

There was submitted Report (circulated) dated 10 April 2012 by the Chief Governance Officer on an application for the renewal of a private hire car driver licence (a) advising of the background to the application; (b) detailing the consultations undertaken and the responses received; and (c) detailing the applicant's record.

Mr D advised that whilst he wished to be heard, he would prefer to do so with representation by his agent. He therefore requested that consideration of the matter be continued to a future meeting to allow his agent to attend.

While concerned at the failure of the agent to appear and the consequential delay and disruption to the business of the meeting, the Committee **AGREED** to **CONTINUE** consideration to a future meeting to allow the applicant's agent to attend.

FALKIRK COUNCIL

MINUTE of MEETING of the PLANNING COMMITTEE held ON SITE on THURSDAY 19 APRIL 2012 commencing at 9.00 a.m.

PRESENT: Councillors Alexander (except application P/11/0759/FUL); Buchanan, McLuckie; McNeill, Nicol, Thomson and Turner

CONVENER: Councillor Buchanan.

APOLOGY: Councillor Mahoney.

ATTENDING: Development Manager; Development Management Co-ordinator (D Campbell) (for application P/11/0759/FUL); Senior Planning Officer (A Finlayson) (for application P/11/0485/FUL); Assistant Planning Officer (K Chorley) (for application P/12/0047/FUL); Planning Officer (S McClure) (for application P/11/0831/FUL); Roads Development Officer (C Russell) (for applications P/11/0485/FUL and P/12/0047/FUL); Network Co-ordinator; Team Leader, Legal Services Manager (D Blyth); and Committee Officer (A Sobieraj).

P18. CONVERSION AND EXTENSION OF LARBERT HOUSE TO FORM 20 FLATTED DWELLINGS AND CONVERSION OF THE STABLE BLOCK TO FORM 8 MEWS DWELLINGHOUSES AT LARBERT HOUSE, STIRLING ROAD, LARBERT FK5 4SB FOR STRATHYRE PROPERTIES LIMITED - P/11/0485/FUL

With reference to Minute of Meeting of the Planning Committee held on 4 April 2012 (Paragraph P10 refers), Committee gave further consideration to Report (circulated) dated 27 March 2012 by the Director of Development Services on an application for full planning permission for the restoration and extension of Larbert House to form 20 flatted dwellinghouses and the conversion of the stable block to form 8 mews style dwellinghouses at the 'B' Listed Larbert House, Stirling Road, Larbert.

The Convener introduced the parties present.

The Senior Planning Officer (A Finlayson) outlined the nature of the application.

Mr Keenan, the applicant, was heard in relation to the application.

Mr Pollock, the applicant's agent, was heard in relation to the application.

Mrs Collins, an objector, was heard in relation to the application.

Mr Collins, an objector, was heard in relation to the application.

The objectors highlighted the following issues:-

- The opposition of the conversion of Larbert House into flats and the development of further housing in the area;
- That housing development was adversely affecting the recreational use of the area and the associated health benefits; and
- The setting of a precedent for further housing development in the countryside; and
- That the land had previously been gifted for the construction of a new hospital.

Questions were then asked by Members of the Committee.

Councillor Coleman, as local Member for the area, was heard in relation to the application.

Members thereafter visited the stable block which was proposed for Mews dwellinghouses.

The Convener concluded by thanking the parties for their attendance and advising that the matter would be determined by the Planning Committee at a Special Meeting to be held later in the afternoon of 19 April 2012 at 3.30 p.m. in the Municipal Buildings, Falkirk.

P19. CHANGE OF USE OF EXISTING SHOP TO FORM HOT FOOD TAKEAWAY AT 70 LADYSMILL, FALKIRK FK2 9AU FOR MR MOHAMMAD AKRAM - P/12/0047/FUL

With reference to Minute of Meeting of the Planning Committee held on 4 April 2012 (Paragraph P14 refers), Committee gave further consideration to Report (circulated) dated 27 March 2012 by the Director of Development Services on an application for full planning permission for the change of use of an existing shop to form a hot food takeaway at 70 Ladysmill, Falkirk.

The Convener introduced the parties present.

The Assistant Planning Officer (K Chorley) outlined the nature of the application.

Mr Whitelaw, the applicant's agent, was heard in relation to the application.

Ms Akram, the applicant, was heard in relation to the application.

One objection from a neighbouring shop owner was noted but the objector was not in attendance.

Questions were then asked by Members of the Committee.

Councillor Meiklejohn, as local Member for the area, was heard in relation to the application.

The Convener concluded by thanking the parties for their attendance and advising that the matter would be determined by the Planning Committee at a Special Meeting to be held later in the afternoon of 19 April 2012 at 3.30 p.m. in the Municipal Buildings, Falkirk.

P20. CHANGE OF USE OF 1ST FLOOR OFFICES TO FORM 5 FLATTED DWELLINGS AND EXTERNAL ALTERATIONS AT 155 GRAHAMS ROAD, FALKIRK FK2 7BQ FOR SKIDZ LTD - P/11/0831/FUL

With reference to Minute of Meeting of the Planning Committee held on 4 April 2012 (Paragraph P15 refers), Committee gave further consideration to Reports (circulated) dated 27 March 2012 by the Director of Development Services on an application for full planning permission for a change of use and the conversion of first floor offices, within a two storey building, to five flatted dwellings and the renovation of the exterior of the building at 155 Grahams Road, Falkirk.

The Convener introduced the parties present.

The Planning Officer (S McClure) outlined the nature of the application.

Mr Crosbie, the applicant, was heard in relation to the application.

Mr MacKenzie, an objector, was heard in relation to the application.

Mrs MacKenzie, an objector, was heard in relation to the application.

The objectors highlighted the following issues:-

- That parking was currently an issue with the building as an office, as parking took place in the residential streets behind the property;
- That there was already a homeless hostel nearby and to add more tenants would add to current problems including noise and litter;
- The parking and traffic impact on the existing parking provision by the proposed conversion of the building to flatted dwellings; and
- The number of flats proposed and the overdevelopment of the building resulting in poor space standards of the properties and the likely transient occupation with associated management difficulties.

Questions were then asked by Members of the Committee.

Councillor Meiklejohn indicated that she would be heard as a local Member for the area in relation to the application and was not an objector to the application as detailed in the Report. She was thereafter heard as a local member.

Members thereafter visited the rear of the building to view options for the provision of residents parking.

The Convener concluded by thanking the parties for their attendance and advising that the matter would be determined by the Planning Committee at a Special Meeting to be held later in the afternoon of 19 April 2012 at 3.30 p.m. in the Municipal Buildings, Falkirk.

P21. INSTALLATION OF 2 NO 50KW WIND TURBINES (36.4 METRES TO HUB), ACCESS TRACK, NEW VEHICULAR ACCESS AND ASSOCIATED ANCILLARY DEVELOPMENT AT SOUTHFIELD FARM, SLAMANNAN, FALKIRK FK1 3BB FOR THE GREEN COMPANY - P/11/0626/FUL

With reference to Minute of Meeting of the Planning Committee held on 4 April 2012 (Paragraph P14 refers), Committee gave further consideration to Reports (circulated) dated 27 March 2012 by the Director of Development Services on an application for full planning permission for the installation of 2 no 50k wind turbines (measuring 36.4 metres to turbine hub), an access track and new vehicular access and associated ancillary development on agricultural land to the south west of Slamannan village, at Southfield Farm, Slamannan, Falkirk

The Convener introduced the parties present.

