



# **Agenda Item 5**

## **Fees and Charges**

**Falkirk Council**

**Title: Fees and Charges**  
**Meeting: Executive**  
**Date: 16 October 2018**  
**Submitted By: Director of Corporate and Housing Services**

**1. Purpose of Report**

1.1 The purpose of this report is to present the Fees and Charges report, continued from the Council meeting on 19 September 2018, to the Executive for approval. The report to Council is provided as an appendix to this report.

**2. Recommendations**

**2.1 The Executive is asked to:-**

- (1) approve the Corporate Charging and Concessions Policy;**
- (2) note the Policy will apply to all new charges and that the level of existing charges and the eligibility and level of concessions for those charges will be reviewed in line with the Policy as part of the budget process for 2019/20, and**
- (3) agree the proposed charge and concession for the European Passport Checking Service.**

**3. Background**

3.1 Following a request by Council at its special meeting on 28 February 2018 a review of fees and charges was carried out and a draft Corporate Charging and Concessions Policy presented to Council for consideration. Council agreed to continue the matter to a future meeting of the Executive. The report considered by Council is provided as an appendix to this report.

3.2 A briefing for elected members on the Corporate Charging and Concessions Policy has been arranged for 9 October 2018.

**4. Consultation**

4.1 No consultation was required.

## **5. Implications**

### **Financial**

5.1 There are no financial implications arising from the report.

### **Resources**

5.2 There are no resource implications arising from the report.

### **Legal**

5.3 There are no legal implications arising from the report.

### **Risk**

5.4 The key risk is failure to effectively identify, assess, mitigate, and report on the risks to delivering outcomes.

### **Equalities**

5.5 An Equality and Poverty Impact Assessment (EPIA) was not required for this report.

### **Sustainability/Environmental Impact**

5.6 An Environmental Impact Assessment (EIA) was not required for this report.

## **6. Conclusions**

6.1 The Corporate Charging and Concessions Policy was continued by Council on 19 September 2018 and is now presented to the Executive for approval.

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Director of Corporate and Housing Services

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**Date: 3 October 2018**

## **APPENDICES**

Appendix 1 – Fees and Charges: Council Report – 19 September 2018

### **List of Background Papers:**

No papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973.

## Falkirk Council

**Title:** Fees & Charges  
**Meeting:** Falkirk Council  
**Date:** 19 September 2018  
**Submitted By:** Director of Corporate & Housing Services

**1. Purpose of Report**

- 1.1 The purpose of the report is to present recommendations on a consistent approach to charging and concessions across the Council taking in account the Poverty Strategy.

**2. Recommendations****2.1 Council is asked to:-**

- 1. Approve the Corporate Charging and Concessions Policy at Appendix 1.**
- 2. Note the Policy will apply to all new charges and that the level of existing charges and the eligibility and level of concessions for those charges will be reviewed in line with the Policy as part of the budget process for 2019/20.**
- 3. Agree the proposed charge and concession for the European Passport Checking Service.**

**3. Background**

- 3.1 At the February Budget meeting of the Council it was agreed that a review of fees and charges should be carried out to provide information on benchmarking and recommendations on a consistent approach to charging and concessions across the Council taking in account the Poverty Strategy.
- 3.2 Over the years there have been a number of national reports which recommend best practice in setting fees and charges. In particular in 2013 the Accounts Commissions published a report prepared by Audit Scotland entitled *Charging for services: are you getting it right?* The report aimed to provide best practice guidance on managing charges and the points made are relevant to help ensure a consistent approach to charging and concessions.
- 3.3 The Scrutiny Committee, in March 2016, noted the Council's existing arrangements picked up most of the points raised by the Accounts

Commission, but this should be continually reviewed. Following Council's decision in February, this report presents an opportunity to review the Council's arrangements for managing charges and concessions.

## **4. Considerations**

### **Audit Scotland Report**

4.1 The main findings from the Audit Scotland report of 2013 are summarised below:

- Councils should have clear policies in place for charges and concessions. They should regularly review charges to ensure that they are appropriate and meet their intended objectives.
- Councillors should take a lead role in determining charging policies. They should be involved and consulted over the design of charges and concessions.
- Charges can be used to influence behaviour to help meet Councils' objectives. They should not be seen solely as a means to generate income.
- Councils should improve their use of cost information, including unit costs. This is essential for councils to design charges and understand the extent to which they will recover costs.
- Charges for services vary markedly between councils, reflecting local circumstances and policy priorities. This may be appropriate but councils should be aware of any significant differences in their charges. They should be transparent in how they set charges and be able to explain their charging decisions to the public.
- Councils should consider charging as part of their overall financial management. Councils should understand the contribution that charges make to their overall financial position and the extent to which individual services are subsidised. This can help councils to target subsidy to priority areas.
- Many factors must be taken into account when designing charges. To assist in this, councils should follow the good practice set out in this report. This includes identifying charging options, assessing their impact on services and the people that use them and making comparisons with other providers.

4.2 The findings above provide a useful framework for this report and have been taken into account in reviewing the Council's approach for managing charges and concessions.

### **Corporate Charging and Concessions Policy**

4.3 Although the Council's budget process is a factor in demonstrating alignment with Audit Scotland's recommendations a key strand to ensuring consistency in approach is having a Corporate Charging and Concessions Policy. The Accounts Commission's 2016/17 Financial

Overview Report reiterated the need for councils to have an updated charging policy which is in line with its corporate plans and objectives.

4.4 A draft Corporate Charging and Concessions Policy is set out in Appendix 1. This has been developed to take into account best practice and ensure consistency across the Council, but still enable Services the flexibility to manage their approach to meet the needs of their customers.

4.5 The Policy sets out:

- The key principles underpinning the policy for managing charges and concessions, including
  - All fees and charges should cover the full cost of providing services, unless specific exemptions have been approved
  - Determining the basis for charging or charging structure, such as commercial rates, full cost recovery or subsidised
  - Considering the need to recover costs with the challenges of poverty and social inclusion
  - Contributing towards achieving the Council's priorities
  - Ensure payment before or at the point of service delivery where appropriate
- The Charges within the scope of the Policy, incorporating all discretionary charges and concessions, with any exemptions approved by Members
- A consistent approach to applying concessions
- The factors to be undertaken in carrying out annual reviews of fees and charges, including council priorities, consultation with customers, Equality and Poverty Impact Assessments, budget savings targets, benchmarking and alternative charging structures.

4.6 In terms of the proposed annual review, it is recommended that this is incorporated within the Council's budget setting process with Services submitting their proposed list of charges to Members in January of each year in advance of the annual budget in February. This will provide an opportunity to review and approve charging proposals, subject to final approval by the Council in setting the Budget.

### **Fees and Charges Income**

4.7 A summary of the income raised by charges is shown at Appendix 2.

In 2017/18 the Council raised **£20m** accounting for only **c5%** of the Council's gross revenue expenditure. In addition, of the current charges raised, only £9.8m or (47%) are at the discretion of the Council to increase.

- 4.8 From April 2016 the Integration Joint Board (IJB) assumed responsibility for the delivery of Adult Health and Social Care Services. As part of the budget setting process, the IJB is required to present a business case to be presented to the Council. Although this business case will incorporate proposals for fees and charges, the responsibility for the charging policy within the Adult Social Care remains with the Council. As part of the 2018/19 budget, the IJB agreed to review its charging policy implementation from 2019/20 and outcomes from this review will be presented to Members in due course.
- 4.9 In accordance with its charitable status, Falkirk Community Trust (the Trust) is responsible for setting its fees and charges. The Trust's fees and charges are notified to the Council within the Trust's Annual Business plan, which is submitted to the Council for approval in accordance with the Funding Agreement. For information the income received from fees and charges by the Trust is noted at Appendix 2. The Funding Agreement anticipates that the services provided by the Trust are consistent with the plans and policies of the Council. It is recognised, however, many of the services provided by the Trust may not be suitable for the full cost recovery model within the proposed policy.
- 4.10 In terms of overall income there is nothing to suggest that Falkirk is proportionately different from other councils. In its overview report for 2016, the Accounts Commission noted that it was difficult to establish the income councils receive from fees and charges, but estimated £544m was received across Scotland in 2015/16. Falkirk's national share based on population would equate to £15.6m. A more recent report from the Scottish Parliament Information Centre (SPICe) recently quoted a broadly similar figure, of which Falkirk's share was 3.48% (Falkirk's share based on population is 2.87%).
- 4.11 Of the current discretionary charges (these are charges which Council can vary) raised, the most significant areas include school meals, childcare fees, non residential social work charges and crematorium and burial charges.
- 4.12 Non discretionary charges account for a further £11.3m (56%), with social work residential care services accounting for £9.5m. These services are subject to specific financial assessment to determine whether clients qualify for free or discounted care.
- 4.13 The remaining non discretionary charges account for £1.8m of the total raised. For the most part these are regulatory type services such as building warrants, planning applications, licensing and registration of births, deaths and marriages.

- 4.14 Given that fees and charges makes up a relatively small part of the Council's overall income, this perhaps creates a perception that Councils' have scope to substantially increase income to help bridge the budget gaps. However, most council services are funded by taxation and some of the most significant, such as education, roads, waste and street lighting are provided free at the point of delivery. In addition recent significant Scottish Government initiatives have been provided free, including the provision of schools meals for all primary 1-3 pupils and increasing the early years provision from 600 to 1,140 hours.
- 4.15 This makes it more difficult to convince the public that charges should be increased and new charges created. But given the financial difficulties faced by councils, there is no escaping from the reality that a combination of increased charges and new charges will be factors in helping to bridge the Council's projected budget gaps.
- 4.16 Based on the actual increase in income from charges over the last five years plus a 2% year on year increase, it is recommended that a target of £3.6m for additional income from charging is factored into the Council's Medium Term Financial Plan. This target will be continually reviewed as part of the budget setting process. The annual effect is summarised below.

	2019/20	2020/21	2021/22	2022/23	2023/24
	£'000	£'000	£'000	£'000	£'000
Base Income	20,679	21,379	21,099	22,829	23,579
Increase	700	720	730	750	760
Target Income	21,379	21,099	22,829	23,579	24,339

- 4.17 Appendix 3 details all the charges currently made by the Council, whether they are subsidised, if concessions (see also para. 4.25) are in place and whether they are discretionary or non discretionary. Subject to Council's approval, it is proposed that these are reviewed in line with the proposed Corporate Charging and Concessions Policy to determine how they can potentially contribute to closing the Council's budget gap. For illustrative purposes only, increases ranging from 2%-10% on discretionary charges plus 2% on non discretionary charges have been applied to get a sense of the level of income potentially generated.

Increase	Discretionary £'000	Non Discretionary £'000	Total £'000
2%	220	200	420
3%	330	200	530
5%	550	200	750
10%	1,100	200	1,300

- 4.18 Fair and reasonable charges based on peoples' ability and willingness to pay can help to maintain and improve services. Therefore in addition to potentially generating income, the wider benefits of



increasing charges should be clearly explained to customers. This could include maintaining the level of subsidy and concessions, recovering the cost of existing services or demonstrating how the additional income contributes to the Council priorities.

