

Agenda Item 3

Minutes

FALKIRK INTEGRATION JOINT BOARD

DRAFT Minute of Special Meeting of the Falkirk Integration Joint Board held in the Committee Suites, Municipal Buildings, Falkirk on Thursday 28 March 2019 at 3pm.

Voting Members:

Julia Swan (Chair)
Allyson Black (Vice Chair)
Alex Linkston
Graham Foster (on behalf of Michele McClung)
Fiona Collie

Non-voting Members:

Patricia Cassidy, Chief Officer
Amanda Templeman, Chief Finance Officer
Sara Lacey, Chief Social Work Officer, Falkirk Council
Robert Clark, NHS Forth Valley Staff Representative
Rodger Ridley, Council Staff Representative
Margo Biggs, Service User Representative
Morven Mack, Carers Representative
Angela Wallace, Nursing Representative

In Attendance:

Suzanne Thomson, Programme Manager
Joe McElholm, Head of Social Work Adult Services
Kathy O'Neill, General Manager, NHS Forth Valley
Scott Urquhart, Director of Finance, NHS Forth Valley
Sonia Kavanagh, Corporate Governance Manager (minute)

IJB292. APOLOGIES

Apologies for absence were intimated on behalf of Cathie Cowan, Jen Kerr, Kenneth Lawrie, Michele McClung, Cecil Meiklejohn and Andrew Murray.

IJB293. DECLARATIONS OF INTEREST

There were no declarations of interest noted.

IJB294. BUDGET REPORT 2019/2020

The Integration Joint Board considered a paper 'Budget Report 2019/2020', presented by Ms Amanda Templeman, Chief Finance Officer.

Ms Templeman provided a brief outline of the development of the Strategic Plan 2019-2022 which had included a co-productive approach, joint workshops and wide engagement. The Strategic Plan would set the vision, strategic outcomes and priorities for the IJB and the Health and Social Care Partnership and would be translated into a delivery plan. The budget would align with both documents, identifying the key areas of investment or disinvestment required to deliver the necessary transformation and change. The Strategic Plan was due to be considered by the IJB in April 2019.

Ms Templeman highlighted the potential economic and demographic challenges and the need for funding to be used appropriately to ensure future demands were met.

The financial settlements from Falkirk Council and NHS Forth Valley were detailed, noting that some funding streams had yet to be allocated by the Scottish Government. A summary of the budget gap was also provided and included recurrent pressures which had been carried forward from 2018/19 for both health and adult social care. Ms Templeman advised that undelivered schemes for 2018/19 were being reviewed and would be factored in to the 2019/20 saving plans where appropriate.

Although there were financial pressures for both Partners there was a need to be innovative and bold when setting up new services and to realise the full potential and opportunities it was crucial that money lost its identity. Resources needed to be targeted to improve outcomes and the proposal to change the Partnership Funding Programme was highlighted which would continue to provide transparency and accountability.

Ms Templeman highlighted the growing national risks around financial stability in the health and social care sector. While the savings programmes and transformation activities aimed to mitigate these risks, success of the transformation work would require sufficient management capacity.

Ongoing discussions were taking place with all Partners regarding budget pressures and the work towards a collaborative process, single IJB budget and resulting co-produced Directions. The IJB discussed the challenges faced and the opportunities for resources to be re-aligned as the whole system approach to support people in their homes, with a focus on recovery, recuperation and reablement approach progressed and the full potential realised.

The IJB noted the comprehensive report and discussed the essential support and co-ordinated approach required to achieve transformation across the Partnership in a challenging environment. Both Falkirk Council and NHS Forth Valley had Project Management Office support and it was suggested that there was an opportunity for the Partnership to put in place its own capacity to use a similar approach and utilise some of the projected reserves to concentrate on priorities, localities and achieve transformation.

The IJB noted the need for the integration vision to be realised with the necessary behaviours, support, structures and processes to support delivery.

Decision

The Integration Joint Board:-

- 1. Noted the key points arising from the Scottish Government financial settlement**
- 2. Accepted the formal settlement offers from Falkirk Council and NHS Forth Valley as being in line with Scottish Government guidance**
- 3. Noted the transformation work set out in section 6 of the report and that a more detailed delivery plan would be developed**
- 4. Approved the revised savings options for Adult Social Care**
- 5. Noted that options for Health Services would be presented to the IJB for approval at a future meeting**
- 6. Noted that work was ongoing to fully implement the set aside arrangements during 2019/20**
- 7. Noted the proposed use of reserves as set out in section 7 of this report**
- 8. Approved the Directions appended to the report**

FALKIRK INTEGRATION JOINT BOARD

DRAFT Minute of Meeting of the Falkirk Integration Joint Board held in Rooms 1 and 2, Learning Centre, Forth Valley Royal Hospital on Friday 5 April 2019 at 9.30am.

