acting Facilities Co-ordinator 01324 504761-
colin.macrobbie@falkirk.gov.uk
Date: 06/03/2018

APPENDICES

List of Addresses

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Tender Documents**
- **Tender Report**

List of Addresses

PUBLIC ADDRESS SYSTEMS

Slamannan Community Education Centre, Bank Street, Falkirk. FK1 3EZ
Antonine Primary School, Broomhill Road, High Bonnybridge, FK4 2AT
Avonbridge Primary School, Main Street Avonbridge, Falkirk. FK1 2NG
Bankier Primary School, Bankier Road, Banknock, Bonnybridge. FK4 1TF
Bantaskine Primary School, Bantaskine Road, Falkirk, FK1 5HD
Beancross Primary School, Kenilworth Street Grangemouth. FK3 8QS
Bo'ness Public Primary School, 26 Stewart Avenue, Bo'ness EH51 9NL
Bonnybridge Primary School, Wellpark Terrace, Bonnybridge, FK4 1LR
Bowhouse Primary School, Tinto Drive, Grangemouth, FK3 0DZ
California Primary School, Main Street, California, Falkirk. FK1 2BW
Carronshore Primary School, Kincardine Road, Carronshore, Falkirk. FK2 8EX
Comely Park Primary School, Cow Wynd, Falkirk. FK1 1PZ
Deanburn Primary School, Hazeldean Avenue, Bo'ness EH51 0NS
Denny Primary School, Duke Street, Denny, FK6 6NW
Grange Primary School, Grange Loan, Bo'ness. EH51 9DY
Head of Muir Primary School, Haypark Road, Denny. FK6 5JZ
Kinnaird Primary School, McIntyre Avenue, Larbert, Falkirk. FK5 4TQ
Kinniel Primary School, Dean Road, Bo'ness EH51 0DJ
Langlees Primary School, David's Loan, Bainsford, Falkirk. FK2 7RG
Larbert Village Primary School, Main Street, Larbert, FK5 3AR
Laurieston Primary School, School Road, Laurieston, FK2 9JA
Maddiston Primary School, Glendevon Drive, Maddiston, Falkirk. FK2 0GT
Moray Primary School, Moray Place, Grangemouth. FK3 9DL
Slamannan Primary School, Bank Street, Slamannan. FK1 3EZ
St. Andrews Primary School, Hawley Road, Falkirk. FK1 1SH
St. Bernadette's Primary School, Edward Avenue, Stenhousemuir, FK5 4JW
St. Francis Primary School, Mechiston Avenue, Bainsford, Falkirk. FK2 7JS
St. Joseph's Primary School, Broomhill Road, Bonnybridge, FK4 2AN
St. Margaret's Primary School, Salon Inn Road, Polmont, Falkirk. FK2 0XF
St. Mary's Primary School, Gauze Road, Bo'ness. EH51 9QB
St. Patrick's Primary School, Carronbank Crescent, Denny, FK6 6DW
Victoria Primary School, Middlefield Road, Falkirk. FK2 2HF
Wallacestone Primary School, Braemar Gardens, Brightons, Falkirk. FK2 0JB
Whitecross Primary School, Avontoun Crescent, Whitecross. EH49 6JN
Westquarter Primary School, Westquarter Avenue, Westquarter, FK2 9RN
Bo'ness Recreation Centre, Gauze Road, Bo'ness, EH51 9QB
Bo'ness Town Hall, Glebe Park, Stewart Avenue, Bo'ness EH51 9NJ
Grangemouth Town Hall, 27 Bo'ness Road, Grangemouth. FK3 8AN
Grangemouth Sports Complex, Abbots Road, Grangemouth. FK3 9JB
Grangemouth Sports Stadium, 308 Kersiebank Avenue, Grangemouth. FK3 0BS
Mariner Centre, 42 Glasgow Road, Camelon, Falkirk. FK1 4HJ
Bainsford Adult Occupational Centre, Waverley Street, Bainsford, FK2 7LU
Dundas Resource Centre, Oxbang Road, Grangemouth, FK3 9EF
Joint Loan Equipment Store, 9 Westmains Industrial Estate, Grangemouth. FK3 8YE
Carrongrange High School, Oxbang Road, Grangemouth, FK3 9HL

