

FALKIRK COUNCIL

MINUTE of MEETING of the EDUCATION EXECUTIVE held in the MUNICIPAL BUILDINGS, FALKIRK on TUESDAY 29 MARCH 2016 at 9.30 AM.

COUNCILLORS:

David Alexander
Jim Blackwood
Thomas Coleman
Dennis Goldie
Linda Gow
Adrian Mahoney
Craig Martin (Convener)
Dr Craig R Martin
Alan Nimmo
Robert Spears

**REPRESENTATIVES
OF RELIGIOUS
BODIES:**

Hector Cairns
Margaret Coutts
Michael Rollo

CO-OPTEES:

Mike Ablett (Parent Representative)
Jonathan Barclay (Pupil Representative)
Helena Barton (Pupil Representative)
Martin Craigen (Parent Representative)

OFFICERS:

Jack Aitken, Design Co-Ordinator
Tony Bragg, Team Manager: Performance Management
Andrew Facherty, Additional Support for Learning Manager
Jack Frawley, Committee Services Officer
Gary Greenhorn, Head of Planning and Resources
Alan Livingstone, Property Manager
Stephen Miller, Head Teacher, Denny High School
Colin Moodie, Depute Chief Governance Officer
Robert Naylor, Director of Children's Services
Richard Teed, Senior Forward Planning Officer

ALSO ATTENDING:

Gary Bushnell, Chief Executive, hub East Central Scotland
Constable Ian Taylor, Police Scotland

EE42. APOLOGIES

Apologies were intimated on behalf of Councillor G Goldie, Fiona Craig and Margaret Smith.

EE43. DECLARATIONS OF INTEREST

There were no declarations of interest.

EE44. MINUTE

Decision

The minute of the meeting of the Education Executive held on 2 February 2016 was approved.

Councillor D Goldie entered the meeting during consideration of the following item.

EE45. NEW ASN SECONDARY SCHOOL

The Education Executive considered a report by the Director of Children's Services providing an update on the new ASN secondary school project including details of the Hubco Stage 2 report and seeking approval for the Stage 2 report and to proceed to financial close.

The report advised that the Hubco Stage 1 report had been considered by Council on 7 October 2015, where approval had been given to progress to Stage 2. A summary of the information contained within the Stage 2 report was provided. The Stage 2 report confirmed that the final maximum cost to the Council would be £17,554,357 which is £13,643 below the agreed budget for construction costs and is within the "affordability cap" set by the Scottish Future's Trust. The Executive Summary was appended to the report.

Jack Aitken and Richard Teed provided the Education Executive with a presentation which provided members with further information on the new ASN secondary school.

Decision

The Education Executive agreed to:-

- (1) approve the Hubco Stage 2 report;**
- (2) authorise the Chief Executive or her nominee to conclude final discussions and negotiations with Hubco and take all decisions required to take the project forward to Financial Close, and**
- (3) authorise the Chief Executive or the Chief Governance Officer to sign the contractual documentation with Hubco including the Design and Build Development Agreement.**

EE46. SCHOOL/CAMPUS BASED POLICE OFFICERS

The Education Executive considered a report by the Director of Children's Services seeking approval to extend the provision of school or campus based Police Officers to each Falkirk Council secondary school.

School based Police Officers had been located at Larbert High School from 2007/08 and at Denny High School from 2008/09 as part of a pilot project. On 21 August 2012 the former Education Committee agreed to extend the provision to three further secondary schools; Braes, Falkirk and Grangemouth. Benefits which arise from the provision of school based Police Officers had been recognised through academic research by Ipsos MORI and through the recent review of Children's Services in Falkirk. Details of these benefits were provided as an appendix to the report.

The report also provided information relating to the objectives, role and outcomes of school based Police Officers along with the financial implications of the proposal to increase provision across all eight secondary schools. Funding for the proposal would be met by Police Scotland and Children's Services, with Children's Services funding two of the eight posts at a total cost of c£84,000. This cost would be met from each school's devolved budget and from the Children's Services revenue budget.