Voting Members:

Allyson Black (Chair)
Alex Linkston
Michele McClung
Cecil Meiklejohn
Fiona Collie

Non-voting Members:

Patricia Cassidy, Chief Officer
Amanda Templeman, Chief Finance Officer
Kenneth Lawrie, Chief Executive, Falkirk Council
Sara Lacey, Chief Social Work Officer, Falkirk Council
Robert Clark, NHS Forth Valley Staff Representative
David Herron, GP Representative
Margo Biggs, Service User Representative
Jen Kerr, Third Sector Interface
Morven Mack, Carers Representative
Angela Wallace, Nursing Representative

In Attendance:

Suzanne Thomson, Programme Manager
Joe McElholm, Head of Social Work Adult Services
Kathy O'Neill, General Manager
Colin Moodie, Chief Governance Officer
Viv Meldrum, Lead Analyst for Performance (305)
Margaret Petherbridge, Project Development Manager (IJB307)
Robert Stevenson, Senior Planning Manager (IJB307)
William McQuillan, Procurement and Commissioning Manager (IJB308)
Stuart Cumming, Associate Medical Director (IJB309)
Fiona Campbell, Chair of ADP (IJB311)

Sonia Kavanagh, Corporate Governance Manager (minute)

Councillor Black, on behalf of the IJB, noted thanks and appreciation to Mrs Swan for her commitment and contribution during her term as Chair which was due to finish at the end of April 2019. Councillor Black also acknowledged Councillor Collie, as the new Chair and Dr McClung who would be taking over the role of Vice Chair from her as of 1 May 2019.

IJB295. APOLOGIES

Apologies for absence were intimated on behalf of Julia Swan, Cathie Cowan, Roger Ridley, and Andrew Murray.

IJB296. DECLARATIONS OF INTEREST

There were no declarations of interest noted.

IJB297. MINUTE OF THE INTEGRATION JOINT BOARD MEETING

Decision

- 1. The minute of the meeting of the Integration Joint Board held on 1 February 2019 was approved.**

IJB298. ACTION LOG

The Integration Joint Board considered the 'Action Log'.

Councillor Meiklejohn highlighted the item regarding the Intermediate Care Facility, and suggested that as this was fundamental to the priorities of the IJB a report should be presented to a future meeting.

IJB299. MEMBERSHIP OF THE INTEGRATION JOINT BOARD, AUDIT COMMITTEE AND CLINICAL AND CARE GOVERNANCE COMMITTEE

The Integration Joint Board considered a paper 'Membership of the Integration Joint Board, Audit Committee and Clinical and Care Governance Committee', presented by Ms Suzanne Thomson, Programme Manager.

Ms Thomson advised that as already highlighted, the term for the current Chair and Vice Chair were due to end on 30 April 2019 and as per the Integration Scheme would now rotate between Falkirk Council and NHS Forth Valley as appropriate. Councillor Collie would replace Mrs Swan as Chair while Dr McClung would replace Councillor Black as Vice Chair.

In accordance with the Audit Committee's Terms of Reference, Councillor Collie as the new Chair of the IJB would step down as a member and the IJB agreed she would be replaced by Councillor Black and Mr Linkston would now become Chair of the Audit Committee.

To enable the Clinical and Care Governance Committee to develop further and become fully established it was agreed that Mrs Swan and Councillor Collie would remain as Chair and Vice Chair respectively. This would be reviewed at a future date.

Further changes to the IJB membership were highlighted, noting the recent resignation of Ms Hill, Third Sector Forum representative and approval of the new Falkirk Council staff representative, Mr Ridley.

On behalf of the IJB, Councillor Meiklejohn acknowledged their appreciation to Mrs Julia Swan as Chair and Councillor Allyson Black for their valuable contribution to the development of the Integration Joint Board.

Decision

The Integration Joint Board:-

- 1. Noted the appointments to the Chair and Vice Chair as set out in section 3.1**
- 2. Considered the composition of the IJB's committees and agreed the appointments:**
- 3. Approved the appointment to the Falkirk Council staff representative**
- 4. Approve the process to identify a Third Sector representative**

IJB 300 CHIEF OFFICER REPORT

The Integration Joint Board considered a paper 'Chief Officer Report', presented by Ms Patricia Cassidy, Chief Officer.

