

## REQUEST FOR INSPECTION OF WORKS

### BUILDING WARRANT EXPIRED WITH NO COMPLETION CERTIFICATE ISSUED

#### 1. APPLICANT

Name: .....

Address: .....

.....

Contact Tel. No. ....

e-mail address .....

#### 2. OWNER (If different)

Name: .....

Address: .....

.....

Contact Tel. No. ....

e-mail address .....

#### 3. AGENT (If applicable)

Name: .....

Address: ..... Post Code .....

Tel. No. .... Fax No. .... e-mail address .....

#### 4. ADDRESS OF PREMISES (including flat position where applicable)

Address: .....

..... Post Code .....

#### 5. BUILDING WARRANT DETAILS

Warrant Ref. No. .... Date Approved .....

Description of Works: .....

#### 6. DATE WORKS COMPLETED

(If an accurate date is unknown, please estimate) ...../...../.....

#### DECLARATION

I/We request the Local Authority to inspect the works at the above address, and satisfy themselves that the work has been carried out in a way that ensures the health and safety of the occupiers.

I/We agree to expose any necessary elements of the works for inspection

I/We agree that if any information provided is found to be false, any letter issued will be rendered void.

**Signed** (Applicant/Agent) ..... **Date** .....

#### NOTES

1. An inspection of the works may result in statutory action being taken
2. Remedial works may require to be undertaken by the applicant prior to confirmation that statutory action will not be taken
3. Additional visits if required may incur separate/additional fees.
4. The extent of the works may require drawings to be submitted and processed at the applicant's expense.

**OFFICE USE ONLY**

AC.....                      BSS..... DATE ALLOCATED...../...../..... WORKS COMPLETED ON: ...../...../..... DESCRIPTION OF WORKS: ..... ..... ..... STATUS: ...../...../...../...../...../.....	<b>RECEIPT DETAILS</b>
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**INSPECTION**

Inspection Date	Details

**OBJECTIONS**

Ref.	Obj.	Details	Date Cleared

All works completed .....

Date .....

Fee applicable is **£210 (Cheques should be made payable to Falkirk Council)**

Completed application forms should be submitted along with the appropriate fee to:

Development Services  
 Building Standards Unit  
 Abbotsford House  
 David's Loan  
 Falkirk FK2 7YZ    Tel: 01324 504950    Fax: 01324 504747