



External Funding Unit



Falkirk Council

Finding funding can be a major task for anyone whether you belong to a small community group, voluntary organisation or a large public body.

There are dozens of funders, hundreds of funds and what can seem like thousands of pages of criteria and guidance to read through, and then there are the application forms!

The External Funding Unit in Falkirk Council is here to offer funding support to Council Services, Community Planning partners and voluntary and community organisations operating in the Falkirk Council area.

We can offer a wide range of support and services, which include advice on:

- *Falkirk Council Small Grants Scheme;*
- *Applications for resources from Falkirk Council Services;*
- *Charitable Trust Funding;*
- *Lottery Funding; and*
- *European Funding.*

The level of support on offer can be tailored to fit your requirements. We can:

- *Provide up-to-date information about funding opportunities;*
- *Research and source funding for a specific project;*
- *Give guidance on presenting your application package;*
- *Check eligibility of projects against funders' criteria;*

- *Assist with development of project implementation plans; and*
- *Advise on funding monitoring and compliance issues.*

We also provide a range of other services such as:

- *'Funding at Falkirk'; a quarterly information bulletin;*
- *Organisation of major events such as Funders' Fairs;*
- *Small grants seminars for voluntary and community groups;*
- *One-to-one sessions for organisations looking for funding; and*
- *Signposting to other sources of funding.*



Support for Voluntary Organisations and Community Groups

Looking for funding for a community project can be a lot easier with the right kind of support.

We can assist community groups and voluntary organisations with their funding support needs. Working primarily with groups in the Council's social inclusion areas, Funding Support Officers also work across the Falkirk area.

We can provide support and guidance about:

- *Developing a new project;*
- *Extending your community project's activities;*
- *Identifying sources of finance; and*
- *Planning a funding strategy.*

For further information contact 01324 506263 or funding@falkirk.gov.uk.

Falkirk Council Small Grants Scheme

If you are a community group or a voluntary organisation, operating in the Falkirk Council area, and looking for funding, you may be able to apply for a Small Grant of up to £5000.

Grants don't always have to be in cash, the Small Grants Scheme will also provide help to organisations in kind. The type of thing we can provide grants for include:

- *Special Events;*
- *Running and/or Administration Costs; and*
- *Equipment.*

We will consider grant applications from any *constituted group, giving priority to those who promote social inclusion, equal opportunities and good value for money.

Applications should be submitted on a Council Resource Application Form, available from www.falkirk.gov.uk or 01324 506065 or funding@falkirk.gov.uk.

*If your group does not have a constitution, Falkirk Council would expect you to develop one within six months of submitting an application.



How to Apply for Council Resources

Any voluntary or community organisation can apply for resources from Falkirk Council. The Council Resource Application Form covers all organisations and all types and level of grant, including:

- *Small Grant Scheme;*
- *Annual Funding;*
- *Multi Annual Funding e.g. Operating & Management Agreement;*
- *Reduced Cost Property Lets;*
- *Special Events such as Gala Days; and*
- *Council Controlled Partnership Funds e.g. Childcare Partnership Fund, Social Inclusion Funding.*

Most organisations applying for Council Resources will have had initial contact with a Council Service representative about the resource that they require. An application form must be completed and submitted to the External Funding Unit before any resources are released.

The single application form makes sure that:

- *Resources are allocated in a consistent, fair and open manner;*
- *Organisations have the opportunity to clearly state their requirements;*
- *Organisations can apply for either financial support or in-kind support;*
- *Applications can be logged and monitored through the appraisal process; and*
- *The same basic criteria and conditions will apply to all applications.*



For further information or an application pack contact: 01324 506260 or email funding@falkirk.gov.uk





Support for Council Services and Community Planning Partner Organisations

European Developments

In May 2004 the membership of the European Union grew from 15 to 25 countries.

The increased size of the EU will bring about changes in terms of policy, legislation and funding.

For example, a new programme of Structural Fund support will begin from January 2007. The new programme will include the Member States who have recently joined the EU, and will therefore have a new set of priorities and economic challenges to address.

The External Funding Unit can provide up-to-date information about EU programmes and changes in policy.

The latest EU developments feature in the quarterly funding bulletin 'Funding at Falkirk', which is available at www.falkirk.gov.uk.

Funding Support

We are able to provide a range of support around the development of application packages. The level of external funding available is up to the individual applicant, and can include:

- *Research and identification of funding sources;*
- *Advice about pulling together your overall application package;*
- *Guidance on eligible costs in relation to specific funders;*
- *Support to ensure complementarity with other initiatives in the area;*
- *Assistance with implementation plans and ongoing funding; and*
- *Advice on funding monitoring and compliance issues.*

Procedures on the submission of funding applications for Council Services are available on the Falkirk Council Intranet.

For further information or an application pack contact: 01324 506260 or email funding@falkirk.gov.uk





Contact: External Funding Unit

Corporate and Commercial Services Municipal Buildings,
West Bridge Street Falkirk Council FK1 5RS
email: funding@falkirk.gov.uk

Support for Council Services and Community Planning
Partners: 01324 506038 or 01324 506260

Support for Community Groups and Voluntary
Organisations: 01324 506263

Falkirk Council Small Grants Scheme: 01324 506065

Falkirk Council Resources Application Form: 01324 506260

www.falkirk.gov.uk

If you would like a copy in community languages, braille, large print or audio-tape call the Women's & Equal Opportunities Unit on 01324 506011.

此文件設有其他
語文，請向有關
方面索取。

ਇਹ ਪਰਚਾ ਸਮਾਜ ਦੀਆਂ ਹੋਰ
ਭਾਸ਼ਾਵਾਂ ਵਿਚ ਪੁੱਛਣ ਤੇ ਮਿਲਦਾ ਹੈ।

هذه الوثيقة متاحة عند الطلب
في اللغات الأخرى في المجتمع.

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