The Development Management Co-ordinator (D Campbell) outlined the nature of the application.

Mr McLaren, the applicant's representative, was heard in relation to the application.

One objection had subsequently been received and was noted by the Committee together with objector's apologies for the meeting.

Questions were then asked by Members of the Committee.

The Convener concluded by thanking the parties for their attendance and advising that the matter would be determined by the Planning Committee at a Special Meeting to be held later in the afternoon of 19 April 2012 at 3.30 p.m. in the Municipal Buildings, Falkirk.

FALKIRK COUNCIL

MINUTE of SPECIAL MEETING of the PLANNING COMMITTEE held in the MUNICIPAL BUILDINGS, FALKIRK on THURSDAY 19 APRIL 2012 at 3.30 p.m.

PRESENT: Councillors Alexander, Buchanan, Carleschi, C Martin, McLuckie, McNeill, Nicol, Thomson and Turner.

CONVENER: Councillor Buchanan.

APOLOGIES: Councillors Mahoney and Oliver.

ATTENDING: Director of Development Services; Chief Governance Officer; Head of Planning and Transportation; Development Manager; Development Management Co-ordinator (D Campbell); Senior Planning Officer (A Finlayson); Assistant Planning Officer (K Chorley); Environmental Health Officer (S Henderson); Senior Forward Planning Officer (R Teed); Network Co-ordinator; Transport Planning Co-ordinator; Transport Planning Officer (K Short); Roads Development Officer (C Russell); Team Leader, Legal Services Manager (D Blyth); and Committee Officer (A Sobieraj).

DECLARATIONS

OF INTEREST: None

Prior to consideration of business, the Member below made the following statement:-

- Councillor Alexander informed the Committee that as he had not attended the site visit he would not take part in consideration of planning application P/11/0626/FUL (minute P26).

Councillor C Martin entered the meeting during consideration of the following item of business.

P23. CONVERSION AND EXTENSION OF LARBERT HOUSE TO FORM 20 FLATTED DWELLINGS AND CONVERSION OF THE STABLE BLOCK TO FORM 8 MEWS DWELLINGHOUSES AT LARBERT HOUSE, STIRLING ROAD, LARBERT FK5 4SB FOR STRATHYRE PROPERTIES LIMITED - P/11/0485/FUL

With reference to Minute of Meeting of the Planning Committee held on 4 April 2012 (Paragraph P10 refers), Committee gave further consideration to Report (circulated) dated 27 March 2012 by the Director of Development Services on an application for full planning permission for the restoration and extension of Larbert House to form 20 flatted dwellinghouses and the conversion of the stable block to form 8 mews style dwellinghouses at the 'B' Listed Larbert House, Stirling Road, Larbert.

Councillor Carleschi, seconded by Councillor Alexander, moved that the application be refused on the grounds of the overdevelopment of the site, the insufficient capacity within local schools, that developer contributions did not adequately address the lack of capacity and that the application was contrary to the level of housing provision allocated within the Local Plan.

By way of an Amendment, Councillor C Martin, seconded by Councillor McLuckie, moved that the application be approved in accordance with the recommendations in the Report.

Notice of a further Amendment was given by Councillor Nicol.

On a division, 5 Members voted for the Motion and 3 voted for the Amendment.

The Motion thereafter became the substantive Motion on which the further Amendment, such further Amendment being to the effect that the application be continued to allow further clarification to be obtained from Educational Services on the position regarding education provision and capacity issues within the local area, was moved by Councillor Nicol and seconded by Councillor McLuckie.

On a division, 5 Members voted for the substantive Motion and 4 voted for the Amendment.

Accordingly, **AGREED** to **REFUSE** planning permission on the grounds of the overdevelopment of the site, the insufficient capacity within local schools, that developer contributions did not adequately address the lack of capacity and that the application was contrary to the level of housing provision allocated within the Local Plan.

P24. CHANGE OF USE OF EXISTING SHOP TO FORM HOT FOOD TAKEAWAY AT 70 LADYSMILL, FALKIRK FK2 9AU FOR MR MOHAMMAD AKRAM - P/12/0047/FUL

With reference to Minute of Meeting of the Planning Committee held on 4 April 2012 (Paragraph P14 refers), Committee gave further consideration to Report (circulated) dated 27 March 2012 by the Director of Development Services on an application for full planning permission for the change of use of an existing shop to form a hot food takeaway at 70 Ladysmill, Falkirk.

Councillor Alexander, seconded by Councillor Thomson, moved that the application be approved on the grounds that the flue extraction and waste disposal issues had now been adequately resolved, following further clarification received at the site visit by the Committee, and the occupied premises' contribution to the economic development of the area, and subject to appropriate conditions as determined by the Director of Development Services.

By way of an Amendment, Councillor McLuckie, seconded by Councillor Nicol, moved that the application be refused in accordance with the recommendations in the Report.

On a division, 6 Members voted for the Motion and 2 voted for the Amendment.

Accordingly, **AGREED** to **GRANT** planning permission, subject to appropriate conditions as determined by the Director of Development Services, and the inclusion of an Informative requesting that the applicant ensure that the waste disposal bin to be located to the rear of the property be appropriately secured by the applicant at all times and that this take place prior to the business trading.

Councillors Carleschi and Thomson left and re-entered the meeting during consideration of the following item of business.

P25. CHANGE OF USE OF 1ST FLOOR OFFICES TO FORM 5 FLATTED DWELLINGS AND EXTERNAL ALTERATIONS AT 155 GRAHAMS ROAD, FALKIRK FK2 7BQ FOR SKIDZ LTD - P/11/0831/FUL

With reference to Minute of Meeting of the Planning Committee held on 4 April 2012 (Paragraph P15 refers), Committee gave further consideration to Report (circulated) dated 27 March 2012 by the Director of Development Services on an application for full planning permission for a change of use and the conversion of first floor offices, within a two storey building, to five flatted dwellings and the renovation of the exterior of the building at 155 Grahams Road, Falkirk.

AGREED to **GRANT** planning permission, subject to the following conditions:-

- (1) The development to which the permission relates must be begun within three years of the date of the permission.
- (2) Acoustic glazing with a specification of 6/12/6 or acoustic equivalent for protecting the occupiers of the proposed dwellings from transportation noise, which ensures that internal noise levels with the windows closed do not exceed 45dB daytime and 35dB night-time when measured as LAeq,T shall be provided on the building. Permanent ventilation should also be provided in order that the windows can be kept closed without loss of ventilation. Details shall be submitted to, and approved by, the Planning Authority prior to the commencement of works on-site.
- (3) Details of the materials to be used on the external surfaces of the building, shall be submitted to and approved in writing by the Planning Authority. The development shall thereafter be carried out using the approved materials or such alternatives as may be agreed in writing with the Planning Authority.
- (4) That discussion take place between officers within Development Services and the applicant in relation to the provision of residents' parking by the applicant at the rear of the building and that prior to the occupation of any of the dwellings, a parking management plan in relation to residents' parking shall be submitted to and approved by the Planning Authority.

Reason(s):-

- (1) To accord with the provisions of Section 58 of the Town and Country Planning (Scotland) Act 1997.
- (2) To ensure that the occupants of the property are safeguarded against excessive noise intrusion.
- (3) To safeguard the visual amenity of the area.
- (4) To ensure that adequate residents parking is provided.

