

Freedom of Information Request Form



Falkirk Council

Applicant Details: (Please print clearly in pen)

Surname: _____

First Names: _____

Address: _____

_____ Postcode _____

Phone (Day): _____ (Evening) _____

Email: _____

Request Details: (Please provide as much detail as possible about the information you are looking for)

Signed: _____ Date: _____

A broad outline of the areas covered by Council Services is on page 2. Please return to the appropriate Service most relevant to your enquiry. If you are in any doubt who to forward your request to, please forward to Chief Executive Office - Governance.

<p>Chief Executive Office – Finance Services: Financial strategy and administration, revenue and capital budgeting, internal audit, treasury management, insurance collection of rents, council tax and local rates, benefit administration, payroll and pensions.</p>	<p>Chief Executive Office - Finance Services Municipal Buildings Falkirk FK1 5RS Email: cfo@falkirk.gov.uk Tel: 01324-506301</p>
<p>Chief Executive Office – Governance: Legal services, democratic services, decentralisation of decision-making (including Community Councils), registration, licensing, and Printworks.</p>	<p>Chief Executive Office - Governance Municipal Buildings Falkirk FK1 5RS Email: foi@falkirk.gov.uk Tel: 01324-506124</p>
<p>Corporate & Neighbourhood Services: Policy and performance review, information and communications technology, human resources, communications, facilities management (which includes building maintenance and management and catering), and estates management (including roads maintenance, street care, refuse collection and grounds maintenance) and cemeteries and crematorium. Housing management services, tenant participation, allocations, mediation, homelessness, housing investment policy and partnership work</p>	<p>Corporate & Neighbourhood Services Municipal Buildings Falkirk FK1 5RS Email: director.ccs@falkirk.gov.uk Tel: 01324-506007</p>
<p>Development Services: Structure and Local Planning, development control and enforcement, the environment, transport planning, roads, design, building control, environmental health, consumer protection, waste management, economic development, tourism, property services, employment & training and emergency planning.</p>	<p>Development Services Abbotsford House David's Loan Falkirk FK2 7YZ Email: adteam2.ds@falkirk.gov.uk Tel: 01324-504950</p>
<p>Education Services: Pre-5's, primary, secondary and special schools, psychological services, new community schools, adult returners, higher Still links with Falkirk College, community learning, community halls, youth strategy and local community planning.</p>	<p>Education Services Sealock House 2 Inchyra Road Grangemouth, FK3 9XB Email: director.educ@falkirk.gov.uk Tel: 01324-506600</p>
<p>Social Work Service: Children and families, criminal justice services and community care.</p>	<p>Social Work Services Hope Street Brockville Falkirk FK1 5RW Email: director.hs@falkirk.gov.uk Tel: 01324-506533</p>
<p>Falkirk Community Trust: Arts, heritage, libraries, fitness, sport, parks, outdoors and summer events.</p>	<p>Falkirk Community Trust Suite 1a The Falkirk Stadium 4 Stadium Way Falkirk FK2 9EE Email: trust@falkirk.gov.uk Tel: 01324-590910</p>