- 4.19 As part of previous budget exercises a number of proposals for increasing charges or creating new charges have been put forward by Services but not approved. These proposals will also be subject to review in line with the Policy, and include:

<b>Proposal</b>	<b>Income £'000</b>
Increase childcare charges	55
Introduce school meal charges for special schools	25
Increase school meal charges	268
Increase charges for special uplifts	30
Introduce charge for Garden Waste	433
Introduce parking charges at rail stations	51
<b>Total</b>	<b>862</b>

### **Benchmarking**

- 4.20 Comparing charges with other councils and providers is a useful measure to establish the reasonableness or otherwise of the Council's charges and to identify any new charges emerging. Benchmarking will continue to be a factor when charges are reviewed and new charges considered as part of the budget process. This does not mean that charges should be simply mirrored to charges elsewhere because local policy and circumstances may vary across councils.
- 4.21 As noted comparing charges and income across council's is not straightforward. In its recent overview report, the Accounts Commission noted that it is difficult to accurately tell how much income is generated through fees and charges in Scotland. This is due to the wide range of charges applied, the basis of the charges and variations in the services delivered and standards, across the 32 councils.
- 4.22 However, in 2017 Falkirk Council, along with 23 other Scottish local authorities, participated in a benchmarking exercise managed by PricewaterhouseCoopers to compare charges. Although their final report again noted the limitations to the quality of data provided by local authorities, they considered the data was sufficiently robust to allow a reasonable analysis of how the Council's fees and charges compared to the other 23 councils participating.
- 4.23 The analysis undertaken allowed charges to be identified where the Council was charging below the benchmarked average compared to the other participating councils. A summary of the benchmarking undertaken is attached at Appendix 4. Of the 57 charges compared,

24 charges were above and 33 below the benchmarked average. Of the prices above the benchmarked average the most significant in terms of income were school meals and childcare fees, with social work care charges, the crematorium and burial fees, licensing and environmental charges below the benchmarked average.

- 4.24 As noted previously social work charges are currently being reviewed by the IJB and a report will be presented to Members in due course. As part of the 2018/19 budget process a number of charges were increased within Development Services to bring these charges into alignment with comparable charges from other Scottish councils.

### **Concessions**

- 4.25 Concessions are a means for the Council to offer a discount on the standard charge to targeted individuals or groups. The level of discount can range from providing the service free to a percentage reduction or discount on the standard charge. The standard charge can also be subsidised, where the charges in place do not cover the actual costs of providing the service. For example the current charge for a school meal does not cover the unit cost of producing the school meal. This effectively means giving a universal price reduction for all service users, although it can also be seen as a mechanism for reducing the direct cost of a school meal for those just above the threshold for receiving a free school meal.
- 4.26 Generally concessions can be granted by age, i.e. under 16 or over 65, to particular groups such as charities and youth groups or those in receipt of state related benefits. The application of concessions can therefore help the Council achieve its policy aims, particularly with regard to its Poverty Strategy and enable those on a low income to access a range of services. For example the entitlement to free school meals is dependent on receipt of a number of income related benefits. In turn this entitles the recipient to access other concessions offered by Children's Services such as a free breakfast, clothing grants and reduced music tuition.
- 4.27 However there are income related benefits that do not seem to attract a concessionary rate for services provided by Falkirk Community Trust. Similarly not all income related benefits automatically entitle the recipient to free school meals. A summary of the main concessions currently provided by the Council and the Trust and the eligibility is noted at Appendix 5.
- 4.28 The level of concession offered is also a factor in mitigating poverty. Where possible a concession should entitle someone to receiving the service at nil or a minimal charge, given that those in receipt of income related benefits are in or at risk of poverty. Some services are provided free, such as school meals and breakfast clubs or for a minimal charge such as swimming. However concessions for other services are less generous, such as music tuition, swimming lessons and outdoor

activities. Consequently such services could be inaccessible to children in households on low incomes.

- 4.29 The cost of improving eligibility and the concessionary rates would have to be considered against the Council's projected budget gap for the next five years. But given that people in receipt of benefits are on low incomes and have to make difficult choices about what to spend money on, ideally the concessionary rate should remove the cost of accessing the service completely.
- 4.30 To ensure a consistent approach going forward it is recommended that for any new charges being considered, free concessions are provided for all customers in receipt of means tested income related state benefits. Any exceptions would have to be justified as part of the Equality and Poverty impact Assessment and approved by Members.
- 4.31 For existing charges, the eligibility and level of concessions offered will be reviewed. If there are reasons that free provision is not possible, this should be clearly justified as part of the Equality and Poverty Impact Assessment and approved by Members.

### **Commercialisation**

- 4.32 Increasing income from fees and charges, balanced with a consistently applied concessions scheme, can be a factor in contributing to the Council's projected budget gap. Going forward the Council will need to be alert to future opportunities as they arise and this will be captured in the annual budget exercise. However income generation needs to be incorporated both within and alongside a number of other measures aimed at reducing the budget gap. These measures include delivering efficiencies, helping communities to become more independent, managing demand for services and being innovative and creative in service delivery. These measures are commonly referred to as councils being more transformational, entrepreneurial or taking a more commercial approach.
- 4.33 The Council of the Future is the agreed framework for delivering a programme of change over the next five years. Following a series of spring workshops, involving Members and senior officers, a range of projects with the potential to generate savings were identified, including the Closer to Home Strategy for Looked after Children, replacement of existing street lamps with LED lighting and investing in community assets to increase income. These have been further reviewed over the summer and the projects recommended for progression will be presented at the September Executive.
- 4.34 Officers are currently working on a significantly revised budget methodology based on cash targets over the next five years of the Medium Term Financial Plan and aligned with the projected budget gaps. This will confront Services with the reality of the challenge faced

and will help provide a more strategic focus and help to achieve the necessary transformational change.

- 4.35 Coincidentally, the Council is about to begin a new chargeable service with the registration team. The team will provide a passport checking service for EEA and Swiss nationals applying for residence in the UK. It is provided on behalf of the Home Office. The proposed charge is £30 which is an estimate of full cost recovery with a concession offered to any applicant in receipt of a means tested benefit.

## **5. Consultation**

- 5.1 Appropriate consultation on fees and charges will be undertaken as part of the Council's budget process.

## **6. Implications**

### **Financial**

- 6.1 It is important to manage fees and charges as a means to generate additional income but also understand how they can help deliver the Council's overall priorities and objectives, particularly with regard to mitigating poverty.
- 6.2 Improving the eligibility and level of concessions for existing charges may lead to a reduction in income.

### **Resources**

- 6.3 No resource implications arise from the report recommendations.

### **Legal**

- 6.4 No legal implications arise from the report recommendations.

### **Risk**

- 6.5 Where price sensitivity is high, small changes in price can result in large changes in levels of use, which might be contrary to the Council's objectives and will particularly affect individuals just above the concessionary thresholds.

### **Equalities**

- 6.6 A consistently applied concessionary policy will help to mitigate the impact of increasing or new charges. All changes to fees and charges are subject to an Equality and Poverty Impact Assessment

## **Sustainability/Environmental Impact**

6.7 A sustainability assessment was not required.

### **7. Conclusions**

7.1 The Corporate Charging and Concessions Policy will help to ensure a more consistent approach to setting charges and concessions across the Council, balancing the need to generate income with other Council priorities and objectives, particularly relating to the mitigation of poverty.

7.2 Fair and reasonable charges based on peoples' ability and willingness to pay can help to maintain services, along with the cost of concessions. These concessions ensure that access to services is not denied to people on low incomes. The availability of concessions will be improved by clearly aligning the eligibility criteria to means tested income related state benefits.

7.3 Fees and charges make up a relatively small proportion of the Council's resources. While charges will be a factor in helping to bridge the projected budget gaps, other related measures will be more critical to managing the budget pressures going forward, including delivering efficiencies, helping communities to become more independent, managing demand for services, and being innovative and creative in service delivery.

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### **Appendices**

Appendix 1 Corporate Charging and Concessions Policy

Appendix 2 Summary of Fees and Charges Income

Appendix 3 Fees & Charges

Appendix 4 PwC Benchmarking Data

Appendix 5 Summary of Concessions

### **List of Background Papers:**

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- Corporate and Housing Services Files

## Corporate Charging and Concessions Policy

### Aims of the Policy

This charging policy has been developed to ensure consistency and create a co-ordinated approach to charging and concessions that is applied across all Services.

Its key aims are:

- To outline the key principles for charging by the Council.
- To define the charges covered by the charging policy.
- To ensure there is a consistent approach to applying concessions.
- To set out an annual review process for all discretionary charges.

The Council will operate an effective and efficient income collection system for those charges not paid at, or before, the point of service delivery. The methods of paying charges will be made clear. The procedures for recovering fees and charges raised by invoices will be governed by the Council's "Sundry Debt Recovery Process".

### Key Principles

All fees and charges should cover the full cost of providing the service (including overheads), except for those goods or services explicitly set out as subsidised or free. The provision of subsidies should be a conscious choice.

All fees and charges will be set in line with the approved charging policy and should fall into one of the following categories:

<b>Charging Category</b>	<b>Objective</b>
Commercial Charges	The Council aims to cover the cost of providing the service and make a surplus
Full Cost Recovery	The Council aims to recover the costs of providing the service from those who use it
Subsidised	The Council wishes users of the service to make a contribution to the costs of providing it. This might meet a service objective or allow competition with other providers
Free	The Council chooses to make the service available at no charge to meet a service objective
Statutory	Charges are determined in line with legal requirements

Services should consider people on low incomes and balance the need to recover costs with the challenges of poverty and social exclusion that might exist across the Council area.

Where charges are not made for a service, or are reduced below full cost recovery level, the reasons for this should be reconsidered as part of the annual review process to ensure that significant income is not being unduly lost.

Charging should contribute towards the achievement of the Council's priorities.

Charges should be reviewed on an annual basis, using clear and transparent evidence and knowledge to set the level of charges.

Methods of recovery of all fees and charges should be efficient; in order of preference:

- Payment before or at the point of service delivery, "Payment at Point of Sale".
- Paid through a Direct Debit arrangement via the Council's Sundry Debt Arrangements.
- Paid in full through the Council's Sundry Debt Recovery Process.

A clear audit trail of correspondence with each customer is required for all charges that are raised in order to support formal court action should this be required.

The Council's Sundry Debt Recovery Process is available on the Council's intranet.

VAT should be applied at the appropriate rate based on the goods or services being provided by the Council.

#### Charges and Concessions Covered by the Policy

All charges and concessions will be covered by this policy. If a Service believes that a specific charge or concessions should be exempt from this policy then a clear case for exemption should be submitted for approval by the Service Director to the Chief Finance Officer and then Elected Members. This should outline:

- The reason for the exemption.
- The benefits of an exemption.
- The likely impact of an exemption.
- A commitment to review the exemption annually.
- Any other relevant, necessary information.

## Concessions

For any new charges after the 19 September 2018 free concessions will be available to all customers who are in receipt of the means tested income related state benefits detailed below. Any exceptions would have to be justified as part of the Equality and Poverty impact Assessment and approved by Members.

- Income Support
- Income-based Job Seekers Allowance
- Any Income related element of Employment and Support Allowance
- Child Tax Credit but not Working Tax Credit, with an income of less than £16,105
- Both maximum Child Tax Credit and maximum Working Tax Credit with an income of less than £6,514
- Universal Credit with a monthly earned income of not more than £610
- Pension Credit
- Housing Benefit
- Council Tax Reduction

For existing charges, the eligibility and level of concessions offered will be reviewed. If there are exceptions or reasons that free provision is not possible, this should be clearly justified as part of the Equality and Poverty Impact Assessment and approved by Members.

Further concessions may also be given in the case of services fulfilling an important social benefit or in the case of charges designed to achieve a particular policy.

Concessions will not be given for services of a commercial nature. Any subsidised charges should only apply to individuals or voluntary / charitable organisations and not businesses.

## Annual Review

In line with the Council's Financial Regulations (section 11) all charges will undergo an annual review (where information is available). The annual review process will be completed by Chief Officers in consultation and agreement with the Chief Finance Officer and completed in time to influence the annual revenue budget process. In addition any proposal to vary charges within year (excluding the revenue budget process) requires approval of Council where the proposal results in a budget adjustment.