Ms Cassidy recognised the work and commitment of Mr McElholm who was due to retire in July and Mrs O'Neill who was due to retire in June 2019. The IJB acknowledged the work and contributions made by them both to the Partnership and the integration agenda.

Ms Cassidy provided updates on integration arrangements including; the posts for Heads of Integration and Locality Managers which were now advertised, with interviews due to take place in May 2019, the further work required to agree principles for co-ordination of Forth Valley wide services, to include the recently appointed Chief Officer for Clackmannanshire and Stirling IJB.

Ms Cassidy highlighted to the IJB that there is no scheduled meeting until September 2019 at a time when the transfer of health functions and budget was taking place. It was anticipated that there would be a need to consider proposed recommendations before the next meeting. Ms Cassidy proposed that the development session arranged for 7 June could now be used for a special meeting.

A self evaluation template was due to be submitted to the Scottish Government by 15 May 2019 regarding the proposals within the Ministerial Strategic Group (MSG) for Health and Community Care report on progress with integration of Health and Social Care. The IJB was required to complete and submit a self evaluation on the progress with Integration. A self-evaluation template would be circulated to Partners and discussed at the workshop in May to discuss the actions required to improve progress. The IJB noted their commitment to making progress and discussed the need for a clear understanding of the impact of certain proposals and the capacity to develop them. Mr Lawrie highlighted the need to be ambitious about what could be achieved.

Ms Cassidy highlighted various correspondence received including; the review of Mental Health legislation, the forthcoming duties for Planning Authorities and Health Boards, the self assessment required to understand the level of readiness for digital transformation across health and social care services in Scotland and the work to ensure necessary business continuity arrangements due to the ongoing national EU Exit discussions.

Decision

The Integration Joint Board:-

- 1. Noted the progress with the development and recruitment to the Integrated HSCP team**
- 2. Agreed that the Leadership Team developed proposals for temporary and permanent additional capacity to support the delivery of the Strategic Plan and business priorities, through the approved Leadership Fund process**
- 3. Considered and approved the request to convene a special meeting on 7 June 2019**
- 4. Noted that the Records Management Plan had been submitted to the Keeper of the Records**
- 5. Noted the HSCP Leadership Team would complete a self evaluation against the proposals contained in the MSG review of progress with integration report and the IJB would consider this at the development session on 10 May 2019**
- 6. Noted that partners are required to complete and submit their digital maturity self-assessment to the Scottish Government by 28 June 2019.**

IJB301. STRATEGIC PLAN 2019-2022

The Integration Joint Board considered a paper 'Strategic Plan 2019-2022', presented by Ms Suzanne Thomson, Programme Manager.

Ms Thomson outlined the process involved to develop the Strategic Plan which described how the IJB would plan and deliver the national outcomes for health and wellbeing and achieve the core aims of integration.

Following various workshops with the IJB and Strategic Planning Group it had been established that the vision and main strategic direction within the current Plan remained broadly relevant with some changes made. This provided a foundation for the development of the new Plan and the opportunity to build and expand on the whole system approach.

The update of the Strategic Needs Assessment had provided further understanding of the needs of the Falkirk population to be considered. The Annual Performance report would provide the mechanism to report on the performance against the Strategic Plan. The IJB discussed the inclusion of meaningful information regarding people's outcomes and experiences to demonstrate the targets and resulting positive impact. Further support to deliver the outcomes set out in the Strategic Plan would be provided through the Housing Contribution Statement, Workforce Plan, Medium Term Financial Plan and Directions. Ms Kerr highlighted the wider engagement required including links to volunteers and providing the opportunity for everyone to be involved whether formally or informally.

The IJB discussed the comprehensive and accessible Strategic Plan and supported Councillor Meiklejohn's suggestion regarding the need to share the Strategic Plan with Partners to ensure support and collaboration.

Decision

The Integration Joint Board:-

- 1. Noted the contribution by members of the Strategic Planning Group in the development of the plan**
- 2. Approved the Strategic Plan attached at Appendix 1.**
- 3. Noted the Consultation and Engagement report on the development of the Strategic Plan attached at Appendix 2**
- 4. Noted the Equalities and Poverty Impact Assessment attached as Appendix 3**
- 5. Noted that the draft revised Housing Contribution Statement would be presented to the IJB in September 2019, and the final version in December 2019**
- 6. Noted that further work would take place to develop a refreshed Integrated Workforce Plan**
- 7. Noted that directions to Falkirk Council and NHS Forth Valley would be developed and presented to the next IJB meeting for approval.**

IJB302. 2018/19 FINANCIAL POSITION UPDATE

The Integration Joint Board considered a paper '2018/2019 Financial Position Update', presented by Ms Amanda Templeman, Chief Finance Officer.