Informative(s):-

- (1) For the avoidance of doubt, the plan(s) to which the decision refer(s) bear the online reference number(s) 01, 02, 03, 04, 05, 06, 07, 08 and 09.
- (2) In the event that unexpected contamination is encountered following the commencement of development, all work on the affected part of the site shall cease. The developer shall notify the Planning Authority immediately, carry out a Contaminated Land Assessment and undertake any necessary remediation works. Development shall not recommence without the prior written approval of the Planning Authority.
- (3) Please note that the current signage at 1st floor level on the building does not currently have Advertisement Consent. This should not be replaced on the building once works to convert the offices to flatted dwellings is completed. If signage is required at this level the relevant Advertisement Consents should be submitted to the Council for assessment.

Councillor Alexander left the meeting prior to consideration of the following item of business.

P26. INSTALLATION OF 2 NO 50KW WIND TURBINES (36.4 METRES TO HUB), ACCESS TRACK, NEW VEHICULAR ACCESS AND ASSOCIATED ANCILLARY DEVELOPMENT AT SOUTHFIELD FARM, SLAMANNAN, FALKIRK FK1 3BB FOR THE GREEN COMPANY - P/11/0626/FUL

With reference to Minute of Meeting of the Planning Committee held on 4 April 2012 (Paragraph P14 refers), Committee gave further consideration to Reports (circulated) dated 27 March 2012 by the Director of Development Services on an application for full planning permission for the installation of 2 no 50k wind turbines (measuring 36.4 metres to turbine hub), an access track and new vehicular access and associated ancillary development on agricultural land to the south west of Slamannan village, at Southfield Farm, Slamannan, Falkirk

AGREED to **GRANT** planning permission, subject to the following conditions, which shall include a condition that the access recommended by the Council's Roads Development Unit be implemented and that all technical specifications in relation thereto be approved by the Director of Development Services:-

- (1) The development to which the permission relates must be begun within three years of the date of the permission.
- (2) Prior to the commencement of any work on site details of the specification of the proposed access road composition (incorporating cable trench layout), proposed access gate design and boundary treatment and design shall be submitted for the assessment of Falkirk Council as Planning Authority. Development shall not commence until the written approval of these details, including amendment as required, has been provided by Falkirk Council.
- (3) Samples of the external materials, including colour specification, to be used in the development shall be submitted for the consideration of the Planning Authority and no work shall begin until written approval of the Planning Authority has been given.
- (4)
 - (i) Unless otherwise agreed in writing, no development shall commence on site until a contaminated land assessment in accordance with current guidance has been submitted and approved by the Planning Authority. The assessment shall determine the nature and extent of any contamination on the site, including contamination that may have originated from elsewhere, and also identify any potential risks to human health, property, the water environment or designated ecological sites.
 - (ii) Where contamination (as defined by Part IIA of the Environmental Protection Act 1990) is encountered, a detailed remediation strategy shall be submitted to and approved in writing by the Planning Authority. The strategy shall demonstrate how the site shall be made suitable for its intended use by the removal of any unacceptable risks caused by the contamination.
 - (iii) Prior to the commencement of development, the remediation works shall be carried out in accordance with the terms and conditions of the remediation scheme as approved in writing by the Planning Authority. No part of the development shall be occupied until a remediation completion report/validation certificate has been submitted to and approved in writing by the Planning Authority.
- (5) For the avoidance of doubt, in the event of a noise complaint, the applicant shall employ an independent acoustic consultant to carry out a full noise survey (in full accordance with ETSU-R-97) and carry out such mitigation as required, all to the satisfaction of the Planning Authority.

- (6) Prior to any works on site, a Transport Management Plan (TMP) will be submitted to and approved in writing by the Planning Authority. The TMP will provide specific information in relation to transport routes and times, the traffic management and road monitoring, with such matters implemented during the construction, decommissioning and operation of the site.
- (7) For the avoidance of doubt, good practice shall be pursued through the construction phase to ensure that no holes/trenches are left open overnight, all to the detriment of any badger activity in the area.
- (8) No development shall take place until a scheme detailing the potential for the assessment of any complaints of shadow flicker resulting from the development, including remedial measures has been submitted to and approved in writing by the Planning Authority.

Reason(s):-

- (1) To comply with Section 58 of the Town and Country Planning (Scotland) Act 1997.
- (2-3) To safeguard the visual amenity of the area.
- (4) To ensure the ground is suitable for the proposed development.
- (5, 8) To safeguard the environmental amenity of the area.
- (6) To safeguard the interests of the users of the highway.
- (7) To enable the Planning Authority to consider this/these aspect(s) in detail.

Informative:-

- (1) For the avoidance of doubt, the plan(s) to which the decision refer(s) bear the online reference number(s) 01 -11.

Councillor Alexander re-entered the meeting following consideration of the foregoing item of business.

The Convener agreed a 10 minute recess at 4.50 p.m. prior to consideration of the following item of business. The meeting reconvened at 5.00 p.m., with all Members present as per the sederunt.

P27. MIXED USE DEVELOPMENT COMPRISING 71 NO. DWELLINGHOUSES (TO INCLUDE 11 AFFORDABLE DWELLINGHOUSES), FOOTBALL PITCH AND CHANGING FACILITIES (TO INCLUDE MEETING ROOM), VETERINARY HOSPITAL, A SEMI DETACHED 2 STOREY OFFICE BLOCK (CLASS 4), PUBLIC OPEN SPACE AND ASSOCIATED ENGINEERING OPERATIONS ON LAND TO THE SOUTH OF ALLANDALE BOWLING CLUB, THORNDALE GARDENS, ALLANDALE FOR ALLANDALE PROPERTIES LTD - P/11/0759/FUL

There was submitted Report (circulated) dated 12 April 2012 by the Director of Development Services on an application for full planning permission for the erection of 71 dwellinghouses, a football pitch and changing facilities/meeting room, veterinary hospital, a semi detached two storey office block, public open space and associated engineering operations on land to the south of Allandale Bowling Club at Thorndale Gardens, Allandale.

Councillor Thomson, seconded by Councillor Carleschi, moved that the application be continued to allow an inspection of the site by Committee, and subsequent determination of the application at a meeting of the Committee, following the local government elections on 3 May 2012.

By way of an Amendment, Councillor Buchanan, seconded by Councillor McLuckie, moved that the application be continued to allow an inspection of the site by Committee, and subsequent determination at a Special meeting of the Committee, prior to the local government elections on 3 May 2012.

On a division, 4 Members voted for the Motion and 5 voted for the Amendment.

Accordingly, **AGREED** to **CONTINUE** consideration of this item of business to allow an inspection of the site by Committee, and subsequent determination at a Special meeting of the Committee, prior to the local government elections on 3 May 2012.

DRAFT**FALKIRK COUNCIL**

MINUTE of MEETING of the PLANNING COMMITTEE held ON SITE on MONDAY 30 APRIL 2012 commencing at 9.00 a.m.

PRESENT: Councillors Alexander, Buchanan, Oliver, C Martin, McLuckie, McNeill, Nicol, Thomson and Turner.

CONVENER: Councillor Buchanan.

APOLOGIES: Councillors Lemetti and Mahoney.

ATTENDING: Head of Planning and Transportation; Senior Planning Officer (B Vivian); Environmental Health Officer (S Henderson); Network Co-ordinator; Transport Planning Co-ordinator; Transport Planning Officer (K Short); Roads Development Officer (C Russell); Legal Services Manager (I Henderson); and Committee Officer (A Sobieraj).