The annual review process should consider the following factors:

- Council priorities
- Views of stakeholders and local service users
- The Equality and Poverty Impact Assessment
- Existing and any new legislation covering the charges raised
- Previous year's income
- Trends in user demand and the impact of any increase or reduction in charges in the previous year



- Inflationary pressures
- The potential to move to Payment at Point of Sale
- The value and volume of previous year's income that has been written off
- Council revenue budget and savings targets
- The need for investment in a Service
- Customer survey results and market intelligence including benchmarking where feasible
- The likely impact of any increase or reduction on customers, particularly any vulnerable groups
- Any alternative charging structures and national guidance (i.e. COSLA's guide for non-residential social care charging)
- Apply, where appropriate, the current minimum invoice value of £10 to all non-statutory charges.

The reasons why the full cost is not recovered for services provided must be reviewed annually. In addition any service where no charge is levied, but there is the possibility a charge could be made must be reviewed annually.

The annual review process should be a robust process that explores the rationale behind the level of each charge ensuring that the Council's charges reflect its policies and priorities. It should be based on knowledge and understanding of the impact of charging levels on different groups of customers. The review process should also ensure that the Council is raising the maximum amount of revenue possible, while also protecting the needs of the most vulnerable groups.

The Corporate Charging Policy itself should also be subject to review on a regular basis to ensure it remains up to date and relevant.

## Falkirk Council Charges - Summary

## Annex 2

Charge	2014/15	2015/16	2016/17	2017/18	2018/19 Budget		%
	Actuals £000	Actuals £000	Actuals £000	Actuals £000	Non-Disc. £'000	Disc. £'000	
Breakfast Club Income	54	61	66	85	-	99	0.5%
School Meals	1,958	1,752	1,834	1,784	-	1,879	9.1%
School Meals - Adults	42	39	37	37	-	43	0.2%
Childcare Fees	1,038	1,038	1,160	1,200	-	1,200	5.8%
Tuition Fees	99	109	99	87	-	113	0.5%
Hall Hires	44	42	48	48	-	48	0.2%
Canteen Income	51	48	44	43	-	52	0.3%
Other	163	52	74	68	-	66	0.3%
<b>Children's Services</b>	<b>3,449</b>	<b>3,141</b>	<b>3,362</b>	<b>3,352</b>	-	<b>3,500</b>	<b>16.9%</b>
Day Centre Placement Charges	164	137	133	110	-	62	0.3%
Residential Homes - Falkirk Council	1,678	1,610	1,455	1,209	1,245	-	6.0%
Residential Homes - Other	6,486	6,971	7,780	8,008	8,248	-	39.9%
Non Residential Charges	1,206	1,339	1,314	1,294	-	1,330	6.4%
Respite Income	227	221	289	312	-	-	0.0%
Meals	167	161	156	135	-	130	0.6%
Complex Care	435	435	302	273	-	281	1.4%
Other	156	68	86	61	-	-	0.0%
<b>Social Work Services</b>	<b>10,519</b>	<b>10,942</b>	<b>11,515</b>	<b>11,402</b>	<b>9,493</b>	<b>1,803</b>	<b>54.6%</b>
Building Warrants	562	630	578	447	557	-	2.7%
Planning Applications	472	367	502	571	472	-	2.3%
Construction Consents	46	47	33	56	-	45	0.2%
Car Parking	395	650	548	365	-	618	3.0%
Fines & Fixed Penalties	25	29	27	43	-	27	0.1%
Dry Recyclate Income	190	217	286	354	-	337	1.6%
Trade Waste Income & Sale of Sacks	717	753	766	791	-	763	3.7%
Hackney Tests & MOT's	91	83	71	67	-	86	0.4%
External Pest Control Income	3	6	38	29	-	44	0.2%
Crematorium & Burial Grounds Income	1,789	2,040	1,913	1,809	-	2,079	10.1%
Other	49	-	-	-	-	130	0.6%
<b>Development Services</b>	<b>4,339</b>	<b>4,822</b>	<b>4,762</b>	<b>4,532</b>	<b>1,029</b>	<b>4,129</b>	<b>24.9%</b>
Service Charges on Unfurnished Properties	9	5	4	1	-	-	0.0%
Sign Factory Sales Income	316	-	-	-	-	-	0.0%
Private Sector Landlords Fees	-	103	103	110	44	-	0.2%
Small Repairs Handyperson Scheme	13	26	15	16	-	26	0.1%
Site Fees - Travelling Persons Site	2	-	5	10	-	4	0.0%
Life Events (Civil Marriage/Naming Services)	62	65	56	41	-	60	0.3%
Statutory - Births, Deaths and Marriages	182	191	184	174	183	-	0.9%
Taxi Licences	147	154	165	161	-	150	0.7%
Licensing Board	160	159	162	159	145	-	0.7%
Gambling Fees	22	21	23	20	28	-	0.1%
Civic Licensing	51	51	44	45	-	55	0.3%
Other	93	66	57	67	-	30	0.1%
<b>Corporate &amp; Housing Services</b>	<b>1,057</b>	<b>841</b>	<b>818</b>	<b>804</b>	<b>400</b>	<b>325</b>	<b>3.5%</b>
<b>Overall Council Total</b>	<b>19,364</b>	<b>19,746</b>	<b>20,457</b>	<b>20,090</b>	<b>10,922</b>	<b>9,757</b>	<b>100.0%</b>
Customer Fees & Charges - Facilities	4,163	4,512	4,793	4,922	-	5,895	73.3%
Customer Fees & Charges - Catering & Retail	1,089	1,364	1,750	1,803	-	2,152	26.7%
<b>Falkirk Community Trust</b>	<b>5,252</b>	<b>5,876</b>	<b>6,543</b>	<b>6,725</b>	-	<b>8,047</b>	<b>100.0%</b>
<b>Overall Totals</b>	<b>24,616</b>	<b>25,622</b>	<b>27,000</b>	<b>26,815</b>	<b>10,922</b>	<b>17,804</b>	

Breakfast Clubs	2018/19 Charge	Subsidy	Conc.	Basis of Charge	Discretionary/ Non-discretionary
Breakfast Clubs - Full Rate	£1.45		-	Per meal	Discretionary
Breakfast Clubs - Free	£0.00		Yes	Per meal	Discretionary
Breakfast Clubs - Reduced Rate	£0.75		Yes	Per meal	Discretionary
<b>Total Income</b>	<b>£99,000</b>	<b>S</b>			

School Meals - Pupils	2018/19 Charge	Subsidy	Conc.	Basis of Charge	Discretionary/ Non-discretionary
Nursery Schools - 2 Course Meal	£1.85		-	Per meal	Discretionary
Nursery Schools meals concession - parents/guardians in receipt of means tested benefits	£0.00		Yes	Per meal	Non Discretionary
Primary schools - Meal Tray Options	£2.05		-	Per meal	Discretionary
Primary school meals - all primary one to primary three pupils (from January 2015)	£0.00		Yes	Per meal	Non Discretionary
Primary school meals concession - parents/guardians in receipt of means tested benefits	£0.00		Yes	Per meal	Non Discretionary
Primary school meals concession - all special school pupils	£0.00		Yes	Per meal	Discretionary
Secondary school catering - Meal Deal Options	£2.05		-	Per meal	Discretionary
Secondary school catering - 2 Course Meal	£2.55		-	Per meal	Discretionary
Secondary school meals concession - parents/guardians in receipt of means tested benefits	£0.00		Yes	Per meal	Non Discretionary
Secondary school meals concession - all special school pupils	£0.00		Yes	Per meal	Discretionary
<b>Total Income</b>	<b>£1,879,000</b>	<b>S</b>			

School Meals - Adults	2018/19 Charge	Subsidy	Conc.	Basis of Charge	Discretionary/ Non-discretionary
School catering - adult meals (inclusive of VAT)	£4.20	-	-	Per meal	Discretionary
<b>Total Income</b>	<b>£43,000</b>				

Childcare	2018/19 Charge	Subsidy	Conc.	Basis of Charge	Discretionary/ Non-discretionary
Childcare places - Children (Under 2 Years of age)	£4.80		-	Per Hour	Discretionary
Childcare places - Children (Age 2 Years of age & upwards)	£3.75		-	Per Hour	Discretionary
<b>Total Income</b>	<b>£1,200,000</b>	<b>S</b>			

Music Tuition	2018/19 Charge	Subsidy	Conc.	Basis of Charge	Discretionary/ Non-discretionary
Standard Charge	£156.00		-	Per 39 wks	Discretionary
Concession Charge	£60.45		Yes	Per 39 wks	Discretionary
SQA Music Exam Tuition (S4-S6)	£0.00		Yes	Per 39 wks	Discretionary
<b>Total Income</b>	<b>£113,000</b>	<b>S</b>			

School & Community Lets	2018/19 Charge	Subsidy	Conc.	Basis of Charge	Discretionary/ Non-discretionary
<i>Group 1 Private Functions and Instructional Classes for all age ranges - i.e. Martial arts ,drama classes, dance classes, fitness classes.</i>					
Hire of Hall (General Halls, Assembly Halls)	£18.25		-	Per hour	Discretionary
Hire of Classroom/GP Room/Meeting Room	£11.00		-	Per hour	Discretionary
Hire of Gymnasium/Dance Studio	£18.25		-	Per hour	Discretionary
Hire of Swimming Pool (inc. changing rooms)	£62.30		-	Per hour	Discretionary
Hire of full Astroturf/All weather pitch	£44.85		-	Per 45 mins	Discretionary
Hire of half Astroturf/All weather pitch	£22.50		-	Per 45 mins	Discretionary
<i>Group 2 Adult Group - i.e. Groups including community, voluntary, tenants, residents, interest</i>					
Hire of Hall (General Halls, Assembly Halls)	£18.25		-	Per hour	Discretionary
Hire of Classroom/GP Room/Meeting Room	£11.00		-	Per hour	Discretionary
Hire of Gymnasium/Dance Studio	£18.25		-	Per hour	Discretionary
Hire of Swimming Pool (inc. changing rooms)	£62.30		-	Per hour	Discretionary
Hire of full Astroturf/All weather pitch	£44.85		-	Per 45 mins	Discretionary
Hire of half Astroturf/All weather pitch	£22.50		-	Per 45 mins	Discretionary
<i>Group 3 Commercial Events - i.e. Corporate Conferences, business meetings, company exhibitions/presentations</i>					
Hire of Hall (General Halls, Assembly Halls)	£36.45		-	Per hour	Discretionary
Hire of Classroom/GP Room/Meeting Room	£22.00		-	Per hour	Discretionary
Hire of Gymnasium/Dance Studio	£36.45		-	Per hour	Discretionary
Hire of Swimming Pool (inc. changing rooms)	£124.60		-	Per hour	Discretionary
Hire of full Astroturf/All weather pitch	£89.65		-	Per 45 mins	Discretionary
Hire of half Astroturf/All weather pitch	£44.95		-	Per 45 mins	Discretionary
<i>Group 4 School Aged Children (18 &amp; under) - i.e Scouts, boys brigade, guides, brownies, football, youth clubs &amp; groups (inc. those run by</i>					
Hire of Hall (General Halls, Assembly Halls)	£8.90		Yes	Up to 2 hrs	Discretionary
Hire of Classroom/GP Room/Meeting Room	£8.90		Yes	Up to 2 hrs	Discretionary
Hire of Gymnasium/Dance Studio	£8.90		Yes	Up to 2 hrs	Discretionary
Hire of Swimming Pool (inc. changing rooms)	£8.90		Yes	Up to 2 hrs	Discretionary
Hire of full Astroturf/All weather pitch	£8.90		Yes	Up to 2 hrs	Discretionary
Hire of half Astroturf/All weather pitch	£8.90		Yes	Up to 2 hrs	Discretionary
<i>Group 5 Pre &amp; after school childcare</i>					
Hire of Hall (General Halls, Assembly Halls)	£9.60		-	Per Day	Discretionary
Hire of Classroom/GP Room/Meeting Room	£9.60		-	Per Day	Discretionary
Hire of Gymnasium/Dance Studio	£9.60		-	Per Day	Discretionary
<i>Group 6 Concessions for Over 65s/Church/Disability</i>					
Hire of Hall (General Halls, Assembly Halls)	£9.15		Yes	Per hour	Discretionary
Hire of Classroom/GP Room/Meeting Room	£5.50		Yes	Per hour	Discretionary
Hire of Gymnasium/Dance Studio	£9.15		Yes	Per hour	Discretionary
Hire of Swimming Pool (inc. changing rooms)	£31.20		Yes	Per hour	Discretionary
Hire of full Astroturf/All weather pitch	£22.45		Yes	Per 45 mins	Discretionary
Hire of half Astroturf/All weather pitch	£11.25		Yes	Per 45 mins	Discretionary
<b>Total Income</b>	<b>£114,000</b>	<b>S</b>			