Decision

The Education Executive agreed:-

- (1) to extend provision of school based Police Officers as outlined in Section 3 of the report at an additional cost to Children's Services of c£49,000 per annum, and**
- (2) that the Director of Children's Services review the operation and outcomes from the deployment of a Police Officer in all 8 secondary schools, in conjunction with the Head Teachers at the end of the 2015/16 term.**

EE47. ATTAINMENT (5-18) IN FALKIRK COUNCIL'S SCHOOLS

The Education Executive considered a report by the Director of Children's Services providing information on:

- i) standardised test results for Reading and Mathematics in Falkirk Council schools in 2015 from Primary 1 to Secondary 2, based specifically on testing in P1, P3, P5, P7 and S2, with comparisons in performance over time;
- ii) SQA examination attainment of school leavers at the end of session 2014/15;

- iii) the impact of strategies to date to raise attainment across primary and secondary schools, including the Council's Literacy and Numeracy strategies, and
- iv) ongoing work as part of the Council's commitment to continuous improvement.

The report provided statistical information relating to attainment. This included performance in: broad general education; the senior phase, and literacy and numeracy. The actions planned to improve attainment were detailed along with information on the strategies to improve performance in secondary schools.

Decision

The Education Executive:-

- (1) **noted the analysis of the Standardised Tests in Falkirk Council's primary and secondary schools, and the attainment in the Senior Phase of secondary schools, and**
- (2) **requested that the Director of Children's Services implement the strategies already in place which were intended to further improve performance in:**
 - (i) **Literacy and Numeracy in Falkirk Council schools and nurseries, and**
 - (ii) **the Senior Phase of secondary schools.**

EE48. INCREASING CAPACITY IN SPECIALIST PRIMARY EDUCATION FOR CHILDREN WITH SEVERE AND COMPLEX NEEDS

The Education Executive considered a report by the Director of Children's Services which provided an update on the challenges faced by Children's Services in relation to the growing number of primary aged children requiring specialised adaptations to their curriculum, high levels of personal care and careful control of the physical environment. The report set out proposals to address the challenges in the short term and to address future capacity challenges across the early years and school estates.

Information was provided on the current capacity and rolls within primary ASN support bases. The total capacity provided by facilities at The Base, TimeZone and Thistle Wing was 78 places. The pupil roll for 2015/16 was 79. There was a net increase of 19 pupils from 2015/16 to 2016/17 who required specialised support to best meet their needs.

The Service proposed that to increase capacity in time for the school session beginning in August 2016 that two initiatives were introduced:

- i) expanding the ASN base provision at Maddiston Primary School (TimeZone), and
- ii) creation of a new facility, utilising existing unused space at Carrongrange School.

It was estimated that an additional four FTE Teacher posts and eight FTE Support for Learning Assistant posts would be required to meet the increased level of demand. The cost for 2016/17 was estimated to be £175,000.

To relocate an existing modular classroom from Weedingshall to Maddiston Primary School and undertake the necessary internal alterations within classrooms at Carrongrange a cost of c£100,000 would be incurred. This would be met from the Children's Services Capital Budget (school demographic pressures) and utilisation of planning gain monies available for use at Maddiston Primary School. Work would be carried out during the summer of 2016.

Decision

The Education Executive:-

- (1) noted the pressures Children's Services faces in meeting the educational and social needs of rising numbers of children with severe and complex additional support needs;**
- (2) agreed the proposals put forward by Children's Services to meet the needs of those children in August 2016, and**
- (3) requested that the Director of Children's Services bring further reports to Education Executive that consider:**
 - options associated with meeting the long term needs of pupils with severe and complex ASN**
 - options to address primary school capacity issues, and**
 - options to address secondary school capacity issues.**

FALKIRK COUNCIL

**Subject: NATIONAL IMPROVEMENT FRAMEWORK: TEACHER
JUDGEMENT COLLECTION 2016
Meeting: EDUCATION EXECUTIVE
Date: 7 JUNE 2016
Author: DIRECTOR OF CHILDREN'S SERVICES**