Councillor C Martin entered the meeting during consideration of the following item of business.

P28. MIXED USE DEVELOPMENT COMPRISING 71 NO. DWELLINGHOUSES (TO INCLUDE 11 AFFORDABLE DWELLINGHOUSES), FOOTBALL PITCH AND CHANGING FACILITIES (TO INCLUDE MEETING ROOM), VETERINARY HOSPITAL, A SEMI DETACHED 2 STOREY OFFICE BLOCK (CLASS 4), PUBLIC OPEN SPACE AND ASSOCIATED ENGINEERING OPERATIONS ON LAND TO THE SOUTH OF ALLANDALE BOWLING CLUB, THORNDALE GARDENS, ALLANDALE FOR ALLANDALE PROPERTIES LTD - P/11/0759/FUL

With reference to Minute of Special Meeting of the Planning Committee held on 19 April 2012 (Paragraph P27 refers), Committee gave further consideration to Report (circulated) dated 12 April 2012 by the Director of Development Services on an application for full planning permission for the erection of 71 dwellinghouses, a football pitch and changing facilities/meeting room, veterinary hospital, a semi detached two storey office block, public open space and associated engineering operations on land to the south of Allandale Bowling Club at Thorndale Gardens, Allandale.

The Convener introduced the parties present.

The Head of Planning and Transportation outlined the nature of the application.

Mr Mitchell, the applicant's agent, was heard in relation to the application.

The Convener thereafter read out an email from Ms Holloway, an objector, in relation to the application.

Mr Ewing, on behalf of CED Limited, an objector, was heard in relation to the application.

The objection included the following issues:-

- The unsuitability of the site access by means of the roadway under the railway bridge at the site's north east corner;
- The inappropriateness of the site for residential development;
- The housing unit residents being subject to noise and dust nuisance from the existing stone masonry business adjacent to the site's south boundary;
- The development not being in accordance with Policy SC2 of the Council's Local Plan "Windfall Housing Development within the Urban/Village Limit";
- The unsatisfactory level of residential amenity for new residents and the unsuitable site access from the B816;
- The village's residents being unaware of the development and the application's submission coinciding with residents holiday's;
- The risk to the safety of Primary School pupils from traffic;
- The roadway under the Cumbernauld railway line adjacent to Antonine Gate regularly flooding and its unsuitability for pedestrian access, in particular children;
- The drainage ponds associated with surface water drainage systems not being conducive to children's safety and attracting vermin;
- The increased traffic and air pollution;
- The football pitch having little benefit to the community and its unlikely public access;
- The site for residential development not identified in the Local Plan and its detriment to sustainable development;
- The lack of local support for the proposal;
- The water and drainage infrastructure being unable to service the development; and
- The impact on the age structure of the village's population.

Mr Henderson, on behalf of Banknock, Haggs and Longcroft Community Council, a supporter, was heard in relation to the application.

Mr Wright, on behalf of Steins Thistle Football Club, was heard in relation to the application.

Mr Walker, a supporter, was heard in relation to the application.

The support included the following issues:-

- The mix of uses being of local community benefit;
- The football pitch benefitting the development of youth football players and open to all members of the community;
- The employment opportunities, economic regeneration and the provision of community social outlets and the charitable nature of the club;
- The need for new housing, particularly affordable housing and the importance of encouraging overall business units;
- The improvement of vehicle speed on the B816;
- The sustaining of the community shop and bowling club.

Questions were then asked by Members of the Committee.

Mr McClurg, the applicant, was briefly heard in clarification of the application.

Mr McCann, the applicant's Independent Safety Consultant, was heard in relation to the application.

Councillor McNally, as local Member for the area, was heard in relation to the application.

Councillor Waddell, as local Member for the area, was heard in relation to the application.

Councillor Blackwood, as local Member for the area, was heard in relation to the application.

Members thereafter viewed the site of the Glenyards Bridge.

The Convener concluded by thanking the parties for their attendance and advising that the matter would be determined at a Special Meeting of the Planning Committee to be held later on the morning of 30 April 2012.

DRAFT**FALKIRK COUNCIL**

MINUTE of SPECIAL MEETING of the PLANNING COMMITTEE held in the LESSER TOWN HALL, FALKIRK on MONDAY 30 APRIL 2012 at 11.45 a.m.*

*** The meeting commenced at 11.45 a.m. due to the time of arrival from the Planning Committee held On Site.**

PRESENT: Councillors Alexander, Buchanan, Carleschi, Oliver, C Martin, McLuckie, McNeill, Nicol, Thomson and Turner.

CONVENER: Councillor Buchanan.

APOLOGIES: Councillors Lemetti and Mahoney.

ATTENDING: Director of Development Services; Head of Planning and Transportation; Senior Planning Officer (B Vivian); Environmental Health Officer (S Henderson); Senior Forward Planning Officer (R Teed); Network Co-ordinator; Transport Planning Co-ordinator; Transport Planning Officer (K Short); Roads Development Officer (C Russell); Senior Forward Planning Officer (R Teed); Legal Services Manager (I Henderson); and Committee Officer (A Sobieraj).

DECLARATIONS

OF INTEREST: None

P29. OPENING REMARKS

Prior to the commencement of business the Convener, on behalf of the Committee, offered best wishes to Councillor Lemetti and his family following Councillor Lemetti's recent operation and period in hospital.

P30. MINUTES

There was submitted and **APPROVED:-**

- (a) Minute of Meeting of the Planning Committee held on 4 April 2012; and
- (b) Minute of Meeting of the Planning Committee held On Site on 19 April; and
- (c) Minute of Special Meeting of the Planning Committee held on 19 April 2012.

P31. MIXED USE DEVELOPMENT COMPRISING 71 NO. DWELLINGHOUSES (TO INCLUDE 11 AFFORDABLE DWELLINGHOUSES), FOOTBALL PITCH AND CHANGING FACILITIES (TO INCLUDE MEETING ROOM), VETERINARY HOSPITAL, A SEMI DETACHED 2 STOREY OFFICE BLOCK (CLASS 4), PUBLIC OPEN SPACE AND ASSOCIATED ENGINEERING OPERATIONS ON LAND TO THE SOUTH OF ALLANDALE BOWLING CLUB, THORNDALE GARDENS, ALLANDALE FOR ALLANDALE PROPERTIES LTD - P/11/0759/FUL

With reference to Minute of the Special Meeting of the Planning Committee held on 19 April 2012 (Paragraph P27 refers), Committee gave further consideration to Report (circulated) dated 12 April 2012 by the Director of Development Services on an application for full planning permission for the erection of 71 dwellinghouses, a football pitch and changing facilities/meeting room, veterinary hospital, a semi detached two storey office block, public open space and associated engineering operations on land to the south of Allandale Bowling Club at Thorndale Gardens, Allandale.

Councillor Buchanan, seconded by Councillor Oliver, moved that Committee be minded to grant planning permission subject to a Section 75 Planning Obligation being satisfactorily concluded in line with paragraph 7c5 of the Report and thereafter, upon satisfactory conclusion of the Section 75 Planning Obligation, the matter being remitted to the Director of Development Services to grant planning permission subject to conditions considered appropriate by her including conditions regarding appropriate phasing of the development and access. It was considered that concerns over access had been diminished by the site visit by the Committee and the presentation by the applicant's roads consultants, that road safety should be enhanced in comparison to the current position and that the development would have benefits for the surrounding area.