FC Care Home Fees	2018/19 Charge	Subsidy	Conc.	Basis of Charge	Discretionary/ Non-discretionary
<i>Rates applicable to non FC residents</i>					
Burnbrae	£913.54		-	Per week	Non Discretionary
Burnbrae (Specialist bed)	£1,256.66		-	Per week	Non Discretionary
Cunningham	£1,298.74		-	Per week	Non Discretionary
Grahamston House	£943.26		-	Per week	Non Discretionary
Summerford	£850.45		-	Per week	Non Discretionary
Torwood Hall	£1,286.96		-	Per week	Non Discretionary
<i>Rates applicable to FC residents - As per national guidance (CRAG)</i>					
Gross rate is £796.25 per week in 18/19, however actual charges to Service users are based on financial assessment			-	Per week	Non Discretionary
<b>Total Income</b>	<b>9,493,000</b>	<b>S</b>			

FC Day Centres	2018/19 Charge	Subsidy	Conc.	Basis of Charge	Discretionary/ Non-discretionary
<i>Rates applicable to non FC residents</i>					
Bainsford	£101.68		-	Per Day	Discretionary
Camelon	£105.87		-	Per Day	Discretionary
Oswald Avenue	£89.01			Per Day	Discretionary
Dundas	£153.86			Per Day	Discretionary
Caledonia Services	£89.01		-	Per Day	Discretionary
<i>Rates applicable to FC residents. The charge will be treated as non-residential service.</i>					
<b>Total Income</b>	<b>65,000</b>				

Non-Residential Charges	2018/19 Charge	Subsidy	Conc.	Basis of Charge	Discretionary/ Non-discretionary
<i>Rates applicable to Service Users aged 65+ (Overall charge for non residential charge is subject to a weekly cap of £15.04 in 18/19)</i>					
Domiciliary Care	£6.06		-	Per week	Discretionary
MECS	£3.56		-	Per week	Discretionary
Day Care	£5.42		-	Per week	Discretionary
<i>Rates applicable to Service Users aged 18-64 (Overall charge for non residential charges is subject to a weekly cap of £28.84 in 18/19)</i>					
Care at Home	£10.88		-	Per Hour	Discretionary
MECS	£3.56		-	Per week	Discretionary
Day Care	£28.84		-	Per week	Discretionary
<b>Total Income</b>	<b>1,330,000</b>	<b>S</b>			

Meal Charges	2018/19 Charge	Subsidy	Conc.	Basis of charge	Discretionary/ Non-discretionary
Meal on Wheels	£3.50		-	per Meal	Discretionary
Lunch Clubs	£3.50		-	per Meal	Discretionary
Day Centre Clients	£3.50		-	per Meal	Discretionary
Breakfast- Housing with Care	£0.82		-	per Meal	Discretionary
Lunch- Housing with Care	£2.13		-	per Meal	Discretionary
Tea- Housing with Care	£0.96		-	per Meal	Discretionary
<b>Total Income</b>	<b>£130,000</b>	<b>S</b>			

All Divisions of Development Services		2018/19 Charge	Subsidy	Conc.	Basis of Charge	Discretionary/ Non-discretionary
<b>Copying charges</b>						
Paper copies:	Copy size					
Black & white	A4 & A3	£0.10	-	-	per copy	Discretionary
Colour	A4 & A3	£0.30	-	-	per copy	Discretionary
	A2	£4.39	-	-	per copy	Discretionary
	A1	£5.87	-	-	per copy	Discretionary
	A0	£8.72	-	-	per copy	Discretionary
<b>Total Income</b>		<b>£150</b>				

Property enquiry fees / Street Naming and numbering		2018/19 Charge	Subsidy	Conc.	Basis of Charge	Discretionary/ Non-discretionary
Full property enquiry - Planning, Building Standards, Environmental Health and Roads		£84.00	-	-	plus vat	Discretionary
Road only property enquiry / adoption status		£22.00	-	-	plus vat. per road	Discretionary
Road adoption status plan		£22.00	-	-	plus vat. per road	Discretionary
<b>Naming a new street</b>		<b>£121.00</b>	-	-	per street	Discretionary
<b>Naming/numbering of properties -</b>						
1 property		£48.00	-	-	per property	Discretionary
2 - 5 properties		£43.00	-	-	per property	Discretionary
6 - 10 properties		£36.00	-	-	per property	Discretionary
11 - 25 properties		£31.00	-	-	per property	Discretionary
26 - 50 properties		£24.00	-	-	per property	Discretionary
51 - 100 properties		£17.00	-	-	per property	Discretionary
>100 properties		£17.00	-	-	per property	Discretionary
Any re-numbering after issuing notification		£121.00	-	-		Discretionary
<b>Total Income</b>		<b>£5,000</b>				

Building Warrant applications		2018/19 Charge	Subsidy	Conc.	Basis of Charge	Discretionary/ Non-discretionary
Building warrant fees - charges based on nationally prescribed scale			S	-		Non-discretionary
Letter of Comfort - where no Building Warrant was issued for the works (including two inspections) plus an additional fee based on the estimated value of work		£190.00	-	-	plus fee	Discretionary
Letter of Comfort - where the Building Warrant for the works has expired (including two inspections)		£215.00	-	-		Discretionary
Letter of Comfort - additional inspections (if required)		£70.00	-	-		Discretionary
Letters of Comfort are considered where works have been carried out and completed prior to 1 May 2005. The fee includes the initial inspection and one subsequent visit, if required. Further inspections are charged at the above fee.						
Exempt Works report from Building Standards		£90.00	-	-		Discretionary
Exempt Works additional site visit - cost per visit		£70.00	-	-	per visit	Discretionary
Exempt Works reports are available where works have been carried out and are works not requiring a warrant, but where the occupier wants to be satisfied that the works comply with the Regulations.						
Search fee (Works related to Building (Scotland) Act)		£100.00	-	-	per hour	Discretionary
Copy document fee		£30.00	-	-	per document	Discretionary
Licensing certificates - required by Licensing (Scotland) Act 2005 Section 50		£105.00	-	-		Discretionary
<b>Total Income</b>		<b>£557,020</b>				

Planning Applications (all types):		2018/19 Charge	Subsidy	Conc.	Basis of Charge	Discretionary/ Non-discretionary
Planning Applications - sliding scale prescribed fee set nationally			S	-	Nationally set - outwith scope of this exercise	Non-discretionary
Search fee		£100.00	-	-	per hour	Discretionary
Copy of certificate		£30.00	-	-	per certificate	Discretionary
Advertising fees					charged 'as appropriate'	Discretionary
Licensing certificates - required by Licensing (Scotland) Act 2005 Section 50		£105.00	-	-		Discretionary

Report on non-traditional housing types	£185.00	-	-		Discretionary
<b>Total Income</b>	<b>£472,000</b>				
<b>Planning &amp; Environment</b>	<b>2018/19 Charge</b>	<b>Subsidy</b>	<b>Conc.</b>	<b>Basis of Charge</b>	<b>Discretionary/ Non-discretionary</b>
Falkirk Local Development Plan - Adopted Plan	£28.15	-	-	plus P&P	Discretionary
Falkirk Local Development Plan 2: Main Issues Report	£10.00	-	-	plus P&P	Discretionary
Falkirk Local Development Plan 2: Proposed Plan					Discretionary
Core Paths Plan	£11.60	-	-	plus P&P	Discretionary
Rangers events - charges ranging from £3 to £7 per person.	£3.00	-	-	per person	Discretionary
Supply of transport information (including traffic and other transport survey data)				Reproduction costs plus postage and packing	Discretionary
Supply of Local Transport Strategy download from website				Free	Discretionary
Monitoring of Travel Plans	£30.60	-	-	per hour	Discretionary
Fee for carrying out automatic tube count	£111.00	-	-	per day	Discretionary
Fee for carrying out manual classified count	£7.50	-	-	per hour/per person	Discretionary
<b>Removal of unauthorised signs and goods</b>					
Lightweight signs and posters affixed to street furniture e.g. housing developer flags, estate agents, advertisements, poster etc	£15.00	-	-	charge per item - when collected as part of a group in the same area or route	Discretionary
Lightweight signs and posters affixed to street furniture e.g. housing developer flags, estate agents, advertisements, poster etc	£70.00	-	-	charge when single item requires collected	Discretionary
<b>Disabled Person's Parking Badge</b>					
New and renewal Blue Badge applications *Applicants qualifying for a Blue Badge by being in receipt of Armed Forces and Reserve Forces (Compensation) Scheme within tariff levels 1-8 (inclusive) or by being in receipt of War Pensioner's Mobility Supplement are not required to pay the	£20.00	-	-		Discretionary
Issue of duplicate Blue Badge	£10.00	-	-		Discretionary
Export Health certificate	£40.00	-	-		Discretionary
Verification certificate for import of organic foods	£45.00	-	-		Discretionary
<b>Total Income</b>	<b>£78,730</b>				
<b>Environmental Health</b>	<b>2018/19 Charge</b>	<b>Subsidy</b>	<b>Conc.</b>	<b>Basis of Charge</b>	<b>Discretionary/ Non-discretionary</b>
Animal boarding establishments licence	£95.00	-	-	Per Licence	Discretionary
Home boarding establishments licence	£65.00	-	-	Per Licence	Discretionary
Dog breeding establishments licence	£95.00	-	-	Per Licence	Discretionary
Performing animals registration	£95.00	-	-	Per Licence	Discretionary
Pet shop licence	£95.00	-	-	Per Licence	Discretionary
Zoo licence	£190.00	-	-	Per Licence	Discretionary
Dangerous wild animals licence	£95.00	-	-	Per Licence	Discretionary
Riding establishments licence	£95.00	-	-	Per Licence	Discretionary
Visa application - Housing inspection and report	£100.00	-	-		Discretionary
Contaminated Land report (various types)	As per Fees Regulations under Environmental				Non-discretionary
Commercial - initial visit	£61.00	-	-	per visit	Discretionary
Commercial - subsequent visit	£30.50	-	-	per visit	Discretionary
Commercial - minimum materials charge for above	£12.00	-	-	per visit	Discretionary
Residential - wasps	£49.00	-	-	per treatment	Discretionary
Residential - insects	£56.00	-	-	per treatment	Discretionary
Residential - vermin	£55.00	-	-	per treatment	Discretionary
Prices shown are inclusive of VAT					
<b>Total Income</b>	<b>£48,120</b>				

