

MINUTE of MEETING of CENTRAL SCOTLAND VALUATION JOINT BOARD held within HILLSIDE HOUSE, STIRLING on FRIDAY 9 SEPTEMBER 2011 at 10.00 a.m.

PRESENT: Councillors Balsillie, Hughes, McLaren, McNeill, Nimmo, Ritchie and Simpson.

CONVENER: Councillor Simpson.

APOLOGIES: Councillors Blackwood, Goss, C MacDonald, Paterson and Patrick.

ATTENDING: Assessor; Treasurer; Assistant Assessor (P Wildman); Assistant to Treasurer (L Shaw) and Assistant to Clerk (S Barton).

DECLARATIONS OF INTEREST: None.

VJB8. MINUTE

There was submitted (circulated) and **APPROVED** Minute of Meeting of Central Scotland Valuation Joint Board held on 17 June 2011.

VJB9. DEPUTE ASSESSOR

There was submitted Report (circulated) by the Assessor/Electoral Registration Officer (a) advising that Mr Ian Ballance, Depute Assessor has intimated that he wishes to retire from post in October 2011, and (b) seeking authority to initiate a recruitment and selection process to fill the vacant post as soon as practicable.

Discussion took place on the following:-

- the requirement to fill the post
- the recruitment process

NOTED the retirement of Mr Ian Ballance from the position of Depute Assessor in October 2011.

AGREED:-

- (1) to approve the recruitment of a new Depute Assessor;
- (2) to establish an Appointments Committee in the terms as detailed within Section 3 of the Report;
- (3) to approve the remit of the Appointments Committee as outlined in the Appendix to the Report;
- (4) to appoint the Convener and Vice-Convener to the Appointments Committee representing Stirling and Clackmannanshire Councils respectively, and

- (5) that the Assistant to the Clerk contact Members of the Valuation Joint Board and seek nominations for the remaining positions.

VJB10. REVENUE BUDGET 2011/12 – REVIEW AS AT 31/07/11

There was submitted Report (circulated) by the Treasurer advising of the forecast outturn for the financial year ending 31 March 2012.

Discussion took place on the following:-

- the amount of reserves held by the Joint Board
- canvasser payments and how these are distributed throughout the year
- the costs for the Valuation Appeals Panel

NOTED the contents of the Report.