By way of an Amendment, Councillor Thomson, seconded by Councillor Turner, moved that the application be refused in accordance with the recommendations in the Report.

On a division, 8 Members voted for the Motion and 2 voted for the Amendment.

Accordingly, **AGREED** that Committee is **MINDED** to **GRANT** planning permission subject to the following:-

- (a) the satisfactory completion of a Planning Obligation within the terms of Section 75 of the Town and Country Planning (Scotland) Act 1997 in respect of:-
 - (i) the development of 11 affordable housing units to be delivered by a Registered Social Landlord as social rented housing;
 - (ii) a developer contribution towards the provision and enhancement of education provision in the area; the developer contribution to be set at a rate of £6,800 per applicable dwellinghouse; and
 - (iii) a developer contribution of £250 per annum, for a period of 5 years, towards the monitoring of air quality in the area; and

- (b) thereafter, on the conclusion of the foregoing matter, to remit to the Director of Development Services to grant planning permission, subject to conditions considered appropriate by her including, firstly, a condition regarding appropriate phasing of the development, and secondly, a condition regarding access to the development.

FALKIRK COUNCIL

MINUTE of SPECIAL MEETING of the POLICY AND RESOURCES COMMITTEE
held within the LESSER TOWN HALL, FALKIRK on MONDAY 30 APRIL 2012 at 1.00 p.m.

PRESENT: Provost Reid; Depute Provost Black; Councillors Alexander, Fry, Hughes, Kenna, C Martin and Spears.

CONVENER: Councillor C Martin.

APOLOGIES: None.

ATTENDING: Chief Executive; Director of Development Services; Chief Finance Officer; Chief Governance Officer; Heads of Economic Development and Environmental Services, and of Roads and Design, and Senior Committee Services Officer.

DECLARATIONS

OF INTEREST: None.

PR1. EXCLUSION OF PUBLIC

RESOLVED in terms of Section 50A (4) of the Local Government (Scotland) Act 1973, to exclude from the meeting the press and public for the following items of business on the grounds that they would involve the likely disclosure of exempt information as defined in Paragraph 9 of Part 1 of Schedule 7A of the said Act.

PR2. HELIX: KELPIE STRUCTURES

With reference to the Minute of Meeting of Falkirk Council held on 14 March 2012 (paragraph FC100 refers), there was submitted Report (circulated) dated 24 April 2012, by the Director of Development Services presenting details of the negotiated procedure undertaken to identify cost savings in the tendering process for the Kelpie element of the Helix Project.

AGREED, in accordance with Standing Order 6.2(iv), to approve acceptance of the negotiated tender submitted by SH Structures Limited for the sum of £4,958,772.00 in respect of the Kelpie structures.

PR3. PORTFOLIO MANAGEMENT PLAN: 3.16 ACRE SITE AT SOUTH BRIDGE STREET, GRANGEMOUTH

With reference to the Minute of the Meeting of Falkirk Council, held on 14 March 2012 (paragraph FC114 refers), there was submitted Report dated 24 April 2012, by the Director of Development Services (a) referring to the site visit, which took place on 5 April 2012, and (b) detailing the proposals for the site.

Councillor Spears, seconded by Councillor Alexander, moved against the sale of the site.

By way of an amendment, Councillor C Martin, seconded by Councillor Fry, moved to accept the recommendations as contained within the report.

On a division 4 Members voted for the Motion and 4 Members voted for the Amendment.

There being an equality of votes and in terms of Standing Order 21.6, the Convener used his casting vote in terms of the Amendment.

Accordingly, **AGREED** to approve the sale of the site at South Bridge Street, Grangemouth to Jarvie Plant Group Ltd for the sum of £395,000, subject to the conclusion of missives on satisfactory terms.

PR4. CLOSING REMARKS

The Convener extended his best wishes to all Members in the forthcoming Local Authority elections and in particular to Councillor Fry who was standing down.

DRAFT**FALKIRK COUNCIL**

MINUTE of STATUTORY MEETING of FALKIRK COUNCIL held in the MUNICIPAL BUILDINGS, FALKIRK on FRIDAY 18 MAY 2012 at 9.30 AM.

PRESENT: Councillors Alexander, Balfour, Bird, Black, Blackwood, Buchanan, Carleschi, Chalmers, Coleman, D Goldie, G Goldie, Gow, Hughes, Jackson, Macdonald, McCabe, McLuckie, McNally, Mahoney, C Martin, C R Martin, Meiklejohn, Murray, Nicol, Nimmo, Oliver, Paterson, Patrick, Reid, Ritchie, Spears and Turner.

CONVENER: Returning Officer (Items FC1, 2, 3 and part of Item FC4)
Provost Reid from Item FC4 onwards.

ATTENDING: Chief Executive (and Returning Officer); Directors of Development Services, and of Social Work Services; Chief Finance Officer; Chief Governance Officer, Depute Chief Governance Officer and Democratic Services Manager.

FC1. SEDERUNT

The sederunt was taken by way of a roll call.

FC2. DECLARATION OF INTERESTS

No declarations were made.

FC3. ELECTION OF FALKIRK COUNCILLORS

There was submitted Report (circulated) dated 12 May 2012 by the Returning Officer detailing (a) the Councillors elected to Falkirk Council following the local government elections on 3 May 2012, and (b) the political composition of the Council.

NOTED the results of the local government elections on 3 May 2012 and the political composition of the Council.

FC4. ELECTION OF PROVOST AND DEPUTE PROVOST

There was submitted Report (circulated) dated 12 May 2012 by the Chief Executive/Returning Officer (a) advising of the requirement to elect a member as Convener of the Council (known traditionally known as "Provost"); (b) detailing the remuneration parameters for the position, and (c) advising that Council has the power to appoint a Depute Provost and that any remuneration for the position would require to be included within the Councils overall remuneration framework to be considered later in the meeting (item FC7).

AGREED:-

- (1) that the position of Provost be remunerated at £23,179 p.a, and
- (2) to elect Councillor Reid as Provost of Falkirk Council.

Provost Reid then took the Chair and, Council having agreed to appoint a Depute Provost, invited nominations for that position.

AGREED to elect Councillor Patrick as Depute Provost of Falkirk Council.

FC5. STANDING ORDERS OF THE COUNCIL

With reference to the minute of the meeting held on 14 March 2012 (Paragraph FC103 refers), there was submitted Report (circulated) dated 12 May 2012 by the Chief Governance Officer (a) proposing revisions to Standing Orders relating to meetings and the Scheme of Delegation which serve to update both documents and to create a single, consistent, document, and (b) presenting the revised Standing Orders for approval.

Councillor C Martin, seconded by Councillor Black moved that "Council approves the Standing Orders as appended to the Report, subject to the following;

- (1) Council recognises that its decision making structure requires to be improved. Council accordingly asks the Chief Executive to lead a comprehensive review of decision making structures and to report to Council on her proposals, with final proposals to be presented to Council by the end of this year with a view to them commencing in January 2013;
- (2) the comprehensive review of decision making structures should consider the issue of expanding the number of representatives of the Council performing civic roles to include Baillies, and
- (3) the Chief Governance Officer to bring a report to the next meeting of Council with suggested amendments to the Standing Orders to enable substitutes to be named for scrutiny committee meetings.

