

FALKIRK COUNCIL

Subject: PROGRAMME OF MEETINGS - JUNE TO DECEMBER 2012
Meeting: FALKIRK COUNCIL
Date: 18 MAY 2012
Author: CHIEF GOVERNANCE OFFICER

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to present, for consideration, a draft programme of meetings for the remainder of 2012.

2. PROGRAMME

- 2.1 It has been custom of Council to agree its programme of meetings in October for the following calendar year. However, in light of the local government elections in May 2012, the programme agreed by Council on 5 October 2011 extended only until April 2012. Council is now invited to agree a programme for the remainder of this year.
- 2.2 Traditionally the Council's annual programme comprises five cycles each made up of a full cycle of committee meetings culminating with a meeting of full Council.
- 2.3 The draft programme is attached as an appendix to this report. It is based on the current committee structure.
- 2.4 In addition to the meetings shown on the programme, there may be a requirement to call additional special meetings, as required.
- 2.5 Previously, meetings of the Planning Committee (On Site) were arranged on an ad hoc basis. However the scheduling of on site meetings in advance allows members to manage their diaries more efficiently and assists in the management of the planning process. However, it should be noted that individual meetings may be cancelled should there be no business at hand or additional meetings may be added should there be a surfeit of business for one day.
- 2.6 Meetings of the Appeals, Appointments and Planning Review Committees will be held as required and, as such, are not timetabled.

3. BOARDS

- 3.1 Council appoints the full membership of the Licensing Board and also appoints members to the Fire & Rescue, Police and Valuation Joint Boards. Each of these bodies sets its own programme of meetings. To allow members to manage their diaries the approved programme plus those of the Boards will be available at <http://www.falkirk.gov.uk/coins/calendar.asp>

4. RECOMMENDATIONS

4.1 Council is invited to:-

- (i) approve the programme of meetings for the period June to December 2012 as detailed in the appendix to the report; and
- (ii) note that special meetings of Council or its Committees may be called as necessary.

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Chief Governance Officer

Date: 11 May 2012

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LIST OF BACKGROUND PAPERS

None