LOOP INDUCTION SYSTEMS

Kinnaird Primary School, McIntyre Avenue, Larbert, Falkirk. FK5 4TQ

St. Bernadette's Primary School, Edward Avenue, Stenhousemuir, FK5 4JW
 Carrongrange High School, Oxcang Road, Grangemouth, FK3 9HL
 Mariner Support Service, Bog Road, Laurieston, Falkirk. FK2 9PB
 Camelon Com. Education Centre,, Abercrombie Street, Camelon, Falkirk FK1 4HA
 Dawson centre, David's Loan, Falkirk FK2 7RG
 Grangemouth Com. Education Centre, 67-71 Abbots Road, Grangemouth. FK3 8JE
 Sealock House, 2 Inchyra Road, Grangemouth. FK3 9XB
 Bonnybridge Library, Bridge Street, Bonnybridge. FK4 1AD
 Bo'ness Library, Scotland Close, Bo'ness. EH510AH
 Calendar House, Calendar Park, Falkirk FK1 1YR
 Denny Library, Church Walk, Denny. FK6 6DF
 Falkirk Library, Hope Street, Falkirk. FK1 5AV
 Grangemouth Library, Bo'ness Road, Grangemouth. FK3 8AG
 Larbert Library, 22 Hallam Road, Stenhousemuir. FK5 3JX
 Meadowbank Library, 6a Stevenson Street, Polmont, Falkirk. FK2 0GU
 Slamannan Library, High Street, Slamannan, Falkirk. FK1 3EX
 Grangemouth Town Hall, 27 Bo'ness Road, Grangemouth. FK3 8AN
 Hippodrome, 10 Hope Street, Bo'ness. EH51 0AA
 Bo'ness Recreation Centre, Gauze Road, Bo'ness, EH51 9QB
 Grangemouth Sports Complex, Abbots Road, Grangemouth. FK3 9JB
 Grangemouth Sports Stadium, 308 Kersiebank Avenue, Grangemouth. FK3 0BS
 Grangemouth OSS, 5 York Arcade, Grangemouth. FK3 8BD
 Polmont Ski Centre, Avondale Road, Polmont, Falkirk. FK2 0YA
 Polmont Sports Centre, salmon Inn Road, Polmont, Falkirk. FK2 0XF
 Bo'ness Town Hall, Stewart Avenue, Bo'ness, EH51 9NJ
 Bonnybridge Finance Office, 18 Main Street, Bonnybridge
 Denny One Stop Shop, Carronbank House, Carronbank Crescent, Denny FK6 6GA
 Calendar Square OSS, Calendar Square, Falkirk. FK11ZF.
 Falkirk Registrars, Old Burgh Buildings, New Market Street, Falkirk. FK1 1JE
 Falkirk Municipal Buildings, West Bridge Street, Falkirk. FK1 5RS
 Stenhousemuir OSS, 398 Main Street, Stenhousemuir, FK5 3JR
 Abbotsford House, David's Loan, Bainsford,, FK2 7YZ
 Municipal Chamber-Grangemouth, Bo'ness Road, Grangemouth FK3
 Burnbrae OPH, Burnbrae Road, Falkirk, FK1 5SD
 Cunningham House OPH, Abbotsgrange Road, Grangemouth, FK3 9JS
 Grahamston House OPH, Mandela Avenue, Falkirk, FK2 7BD
 Summerford House OPH, Summerford Road, Falkirk FK1 5BT
 Torwoodhall OPH, Carronvale Road, Larbert, FK5 3LG
 Brockville Social Work Office, Hope Street, Falkirk, FK1 5RW
 Denny Social Work Office, Carronbank House, Carronbank Crescent, Denny.
 Dundas Resource Centre, Oxcang Road, Grangemouth, FK3 9EF
 Grangemouth Social Work Office, Oxcang Road, Grangemouth, FK3 9EF
 Stenhousemuir Social Work Office, 130 King Street, Stenhousemuir, FK5 4HS
 Meadowbank SWO- Health Centre, Salmond Inn Road, Polmont Falkirk. FK2 0XF
 Camelon Social Work Office, 108B Glasgow Road, Camelon, FK1 4HS
 Carrongrange High School, Oxcang Road, Grangemouth, FK3 9HL

AFFRAY SYSTEMS

Camelon Nursery, Nailer Road, Camelon, Falkirk, FK1 4DA
 Kinnaird Primary School, 808 McIntyre Ave, Larbert, FK5 4TQ
 Maddiston Primary School, Main Road, Maddiston, Falkirk FK2 0LH
 Victoria Primary School, Middlefield Road, Falkirk. FK2 9HF