AGREED the terms of the Motion.

FC6. MEMBERSHIP OF COMMITTEES, BOARDS AND SIGNIFICANT STATUTORY BODIES

There was submitted Report (circulated) dated 11 May 2012 by the Chief Governance Officer setting out the Council's current decision making structure and seeking nominations to the following positions (a) convener and, where relevant, depute convener of the various committees and bodies of the Council; (b) non office bearing membership of those committees and bodies; (c) the Board of Falkirk Community Trust; (d) Central Scotland Joint Police, Fire & Rescue and Valuation Board, and (e) various significant statutory organisations, such as the Joint Children's Panel Advisory Committee and the Fife and Forth Valley Community Justice Authority, which require Council representation.

There followed a short recess to consider political proportionality on committees following which all members returned to the meeting.

Councillor C Martin, seconded by Councillor Nicol, moved (a) the allocation of places on Committees and other bodies; (b) the appointment of conveners and depute conveners, and (c) other appointments, all as follows:-

(a) Allocation of places on committees and other bodies

Number of councillors to be appointed	Allocation
3 (e.g. Fife and Forth Valley CJA)	Labour 1 SNP 1 Conservative Group or) Independent Group or) 1 the non – aligned) Independent Member)
5 (e.g. Falkirk Community Trust)	Labour 2 SNP 2 Conservative Group or) Independent Group or) 1 the non – aligned) Independent Member)
6 (e.g. Appointments Committee, Pensions Committee, Fire & Rescue Board and Police Board)	Labour 3 SNP 2 Conservative Group or) Independent Group or) 1 the non – aligned) Independent Member)

8 (e.g. Policy and Resources Committee, Valuation Board, Audit & Appeals Committees)	Labour 4 SNP 3 Conservative Group or Independent Group or the non – aligned) 1 Independent Member)
10 (e.g. Joint Consultative Committee, Civic Licensing Committee and Licensing Board)	Labour 4 SNP 4 Conservative Group or Independent Group or the non – aligned) 2 Independent Member)
12 (e.g. Scrutiny Committees and Planning Committee)	Labour 5 SNP 5 Conservative Group or Independent Group or the non – aligned) 2 Independent Member)

(b) Appointment of Conveners and Depute Conveners

Committee	Convener	Depute Convener
Policy and Resources	Councillor C Martin	Councillor R Murray
Scrutiny Committees	Convener	Depute Convener
Economic Strategy and Development	Councillor D Goldie	Councillor L Gow
Education	Councillor A Nimmo	Provost P Reid
Environment and Community Safety	Councillor C R Martin	Cllr J Paterson
Housing and Social Care	Councillor G Goldie	Councillor A Black
Leisure, Tourism and Community	Councillor A Mahoney	Councillor J Paterson
Other Committees	Convener	Depute Convener
Appeals	Councillor J McLuckie	Councillor J Blackwood
Appointments	Councillor C Martin	Councillor A Black
Civic Licensing	Councillor M Nicol	Provost P Reid
Joint Consultative	Councillor C Macdonald	Staff side appointment
Pensions	Depute Provost Patrick	Councillor C Martin
Planning	Councillor W Buchanan	Councillor J McLuckie

(c) **Other appointments**

With regard to Falkirk Community Trust, the allocation of seats to be on the basis of 2 to the Labour Group, 2 to the SNP Group, and 1 to the Conservative Group. The Labour Group's representatives will be Provost Reid and Councillor Gow. To avoid the possibility of Director posts being left vacant if allocated places are not taken up, nominations to the vacant Director posts must be made to the Chief Executive by 5pm on 31 May 2012 which failing two of the positions will be allocated to Councillor D Goldie and Councillor Paterson.

In response to this part of the motion, Councillor Alexander confirmed that the SNP Group would not be taking up the directorships available to them on the Trust.

In consequence, the Directors nominated to the Trust were Provost Reid, Councillors D Goldie, Gow and Paterson and one representative from the Conservative Group.

No other nominations were received for the positions of Convener and Deputy Convener with the exception of the Planning Committee for which Councillor Alexander, seconded by Councillor Coleman, nominated Councillor Carleschi as Convener.

Councillor Spears gave notice of a further amendment.

Council then voted on the position of Convener of the Planning Committee with 17 members voting for Councillor Buchanan and 15 members voting for Councillor Carleschi.

Accordingly, **AGREED** the motion which, in terms of Standing Order 19.6 became the substantive motion upon which the further amendment could be moved.

Councillor Spears, seconded by Councillor McCabe moved that, "with regard to the allocation of places, where places are allocated to one or more from the Conservative Group or Independent Group or the non-aligned Independent member, that one place is reserved for a member of the Independent Group".

On a division, 17 members voted for the motion and 15 voted for the amendment. Accordingly, **AGREED** the terms of the motion.

Council then adjourned for 20 minutes to allow members of the Conservative and Independent Groups and the non aligned Independent member to meet with a view to establishing whether they could reach agreement among them on the allocation of places in accordance with table (a) above. The Provost confirmed that, in the absence of agreement, the allocation of places would rest with Council.

Council reconvened at 11.15 am with all members present as per the sederunt.

Councillor Nicol advised that no consensus had been reached and accordingly moved, seconded by Councillor Buchanan, that places be allocated as follows:-

Committee	Membership
Policy and Resources	Depute Provost J Patrick
Economic Strategy and Development	Councillor W Buchanan and one member from the Independent Group
Education	Councillors M Nicol and W Buchanan
Environment and Community Safety	Councillor M Nicol and one member from the Independent Group
Housing and Social Care	Councillor W Buchanan and one member from the Independent Group
Leisure, Tourism and Community	Councillor M Nicol and one member from the Independent Group
Appeals	Depute Provost J Patrick
Appointments	Councillor M Nicol
Audit	Depute Provost J Patrick
Civic Licensing	Councillor W Buchanan
Joint Consultative	Depute Provost J Patrick and one member from the Independent Group
Planning	Councillor M Nicol
Boards and CJA	Membership
Central Scotland Joint Fire & Rescue Board	Councillor W Buchanan
Central Scotland Joint Police Board	Depute Provost J Patrick
Central Scotland Valuation Joint Board	One member from the Independent Group
Falkirk Council Licensing Board	Councillors W Buchanan and M Nicol
Fife and Forth Valley Community Justice Authority (CJA)	One member from the Independent Group
Other bodies	Membership
Civic Events Panel	Councillor W Buchanan

There being no amendment, the motion was **AGREED**

Councillor C Martin then turned to the appointment to bodies shown in appendix 4 to the report and not otherwise dealt with in previous motions and, seconded by Councillor Nicol, moved that Councillor M Nicol continues to be a Director of Falkirk Community Trust, that Councillor W Buchanan takes up one of the 2 places on SEStran and that Councillor CR Martin and an officer of the Council take up the 2 places on the Pensions Panel.

Council also **AGREED:-**

- (1) to require members appointed for the first time to the Appointments, Appeals, Audit, Civic Licensing and Planning Committees to undergo training before taking part in decision making on those committees, and

- (2) to authorise the Chief Executive and/or the Chief Governance Officer to give notice of any appointments to third party organisations being made or terminated as a consequence of these decisions.