1. INTRODUCTION

- 1.1 The Revised National Improvement Framework (NIF) was launched by the First Minister on 6 January 2016. Assessment of children's progress is one element of the NIF that aims to inform progress in raising attainment. Reliable assessment data are, therefore, required at school, local and national levels. In June 2016 all schools will be required for the first time to deliver measures of attainment to the Scottish Government in terms of Curriculum for Excellence (CfE) levels.
- 1.2 This report outlines the CfE data we are obliged to gather as part of the 2016 Teacher Professional Judgement Collection. This information will be produced in line with the guidance for teachers provided by Education Scotland and Falkirk Children's Services, which describes the process and evidence that should be used to inform professional judgement.
- 1.3 Schools will be required to report the CfE levels pupils have achieved in P1, 4, 7 and S3 in Mathematics, Reading, Writing, Listening and Talking. Special schools will be required to report levels on children at all stages. This will, therefore, apply to Carrongrange School, Windsor Park School, Oxbank School and Mariner Support Service.
- 1.4 Given that this is the first year of this exercise and that there is currently no standardised test against which to measure performance within a Scottish standard, the Scottish Government will not publish the results of the 2016 Teacher Judgement Survey. The data will be used to inform the Scottish Government's 2016 National Improvement Framework, which will be published by the end of 2016.

2. NEXT STEPS

2.1 Data to be Collected

- 2.1.1 Falkirk Council Children's Services will collect pupil level data, i.e. recorded Teacher Professional Judgements, for each individual pupil, in the stages of P1, 4, 7 and S3, who is on the roll of the school and for all pupils based in standalone special/units as at Monday 13 June 2016.

- 2.1.2 Data reported will be the most recent CfE level achieved including up to Fourth Level.
- 2.1.3 For pupils in standalone special schools and units working to achieve their own individual milestones, eg due to the child's specific needs, the data collection system is designed to enable the teacher to record this for each specific curriculum component.
- 2.2 In order to ensure that each school is in a position to submit their final data by the end of this academic year officers. We have consulted with headteachers and professional associations to confirm the method for our data collection.
- 2.3 Falkirk Council Children's Services will quality assure our results making use of a range of data to inform planning and further moderation activities across clusters and the authority. This will include testing the CfE levels data against our Centre for Evaluation and Monitoring (CEM) standardised test data going back over 5 years in order to further develop the robustness of our assessment procedures.

3. FINANCE

- 3.1 All proposals are met from existing budget for examinations.

4. RECOMMENDATIONS

Education Executive is asked to:

- 4.1 **Note the content of the report.**
- 4.2 **Agree to consider further reports on Curriculum for Excellence (CfE) attainment data.**

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Director of Children's Services

Date: 16 May 2016

Contact Officer: Tony Bragg, Team Manager - Performance Management, ext 6624

LIST OF BACKGROUND PAPERS

NIL

FALKIRK COUNCIL

SUBJECT: NEW ASN SECONDARY SCHOOL - PROJECT UPDATE
MEETING: EDUCATION EXECUTIVE
DATE: 7 JUNE 2016
AUTHOR: DIRECTOR OF CHILDREN'S SERVICES

1.0 INTRODUCTION

1.1 The purpose of this report is to:

- provide Education Executive as requested with an update on the project for the new ASN secondary school; and
- report back on the consultation to determine a preferred name for the new school

2.0 BACKGROUND

2.1 A progress report was brought to the Education Executive on 29 March 2016 with details of the Hub East Central Scotland (Hubco) Stage 2 Report that provided:

- final project costs;
- design and construction technical proposals; and
- an agreed programme for delivery.

2.2 Education Executive agreed to proceed through to Financial Close on the basis of this Stage 2 report.

2.3 School Naming Consultation

From November 2015 to January 2016 a consultation was undertaken that focussed on the main stakeholders (parents, pupils and staff) to determine a preferred name for the new school. Details of this and the responses received are covered later in this report.

3.0 FINANCIAL CLOSE

3.1 The Council reached financial close and signed The Design & Build Development Agreement (DBDA) with Hubco and Ogilvie Construction Ltd on 6 May 2016. This was slightly later than the date originally agreed, but the construction programme is unaffected by this. The agreed programme for the construction phase is as follows:

Contract Financial Close	6 May 2016
Commencement of main construction phase	9 May 2016
Construction completion and handover	21 st July 2017
School opens	23 rd August 2017

3.2 Project Costs – Comparison with Stage 2 Report:

As previously reported to Education Executive the Stage 2 Report confirmed that the project would be delivered within the Affordability Cap and the Final Maximum Construction Cost for the project would be £13,643 below the agreed budget:

Falkirk Council Agreed Construction Cost Budget	£17,568,000
Stage 2 Contractor Agreed Construction Cost	£17,554,357
Variance	(£13,643) favourable

Following legal advice, it was agreed that the Contractor should also provide a Performance (Adjudication) Bond to safeguard the Council's interests in the event of any dispute arising. This cost an additional £13,090 but overall the project costs remain within the capital budget agreed at the meeting of Falkirk Council on 17 February 2016.

