

## **AGENDA ITEM 8**

### **VALUATION JOINT BOARD FOR CENTRAL SCOTLAND**

**Subject:** Joint Framework Agreement  
**Meeting:** Central Scotland Valuation Joint Board  
**Date:** 10<sup>th</sup> September, 2010  
**Author:** Brian Byrne, Assessor

#### **1.0 Introduction**

The Valuation Joint Board Standing Orders relating to contracts set out tendering procedures that must be followed before contracts are made. One of the procedures is use of a consortium (para 2(6)): *"Where the Board is a member of a consortium which exists for the purposes of joint purchasing arrangements, and such body has invited tenders for the supply of goods or services, the Board may treat the arrangements entered into by that body as a tender required by these Contract Standing Orders."*

#### **2.0 Background**

In 1999 Falkirk Council asked for tenders from interested parties for all the PCs and printers they would require in the coming four years. Tenders had to meet specific criteria for quality, cost, fitness to do the job, and reliability. Successful suppliers were informed that Falkirk Council would not be purchasing all the equipment from one supplier. Suppliers on the approved list might get no orders or just part of an order, but the price they quoted was to be the maximum that Falkirk Council would pay.

This agreement was so successful in driving down prices for Falkirk Council that in 2003, Clackmannanshire Council joined Falkirk Council in this Framework Agreement. The Valuation Joint Board joined in June 2006.

#### **3.0 Current Agreement**

The current agreement expires at the end of August 2010, and a new Framework has been agreed.

#### **4.0 New Framework**

The Framework Agreement will run from 1<sup>st</sup> September, 2010 to 31<sup>st</sup> August 2012, with an option to extend for a further two years to 31<sup>st</sup> August 2014. The participants are Falkirk Council, Clackmannanshire Council, Stirling Council, Dumfries and Galloway Council, Central Scotland Fire and Rescue Service, and subject to the Board's approval, Central Scotland Valuation Joint Board. The Agreement covers the supply of certain types of Server, PCs, Laptops and Printers. While the Valuation Board level of purchasing is much lower than the other partners, with the new Framework we would continue not only to make savings in equipment costs, but direct use of the Framework would allow Information Services and Administration resources to be more effectively used, as the work on investigation of prices and arranging tendering has been substantially completed within the Framework. A list of the approved firms is attached at Appendix 1 and a copy of the Standard Agreement is at Appendix 2. Not all firms have tendered to supply all types of equipment and all are aware that there is no commitment by any of the partners to purchase from any individual firm.

Any purchase under the agreements would still be subject to the Standing Orders Relating to Contracts, in that if any contract resulting from the Agreement was greater than £50,000 it would need the approval of the Clerk and/or the Valuation Joint Board.

#### **5.0 Recommendation**

I would ask the Board to authorise the Assessor to sign the Framework Agreement with each of the listed firms for supply of the relevant equipment that they have each tendered to provide.

Brian Byrne  
Assessor

31<sup>st</sup> August, 2010

#### **Appendices**

- 1.0 Approved Firms – Names & Addresses**
- 2.0 Standard Agreement**