And NOTED:-

- (1) the mandatory training requirement for members appointed to the Licensing Board, the Pension Committee and the Pensions Panel;
- (2) the following appointments to places allocated to the Labour Group (excluding Conveners and Depute Conveners) :-

Committee	Membership
Policy and Resources Committee	Councillor McLuckie Councillor MacDonald Depute Provost Patrick
Scrutiny Committees	
Economic Strategy and Development	Councillor Black Councillor Blackwood Councillor Buchanan Councillor Nimmo
Education	Councillor Blackwood Councillor Buchanan Councillor Gow Councillor C R Martin
Environment and Community Safety	Councillor Blackwood Councillor G. Goldie Councillor Mahoney
Housing and Social Care	Councillor Mahoney Councillor Nimmo Provost Reid
Leisure, Tourism and Community	Councillor G. Goldie Councillor Gow Councillor C R Martin
Other Committees	
Appeals	Councillor D. Goldie Councillor Gow
Appointments	Councillor Black Provost Reid
Audit	Councillor Black Councillor Paterson Depute Provost Patrick Provost Reid
Civic Licensing	Councillor Blackwood Councillor D. Goldie Councillor McLuckie
Joint Consultative	Councillor G. Goldie Councillor Mahoney Councillor C R Martin

Pensions	Councillor Blackwood Councillor Paterson
Planning	Councillor Black Councillor Mahoney Councillor C Martin Councillor Paterson
Boards and CJA	
Central Scotland Joint Fire and Rescue Board	Councillor D. Goldie Councillor Nimmo Councillor Murray
Central Scotland Joint Police Board	Councillor Blackwood Councillor Nimmo Councillor Paterson
Central Scotland Valuation Joint Board	Councillor MacDonald Councillor Murray Councillor Mahoney Councillor Nimmo
Fife and Forth Valley Community Justice Authority (CJA)	Councillor MacDonald
Licensing Board	Councillor Black Councillor D Goldie Councillor McLuckie Councillor Nimmo
Other bodies	
Falkirk Community Trust	Councillor D. Goldie Councillor Gow (to continue) Councillor Paterson Provost P Reid (to continue)
Pensions Panel	Councillor C R Martin

- (3) that slates from Groups to fill the positions available to them should be submitted to the Chief Governance Officer following the meeting.

FC7. LOCAL GOVERNANCE (SCOTLAND) ACT 2004 (REMUNERATION) AMENDMENT REGULATIONS 2007

There was submitted Report (circulated) dated 12 May 2012 by the Chief Governance Officer (a) summarising the statutory remuneration regulations as they relate to members of local authorities, and (b) inviting Council to agree its remuneration framework.

AGREED:-

- (1) to designate Councillor C Martin as Leader of Falkirk Council and Councillor A Black as Deputy Leader, and
- (2) to introduce 13 senior councillor positions with 11 to be remunerated at £21,803 p.a. and to 2 to be remunerated at £18,280 p.a as set out below:-

Senior Councillor (Higher Payment)	Senior Councillor (Lower Payment)
£21,803	£18,280
Depute Provost	Depute Convener of Environment and Community Safety Committee
Convener of Economic Strategy and Development Committee	Leader of the main Opposition Group
Convener of Education Committee	
Convener of Environment and Community Safety Committee	
Convener of Housing and Social Care Committee	
Convener of Leisure, Tourism and Community Committee	
Convener of Licensing Board	
Convener of Planning Committee	
Convener of Appeals Committee	
Convener of Civic Licensing Committee	
Depute Leader	

FC8. APPOINTMENT OF MEMBERS TO EXTERNAL BODIES

There was submitted Report (circulated) dated 12 May 2012 by the Chief Governance Officer providing information on those external bodies which had requested elected member representation. The Report highlighted 4 particular requests for representation namely (a) Cosla Convention; (b) the Helix Trust; (c) Forth Valley Health Board, and (d) the Veterans Champion and collated the remaining requests as an Appendix to the Report.

Additionally, the Report provided information on the registration and declaration provisions contained in the Councillors' Code of Conduct in regard to external appointments.

Council then considered the various requests for representations.

(a) COSLA Convention (4 places)

Councillor C Martin, seconded by Councillor Black, moved that the Council's representation on the COSLA Convention be 2 members from the Labour Group, 1 member from the SNP Group and 1 member from among the Conservative Group, the Independent Group or the non-aligned Independent member.

By way of an amendment, Councillor Alexander, seconded by Councillor Coleman, moved that the Council's representation be 2 members from the Labour Group and 2 members from the SNP Group.

In terms of Standing Order 21.4 (i), a vote was taken by roll call, there being 32 Members present with voting as undernoted:-

For the Motion (17) – Provost Reid; Depute Provost Patrick; Councillors Black, Blackwood, Buchanan, D Goldie, G Goldie, Gow, Macdonald, McLuckie, Mahoney, C Martin, C R Martin, Murray, Nicol, Nimmo and Paterson.

For the Amendment (15) – Councillors Alexander, Balfour, Bird, Carleschi, Chalmers, Coleman, Hughes, Jackson, McCabe, McNally, Meiklejohn, Oliver, Ritchie, Spears and Turner.

Having agreed the Council's representation on the COSLA Convention as 2 representatives from the Labour Group, 1 from the SNP Group and 1 from among the Conservative Group, the Independent Group or the non-aligned Independent member, the Provost sought nominations.

AGREED to appoint Depute Provost Patrick and Councillors C Martin, Gow and Alexander to the COSLA Convention.

(b) Helix Trust (2 places)

Councillor C Martin, seconded by Councillor Black, nominated Councillors C R Martin and Gow to the Board of the Helix Trust while Councillor Alexander, seconded by Councillor Coleman nominated Councillor Meiklejohn.

On the first vacancy **AGREED** to appoint Councillor Gow.

On the second vacancy:-

For Councillor C R Martin - 17

For Councillor Meiklejohn - 15

Accordingly, **AGREED** to appoint Councillors Gow and C R Martin to the Board of the Helix Trust.

(c) Forth Valley NHS Board (1 place)

AGREED to appoint Councillor Gow to the Forth Valley NHS Board.

(d) Veterans Champion

AGREED to appoint Depute Provost Patrick as the Council's Veterans Champion.

Provost Reid then sought nominations to the external organisations detailed in the Appendix to the Report. A number were received and are detailed below:-

Falkirk Council – Elected Member Representation on Outside Bodies/Organisations

Name of Organisation	Number of Members	Appointed
Age Concern Falkirk	1	Depute Provost J Patrick
Association for Public Service Excellence (APSE)	1	Councillor G Goldie
Braveheart Association	1	Councillor C Macdonald
Central Scotland Regional Equality Council (CSRECL)	1	Councillor A Nimmo
Citizens Advice Bureau (Denny & Dunipace)	2	Councillor J Blackwood
Citizens Advice Bureau (Grangemouth & Bo'ness)	1 from Grangemouth and 1 from Bo'ness	Councillor A Black Councillor A Mahoney
Council for Voluntary Sector (CVS)	1	Councillor R Murray
East of Scotland European Consortium	1	No appointment made
Edinburgh Airport Consultative Committee	1	No appointment made
Falkirk & District Arts & Civic Council	Provost (Honorary President) and 2 members	Provost P Reid Councillor J McLuckie Councillor J Paterson
Falkirk & District Town Centre Management Limited	1	Councillor A Black
BID Management Group	1 and a substitute	Councillor D Goldie Councillor L Gow (substitute)
Falkirk & District Community Safety Panel	1	Councillor C R Martin
Falkirk District Twinning Association	3 plus the Provost (ex officio)	Provost P Reid Depute Provost J Patrick Councillor D Goldie Councillor L Gow
Falkirk Environment Trust (FET)	1	Councillor J McLuckie