Carrongrange High School, Oxbang Road, Grangemouth, FK3 9HL
Bonnybridge Community Education, Bridge Street, Bonnybridge. FK4 1AA
Dawson Community Facility, David's Loan, Falkirk, FK2 7RG
Denny Community Education, 40 Duke Street, Denny. FK6 6NW
Park Street Annex, Park Street, Falkirk. FK1 1RE
Denny Social Work Office, Carronbank House, Carronbank Crescent, Denny.
Stenhousemuir Social Work Office, 130 King Street, Stenhousemuir, FK5 4HS.
Bo'ness Social Work Office, Kinglass Centre, Gauze Road, Bo'ness, EH51 9UE
Brockville Social Work Office, Hope Street, Falkirk, FK1 5RW
Caledonia House, Etna Road, Falkirk, FK2 9EG
Camelon Social Work Office, 108B Glasgow Road, Camelon, FK1 4HS
Dundas Resource Centre, Oxbang Road, Grangemouth, FK3 9EF
Grangemouth Social Work Office, Oxbang Road, Grangemouth. FK3 9EF
Bonnybridge Library, Bridge Street, Bonnybridge. FK4 1AD
Larbert Library, 22 Hallam Road, Stenhousemuir. FK5 3BF
Calendar Square OSS, Calendar Square, Falkirk. FK11ZF
Denny One Stop Shop, Carronbank House, Carronbank Crescent, Denny FK6 6GA
Falkirk Municipal Buildings, West Bridge Street, Falkirk. FK1 5RS
Stenhousemuir OSS, 398 Main Street, Stenhousemuir, FK5 3JR
Falkirk Cemetery Office, Crematorium House, Dorrator Road, Falkirk FK2 7YJ

DISABLED REFUGE SYSTEM

Burnbrae OPH, Burnbrae Road, Falkirk, FK1 5SD
Carrongrange High School, Oxbang Road, Grangemouth, FK3 9HL

Falkirk Council

Subject: Acceptance of Tenders up to £250,000 in Value – Bitumen and Associated Products (SXL/0516)

Meeting: Information Bulletin

Date: 9th May 2018

Author: Director of Development Services

1. Introduction

- 1.1 Falkirk Council, as a member of Scotland Excel (Excel), the Local Government Centre of Expertise for Procurement, has access to a range of national framework agreements. The purpose of this report is to inform Members of the Council's participation in the following Excel framework agreement.
- 1.2 The framework agreement for bitumen and associated products (SXL/0516) was entered into by Excel for an initial period of 2 years from 1st March 2017 to 28th February 2019 with an option to extend for a further two 12 months periods up to 28th February 2021. Falkirk Council's adoption of the framework commenced on 5th March 2018.
- 1.3 The framework consists of the following 5 Lots: :
 - Lot 1 - Bulk products
 - Lot 2 - Reinstatement products
 - Lot 3 - Surface dressing products
 - Lot 4 - Cementitious products
 - Lot 5 - Sundry bitumen related products

2. Participation and Benefits

- 2.1 Participation in this Excel framework agreement meets all the Council's needs for bitumen and associated products.
- 2.2 Suppliers to the Excel framework are detailed in Appendix A.
- 2.3 The estimated annual spend is £81,500 and over the potential full term of the framework total spend will be approximately £241,500.
- 2.4 The funding for the framework is held within Roads Operational Purchase of Goods 4230024018 budget heading.

3. Action Taken

- 3.1 In accordance with Standing Order 6.2(i), I approved the participation in Excel framework agreement with suppliers as per Appendix A, with an approximate total contract value of £241,500 in respect of bitumen and associated products to Falkirk Council.**

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Director of Development Services

Date: 11th April 2018

Contact Name: Wilson Kemp

Ext: 0777

List of Background Papers

1. * Tender documents

* Item not for publication on the grounds that it involves the disclosure of exempt information as defined in, paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

APPENDIX A

Falkirk Council

Framework Agreement – Bitumen and Associated Products (SXL/0516)

PERIOD: 5th March 2018 up to 28th February 2019 with an option of two 12 Month extension periods

COMPANY	COMPANY No.	LOCATION
Colas Limited	2644726	Crawley
Instarmac Group PLC	1324925	Tamworth
James A. Jobling & Co. Ltd., t/a Jobling Purser	1253632	Newcastle upon Tyne
Viatec UK LTD	5642795	Radstock

Estimated Value £241,500

Title: Acceptance of Tenders under £250,000 in Value
Contract for Replacement of Theatre Bleacher Seating at
Falkirk Town Hall (FAL-7811)
Meeting: Information Bulletin
Date: 09 May 2018
Submitted By: Director of Development Services

1. Introduction

- 1.1 The contract for replacement of theatre bleacher seating at Falkirk Town Hall was advertised on the Public Contracts Scotland Portal and, following assessment of submitted pre-qualification questionnaires, four companies were subsequently invited to tender.

