

AUDIT COMMITTEE RECRUITMENT OF LAY CHAIRPERSON

PROPOSED TIMETABLE

Date	Process
w/c 11 October 2010	Following agreement at Falkirk Council on 6 October 2010, process started for advertising of post – information on the Council website, Falkirk Online, adverts in local press and letters sent to interested parties
5 November 2010	Deadline for receipt of completed applications
w/c 15 November 2010	Short-listing Meeting of Selection Panel
w/c 29 November 2010	Selection Panel meet to appoint
8 December 2010	Report to Falkirk Council confirming appointment of Lay Member to be effective from 8 December 2010