Ms Templeman highlighted that the projection for 2018/2019 was an overspend of £3.056m, including £1.314m in relation to set aside budgets. Although the reasons for the overspend had previously been reported, details behind the deteriorated position were provided, noting that the final year end position would not be known

until early May 2019. Proposals regarding how reserves could be utilised to offset certain areas of overspend were also outlined.

As part of the annual review of financial governance arrangements the reserves policy had been reviewed, with no changes proposed. Ms Templeman highlighted that unfortunately the policy had not been attached and proposed this would be considered at the IJB meeting in June 2019.

The IJB discussed the budget for 2019/2020 and Ms Templeman advised that confirmation regarding the NHS arm of the budget was expected soon and once received this would be progressed along with the medium term plan. Further details would be provided at the next IJB meeting.

Decision

The Integration Joint Board:-

- 1. Noted the financial projection**
- 2. Noted that a final position for 2018/19 would not be available until early May**
- 3. Agreed the use of reserves set out in section 5**
- 4. Agreed that the reserves policy would be presented to the IJB meeting in June 2019 for approval.**

IJB303. PARTNERSHIP FUNDING

The Integration Joint Board considered a paper 'Partnership Funding', presented by Ms Amanda Templeman, Chief Finance Officer.

Ms Templeman provided details of the recommendation made by the Partnership Funding Group (PFG) and Strategic Planning Group (SPG) regarding a number of funding proposals.

Further details were provided regarding the proposal to make the Partnership Funding Co-ordinator post permanent and the governance process established to consider and approve the allocation of carers fund to support the delivery of the Carers Strategy.

To ensure future funding aligned with the priorities of the Strategic Plan 2019-2022, the structure of the Partnership Funding programme had been revised. Criteria would be developed to assess and evaluate current initiatives and how they supported the move towards a commissioning approach based on evidenced need.

Mr Linkston noted the need to use the Partnership Funding effectively, including, for example double running services whilst transformational change was being implemented.

The IJB noted the coordinated approach to supporting carers.

Decision

The Integration Joint Board:-

- 1. Approved recommendations relating to Partnership Funding, as set out within Appendix 1**
- 2. Approved the recommendation that the post of Partnership Co-ordinator: Funding and Strategic Commissioning be made permanent within the structure, as set out within 3.3**

3. **Approved recommendations relating to Carers Funding, as set out within Appendix 2**
4. **Approved proposals to progress with the review of current initiatives funded via Partnership Funds, the introduction of a commissioning approach and the role of the Partnership Funding Group as set out within section 4**

IJB304. RISK MANAGEMENT STRATEGY AND STRATEGIC RISK REGISTER UPDATE

The Integration Joint Board considered a paper 'Risk Management Strategy and Strategic Risk Register Update', presented by Ms Amanda Templeman, Chief Finance Officer.

Ms Templeman noted that the IJB was still supported by the Corporate Risk Coordinator from Falkirk Council. The risk post in NHS Forth Valley hadn't been recruited to yet and it was hoped this post will be filled quickly.

Ms Templeman provided an update on the risk management arrangements and the work undertaken by the Partnership Leadership Team to refresh the Strategic Risk Register. The refreshed Strategic Risk Register focussed on risks around delivery of the Strategic Plan, performance, oversight and quality of services, and specific high level risks such as unscheduled care, transfer of NHS operational services and Brexit. The high level summary of the risks identified were provided in appendix 1 and work would be undertaken by Lead Officers for each risk to complete a detailed risk matrix.

Ms Templeman highlighted that both reports had been considered by the Audit Committee on 28 March 2019 and the Committee would maintain a focus on the risk management culture through regular Strategic Risk Register updates at every meeting.

Decision

The Integration Joint Board:-

1. **Approved the updated Risk Management Strategy and noted the Strategic Risk Register Update in line with the report**

The IJB took a short comfort break at this point in agenda

IJB305. PERFORMANCE REPORT

The Integration Joint Board considered a paper 'Performance Report', presented by Mrs Kathy O'Neill, General Manager.

Mrs O'Neill provided an overview of the Performance Report including the key performance issues, the Dashboard which mapped to the local outcomes detailed in the Strategy Map, and an exception report for indicators with a deteriorating position.

