

# AGENDA ITEM

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**Title/Subject:** IJB Programme of Meetings 2019

**Meeting:** Integration Joint Board

**Date:** 5 October 2018

**Submitted By:** Programme Manager

**Action:** For Decision

## **1. INTRODUCTION**

- 1.1 The purpose of this report is to propose a timetable of meetings of the Falkirk Integration Joint Board (IJB) for 2019.

## **2. RECOMMENDATION**

The Falkirk Integration Joint Board is asked to:

- 2.1 agree the proposed timetable of meetings for 2019.

## **3. PROPOSED MEETING DATES**

- 3.1. The IJB Board meeting dates have followed a pattern of meeting on the first Friday of the month at 9.30am, incorporating a recess in July and August. There are alternative meetings for business and Board development.
- 3.2. In response to feedback from Board members, through the self-evaluation and discussions at Board development sessions, the Board may wish to consider a different pattern of meetings for 2019. This would include more focus on a programme of policy and service development workshops and briefing sessions, with the IJB Bulletin keeping Board members informed of key areas of work that are for noting. This would enable earlier involvement and influence of Board members in key areas of work that will support the implementation of the Strategic Plan, and ensure the Board business meetings focus on items of business that are for scrutiny and decision.
- 3.3. If this was supported by the Board the proposed meeting dates for 2019, starting at 9.30am are:

<b>IJB Board</b>	<b>IJB Board workshops</b>	<b>IJB Audit Committee</b>
<ul style="list-style-type: none"><li>▪ 1 February</li><li>▪ 5 April</li><li>▪ 6 September</li><li>▪ 1 November</li></ul>	<ul style="list-style-type: none"><li>▪ 1 March</li><li>▪ 3 May</li><li>▪ 7 June</li><li>▪ 23 August</li><li>▪ 6 December</li></ul>	<ul style="list-style-type: none"><li>▪ 25 March</li><li>▪ 24 June</li><li>▪ 23 September</li><li>▪ 16 December.</li></ul>

- 3.4. Further work will also be done to develop the 2019 IJB Board workshop programme for further consideration. The Board may also wish to consider how the involvement of the HSCP Leadership Team and the Strategic Planning Group could be incorporated.
- 3.5 In line with existing arrangements it is proposed that venues continue to be hosted on a rotational basis between the Health Board and Council. Venues will be confirmed once the Board has considered the proposed meeting dates.

#### **4. CONCLUSION**

- 4.1. The IJB are asked to consider the meeting arrangements set out in this report.

##### **Resource Implications**

There are no implications arising from this report.

##### **Impact on IJB outcomes and priorities**

There are no implications arising from this report.

##### **Legal and risk implications**

There are no legal and risk implications arising from this report.

##### **Consultation**

Consultation is not required.

##### **Equalities Assessment**

An equalities assessment is not required.

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Approved for submission by: Patricia Cassidy, Chief Officer

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**Date:** 25 September 2018

**List of Background Papers:** none

