

AGENDA ITEM

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Title/Subject: Membership of the Integration Joint Board, Audit Committee and Clinical and Care Governance Committee

Meeting: Integration Joint Board

Date: 5 April 2019

Submitted By: Programme Manager

Action: For Decision

1. INTRODUCTION

- 1.1 The purpose of the report is to inform the Integration Joint Board (IJB) of the appointments made by the Council and the Health Board to the roles of Chair and Vice Chair and to allow the Board to consider any consequential changes to the Chairs of and representation on the Audit and Clinical and Care Governance Committees.
- 1.2 The report also informs the Board of changes to the staff and Third Sector Forum representation.

2. RECOMMENDATION

The Integration Joint Board is asked to:

- 2.1 note appointments the appointments to the Chair and Vice Chair as set out in section 3.1; and
- 2.2 consider the composition of the IJB's committees and make any necessary appointments to the Chair and membership of them
- 2.3 approve the appointment to the Falkirk Council staff representative
- 2.4 approve the process to identify a Third Sector Forum representative.

3. BACKGROUND

- 3.1 The Integration Scheme provides that the posts of Chair and Vice Chair alternate between appointments by the Council and the Health Board. The term of office of the current Chair, Julia Swan, ends on 30 April 2019 along with that of Allyson Black and the Vice Chair. At its meeting on 6 March 2019, the Council appointed Fiona Collie as the Chair of the IJB. At its meeting on 26 March 2019, the Health Board appointed Michelle McClung as the Vice Chair.

- 3.2 The Board has established two committees, the Audit Committee and the Clinical and Care Governance Committee. The terms of reference of the Audit Committee provide that the Chair of the IJB will not normally be a member of the Committee. The terms of reference of the Clinical and Care Governance Committee do not contain a restriction of this kind but do require that the Chair and members of the committee should be reviewed annually.

4. MEMBERSHIP OF THE IJB AND COMMITTEES

- 4.1 As Cllr Collie is the current Chair of the Audit Committee, in accordance with the terms of reference she will step down from that committee and her role as its Chair. A voting member from the Council will be required to fill her place and the Board should appoint a Chair from the voting members of the committee. There was an assumption at the time of its establishment that the Chair of the Audit Committee would be held by a voting member from the body that did not hold the Chair of the IJB. This arose at the point where there were two chair appointments to be made. As there now three, it may now be better for the Board to proceed on the basis that all of the chair appointments should not be held by one body's members.
- 4.2 In April 2018, the IJB appointed Julia Swan as the Chair and Fiona Collie as the Vice Chair of the Clinical and Care Governance Committee. The remaining members were to be one staff member from the Board and one from the voluntary sector or service user representatives on the Board.
- 4.3 The Chief Officer has been advised of two further changes to the Board membership. The first is that the Falkirk Council staff representative will change to Roger Ridley, replacing Matt McGregor.
- 4.4 The second is to advise the Board that Maureen Hill, Third Sector Forum representative has resigned with immediate effect. CVS Falkirk will continue to represent the local Third Sector on the Board in their capacity as the Third Sector Interface.
- 4.5 This creates a vacancy for a Third Sector Forum representative. Following discussion with CVS Falkirk, it is proposed that a representative is sought, following the process previously agreed by the Board. This will involve an additional Community Care and Health Forum meeting to be organised in April 2019 to begin this process. The Board will be advised of the preferred nominee when this process has been concluded.

5. CONCLUSION

The report notes changes to the membership of the IJB Board and committees in light of the appointment of the new Chair and Vice Chair, and changes to representatives.

Once these appointments have been agreed a revised membership will be circulated for information.

Impact on IJB Outcomes and Priorities

There is no impact on IJB outcomes and priorities arising from this report.

Legal and Risk Implications

There are no legal and risk implications arising from these appointments.

Consultation

No consultation is necessary.

Equalities Assessment

An equalities assessment is not required for this report.

Approved for submission by: Patricia Cassidy, Chief Officer

Author: Suzanne Thomson, Programme Manager, Falkirk HSCP

Date: 26 March 2019

List of Background Papers:

IJB Standing Orders