In early 2017 the Ministerial Strategic Group for Health and Community Care (MSG) had agreed six main indicators to provide a high level assessment of the progress of Health and Social Care Integration. The proposed 2019/20 objectives for these indicators were presented to the Unscheduled Care Programme Board in February 2019 and they would continue to monitor the progress against the set trajectories on a quarterly basis. These were attached to the report for approval.

The IJB discussed in particular the delayed discharges and work to improve the position including delays due to Code 9 and guardianship, noting that this would also be covered under the next agenda item.

Decision

The Integration Joint Board:-

- 1. Approved the draft MSG submission for 2019/2020 as per Appendix 1**
- 2. Noted the content of the Performance Report**
- 3. Noted that appropriate management actions continued to be taken to address the issues identified**

IJB306. UNSCHEDULED CARE PROGRAMME AND DELAYED DISCHARGE

The Integration Joint Board considered a paper 'Unscheduled Care Programme and Delayed Discharge' presented by Mr Joe McElholm, Head of Social Work Adult Services.

Mr McElholm provided further information regarding delayed discharges, the work to understand the guardianship process and the impact of the attributed occupied beds days. Various funding sources had been utilised to improve the situation during winter with a collaborative approach to keep the system working as effectively as possible. The improving performance with the 4 Hour ED target and unscheduled occupied bed days were noted.

Mr McElholm highlighted the development session on recovery, recuperation and reablement provided by Professor John Bolton held in March 2019. A key feature had been the transfer of care, with people supported to return and be assessed at home. This would involve building capacity, further development of the reablement approach in Falkirk and the ability to discharge to assessment beds outwith a hospital setting.

The IJB discussed the complexity of dementia regarding the delayed discharge position and the need to ensure appropriate support was available in the community. The Home First principle required effective communication and a shared understanding of the impact of remaining in hospital unnecessarily and the benefits of being cared for in the community. It was agreed that additional resource should be used to make progress and realise the long term benefits.

Decision

The Integration Joint Board:-

- 1. Noted the current position of the KPIs and the improvement work ongoing**
- 2. Noted specifically the IJB Development session on Unscheduled Care and Delayed Discharge which was held on 1 March 2019**
- 3. Endorsed further development of a local discharge to assess model as a point of departure for transformational change in the response to delayed discharge**

IJB307. FALKIRK CARERS STRATEGY

The Integration Joint Board considered a paper 'Falkirk Carers Strategy', presented by Mr Joe McElholm, Head of Social Work Adult Services.

Mr McElholm introduced Ms Petherbridge, Project Development Manager and Mr Stevenson, Senior Planning Manager who provided an update on progress with the Carers Strategy.

Ms Petherbridge outlined the work and engagement/consultation undertaken to inform the Carer's Strategy, including the vision 'Everyone has the freedom to live their own lives while they are caring'. Priority areas had been identified along with the support carers required to carry out their roles. Included in the Strategy was a robust action plan which detailed how this would be implemented and progress would be regularly monitored. This included events planned within the Acute Hospital.

The IJB discussed the Strategy and the significant work and involvement of carers to set the foundation and realise the aims of the Carers Act. It was vital to ensure that staff understood their role and ensure carers of all ages were informed, engaged with and supported appropriately. The Strategy would be rolled out and available in various accessible formats so it was easily understood and raise awareness across Forth Valley Morven Mack noted that the IJB should be proud of this work.

Decision

The Integration Joint Board:-

- 1. Approved the Carer Strategy which outlined the priorities and actions to be undertaken across the Falkirk HSCP to ensure implementation of the 2016 Act**

IJB308. MARKET FACILITATION PLAN 2020-2023

The Integration Joint Board considered a paper 'Market Facilitation Plan 2020-2023', presented by Ms Patricia Cassidy, Chief Officer.

Ms Cassidy introduced Mr McQuillan, Procurement and Commissioning Manager who outlined the requirement to publish a Market Facilitation Plan (MFP). This provided the relevant information regarding the current level of need and demand and would influence and shape the market going forward, ensuring there was a diverse range of affordable provision to deliver the necessary outcomes for people.

The current MFP had supported the Strategic Plan 2016-2019 and the Carers Strategy and had assisted the shape of the market going forward. It was proposed that this should be extended to March 2020 and enable the revised MFP for 2020-2023 to reflect the emerging issues from the new Strategic Plan and the Medium Term Financial Plan along with the ongoing service review and transformation work.