2. Tenders Received

- 2.1 Two tenders were received by the due date of 23 February 2018 and opened at 3.20pm in accordance with Standing Order 11 relating to contracts.
- 2.2 The tenders were evaluated on the basis of 40% price and 60% quality. The checked prices ranged from £141,908.02 to £157,500.00, with the total scoring ranging from 82.53 to 94.02.
- 2.3 Following the evaluation of tenders it was considered best value for the Council to award the contract to Audience Systems Ltd, 19B Washington Road, West Wilts Trading Estate, Westbury, Wiltshire, BA13 4JP, who achieved the overall highest score of 94.02, for the sum of £157,500.00.
- 2.4 The tender can be contained within the Falkirk Community Trust Capital Budget for 2018/19.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the tender submitted by Audience Systems Ltd, 19B Washington Road, West Wilts Trading Estate, Westbury, Wiltshire, BA13 4JP in the sum of £157,500.00 in respect of replacement of theatre bleacher seating at Falkirk Town Hall.

pp Director of Development Services

Author: Robin Millard, Building Design Manager – 01324 504868,
robin.millard@falkirk.gov.uk
Date: 20/03/2018

APPENDICES

None.

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Tender Documents**
- **Tender Report**

Falkirk Council

Subject: Acceptance of Tenders up to £250k in value
Title: Provision of Services for Survivors of Trauma
Meeting: Information Bulletin
Date: 9th May 2018

1. Introduction

- 1.1 A tender for the Provision of Services for Survivors of Trauma was advertised on the Public Contracts Scotland Portal as a two stage process on 8th September 2017, with the following Lots;
- Lot 1 – Support for Families
 - Lot 2 – Practical and Emotional
- 1.2 The first stage of the process involved a selection stage, where the bidders' capability, capacity and experience to perform the service were assessed. The second stage comprised an invitation to tender being issued to shortlisted companies and the bids assessed to determine the most economically advantageous tender, the basis of the contract award.
- 1.3 Subsequently 23 companies expressed an interest in tendering.
- 1.4 The Contract commenced on 1st March 2018 for a period of 1 year to 28th February 2019, with the option to extend for a further 12 months to 29th February 2020.
- 1.5 The recommended Provider for each Lot is as follows;
- Lot 1 – Aberlour Child Care Trust;
Lot 2 - Falkirk & District Association for Mental Health

2. Submissions and Evaluation (Selection stage)

- 2.1 A total of 9 bids were received electronically for Lot 1 and 8 bids for Lot 2, by the deadline date of 2nd October 2017 and opened in accordance with Standing Order 11.2 relating to contracts.
- 2.2 Submissions were reviewed individually by members of the Quality Evaluation team. The Instructions to Tenderers stated that the Council would shortlist up to a maximum of 5 organisations for each Lot.

- 2.3 The following companies were selected to be shortlisted for each Lot and invited to tender;

Lot 1

- Barnardo's;
- Aberlour Child Care Trust;
- Committed to Ending Abuse;
- Link Living;
- Quarrier's

Lot 2

- Health in Mind;
- Link Living;
- Committed to Ending Abuse;
- Falkirk & District Association for Mental Health;
- Forth Valley Rape Crisis

3. Submissions & Evaluation (Tender Stage)

- 3.1 A total of 2 bids were received electronically for Lot 1 and 4 bids for Lot 2, by the deadline date of 22nd November 2017.
- 3.2 The evaluation of the bids was based on a weighting of 70% for quality and 30% for price. Evaluation of the qualitative element of each tender submission was carried out independently to the commercial evaluation.
- 3.3 Only after both evaluations were separately concluded were quality and price scores added together to allow a ranking of bidders for each Lot.
- 3.4 Bidders were asked to submit a Price which would be fixed for an initial 12 months from the commencement date of the Contract. Fixed pricing will help the Council manage budgets moving forward.
- 3.5 The total estimated value of the Contract for both Lots is £114k over the 2 years.
- 3.6 Payment will be made by the Council within 30 days of receipt and agreement of an invoice. 90% of each invoice will be paid by the Council within the specified timescales. The outstanding 10% will be paid following agreement at a review meeting, which will take place every 3 months, between the Council and the Provider, of the successful delivery of the approved outcomes.

4. Action Taken

- 4.1 In accordance with Contract Standing Order 6.2(i), I accepted the tenders submitted by Aberlour Child Care Trust and Falkirk & District Association for Mental Health, with an approximate total contract value of £114k from 1st March 2018 to 28th February 2019, with the option to extend for up to a further 12 months.**

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Head of Social Work Adult Services

Date: 21/03/18

Contact Name: Neil Biggar

Ext: 0382