Falkirk for Business	1	Councillor D Goldie Councillor L Gow (substitute)
Falkirk Football Community Foundation	1	Councillor C Martin
Falkirk Sports Council	2	Councillor J Blackwood leaving 1 place vacant
Falkirk Temperance Trust	2/3 representing the former Falkirk Burgh area (Wards 6 and 7)	Provost P Reid Councillor C R Martin
Forth Valley NHS Community Health Partnership	Council appointee to the NHS Board plus 1 Member.	Councillor L Gow Councillor R Murray
Forth Valley Area Tourism Partnership	1	Councillor A Mahoney
Highland Reserve Forces' And Cadets' Assoc.	1	No appointment made
Museums Galleries Scotland	1	Councillor A Mahoney
Order of Malta Dial – a – Journey LTD	1	No appointment made
Paragon Housing Association LTD	1	Councillor J Paterson
Scottish Accident Prevention Council	3	No appointment made
Scottish Councils Committee on Radioactive substances (SCCORS)	1	Councillor C R Martin
Scottish Enterprise	1 at Leader of Council or chair of economic development level	Councillor C Martin
Scottish Local Government Forum Against Poverty	1 and 1 named substitute	Councillor J Paterson No substitute appointed
Scottish Railway Preservation Society	1	Councillor S Turner
Scottish Schools Equipment Research Centre (SSERC)	1	Councillor A Nimmo
Stirlingshire Educational Trust	7 – 3 from the Labour Group 3 from the SNP Group + 1 from among the 5 members made up of the Conservative Group, the Independent Group and the non aligned independent member. 3 places available to the SNP Group.	Provost P Reid Councillor A Nimmo Councillor J Paterson Depute Provost J Patrick

University of Stirling Conference	1 - Provost (ex officio)	Provost P Reid
Workers' Educational Association (WEA)	1	Councillor D Goldie

AGREED:-

- (1) to appoint members to the external organisations as set out above and that nominations for any remaining vacancies be made to the Chief Governance Officer, and
- (2) not to join the National Association of Councillors.

NOTED the requirements upon Members to record any appointments to external bodies in their Register of Interests in accordance with the Councillors' Code of Conduct.

FC9. PROGRAMME OF MEETINGS – JUNE TO DECEMBER 2012

There was submitted Report (circulated) dated 11 May 2012 by the Chief Governance Officer enclosing as an appendix a proposed programme of meetings for the period June to December 2012.

AGREED the programme of meetings for the period June to December 2012 as set out in appendix 1 to this minute.

NOTED that special meetings of Council or its Committees may be called as necessary.

FC10. DESIGNATION OF STATUTORY OFFICERS, RETURNING OFFICER AND PROPER OFFICERS

There was submitted Report (circulated) dated 20 April 2012 by the Chief Executive advising that there was a number of statutory provisions which required Council to appoint an officer for the purpose specified in the statute and setting out each position in an appendix to the Report.

AGREED to designate the identified Chief Officer as the statutory officer or proper officer for the purpose described in the report and as set out in Appendix 2 to this Minute.

Appendix 1
FALKIRK COUNCIL - PROGRAMME OF MEETINGS
JUNE 2012 TO DECEMBER 2012

TIME	COMMITTEE		CYCLE 1	CYCLE 2
9.30 am 9.30 am	Policy & Resources Committee Civic Licensing	Tues 12 June Mon 18 June	Tues 7 August Wed 8 August	Tues 9 October Thurs 11 October
9.30 am	Environment and Community Safety Committee		Tues 14 August	Tues 23 October
9.30 am 9.30 am 9.30 am	Audit Education Committee Planning Committee	Tues 19 June	Tues 21 August Wed 22 August	Monday 29 October Tues 30 October Wed 31 October
9.30 am 9.30 am	Housing and Social Care Committee Joint Consultative Committee		Tues 28 August Wed 29 August	Tues 6 November Wed 7 November
9.30 am 9.30 am 9.30 am	Planning On-Site Policy & Resources Committee Civic Licensing		Mon 3 September Tues 4 September Wed 5 September	Mon 12 November Tues 13 November Thurs 15 November
9.30 am 9.30 am	Leisure Tourism and Community Committee Pensions Committee		Tues 11 September Thurs 13 September	Tues 20 November
9.30 am 9.30 am	Economic Strategy and Development Committee Planning Committee		Tues 18 September Wed 19 September	Tues 27 November Wed 28 November
9.30 am 9.30 am 9.30 am	Falkirk Council Pensions Committee Planning On-Site	Wed 20 June Mon 6 August	Wed 26 September Mon 8 October	Wed 5 December Thurs 6 December Mon 10 December

Public Holiday: 10 September and 25 and 26 December 2012

Licensing Board: 15 August, 12 September, 10 October, 14 November and 12 December 2012 (BOARD TO CONFIRM)

* Note – Meetings of the Planning Committee On-Site may be added to, cancelled or the arrangements varied depending upon the business at hand.

Appendix 2

DESIGNATION OF PROPER OFFICER
STATUTORY PROVISIONS APPLICABLE TO FALKIRK COUNCIL

<u>Statutory Provision</u>	<u>Purpose</u>	<u>Proper Officer</u>
Social Work (Scotland) Act 1968	Chief Social Work Officer	Director of Social Work
Local Government (Scotland) Act 1973		
Section 33A	Proper Officer for purposes in connection with Declarations of Acceptance of Office by Councillors.	Chief Executive
Section 34	Proper Officer for receipt of Councillors' resignations.	Chief Executive
Sections 43 and Schedule 7	Proper Officer for purposes in connection with meetings and proceedings of the Council, Committees and Sub Committees.	Chief Governance Officer
Section 50B – F	Proper Officer for various purposes in connection with access to agendas, reports and background papers of the Council, Committees and Sub Committees.	Chief Governance Officer
Section 95	Proper Officer for the administration of the Council's financial affairs.	Chief Finance Officer

Section 190	Proper Officer for various purposes in connection with legal proceedings and service of notices etc. on the Council.	Chief Governance Officer
Section 191	Proper Officer in respect of claims on behalf of the Council in sequestrations and liquidations.	Chief Finance Officer
Section 193	Proper Officer in respect of authentication of documents.	Chief Governance Officer
Section 194	Proper Officer in respect of execution of deeds and use of the Council seal.	Chief Executive and Chief Governance Officer
Sections 202-204	Proper Officer for various purposes in connection with byelaws.	Chief Governance Officer

Representation of the People Act 1983

Section 41	Returning Officer	Chief Executive
	All other references to the proper officer of the Council in legislation pertaining to elections.	Chief Governance Officer

Local Government & Housing Act 1989

Section 2	Proper Officer in respect of list of politically restricted postholders.	Head of Human Resources
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Section 4	Head of Paid Service	Chief Executive
Section 5	Monitoring Officer	Chief Governance Officer
Civic Government (Scotland) Act 1982		
Section 112-113	Proper Officer in respect of management rules.	Chief Governance Officer
The Ethical Standards in Public Life etc. (Scotland) Act (Register of Interests) Regulations 2003	Proper Officer in respect of maintaining the register of members' interests.	Chief Governance Officer