3.3 Final Project Costs and Budgets at Financial Close

Taking into account the overall construction costs and the work associated with previously reported onsite enabling works the final financial position for the project can be summarised as:

(i) Budget Positions (As agreed at Council Budget Meeting in February 2016)

	<u>£M</u>
Overall construction cost	£17.568
Advanced Onsite Enabling Works	<u>£0.166</u>
Total Agreed Capital Budget	<u>£17.734m</u>

(ii) Project Costs at Financial Close

	<u>£M</u>
Costs agreed in DBDA:	
• construction cost and onsite enabling works	£17.699
• adjudication Bond (per section 3.2)	<u>£0.013</u>
Sub-Total - DBDA Costs	£17.712
Street Lighting Costs (Funded outwith DBDA)	<u>£0.017</u>
Total Agreed Capital Budget	<u>£17.729m</u>

(iii) Project Variance (Budget - Project Costs) £0.005m (Favourable)

The above figures confirm that the overall project cost will be met from the existing budget provision, with a small £5,000 underspend estimated.

4.0 **SCHOOL NAMING CONSULTATION**

4.1 Consultation Period

Between November 2015 and January 2016, Children's Services consulted interested parties on a preferred name for the new school.

4.2 Who was consulted?

The consultation was open to all interested parties but direct communication and engagement focussed on the pupils, parents and staff at Carrongrange School. During the consultation period:

- i. The consultative document (see Appendix 1) and consultation details were made available on the Falkirk Council website.
- ii. The consultative document was sent to parents of pupils at Carrongrange school inviting them to respond
- iii. The consultation was discussed with the Carrongrange Parent Council prior to their response
- iv. There was discussion with pupils at the Student Council before wider discussion with pupils at the school by teachers.
- v. The consultative document was made available to staff at Carrongrange who were encouraged to respond

4.3 Responses to the Consultation/Proposed Way Forward

There were 12 collective or individual responses to the consultation.

Based on the responses received from the Parent Council, the Student Council, individual parents, staff and pupils it is proposed that a shortlist is drawn up, based on the responses received, and that this is presented to the Carrongrange School Community (parents, pupils and staff) to vote on.

It is also proposed that this consultation is extended to include parents of pupils at Kinnaired Primary School's Thistle Wing, Maddiston Primary School's Timezone and the new ASN Primary Wing at Carrongrange because most of these primary aged pupils progress to Carrongrange at S1.

The suggested shortlist of 5 preferred names is as follows:

- Carrongrange Academy
- Grangeburn High School
- Abbotsgrange School
- Grange Academy
- Helix Academy

4.5 Timescales

It is proposed that the next stage of consultation is undertaken as detailed above and the results reported back to Education Executive on 8 November 2016 for consideration.

5.0 **RECOMMENDATIONS**

Education Executive are asked:

- 5.1 **to note that financial close was achieved for the project as detailed in this report;**
- 5.2 **to agree that consultation is undertaken on the preferred name for the new school as outlined in Section 4 of this report.**

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Director of Children's Services

Date:

Contact Officer: Richard Teed, ext 6621.

LIST OF BACKGROUND PAPERS

NIL



School Name Consultation

New ASN Secondary School in Grangemouth

A. **Background**

- In August 2017, the new ASN secondary school (to replace Carrongrange School) will open in Grangemouth. Options are now being considered for naming this new school.
- Broadly speaking, there are 5 different approaches that can be taken when naming a new school (see below).
- When a name is chosen, a further decision will also be required on whether this name is suffixed with a description such as "...School", "...High School" or "...Academy" or left simply as the name chosen.