Trading Standards	2018/19 Charge	Subsidy	Conc.	Basis of Charge	Discretionary/ Non-discretionary	
<b>A. Testing and calibration of weighing and measuring equipment (non UKAS calibration of weights)</b> (VAT applies to these fees unless the work is done under the Measuring Instruments (EEC Requirements) Regulations 1988)						
Single Inspector of weights & measures	£62	-	-	per hour	Discretionary	
If appropriate, additional support staff will be charged at	£37	-	-	per hour	Discretionary	
Emergency, out-of-hours work and work carried out on public	Hourly fee(s) multiplied by relevant overtime rate				Discretionary	
If additional costs are incurred (for example if it is necessary to hire in specialist equipment)	Additional charges will apply				Discretionary	
<b>B. Hire of equipment</b> per day or part thereof						
Hire fees attract VAT						
Hire of weights per tonne, per day or part thereof	£29	-	-	per tonne per day	Discretionary	
Hire of bulk liquid reference meter equipment per day (excluding Stirling and Clackmannanshire Councils)	135	-	-	per day or part thereof	Discretionary	
<b>C. Explosives, fireworks and petroleum.</b> Section D charges are set by the Health and Safety Executive or prescribed by Regulation						
These fees are prescribed and exempt from VAT						
Initial registration of premises for the keeping of explosives	1 year	£109.00	-	-	Non-discretionary	
	2 years	£141.00	-	-	Non-discretionary	
	3 years	£173.00	-	-	Non-discretionary	
Renewal of registration of premises for the keeping of explosives	1 year	£54.00	-	-	Non-discretionary	
	2 years	£86.00	-	-	Non-discretionary	
	3 years	£120.00	-	-	Non-discretionary	
Initial licence to store explosives	1 year	£185.00	-	-	Non-discretionary	
	2 years	£243.00	-	-	Non-discretionary	
	3 years	£304.00	-	-	Non-discretionary	
Renewal of licence to store explosives	1 year	£86.00	-	-	Non-discretionary	
	2 years	£147.00	-	-	Non-discretionary	
	3 years	£206.00	-	-	Non-discretionary	
Fireworks (Safety) Regulation 2005 Licence to supply fireworks all year round	£500.00	-	-		Non-discretionary	
Licence to keep petroleum spirit of a quantity	not exceeding 2,500 litres	£44.00	-	-	Non-discretionary	
	2,500 but not exceeding 50,000 litres	£60.00	-	-	Non-discretionary	
	litres	£125.00	-	-	Non-discretionary	
<b>Total Income</b>	<b>£17,300</b>					
<b>Roads</b>						
2018/19 Charge	Subsidy	Conc.	Basis of Charge	Discretionary/ Non-discretionary		
<b>REMOVAL OF UNAUTHORISED SIGNS AND GOODS</b> - in accordance with the Roads (Scotland) Act 1984 Sections 59 and 100 the following charges are made for uplift of unauthorised goods and signs (VAT is not applicable)						
Lightweight signs and posters affixed to street furniture using ties, e.g. housing developer flags, estate agents, advertisements, posters etc	£15.00	-	-	per item - when collected as part of a group in the same area or route	Discretionary	
Lightweight signs and posters affixed to street furniture using ties, e.g. housing developer flags, estate agents,	£70.00	-	-	when single item requires collected	Discretionary	
Standard signs affixed to street furniture using clamps or brackets, e.g. housing developer signs at unauthorised locations	£35.00	-	-	per item - when collected as part of a group in the same area or route	Discretionary	
Standard signs affixed to street furniture using clamps or brackets, e.g. housing developer signs at unauthorised	£70.00	-	-	when single item requires collected	Discretionary	
Unauthorised display of goods	£70.00	-	-		Discretionary	
Unauthorised tables and chairs	£70.00	-	-		Discretionary	
Advertising boards (freestanding A-boards)	£70.00	-	-	per sign	Discretionary	
Estate agents signs (flag type)	£70.00	-	-	per sign	Discretionary	
<b>ROADS PERMITS</b> - issued under the Roads (Scotland) Act 1984						
Type of Permit	Provision	2018/19 Charge	Subsidy	Conc.	Basis of Charge	Discretionary/ Non-discretionary
Skip occupying a public road	Section 85	£25.00	-	-	per week	Discretionary
Footway crossing (dropped kerbs)	Section 86	£30.00				Discretionary
All other alteration or excavation in a public road		£150.00	-	-		
All installations of private apparatus in public roads	Section 61	£150.00	-	-		Discretionary



Road occupations per location	Section 58	£80.00	-	-	per month	Discretionary
Tables and chairs or goods for display on the public footpath	Section 59		-	-		
	First application	£100.00	-	-	per year	Discretionary
	Renewal of current permit	£70.00			per year	Discretionary
Supplementary charges for Roads Permits Late application fee Retrospective charging - this may be substituted by a larger fine		£30.00	-	-	each	Discretionary
<b>ROAD MARKINGS</b>						
Access Protection marking		£55.00	-	-		Discretionary
Access Protection marking (remark existing)		£35.00	-	-		Discretionary
VAT is not applicable on the above charges						
Temporary Traffic Regulation Order application (Section 14 Road Traffic Regulation Act 1984)		£725.00	-	-		Discretionary
Temporary Traffic Regulation Order application (Section 16A)	Fee currently suspended pending review					
Temporary traffic lights application (where specific approval)		£70.00	-	-		Discretionary
Temporary traffic lights extension to the above application		£35.00	-	-		Discretionary
Operational change to permanent traffic light (off/on)		£200.00	-	-		Discretionary
Operational change to pedestrian lights (off/on)		£200.00	-	-		Discretionary
Out of hours uplift charge (50%)		£100.00	-	-		Discretionary
<b>Total Income</b>		<b>£65,070</b>				

<b>PARKING CHARGES</b>		<b>2018/19 Charge</b>	<b>Subsidy</b>	<b>Conc.</b>	<b>Basis of Charge</b>	<b>Discretionary/ Non-discretionary</b>
<b>Permitted waiting (short stay)</b>						
<b>Location</b>	<b>Duration</b>					
On street	Up to 1 Hour	£2.30	-	-	Per Hour	Discretionary
	Up to 2 Hours	£3.30	-	-	Per Hour	Discretionary
Garrison Place (East) & (West)	Up to 2 Hours	£1.80	-	-	Per Hour	Discretionary
	Up to 4 Hours	£2.00	-	-	Per Hour	Discretionary
Kemper Avenue	Up to 2 Hours	£1.30	-	-	Per Hour	Discretionary
	Up to 4 Hours	£1.40	-	-	Per Hour	Discretionary
Meeks Road	Up to 2 Hours	£1.30	-	-	Per Hour	Discretionary
	Up to 4 Hours	£1.40	-	-	Per Hour	Discretionary
Melville Street	Up to 2 Hours	£2.30	-	-	Per Hour	Discretionary
	Up to 4 Hours	£4.10	-	-	Per Hour	Discretionary
Weir Street	Up to 2 Hours	£2.30	-	-	Per Hour	Discretionary
	Up to 4 Hours	£4.10	-	-	Per Hour	Discretionary
West Bridge Street	Up to 2 Hours	£1.80	-	-	Per Hour	Discretionary
	Up to 4 Hours	£2.00	-	-	Per Hour	Discretionary
Williamson Street	Up to 2 Hours	£2.30	-	-	Per Hour	Discretionary
	Up to 4 Hours	£4.10	-	-	Per Hour	Discretionary
<b>Permitted waiting (long stay)</b>						
<b>Location</b>	<b>Duration</b>					
Garrison Place (West)	All Day	£2.80	-	-	per day	Discretionary
	1 Week	£11.20	-	-	per week	Discretionary
	4 Weeks	£39.00	-	-	per 4 weeks	Discretionary
	Annual Permit	£507.00	-	-	per year	Discretionary
Garrison Place (East)	All Day	£2.80	-	-	per day	Discretionary
	1 Week	£11.20	-	-	per week	Discretionary
	4 Weeks	£39.00	-	-	per 4 weeks	Discretionary
	Annual Permit	N/A	-	-	per year	Discretionary
Kemper Avenue	All Day	£1.80	-	-	per day	Discretionary
	1 Week	£7.20	-	-	per week	Discretionary
	4 Weeks	£25.00	-	-	per 4 weeks	Discretionary
	Annual Permit	£325.00	-	-	per year	Discretionary
Meeks Road	All Day	£1.80	-	-	per day	Discretionary
	1 Week	£7.20	-	-	per week	Discretionary
	4 Weeks	£25.00	-	-	per 4 weeks	Discretionary
	Annual Permit	£325.00	-	-	per year	Discretionary
West Bridge Street	All Day	£2.80	-	-	per day	Discretionary
	1 Week	£11.20	-	-	per week	Discretionary
	4 Weeks	£39.00	-	-	per 4 weeks	Discretionary
	Annual Permit	£507.00	-	-	per year	Discretionary
*A 4 week or annual permit may be purchased by cash, cheque or credit/debit card at Abbotsford House, Davids Loan,						

* Purchasers of multiple annual permits will be eligible for a discount at the following rate: 2-10 permits = 10% discount 11 permits or more = 20% discount					
<b>Excess or Penalty Charge (Off-street)</b>					
Full Charge	£50.00	-	-		Discretionary
Discounted sum up to 21 days from the date of serving of the charge notice	£35.00	-	-		Discretionary
The discount is not available for abuse of the disabled space or badge or for refusing or rejecting an Excess or Penalty Charge Notice					
Residents Parking Permit (One year charge)	£60.00	-	-	per year	Discretionary
Business Parking Permit (One year charge)	£325.00	-	-	per year	Discretionary
<b>Total Income</b>	<b>£645,000</b>				
<b>Commercial waste collection charges per annum for once per week collection</b>	<b>2018/19 Charge</b>	<b>Subsidy</b>	<b>Conc.</b>	<b>Basis of Charge</b>	<b>Discretionary/ Non-discretionary</b>
<b>Container size</b>					
240 litre container	£259.00	-	-	per year	Discretionary
360 litre container	£347.00	-	-	per year	Discretionary
660 litre container	£678.00	-	-	per year	Discretionary
1100 litre container	£901.00	-	-	per year	Discretionary
Sacks per roll of 50	£86.00	-	-		Discretionary
<b>Commercial waste collection charges per annum for recycling service for once per week collection</b>					
<b>Container size</b>					
240 litre container	£199.00	-	-	per year	Discretionary
360 litre container	£242.00	-	-	per year	Discretionary
660 litre container	£517.00	-	-	per year	Discretionary
1100 litre container	£638.00	-	-	per year	Discretionary
1280 litre container	£687.00	-	-	per year	Discretionary
140 litre container (food)	£299.00	-	-	per year	Discretionary
Labels per pack 25 cardboard	£69.00	-	-		Discretionary
Commercial glass recycling points	£75.00	-	-	per year	Discretionary
Sizes are quoted as samples of containers. Customers will receive detailed information relating to their specific container size and frequency of collection.					
<b>Charities waste collection charges per annum</b>					
Charities will be allowed the equivalent of a 240 litre residual and recycling bin once per week free of charge. Thereafter charities will be charged at the above rates.					
<b>Household waste charge for new developments for containers including delivery to household</b>					
<b>Container size</b>					
240 litre container (per bin)	£23.40	-	-	per bin	Discretionary
360 litre container (per bin)	£41.75	-	-	per bin	Discretionary
Food caddy (per bin)	£2.50	-	-	per bin	Discretionary
Black box (per bin)	£2.50	-	-	per bin	Discretionary
Prices shown are exclusive of VAT					
<b>Small trader tipping ticket - Kinneil Kerse &amp; Roughmote household waste recycling centres</b>					
<b>Mixed waste</b>					
Rate per small trader tipping ticket (per ticket)	£110.00	-	-	per ticket	Discretionary
<b>Recyclable waste</b>					
Rate per small trader tipping ticket (per ticket)	£40.00	S	-	per ticket	Discretionary
Small Trader tipping tickets for vehicles up to 3.5 tonnes gross vehicle weight. Rate is shown inclusive of VAT and Landfill Tax (where appropriate).					
<b>Household special uplifts</b>					

