

**FALKIRK COUNCIL**

**Subject: CONTRACT FOR THE PROVISION OF CCTV MANAGED STAFF SERVICE IN THE FORTH VALLEY AREA (C/N: CNS/215/12)**  
**Meeting: FALKIRK COUNCIL**  
**Date: 14 MARCH 2012**  
**Author: DIRECTOR OF CORPORATE AND NEIGHBOURHOOD SERVICES**

**1. INTRODUCTION**

- 1.1 This report outlines the work undertaken to establish a contract for the provision of a CCTV Managed Staff Service on behalf of a Partnership consisting of Falkirk Council, Stirling Council, Clackmannanshire Council and Central Scotland Police.
- 1.2 The Service is hosted by Clackmannan Council in their premises at Kilncraigs in Alloa and involves a team of operators monitoring the CCTV network across the Forth Valley area.
- 1.3 Remploy Limited is the current Service Provider and is a Sheltered Workshop and a Registered Supported Employment organisation whereby at least 50% of the staff employed has a disability. The current Service Level Agreement with Remploy Limited comes to an end on 31<sup>st</sup> March 2012.
- 1.4 In order to ensure compliance with procurement processes, Falkirk Council was asked by the Partnership to lead a tender process for a new contract to commence on 1<sup>st</sup> April 2012.

**2. TENDER PROCESS**

- 2.1 Regulation 7 of Public Contracts (Scotland) Regulations 2006 enables Contracting Authorities to reserve the right to participate in a public contract award procedure to economic operators which operate sheltered workshops or which operate sheltered employment programmes.
- 2.2 The Partnership agreed that the contract would be reserved for operators which operate sheltered workshops or which operate sheltered employment programmes. The contract period is for an initial three years commencing on the 1<sup>st</sup> April 2012 and ending on the 31<sup>st</sup> March 2015. If continued best value can be demonstrated the contract has the option to extend for a further year to 31<sup>st</sup> March 2016.
- 2.3 The contract opportunity was subsequently advertised through the Public Contracts Scotland Portal and the Official Journal of the European Union under an open procedure and in compliance with Regulation 7 of Public Contracts (Scotland) Regulations.

### **3. TENDERS RECEIVED**

- 3.1 One tender was received by the due date of Monday 16<sup>th</sup> January 2012 and opened in accordance with Standing Order 11.2 relating to contracts. Following evaluation, the tender received from Remploy Limited was fully compliant and offered Best Value for Money across the full range of services required.
- 3.2 The estimated value of the contract over the three years is approximately £1,027,000 (of which Falkirk Council's contribution will be approximately £256,750 i.e. a quarter and the funding for the contract is contained within the Council's general services budget.

### **4. SAVINGS AND BENEFITS**

- 4.1 The contract ensures that ongoing work to control costs and deliver service improvements can continue. The contract has tight cost controls to ensure that the service will be provided within agreed budget over the next three years. In addition continuity of service could continue through to March 2016 should the CCTV Partnership take up the one year extension option.
- 4.2 In addition the specification and contract management arrangements have been strengthened to ensure the provision of CCTV Managed Service can be developed and improved through collaboration with the Service Provider.

### **5. COMMUNITY BENEFITS**

- 5.1 Through the use of Regulation 7 of Public Contracts (Scotland) Regulations, the contract will secure the employment of individuals with disabilities and those that are furthest from the labour market.
- 5.2 The Council will also work with Remploy Limited throughout the term of the contract to ensure that any vacancies arising in that period are notified in advance to Falkirk Council's Employment & Training Unit. This tracking of future vacancies should help ensure that additional employment and training opportunities are made available to local people, as they arise.

## **6. RECOMMENDATION**

**It is recommended that Members:**

- 6.1 **In accordance with Standing Order 6.2(iv) that Council approve acceptance of the tender submitted by Remploy Limited for the Provision of a CCTV Managed Staff Service in the Forth Valley area at a value of £1,027,000 over three years.**

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**DIRECTOR OF CORPORATE AND NEIGHBOURHOOD SERVICES**

Date: 9<sup>th</sup> February 2012  
Contact Officer: James King  
Ref: ABK0312FC – Cctv staff

### **LIST OF BACKGROUND PAPERS**

1. \* Tender documents

\* Item not for publication on the grounds that it involves the disclosure of exempt information as defined in, paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.