



Falkirk Council – Education Services Education Maintenance Allowance DWP Contact Details

Please do **not** send the whole application form; part C (Certificate of Benefits Received) is perforated and should be removed from the main application before posting. Where there is entitlement to more than one of the above benefits, for example Income Support and Disability Living Allowance, it may be sufficient to send the EMA form to only one office as they may be able to verify details of DLA as well as IS, particularly in instances where payment of both benefits is combined. However, in some circumstances you may have to contact more than one department. Please include a covering letter detailing all benefits paid to ensure information is given correctly first time and prevent further delay to your EMA assessment.

The certificate will be returned to you direct; unless approaching a deadline please retain your application and resubmit once all outstanding information is received.

Jobcentre Plus Benefits

(Employment & Support Allowance, Incapacity Benefit, Income Support, Job-Seekers Allowance, Bereavement Benefit)

The address of the office dealing with your claim may differ depending on your postcode. Please call the benefits helpline on 08456 088749 for further information.

Disability Living Allowance

DLA Unit
Warbreck House
Warbreck Hill Road
Blackpool
FY2 0UZ
08457 123456

Carer's Allowance

Carers Allowance Unit
Palantine House
Lancaster Road
Preston
PR1 1HB
08456 084321

Pension Credit

The Pensions Service
PO Box 3
Edinburgh
EH91 5AF
08456 060265

Other Contacts

Inland Revenue
Tax Credits
Child Benefit
08450 703703
08453 003909
08453 021444

Falkirk Council can accept no liability for incorrect or out of date information and/or loss of payment as a result of late submission of EMA application. If in doubt, please contact DWP direct before posting. If approaching an EMA deadline, please submit application even if income information is incomplete.