<b>Waste type</b>					
Household (per uplift)	£20.00	S	-	per uplift	Discretionary
This charge per uplift will be levied on households for each special uplift where demand for uplifts is in excess of one per annum ie: first uplift is free of charge and each uplift thereafter is charged at £20.00 (VAT is no applicable)					
<b>Contaminated bin collections / additional collections</b>					
<b>Container size</b>					
240 litre container (per bin)	£15.00	-	-	per bin	Discretionary
360 litre container (per bin)	£15.00	-	-	per bin	Discretionary
660 litre container (per bin)	£50.00	-	-	per bin	Discretionary
1100 litre container (per bin)	£50.00	-	-	per bin	Discretionary
These charges are inclusive of VAT					
<b>Brown bin collections charge per bin (collected as per agreed frequency February to November)</b>					
<b>Container size</b>					
240 litre container (per bin)	£50.00	-	-	per bin	Discretionary
These charges are inclusive of VAT					
<b>Total Income</b>	<b>£1,100,000</b>				
<b>MOT's &amp; HACKNEY TESTS</b>	<b>2018/19 Charge</b>	<b>Subsidy</b>	<b>Conc.</b>	<b>Basis of Charge</b>	<b>Discretionary/ Non-discretionary</b>
<b>Hackney</b>					
Hackney test	£65.50	-	-		non-discretionary
Hackney re-test including MOT	£32.75	-	-		non-discretionary
MOT retest not in Hackney test	£27.40	-	-		non-discretionary
Hackney re-test not inc MOT	£5.50	-	-		non-discretionary
Subsequent re-tests	£65.50	-	-		non-discretionary
Non-arrival / same day cancellation	£65.50	-	-		Discretionary
Cancelled with up to 24 hrs notice	£43.00	-	-		Discretionary
Cancelled with up to 48 hrs notice	£32.75	-	-		Discretionary
Meter resets and calibration	£14.00	-	-		Discretionary
<b>Public - charges are set by VOSA</b>					
Class IV cars	£54.85	-	-	set by government	non-discretionary
Class IV private passenger vehicles & Ambulances 9-12 passengers	£57.30	-	-	set by government	non-discretionary
Class VII - Goods vehicles Over 3000kg up to 3500kg	£58.60	-	-	set by government	non-discretionary
Duplicate MOT certificates	£10.00	-	-	set by government	non-discretionary
All charges are outwith the scope of VAT					
<b>Total Income</b>	<b>£85,540</b>				
<b>FALKIRK CREMATORIUM</b>	<b>2018/19 Charge</b>	<b>Subsidy</b>	<b>Conc.</b>	<b>Basis of Charge</b>	<b>Discretionary/ Non-discretionary</b>
<b>Cremation - Falkirk Council area residents (VAT not applicat</b>					
Adult (19years+) Monday to Friday with organist	£759.00	-	-		Discretionary
Adult (19years+) Monday to Friday no organist	£669.00	-	-		Discretionary
Saturday Cremation - Adult (19 years+) with organist	£896.00	-	-		Discretionary
Saturday Cremation - Adult (19 years+) no organist	£806.00	-	-		Discretionary
Child (0 to 18 years)	No Charge	-	yes		Discretionary
Stillborn child	No Charge	-	yes		Discretionary
<b>Cremation - non-residents (VAT not applicable)</b>					
Adult (19years+) Monday to Saturday with organist	£1,084.00	-	-		Discretionary
Adult (19years+) Monday to Saturday no organist	£920.00	-	-		Discretionary
Child (0 to 18 years)	No Charge	-	yes		Discretionary
Stillborn child	No Charge	-	yes		Discretionary
<b>Cremation only - residents and non-residents (VAT not applicable)</b>					

Cremation only - no service or music. Limited availability. Monday to Saturday	£334.00	-	-		Discretionary
<b>Organist</b> (VAT not applicable)					
Chapel hired by funeral director - resident	£90.00	-	-		Discretionary
Chapel hired by funeral director - non resident	£164.00	-	-		Discretionary
<b>Optional Services</b> (VAT not applicable)					
Disposal of ashes from another Crematorium	£114.00	-	-		Discretionary
<b>Temporary disposal of ashes</b> (VAT not applicable)					
First month	No Charge	-	yes		Discretionary
Thereafter per month or part month (max period 3 months)	£44.00	-	-		Discretionary
Certified extract register of cremation	£23.00	-	-		Discretionary
<b>Inscription of Book of Remembrance</b> (plus VAT)					
2 lines	£101.00	-	-		Discretionary
5 lines	£152.00	-	-		Discretionary
8 lines	£208.00	-	-		Discretionary
Crests	£54.00	-	-		Discretionary
<b>Memorial cards</b> (plus VAT)					
2 line entry	£27.00	-	-		Discretionary
5 line entry	£39.00	-	-		Discretionary
8 line entry	£67.00	-	-		Discretionary
Crests	£54.00	-	-		Discretionary
<b>BURIAL GROUNDS</b>	<b>2018/19 Charge</b>	<b>Subsidy</b>	<b>Conc.</b>	<b>Basis of Charge</b>	<b>Discretionary/ Non-discretionary</b>
<b>Interment fees - Falkirk Council area residents</b> for graves not more the 6' (2 normal adult interments)(VAT not					
Adult (19 years+) Monday to Friday coffin	£537.00	-	-		Discretionary
Adult (19 years+) Saturday coffin	£646.00	-	-		Discretionary
Cremated remains of adult	£138.00	-	-		Discretionary
Cremated remains of adult - Saturday	£169.00	-	-		Discretionary
Child (0 to 18 years)	No Charge	-	yes		Discretionary
Stillborn child	No Charge	-	yes		Discretionary
Fees for extra depth for each additional interment beyond 6' (pe	£93.00	-	-		Discretionary
<b>Interment fees - non residents</b> for graves not more the 6' (2 normal adult interments)(VAT not applicable)					
Adult (19 years+) Monday to Friday coffin	£790.00	-	-		Discretionary
Adult (19 years+) Saturday coffin	£948.00	-	-		Discretionary
Cremated remains of adult	£206.00	-	-		Discretionary
Cremated remains of adult - Saturday	£258.00	-	-		Discretionary
Child (0 to 18 years)	No Charge	-	yes		Discretionary
Stillborn child	No Charge	-	yes		Discretionary
Fees for extra depth for each additional interment beyond 6' (pe	£137.00	-	-		Discretionary
<b>Lairs</b> (VAT not applicable)					
Lair purchase - resident	£592.00	-	-		Discretionary
Half lair - resident	£332.00	-	-		Discretionary
Lair purchase - non resident	£867.00	-	-		Discretionary
Half lair - non resident	£488.00	-	-		Discretionary
Genealogy/Lair search per hour (at Director's discretion)	£34.00	-	-		Discretionary
<b>Other charges</b> (VAT not applicable)					
Transfer certificate	£30.00	-	-		Discretionary
Duplicate certificate	£30.00	-	-		Discretionary
<b>Erecting Headstone</b> (plus VAT)					
Under 3 feet	£179.00	-	-		Discretionary
Under 3 feet (in preformed foundation)	£317.00	-	-		Discretionary
Max 5 feet (at Director's discretion)	£228.00	-	-		Discretionary
Max 5 feet (in preformed foundation) (at Director's discretion)	£410.00	-	-		Discretionary
<b>Boarding of Lair</b> (VAT not applicable)	£100.00	-	-		Discretionary
<b>Total Income</b>	<b>£2,079,330</b>				

Licensing - Civic Governance (Scotland) Act 1982 & Private Hire	Taxi	2018/19 Charge	Subsidy	Conc.	Basis of Charge	Discretionary/ Non-discretionary
<i>In relation to taxi/ private hire and Civic licensing fees, these are set by the Council. However the legislation states that the income should be set at a level which covers the cost of the administration of the licences.</i>						
Taxi Driver Application Fee		£200.00	-	-	Per Application	Discretionary
Taxi Driver Renewal Fee - 1 Year		£105.00	-	-	1 Year	Discretionary
Taxi Driver Renewal Fee - 3 Years		£252.00	-	-	3 Years	Discretionary
Taxi Operator Application Fee		£240.00	-	-	Per Application	Discretionary
Taxi Operator Renewal Fee - 1 Year		£130.00	-	-	1 Year	Discretionary
Taxi Operator Renewal Fee - 3 Years		£312.00	-	-	3 Years	Discretionary
Private Hire Car Driver Application Fee		£200.00	-	-	Per Application	Discretionary
Private Hire Car Driver Renewal Fee - 1 Year		£105.00	-	-	1 Year	Discretionary
Private Hire Car Driver Renewal Fee - 3 Years		£252.00	-	-	3 Years	Discretionary
Private Hire Car Operator Application Fee		£240.00	-	-	Per Application	Discretionary
Private Hire Car Operator Renewal Fee - 1 Year		£130.00	-	-	1 Year	Discretionary
Private Hire Car Operator Renewal Fee - 3 Years		£312.00	-	-	3 Years	Discretionary
Taxi or Private Hire Booking Office Application		£200.00	-	-	Per Application	Discretionary
Taxi or Private Hire Booking Office Renewal - 3 Years		£200.00	-	-	3 Years	Discretionary
Change of Vehicle or registration Number		£35.00	-	-	Per Application	Discretionary
New Set of Plates and Stickers when licence is issued		£36.00	-	-	Per Application	Discretionary
Window Stickers		£1.60	-	-	Each	Discretionary
Front Plate		£6.50	-	-	Each	Discretionary
Front Plate Fixing Kit		£5.00	-	-	Each	Discretionary
Back Plate		£6.50	-	-	Each	Discretionary
Back Plate Fixing Kit		£7.00	-	-	Each	Discretionary
Black Rivets		£1.30	-	-	Each	Discretionary
Plastic Clips and Key		£1.60	-	-	Per Set	Discretionary
No-Smoking Signs		£2.10	-	-	Each	Discretionary
ID Badge (new, renewal and replacement)		£5.00	-	-	Each	Discretionary
Magnetic Name Plate		£7.50	-	-	Each	Discretionary
Magnetic Door Panel Plate		£15.00	-	-	Per Set	Discretionary
<b>Total Income</b>		<b>£150,000</b>				

Licensing - Civic Governance (Scotland) Act 1982 General	2018/19 Charge	Subsidy	Conc.	Basis of Charge	Discretionary/ Non-discretionary
<i>In relation to taxi/ private hire and Civic licensing fees, these are set by the Council. However the legislation states that the income should be set at a level which covers the cost of the administration of the licences.</i>					
Cinema Application	£120.00		-	1 Year	Discretionary
Cinema Renewal	£120.00		-	1 Year	Discretionary
Street/House to House Collection	No Charge				Discretionary
House in Multiple Occupation Application	£522.00		-	3 Years	Discretionary
House in Multiple Occupation Renewal	£522.00		-	3 Years	Discretionary
Indoor Sports Entertainment Application	£447.00		-	3 Years	Discretionary
Indoor Sports Entertainment Renewal	£447.00		-	3 Years	Discretionary
Knife Dealer - sale of non-domestic knives Application	£200.00		-	3 Years	Discretionary
Knife Dealer - sale of non-domestic knives Renewal	£200.00		-	3 Years	Discretionary
Late Hours Catering premises Application	£255.00		-	1 Year	Discretionary
Late Hours Catering premises Renewal	£255.00		-	1 Year	Discretionary
Market Operator Application	£348.00		-	3 Years	Discretionary
Market Operator Renewal	£348.00		-	3 Years	Discretionary
Metal Dealer/Itinerant Metal Dealers Application	£348.00		-	3 Years	Discretionary
Metal Dealer/Itinerant Metal Dealers Renewal	£348.00		-	3 Years	Discretionary
Public Entertainment Application	£255.00		-	3 Years	Discretionary
Public Entertainment Renewal	£255.00		-	3 Years	Discretionary
Public Entertainment - Fairground	£255.00		-	Duration of Fair	Discretionary
Public Procession Notification	No Charge				Discretionary
Raised Structure (including performance stages)	£66.00		-		Discretionary
Second Hand Dealer Application	£255.00		-	3 Years	Discretionary
Second Hand Dealer Renewal	£255.00		-	3 Years	Discretionary
Second Hand Dealer - used vehicles Application	£255.00		-	3 Years	Discretionary
Second Hand Dealer - used vehicles Renewal	£255.00		-	3 Years	Discretionary
Skin Piercing and Tattooing premises Application	£205.00		-	1 Year	Discretionary
Skin Piercing and Tattooing premises Renewal	£205.00		-	1 Year	Discretionary
Street Trader Application	£254.00		-	3 Years	Discretionary
Street Trader Renewal	£254.00		-	3 Years	Discretionary
Temporary Street Trader	£58.00		-	6 Weeks	Discretionary
Temporary Licence - other types	£132.00		-	6 Weeks	Discretionary
Theatre Application	£25.00		-	1 Year	Discretionary
Theatre Renewal	£25.00		-	1 year	Discretionary

