

MINUTE of MEETING of CENTRAL SCOTLAND VALUATION JOINT BOARD held within HILLSIDE HOUSE, LAURELHILL, STIRLING on FRIDAY 12 JUNE 2009 at 10.00 a.m.

- PRESENT:** Depute Provost McLaren; Councillors Blackwood, Goss, Hughes, C MacDonald, Nimmo, Patrick and Simpson.
- CONVENER:** Councillor Simpson
- APOLOGIES:** Councillors Biggam, Balsillie, Carleschi, Jackson, McNeil and Paterson
- ATTENDING:** Assessor, Depute Assessor, Assistant Assessor, Treasurer and Assistant to the Clerk
- DECLARATIONS:** None

VJB1. MINUTE

There was submitted (circulated) and **APPROVED** Minute of Meeting of Central Scotland Valuation Joint Board held on 6 February 2009.

VJB2. DRAFT FINAL ACCOUNTS AS AT 31 MARCH 2009

There was submitted Report (circulated) by the Treasurer presenting the draft Financial Report and Accounts 2008/09. A net surplus of £9,000 had been realised in 2008/09 and would be retained by the Board as reserves.

NOTED.

VJB3. GENDER EQUALITY SCHEME

There was submitted Report (circulated) dated 28 May 2009 by the Assistant Assessor (West Division) presenting the Board's draft Gender Equality Scheme Annual Progress Report.

The Scheme sets out the Board's arrangements for meeting its duties in terms of gender equality.

Discussion took place on the following:-

- The Board's anti-harassment policy
- The use of a 'buddy' system to support staff
- The Board's recruitment policy

AGREED to approve the draft Gender Equality Scheme Annual Progress Report.

VJB4. SERVICE AGREEMENT WITH FORTH VALLEY GIS

With reference to the Minute of the Meeting of 22 June 2007 (Para VJB 5 refers), there was submitted Report (circulated) dated 1 June 2009 by the Assessor advising of an addendum to the Service Level Agreement between the Board and Forth Valley Geographic Information System, originally entered into in July 2003 and proposing a further extension to run until 30 June 2010.

NOTED.

VJB5. ASSESSOR'S BEST VALUE REPORT

There was submitted Report (circulated) dated 2 June 2009 by the Depute Assessor summarising performance during the period 1 April 2008 to 31 March 2009.

Discussion focussed on:-

- The need to allocate resources appropriately
- The average time to make an entry for a new house in the Valuation list.

NOTED.

VJB6. REPORT ON 2010 REVALUATION PROGRESS

There was submitted Report (circulated) dated 20 May 2009 by the Assessor summarising the progress made towards the revaluation of all non-domestic properties by 1 April 2010 in accordance with the Local Government Finance Act 1975.

NOTED.