

AGENDA ITEM 7

CENTRAL SCOTLAND VALUATION JOINT BOARD

Subject: Service Agreement with Forth Valley GIS
Meeting: Central Scotland Valuation Joint Board
Date: 18th June, 2010
Author: Peter Wildman, Assistant Assessor

1.0 INTRODUCTION

This report advises the Joint Board of an addendum to the Service Level Agreement (Number: A.5.2-01) between Central Scotland Valuation Joint Board and Forth Valley Geographic Information System (FVGIS) entered into on 16th and 18th July 2003. This agreement was previously extended by two years from 1st July 2005 (Valuation Joint Board report 15th June 2005) and again for a further two years from 1st July, 2007 (Valuation Joint Board report 22nd June, 2007). A further one year extension until 30th June, 2010 was agreed last year (Valuation Joint Board report 12th June 2010). It is proposed to extend this contract for a further year until 30th June 2011.

2.0 THE ADDENDUM

There is a need for the continued development of GIS facilities by Central Scotland Valuation Joint Board to complete existing projects and to co-ordinate with local Corporate Address Gazetteers, Council "UniForm" Planning and Building Control systems, and in particular to assist with Electoral Registration duties. Forth Valley GIS and the Assessor have therefore agreed that in accordance with the proposal approved by Central Scotland Valuation Joint Board on 27th August 2001 the services provided by Forth Valley GIS should continue for a further period of one year. This extension allows for maximum of 40 days work over the period.

The extension of the existing contract will be in the form of the previous contract, however, service schedules will be inserted into the existing Addendum A.5.2-01 'Services' section. These schedules define the extent of services to be provided by Forth Valley GIS to CSVJB in more detail than has been provided before. The schedules are:

Schedule 1: Corporate GIS Data Management

Schedule 2: Corporate GIS Infrastructure - Systems Administration

Schedule 3: Service Desk and Support Services

Schedule 4: GIS Consulting Services

The schedules constitute 9.7 days of work per annum of the proposed 30 days work throughout the year. A number of work packages have been authored in order to get the most value out of the data and systems provided to CSVJB. Estimates for the number of days for each work package have been given.

The Schedule based approach is in line with the practice adopted by the three Councils,

When the contract was extended last year it was only extended for one year to allow the Valuation Joint Board agreement to come into synchronisation with the three Councils' requirements with FVGIS. At present the three Council are currently reviewing their GIS contracts with a view to a new arrangement coming into force next year. It would be sensible for the Board to adopt a similar approach and accordingly liaison is taking place with the three Councils.

3.0 COSTS

In practice it is expected that the level of work over of the next year will be at a similar level to each of the previous two years and has been budgeted for accordingly.

4.0 RECOMMENDATION

The Central Scotland Valuation Joint Board note the report.

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Peter Wildman
Assistant Assessor
Date : 9th June, 2010

APPENDICES

1.0 Addendum extending the Service Level Agreement until June 2010.

2.0 Addendum extending the Service Level Agreement until June 2011.