Venison Dealer Application	£30.00		-	3 Years	Discretionary
Venison Dealer Renewal	£30.00		-	3 Years	Discretionary
Window Cleaner Application	£175.00		-	3 Years	Discretionary
Window Cleaner Renewal	£175.00		-	3 Years	Discretionary
Certified Copy of Civic and Other Licences	£20.00		-	Per Copy	Discretionary
Variation of a Civic Licence	£35.00		-	Per Application	Discretionary
<b>Total Income</b>	<b>£55,000</b>	S			
<b>Licensing - Licensing (Scotland) Act 2005 Premises/Personal</b>	<b>2018/19 Charge</b>	<b>Subsidy</b>	<b>Conc.</b>	<b>Basis of Charge</b>	<b>Discretionary/ Non-discretionary</b>
<i>In relation to taxi/ private hire and Civic licensing fees, these are set by the Council. However the legislation states that the income should be set at a level which covers the cost of the administration of the licences.</i>					
<b>Premises</b>					
Category 1 - New	£200.00		-	Per Application	Non-discretionary
Category 1 - Renewal	£180.00		-	Annual	Non-discretionary
Category 2 - New	£800.00		-	Per Application	Non-discretionary
Category 2 - Renewal	£220.00		-	Annual	Non-discretionary
Category 2 - Confirmation	£600.00		-		Non-discretionary
Category 3 - New	£1,100.00		-	Per Application	Non-discretionary
Category 3 - Renewal	£280.00		-	Annual	Non-discretionary
Category 3 - Confirmation	£900.00		-		Non-discretionary
Category 4 - New	£1,300.00		-	Per Application	Non-discretionary
Category 4 - Renewal	£500.00		-	Annual	Non-discretionary
Category 4 - Confirmation	£1,100.00		-		Non-discretionary
Category 5 - New	£1,700.00		-	Per Application	Non-discretionary
Category 5 - Renewal	£700.00		-	Annual	Non-discretionary
Category 5 - Confirmation	£1,500.00		-		Non-discretionary
Category 6 - New	£2,000.00		-	Per Application	Non-discretionary
Category 6 - Renewal	£900.00		-	Annual	Non-discretionary
Category 6 - Confirmation	£1,800.00		-		Non-discretionary
Provisional Premises Licence Section 45	£200.00		-	Per Application	Non-discretionary
Temporary Premises Licence Section 47(2)	£200.00		-	Per Application	Discretionary
Variation - Section 29(1) - Minor	£20.00		-	Per Application	Non-discretionary
Variation - Section 29(2) - Minor - Change of Premises Manager	£31.00		-	Per Application	Non-discretionary
Variation - Section 29(1) - Non Minor	£160.00		-	Per Application	Non-discretionary
Transfer under Section 33(1)	£35.00		-	Per Application	Discretionary
Transfer under Section 33(1) including minor variation	£55.00		-	Per Application	Discretionary
Transfer under Section 33(1) including non minor variation	£195.00		-	Per Application	Discretionary
Transfer under Section 34(1)	£35.00		-	Per Application	Discretionary
Transfer under Section 34(1) including minor variation	£55.00		-	Per Application	Discretionary
Transfer under Section 34(1) including non minor variation	£195.00		-	Per Application	Discretionary
Copy Premises Licence	£25.00		-	Per Application	Non-discretionary
Occasional Licence Section 56	£10.00		-	Per Application	
Extended Hours	£10.00		-	Per Application	
<b>Personal</b>					
Personal Licence Section 72	£50.00		-	Per Application	Non-discretionary
Preplacement Personal Licence	£25.00		-	Per Application	Discretionary
<b>Total Income</b>	<b>£144,800</b>	S			

<b>Licensing - Gambling Act 2005</b>	<b>2018/19 Charge</b>	<b>Subsidy</b>	<b>Conc.</b>	<b>Basis of Charge</b>	<b>Discretionary/ Non-discretionary</b>
<i>Fees for liquor and gambling are prescribed. The Licensing Board does have discretion to reduce some of the liquor fees by the same percentage. The Board at its meeting on 26 June 2018 agreed not to reduce any of the fees.</i>					
<b>Gambling Premises</b>					
Bingo Club - New Application	£2,450.00		-	Per Application	Non-discretionary
Annual Fee	£700.00		-	Annual	Non-discretionary
Variation	£1,200.00		-	Per Application	Non-discretionary
Transfer	£840.00		-	Per Application	Non-discretionary
Reinstatement	£840.00		-	Per Application	Non-discretionary
Betting Premises (excluding tracks) - New Application	£2,100.00		-	Per Application	Non-discretionary
Annual Fee	£400.00		-	Annual	Non-discretionary
Variation	£1,050.00		-	Per Application	Non-discretionary
Transfer	£840.00		-	Per Application	Non-discretionary
Reinstatement	£840.00		-	Per Application	Non-discretionary
Race Track - New Application	£1,750.00		-	Per Application	Non-discretionary
Annual Fee	£1,000.00		-	Annual	Non-discretionary
Variation	£870.00		-	Per Application	Non-discretionary
Transfer	£660.00		-	Per Application	Non-discretionary
Reinstatement	£660.00		-	Per Application	Non-discretionary
Family Entertainment Centre - New Application	£1,400.00		-	Per Application	Non-discretionary
Annual Fee	£500.00		-	Annual	Non-discretionary
Variation	£700.00		-	Per Application	Non-discretionary
Transfer	£660.00		-	Per Application	Non-discretionary
Reinstatement	£660.00		-	Per Application	Non-discretionary



Adult Gaming Centre - New Application	£1,400.00	-	Per Application	Non-discretionary
Annual Fee	£700.00	-	Annual	Non-discretionary
Variation	£700.00	-	Per Application	Non-discretionary
Transfer	£840.00	-	Per Application	Non-discretionary
Reinstatement	£840.00	-	Per Application	Non-discretionary
<b>Gambling Premises Miscellaneous Fees</b>				
Small Casino - Application Provisional Statement	£6,000.00	-	Per Application	Non-discretionary
Licence Application:Provisional Statement Holders	£2,250.00	-	Per Application	Non-discretionary
Copy Licence	£25.00	-	Per Copy	Non-discretionary
Notification of Change	£50.00	-	Per Application	Non-discretionary
Large Casino - Application Provisional Statement	£7,500.00	-	Per Application	Non-discretionary
Licence Application:Provisional Statement Holders	£3,750.00	-	Per Application	Non-discretionary
Copy Licence	£25.00	-	Per Copy	Non-discretionary
Notification of Change	£50.00	-	Per Application	Non-discretionary
Bingo Club - Application Provisional Statement	£2,450.00	-	Per Application	Non-discretionary
Licence Application:Provisional Statement Holders	£840.00	-	Per Application	Non-discretionary
Copy Licence	£25.00	-	Per Copy	Non-discretionary
Notification of Change	£50.00	-	Per Application	Non-discretionary
Betting Premises(excluding tracks) - Application Provisional Statement	£2,100.00	-	Per Application	Non-discretionary
Licence Application:Provisional Statement Holders	£840.00	-	Per Application	Non-discretionary
Copy Licence	£25.00	-	Per Copy	Non-discretionary
Notification of Change	£50.00	-	Per Application	Non-discretionary

Licensing - Gambling Act 2005	2018/19 Charge	Subsidy	Conc.	Basis of Charge	Discretionary/ Non-discretionary
<i>Fees for liquor and gambling are prescribed. The Licensing Board does have discretion to reduce some of the liquor fees by the same percentage. The Board at its meeting on 26 June 2018 agreed not to reduce any of the fees.</i>					
Race Tracks - Application Provisional Statement	£1,750.00	-	-	Per Application	Non-discretionary
Licence Application:Provisional Statement Holders	£660.00	-	-	Per Application	Non-discretionary
Copy Licence	£25.00	-	-	Per Copy	Non-discretionary
Notification of Change	£50.00	-	-	Per Application	Non-discretionary
Family Entertainment Centre - Application Provisional Statement	£1,400.00	-	-	Per Application	Non-discretionary
Licence Application:Provisional Statement Holders	£660.00	-	-	Per Application	Non-discretionary
Copy Licence	£25.00	-	-	Per Copy	Non-discretionary
Notification of Change	£50.00	-	-	Per Application	Non-discretionary
Adult Gaming Centre - Application Provisional Statement	£1,400.00	-	-	Per Application	Non-discretionary
Licence Application:Provisional Statement Holders	£840.00	-	-	Per Application	Non-discretionary
Copy Licence	£25.00	-	-	Per Copy	Non-discretionary
Notification of Change	£50.00	-	-	Per Application	Non-discretionary
<b>Temporary Use Notices</b>					
Fee Payable for Giving Such a Notice in Relation to Premises in Scotland	£350.00	-	-	Per Notice	Non-discretionary
Fee Payable for Issuing a Copy of such a Notice in Scotland	£25.00	-	-	Per Notice	Non-discretionary
<b>Gambling Permit Type</b>					
Family Entertainment Centre Gaming Machine - New Application	£300.00	-	-	Per Application	Non-discretionary
Renewal	£300.00	-	-	Per Application	Non-discretionary
Small Society Lottery Registration - New Application	£40.00	-	-	Per Application	Non-discretionary
Annual Maintenance	£20.00	-	-	Annual	Non-discretionary
Non-Commercial Society Permit - 1 Year New Application	£40.00	-	-	Per Application	Non-discretionary
Renewal	£20.00	-	-	Per Application	Non-discretionary
Club Gaming - New Application	£200.00	-	-	Per Application	Non-discretionary
Annual Maintenance	£50.00	-	-	Annual	Non-discretionary
Renewal	£200.00	-	-	Per Application	Non-discretionary
Club Gaming Machine - New Application	£200.00	-	-	Per Application	Non-discretionary
Annual Maintenance	£50.00	-	-	Annual	Non-discretionary
Renewal	£200.00	-	-	Per Application	Non-discretionary
Licensed Premises Notification (2 machines or less)	£50.00	-	-	Per Application	Non-discretionary
Licensed Premises Notification (more than 2 machines) New Application	£150.00	-	-	Per Application	Non-discretionary
Annual Maintenance	£50.00	-	-	Annual	Non-discretionary
Prize Gaming - New Application	£300.00	-	-	Per Application	Non-discretionary
Renewal	£300.00	-	-	Per Application	Non-discretionary

Licensing - Gambling Act 2005	2018/19 Charge	Subsidy	Conc.	Basis of Charge	Discretionary/ Non-discretionary
<i>Fees for liquor and gambling are prescribed. The Licensing Board does have discretion to reduce some of the liquor fees by the same percentage. The Board at its meeting on 26 June 2018 agreed not to reduce any of the fees.</i>					
<b>Miscellaneous Fees</b>					
Family Entertainment Centre Permits - Change of Name	£25.00	-	-	Per Application	Non-discretionary
Copy of Permit	£15.00	-	-	Per Copy	Non-discretionary
Gaming Club and Machine Permits - Copy of Permit	£15.00	-	-	Per Copy	Non-discretionary
Variation	£100.00	-	-	Per Application	Non-discretionary
Licensed Premises Gaming machine Permit - Change of Name	£25.00	-	-	Per Application	Non-discretionary

