

**FALKIRK LOCAL LICENSING FORUM**

**Subject: PROVISIONAL DATES OF LOCAL LICENSING FORUM MEETINGS DURING 2013**  
**Meeting: FALKIRK LOCAL LICENSING FORUM**  
**Date: 18 MARCH 2013**  
**Author: CHIEF GOVERNANCE OFFICER**

**1. INTRODUCTION**

- 1.1 The purpose of this Report is to propose dates for meetings of the Falkirk Local Licensing Forum during 2013.

**2. PROPOSALS**

- 2.1 The Licensing (Scotland) Act 2005 sets out that in each calendar year, Licensing Forums must meet at least 4 times and, in addition, requires that the Licensing Board holds a joint meeting with the Local Licensing Forum during this period.

- 2.2 The previous Licensing Forum held its meetings on Thursdays commencing at 2.30 p.m. However, requests have been received from new members seeking evening meetings to accommodate work/home commitments. The undernoted proposed dates are for consideration and approval by the Forum, namely:

Tuesday 30 April (7.00 p.m.)

Thursday 13 June (2.30 p.m.)

Tuesday 20 August (7.00 p.m.)

Thursday 24 October (2.30 p.m.)

- 2.3 The date for the joint meeting between the Licensing Board and Licensing Forum has been suggested as Thursday 19 December at 2.30 p.m.
- 2.4 Members are asked to give consideration to the commencement times for meetings.

**3. RECOMMENDATION**

**Forum members are asked to:-**

- 3.1 approve the proposed dates, and**
- 3.2 agree commencement times for meetings.**

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**Chief Governance Officer**

**Date: 27 February 2013**

**LIST OF BACKGROUND PAPERS**

Nil