



Mary Pitcaithly, Chief Executive  
Falkirk Council, Room CE01  
Municipal Buildings  
West Bridge Street  
Falkirk, FK1 5RS

Our Ref. : DL/ABP HTB  
Your Ref. :  
Date : 17<sup>th</sup> Nov 2011

Dear Mary,

### **Recommendation From Helix Board**

As you are aware the Helix Project is beginning to make good progress. The Helix Board have been looking forward to the completion of the capital phase and the proposed organisational arrangements for subsequently taking the Helix Project forward. Since the inception of this project a number of changes have taken place both politically and economically. The financial climate has changed for both local government and the private sector, along with the emergence of the Falkirk Community Trust (FCT) which has a role in the management of Falkirk Council's strategic parks and other community assets. Both of these issues impact on the originally envisaged Helix Futures (HF) body. The first presents a risk for the sustainability of HF in the current financial climate and the second potentially presents a duplication of effort and resources between HF & FCT.

Given such significant issues, the board felt that it was right to examine whether Helix Futures was still the best option as a successor to the Helix Trust. Following a number of review workshops, at our Board meeting on Wednesday 9th November 2011, the board recommended that the Falkirk Community Trust be the successor organisation to the Helix Trust. This recommendation would be subject to an agreed robust transition plan being in place and all associated risks being managed through a visible risk management matrix. With these two measures in place the board would have the right level of assurance that all of the issues concerning such a change would be appropriately resolved and that there would be no residual liabilities on completion.

During the project phase it would be intended that FC and BWS would continue to manage the capital project as is the case at the moment. During this period FCT would deliver the People and Enterprise activity; once the capital project has been delivered FCT would take on responsibility for the day to day running of the Helix in keeping with its vision and values.

We would therefore seek your views and agreement that Helix Futures would be replaced by Falkirk Community Trust, subject to the conditions above, and that transition work should commence from January 2012.

Enquiries to: David Lamont, The Helix Trust Interim Chief Executive  
Phone: 0141 354 7515 E-mail: david.lamont@britishwaterways.co.uk

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REGISTERED IN SCOTLAND No. 342680. REGISTERED CHARITY No. SC040959.  
VAT Reg. No. 979 4426 62

Registered Office: The Helix Trust, 2<sup>nd</sup> Floor, The Falkirk Stadium, Westfield, Falkirk FK2 9EE

[www.thehelix.co.uk](http://www.thehelix.co.uk)

If this proposal is acceptable to you can you confirm your agreement in principle and provide an undertaking that you will authorise all the necessary work to be done to effect the change.

I should point out that as well as consulting with the partners, it will be necessary to agree this proposal with BIG Lottery and the FCT Board and if the proposal is accepted, discussions on the ultimate winding up of the Helix Trust will need to take place with OSCR.

Yours

A handwritten signature in black ink, appearing to read "David Lamont".

David Lamont  
The Helix Trust Interim Chief Executive

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