

FALKIRK COUNCIL

Subject: ACCEPTANCE UNDER DELEGATED POWERS OF TENDER OVER
£350,000 FOR THE PROVISION OF OCCUPATIONAL HEALTH &
ASSOCIATED SERVICES (CNS/069/13)
Meeting: EXECUTIVE
Date: 18 June 2013
Author: DIRECTOR OF CORPORATE & NEIGHBOURHOOD SERVICES

1. INTRODUCTION

- 1.1 The purpose of this report is to advise Members of the contract award for the Provision of Occupational Health & Associated Services (CNS/069/13). This is a collaborative contract comprising Falkirk, Stirling and Clackmannanshire Councils.

2. DELEGATED POWERS

- 2.1 On 13 November 2012 Policy and Resources Committee granted delegated powers for award of the provision of Occupational Health & Associated Services to the Director of Corporate and Neighbourhood Services. This delegated authority related to the award of Falkirk Council's element of the contract.
- 2.2 The award of contract was taken under delegated powers to enable the Council to continue to conduct its business and deliver upon its commitment to the well-being of its employees.

3. TENDER PROCESS & OUTCOME

- 3.1 As lead authority Stirling Council advertised the requirement through the Office for the Journal of the European Union. The contract is for an initial period of three years from 1 April 2013 to 31 March 2016 with the option of two twelve month extensions.
- 3.2 Eight tenders were received for the Provision of Occupational Health Services (Lot 1) and five tenders were received for Employee Counselling Services (Lot 2).
- 3.3 Following evaluation of tenders, by a panel of officers from all three Councils, the offer from Serco Occupational Health was selected as offering best value for Lot 1 and the offer from Employee Counselling Service (ECS) was selected as offering best value for Lot 2.
- 3.4 Based upon the above assessment and after the conclusion of the mandatory standstill period the Director of Corporate and Neighborhood Services concluded the award of contract on 21 March 2013.
- 3.5 The total estimated value of the contract over the initial 3 years is approximately £540,000 and funding is contained within the Human Resources Occupational Health budget.

- 3.6 Based on the new pricing, it is estimated that the contract will deliver savings of approximately £10,000 per year, compared to current pricing.

4. RECOMMENDATION

It is recommended that Members:

- 4.1 Note acceptance of the tenders received by Serco Occupational Health, Birmingham and Employee Counselling Service, Glasgow, with an estimated contract value of approximately £540,000 in respect of the Provision of Occupational Health & Associated Services to Falkirk Council for an initial three year period from 1 April 2013 to 31 March 2016.

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DIRECTOR OF CORPORATE & NEIGHBOURHOOD SERVICES

Date: 3 June 2013
Ref: AAP0613
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LIST OF BACKGROUND PAPERS

1. *Tender documents

* Item not for publication on the grounds that it involves the disclosure of exempt information as defined in, paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.