B. **The Five Approaches to Naming a New School**

1. **Retain current name**

It would not be unusual for an ASN school to relocate and retain the current name, even if this is tied to a different location or building. Examples in Scotland are:

- Donaldson's School (for the deaf) moved from Edinburgh to a new-build in Linlithgow and kept the same name; and
- Struan School (Scottish Autism) moved from Struan House in Alloa to a new-build nearby and is now called New Struan School

The advantage of this approach is that it can retain the school's identity, and an identifiable "brand" in the case of the two schools listed above which had to maintain a national presence.

2. **Name the school based on the new location**

- The vast majority of ASN schools in Scotland have names that are based on a locational factor such as the building name or a local place name.
- Carrongrange School currently falls into this category, sitting on Carrongrange Avenue that was itself named based on local factors.
- The site for the new school is currently adjacent to Moray Primary School.
- This was formerly a Middle School, and before that a Secondary School, where these large playing fields would have been a requirement.
- Prior to this, the site was part of RAF Grangemouth, which was operational from 1939-1955. Before it was an airfield, there was a golf course on this site, and before that open farmland (see below).
- The following are local place names that have been derived from historic mapping and internet resources:
 - "Abbotsgrange"
Historically, the site of the new school is within what was known as "Abbotsgrange", a farm covering this area that disappeared off the maps between the wars. The farm itself appears to have been named after the original 'Abbots Grange' (circa 16th century), remnants of which still exist in the nearby Zetland Park.

- “Grange Burn”
This is the local (tidal) burn that runs through the centre of Grangemouth
- “Abbotsinch”
Despite the local RAF themed pub/restaurant being called “The Abbotsinch”, RAF Grangemouth does not appear to have been known as Abbotsinch Airport – this was actually the original name of Glasgow Airport. However, it is a name that appears locally and the Abbotsinch Industrial Estate is on the site of the old airport.
- “CarronFlats”, “Inch”, “Candie”, “Oxgang”, “Loanhead”, “Newhouse”, “Maryflats”, “Eastend”, “Bowhouse”, “Fouldubs”, “Ochilview”, “Panstead”, “Powdrake”, “Overton”, “Saltcoats”, “Tenacres”, “Zetland”
These are other historical properties that pre-dated the urban area we now know. A number of street names appear to reflect these historical property names. A number of these names have already been used for local schools (Bowhouse, Oxgang and Zetland (now closed)).

3. Name the school based on a notable person

A number of ASN Schools in Scotland have been named in honour of notable individuals. These include:

- Anna Ritchie School in Peterhead was named in honour of Deaconess Anna Ritchie who encouraged its foundation.
- Cardinal Winning School in Glasgow is a Roman Catholic ASN school named after the former head of the Scottish RC church.
- James McFarlane School in Ardrossan was named after a local champion of ASN provision.
- Mary Russell School in Paisley was named after Miss Mary Russell, a pioneer of Special Education in the 20th Century.

The reputation of anyone suggested should be beyond reproach and it is generally accepted that naming a public building in honour of a living individual would carry a risk.

4. Name the school based on function

There are examples of this in Scotland (such as the Royal Blind School and Hamilton School for the Deaf), but these relate to a very specific provision.

5. Name the school based on Concept or Vision

In Scotland, this approach to school naming has mainly been adopted by independent/grant-funded schools. Examples are:

- | | |
|--|--|
| • Spark of Genius, Various locations (Independent) | • The Choices Project, Clydebank (Local Authority) |
| • Harmeny School, Balerno (Independent) | |
| • Common Thread, Dumfries (Independent) | |
| • Wild2Learn, Glenlivet (Independent) | |
| • Aspire School, Kilbirnie (Independent) | |

C. Consultation Process & Next Steps

From November 2015 to January 2016, all interested parties are invited to suggest preferred names for the new school. Falkirk Council will then consider the names suggested and make a decision during 2016. The Carrongrange School Staff, pupils and parents will be involved in this process. This decision will be communicated back to those that contributed suggestions, and publicised in the local press and on the Falkirk Council website. Please send preferred names (with an explanation of why), in writing, to the following:

- By email to : educ.consultation@falkirk.gov.uk; or
- By letter to: School Name Consultation, Children's Services, Sealock House, 2 Inchyra Road, Grangemouth, FK3 9XB
- Please phone 01324 506621 if you would like further information.