The need to include the Third Sector, localities and voluntary sector was discussed and the opportunities that smaller companies and social enterprises could also provide.

Decision

The Integration Joint Board:-

1. **Noted the content of the report**
2. **Agreed to extend the 2016-2019 Market Facilitation Plan, which was due to conclude August 2019 to March 2020**
3. **Approved the proposed timetable for publishing a 2020-2023 Market Facilitation Plan by 1 April 2020**

IJB309. PRIMARY CARE IMPROVEMENT PLAN ITERATION 2

The Integration Joint Board considered the paper 'Primary Care Improvement Plan Iteration 2', presented by Dr Stuart Cumming, Associate Medical Director.

Dr Cumming advised that while the Primary Care Improvement Plan to deliver the priorities of the new GMS contract during 2018-2021 had been submitted in July 2018, the Scottish Government had indicated that a second iteration was now required to cover the period April 2019 to end of March 2020.

The Iteration 2 would factor in learning from the first phase of implementation, refining the workforce assumptions for year 2 and present a revised trajectory to available resource at 2021, including any associated risks.

Dr Cumming provided an update on progress to date and the financial implications due to the scale and pace of the recruitment programme and timing of national funding. The challenges were discussed and the continual review required.

The IJB discussed the benefit of public communication to ensure they were appropriately informed of the changes and options available, with services delivered as locally as possible and the potential to link with the Third Sector. There was also a need to consider all assets across the Partnership and ensure the physical and digital infrastructure was in place to support the Primary care re-design.

Decision

The Integration Joint Board:-

1. **Noted the progress of the Forth Valley Primary Care Improvement Plan**
2. **Noted the first iteration of PCIP was a comprehensive 3 year plan agreed by IJBs, the NHS Board and GP Sub Committee**
3. **Noted that the second iteration on the PCIP required to be concluded by mid April for submission to the Scottish Government by 30 April 2019**
4. **Delegated authority to the Chief Officer to agree iteration 2 on behalf of the IJB**
5. **Noted that the NHS Chief Executive would agree on behalf of NHS Forth Valley and the GP Sub Committee Chair would agree as per tripartite governance arrangements**
6. **Noted the risks outlined in relation to affordability, recruitment and infrastructure that may impact on delivery of the PCIP**
7. **Agreed that unallocated and slippage in Primary Care, Out of Hours and Mental Health Transformation Funds, currently ring fenced in the IJB reserves, were allocated to the PCIP in 2019/20**

IJB310. RESIDENTIAL SHORT BREAKS PROPOSAL – ROWANS SERVICE

The Integration Joint Board considered a paper 'Residential Short Breaks Proposal – Rowans Service' presented by Mr Joe McElholm, Head of Social Work Adult Services.

Mr McElholm advised that a major structural fault had developed at the Rowans Short Breaks Service (The Rowans) and detailed the proposal to use the premises previously occupied by Bield's residential care service at Thornton Gardens in Bonnybridge.

Mr McElholm advised that three meetings had been held with parents, carers and service users to discuss the plan. The proposal was met with overwhelming support. The move will increase capacity from three to four individuals at any one time.

The IJB discussed the proposal and the potential for development into a community based emergency provision.

Decision

The Integration Joint Board:-

- 1. Noted the requirement for the residential short breaks service delivered currently at the Rowans to relocate due to the building having developed a structural fault**
- 2. Approved the proposed relocation of the Service to a Council owned facility which was formerly operated under a leasing arrangement by Bield at Thornton Gardens, Bonnybridge**

IJB311. REVIEW OF FALKIRK ALCOHOL AND DRUG PARTNERSHIP ARRANGEMENTS

The Integration Joint Board considered a paper 'Review of Falkirk Alcohol and Drug Partnership Arrangements' presented by Ms Fiona Campbell, Chair of ADP.

Ms Campbell provided the background to the current arrangements and the need to refresh the Memorandum of Understanding to clarify the accountability and responsibilities of key partners and Partnerships and ensure transparency on decisions and their delivery impact.

Decision

The Integration Joint Board:-

- 1. Noted the review of the governance of the Falkirk ADP**
- 2. Noted the national review of the Memorandum of Understanding (MOU) that supported the work of the ADP**
- 3. Requested final proposals on governance to be considered by the IJB at a future meeting, after the national review of the MOU was issued**

IJB312. MINUTE OF THE STRATEGIC PLANNING GROUP MEETING HELD ON 8 JANUARY 2019

Decision

The Integration Joint Board:-

- 1. Noted the minute of the Strategic Planning Group meeting held on 8 January 2019**