Copy of Permit	£15.00		-	Per Copy	Non-discretionary
Variation	£100.00		-	Per Application	Non-discretionary
Transfer	£25.00		-	Per Application	Non-discretionary
Prize Gaming Permits - Change of Name	£25.00		-	Per Application	Non-discretionary
Copy of Permit	£15.00		-	Per Copy	Non-discretionary
<b>Total Income</b>	<b>£28,000</b>	<b>S</b>			

Registration	2018/19 Charge	Subsidy	Conc.	Basis of Charge	Discretionary/ Non-discretionary
Marriage notice fee (religious)	£60.00		-	£30 per person	Non-discretionary
Marriage certificate (religious)	£10.00		-	Per certificate	Non-discretionary
Marriage notice fee (civil)	£60.00		-	£30 per person	Non-discretionary
Marriage certificate (civil)	£10.00		-	Per certificate	Non-discretionary
Civil marriage solemnisation	£55.00		-	Per Event	Non-discretionary
Accommodation fee for civil marriages Mon-Fri - Statutory fee	£125.00		-	Per Event	Non-discretionary
Accommodation fee for civil marriages Mon - Fri - Room Hire	£60.00		-	Per Event	Discretionary
Life Events during normal working hours - Statutory fee	£125.00		-	Per Event	Non-discretionary
Life Events during normal working hours - Attendance fee	£180.00		-	Per Event	Discretionary
Life Events on a Saturday - Statutory fee	£125.00		-	Per Event	Non-discretionary
Life Events on a Saturday - Attendance fee	£210.00		-	Per Event	Discretionary
Life Events on a Sunday - Statutory fee	£125.00		-	Per Event	Non-discretionary
Life Events on a Sunday - Attendance fee	£240.00		-	Per Event	Discretionary
Life Events on Public Holidays - Statutory fee	£125.00		-	Per Event	Non-discretionary
Life Events on Public Holidays - Attendance fee	£250.00		-	Per Event	Discretionary
Additional Fees for Ceremonies with Guests	£50.00		-	Per Event	Discretionary
Non-Refundable Deposits	£100.00		-	Per Event	Discretionary
Replacement ID or barrier access card	£5.00		-	Per Card	Discretionary
<b>Total Income</b>	<b>£242,900</b>				

General Fund Housing	2018/19 Charge	Subsidy	Conc.	Basis of Charge	Discretionary/ Non-discretionary
Small Repairs Handyperson Scheme	£26.00		-	per hour + cost of materials	Discretionary
Private Sector Landlords Fees	£66.00		-	£55 Registration £11 per property	Non-Discretionary
Site Fees - Travelling Persons Site (Electricity)	£0.12		-	per unit of electricity	Non-Discretionary
<b>Total Income</b>	<b>£73,280</b>				



## PwC Benchmarking Data

## Annex 4

No Charge	Basis of Charge	No of Councils	Falkirk	Average Charge	Highest Charge	Lowest Charge	
<b>Parking</b>							
1	On Street Parking-Town Centre	Per Hour	10	£2.30	£1.41	£3.00	£0.60
2	Off Street Parking-Town Centre	Per Hour	12	£1.15	£1.08	£2.20	£0.10
3	Off Street Parking - Periphery	Per Hour	7	£0.65	£1.03	£2.00	£0.25
4	Parking Permits - Town Centre	Per Year	11	£507.00	£247.09	£540.00	£25.00
5	Parking Permits - Periphery	Per Year	8	£325.00	£156.11	£395.83	£25.00
6	Decriminalised Parking Fines	Per Fine	15	£50.00	£52.47	£60.00	£30.00
<b>Schools</b>							
7	Primary School Meals	Per Meal	24	£2.05	£1.99	£2.30	£1.60
8	Secondary School Meals	Per Meal	23	£2.30	£2.09	£2.55	£1.60
9	Nursery School Meal	Per Meal	12	£1.85	£1.66	£2.25	£1.52
10	School Meals Staff	Per Meal	20	£4.20	£2.45	£4.20	£1.80
11	Nursery Care	Per Hour	18	£4.27	£3.09	£4.70	£2.79
12	Wrap around care - Primary	Per Hour	10	£3.75	£3.68	£8.15	£2.50
<b>Crematorium &amp; Cemeteries</b>							
13	Purchase of Lair	Per Lair	24	£513.00	£748.32	£1,304.00	£390.00
14	Interment	Per Interment	24	£466.00	£709.16	£1,025.50	£466.00
15	Lair for Casket only		22	£288.00	£366.19	£840.50	£153.00
16	Crematorium	Per Cremation	11	£608.00	£542.40	£788.00	£150.00
<b>Roads Maintenance &amp; Inspection</b>							
17	Footway Crossovers Permit	Per Permit	16	£30.00	£90.08	£330.00	£30.00
18	Road Occupation (Scaffold)	For 24 hours	22	£70.00	£69.54	£250.00	£0.97
19	Road Occupation (Scaffold)	For 1st Month	24	£80.00	£96.92	£250.00	£29.07
20	Road Occupation (Scaffold)	For 2-6 Months	23	£280.00	£242.78	£645.00	£43.00
21	Road Occupation (Crane)	Per Day	18	£80.00	£42.60	£125.00	£1.82
22	Road Occupation (Skip)	Per Day	21	£30.00	£22.29	£66.00	£1.12
23	Road Opening Permit - Major Work	Per Month	21	£150.00	£251.66	£1,236.00	£52.20
24	Temporary Traffic Regulation Order - Planned	Per Day	21	£725.00	£413.59	£1,850.00	£46.40
25	Temporary Traffic Regulation Order - Emergency	Per Day	20	£725.00	£412.96	£1,850.00	£46.40
<b>Licencing</b>							
26	Street Traders	Per Year Per Stall	24	£84.67	£181.66	£606.00	£48.00
27	Market Operators	Per Year Per Stall	24	£116.00	£293.73	£1,265.50	£9.60
28	HMO <5 Occupants	Per Year	23	£174.00	£389.26	£840.00	£104.67
29	HMO >5 Occupants	Per Year	23	£174.00	£423.84	£870.00	£157.17
30	Taxi Driver License	Per Licence	24	£200.00	£114.26	£243.50	£40.00
31	Taxi Operator Licence	Per Licence	23	£240.00	£275.13	£588.00	£63.00
32	Taxi Vehicle Test	Per Test	18	£65.50	£81.12	£280.00	£29.50
33	Taxi Vehicle Re-Test	Per Test	12	£16.45	£38.66	£100.00	£16.45
34	Private Hire Vehicle Driver Licence	Per Licence	22	£200.00	£119.50	£243.50	£40.00
35	Private Hire Vehicle Operator Licence	Per Licence	23	£240.00	£272.30	£588.00	£63.00
36	Private Hire Vehicle Test	Per Test	16	£65.50	£82.03	£272.00	£29.50
37	Private Hire Vehicle Re-Test	Per Test	9	£16.45	£39.65	£100.00	£16.45
<b>Social Work</b>							
38	Alarm/Telecare	Per Week	20	£3.38	£2.65	£5.00	£1.00
39	Care Homes - Residential Accommodation	Per Week	17	£160.00	£627.58	£1,172.50	£150.00
40	Additional Care at Home	Per Hour	20	£5.74	£12.55	£17.22	£5.74
41	Meals on Wheels/Lunch Club	Per Meal	21	£3.40	£3.07	£5.20	£1.54
42	Adult Day Care	Per Day	17	£5.13	£24.44	£106.67	£1.74
43	Respite Care	Per Week	19	£160.00	£346.73	£1,030.00	£64.05
<b>Environmental Services</b>							
44	Trade Waste Residual 240L	Per Uplift	21	£4.76	£4.90	£7.60	£2.75
45	Trade Waste (Recyclable) 240L	Per Uplift	19	£3.70	£2.89	£5.40	£0.50
46	Special Uplifts - Bulky Items	Per Item	19	£15.00	£18.24	£58.13	£1.75
47	Special Uplifts - (Garden Waste) 240L	Per Uplift	5	£15.00	£4.10	£25.04	£2.42
48	Sale of Domestic Wheeled Bins 240L	Per Bin	16	£23.40	£31.34	£58.67	£19.10
49	Garden Aid: Grass Cutting < 250m2	Per Visit	12	£0.00	£22.13	£108.02	£0.00
50	Garden Aid: Grass Cutting 250-500m2	Per Visit	11	£0.00	£24.97	£144.06	£0.00
51	Garden Aid: Hedge Trimming <250m2	Per Visit	10	£0.00	£17.70	£61.00	£0.00
52	Garden Aid: Hedge Cutting 250-500m2	Per Visit	10	£0.00	£17.70	£61.00	£0.00
53	Pest Control Mice and Rats	Per Visit	21	£32.50	£49.88	£97.84	£22.50
54	Pest Control Bees and Wasps	Per Visit	22	£30.83	£45.75	£97.84	£24.00
55	Pest Control Fleas and Bedbugs	Per Visit	20	£33.33	£56.08	£128.00	£33.33
56	Pest Control- Other	Per Visit	16	£0.00	£46.78	£97.84	£0.00

## PwC Benchmarking Data

No Charge	Basis of Charge	No of Councils	Falkirk	Average Charge	Highest Charge	Lowest Charge
<b>Other</b>						
57 Trading Standards/Weights and Measures Fee-Officer Time	Per Hour	15	£60.00	£71.80	£118.30	£54.45

**Concessions**

**Annex 5**

<b>Eligibility Criteria</b>	<b>Current Claimants</b>	<b>School Meals</b>	<b>Breakfast Clubs</b>	<b>Music Tuition</b>	<b>Childcare for 2 year olds</b>	<b>FCT Activities</b>
Primary Pupils P1-P3	-	Free	-	-	-	-
<i>Income Support*</i>	1,490	Free	Free	Discount	Free	Discount
<i>Income-based Job Seekers Allowance*</i>	1,580	Free	Free	Discount	Free	Discount
<i>Any Income related element of Employment and Support Allowance*</i>	7,530	Free	Free	Discount	Free	Discount
<i>Child Tax Credit, but not Working Tax Credit, with an income of less than £16,105*</i>	1,700	Free	Free	Discount	Free	-
<i>Both maximum Child Tax Credit and maximum Working Tax Credit with an income of less than £6,420*</i>	3,400	Free	Free	Discount	Free	-
Support under Part VI of the Immigration and Asylum Act 1999		Free	Free	Discount	Free	-
<i>Universal Credit with a monthly earned income of not more than £610*</i>		Free	Free	Discount	Free	-
Carers Allowance	2,260	-	-	-	-	Discount
<i>Council Tax Reduction*</i>		-	Reduced	-	-	-
<i>Housing Benefit*</i>		-	Reduced	-	-	-
Disability Living Allowance	6,710	-	-	-	-	Discount
Personal Independence Payments		-	-	-	-	Discount
Incapacity Benefit )	170	-	-	-	Free	Discount
Severe Disablement ) Allowance		-	-	-	Free	-
War Disablement Pension		-	-	-	-	Discount
<i>Pension Credit*</i>	4,540	-	-	-	Free	-
Widowed Parents Allowance		-	-	-	-	Discount
Looked After or under Kinship Care/guardianship order		-	-	-	Free	-
Those aged 65+		-	-	-	-	Discount
Full time Students		-	-	-	-	Discount

*\*Are the means tested benefits that are available to people who can demonstrate that their income and capital are below a certain level.*