

PE7. General Data Protection Regulations (GDPR)

The Committee and Board considered a report by the Director of Corporate and Housing Services which provided an update on the actions taken in response to the introduction of the General Data Protection Regulations.

As a body which is required by law to operate the Local Government Pension Scheme, the Fund held vast quantities of personal data relating to over 30,000 scheme members. Data was held in both in paper and electronic format. Data in paper format was contained within a secured area of the Municipal Buildings. Data held electronically was either stored i) on Council servers and therefore protected by the Council's IT security arrangements or ii) on servers maintained by the supplier of the Pensions Administration System.

Following consultation with the Council's legal team, a Fund Privacy Notice was compiled and published on the Fund website. Pensioners were advised of the Privacy Notice via a message on their May pension advice slip. Other members would be advised of the Notice when benefit statements were next issued. Various letters and emails were amended to carry a reference to the Privacy Notice. In addition, Memoranda of Understanding were issued to the 35 employers participating in the Fund. These set out the data protection standards that were expected of employers as well as the standards that the Fund would apply. Similar documents were exchanged with key contacts and service providers such as the Fund Actuary and the suppliers of the Pensions Administration System.

Decision

The Committee and Board noted the contents of the report.