

## CARRONGRANGE PARENT COUNCIL

### Minutes of Meeting held in Carrongrange School, Stenhousemuir On Monday 29<sup>th</sup> October at 5.30 p.m.

**Present:** Mrs G Robertson, Mr M Donnelly, Mrs L Donnelly, Mrs J Egan,  
Mrs M Morrison, Mrs S Muirhead, Mrs M Ross

**Apologies:** Mr S Oliver

**Minutes taken by:** Mrs C Knight

1. **Welcome**

Mrs Robertson welcomed everyone to the meeting.

2. **Election of Office Bearers**

**Chair** - Mr Donnelly put himself forward as Chair.

**Nominated by** - Mrs S Muirhead

**Seconded by** - Mrs J Egan

**Vice Chair** - Mrs Donnelly put herself forward as Vice Chair.

**Nominated by** - Mrs S Muirhead

**Seconded by** - Mr M Donnelly

**Treasurer** - It was agreed to leave the election of Treasurer until the next meeting in November.

**Clerk** - Mrs Knight indicated that she would be happy to continue with the post of Clerk.

**Nominated by** - Mr M Donnelly

**Seconded by** - Mrs L Donnelly

**Co-opted Members** - The Board agreed to ask Mrs M Stevenson, Mr D Murphy and Mrs M Morrison to join the Parent Council.

**Pupil Council** - After discussion it was agreed that Mrs Robertson would speak to Mrs Moore to ask if a member of the Pupil Council would be interested in joining the Parent Council.

**Local Councillors** - After discussion it was agreed that Mrs Robertson would contact Dr. Alex Waddell, Convenor of the Education and Leisure Committee to seek advice as to inviting Councillors to attend Parent Council Meetings.

3. **Ratification of Constitution**

This was discussed at length. It was agreed in principle to ratify the Constitution as long as the following is changed.

**Finance - 'The Parent Council accounts will be audited by an auditor (independent verifier) appointed at the previous Annual Meeting'**

It was agreed by Diane Cherry and the Chair of the School Board when the Constitution was being written that an auditor would not need to be appointed at the previous Annual Meeting.

Mrs Knight will go back to Diane Cherry to have the Constitution amended.

4. **Aims and Purpose of Carrongrange Parent Council**

Mrs Robertson explained that the Parent Council differed slightly from the School Board and asked parents to have a think and feedback at the next meeting on what they wanted to achieve as a Council for the school.

She mentioned that if it would encourage more parents to attend, possibly a room could be set up with DVDs playing for the children, whilst parents attended Parent Council Meetings. It was felt that this may be a possibility and Mrs Robertson agreed to mention this in the end of October bulletin.

5. **Parental Involvement Support Policy and Strategy - Feedback**

This was discussed at great length and Mrs Robertson agreed to feedback the comments to Beverley Ferguson.

6. **Parents' Meeting: Service Plan - 21<sup>st</sup> November 2007**

Mrs Robertson gave details of the meeting and asked if anyone wished to attend to contact Mrs Knight by 16<sup>th</sup> November.

7. **Parent Council Contacts**

Mrs Robertson read out a letter which had been received from Communications Department at McLaren House. This requested the name of the Chair of the Parent Council and Mrs Robertson asked Mr Donnelly if he had any objection to his name being put on the Falkirk Council website. Mr Donnelly had no objections. Mrs Knight will return the form to Lorraine Speed.

8. **School Board Accounts**

Mrs Knight advised that she had e-mailed Mr Murphy to remind him to send the year end accounts to Suzanne Scobbie at McLaren House.

9. **Parent Council Information**

The Parents as Partners, Welcome Pack for Parent Council Members was issued. Mrs Robertson directed the members to the leaflet - 'Who's Who', as this gave a list of contacts within the Education Department at McLaren House she felt that this would be helpful to parents.

Mrs Robertson advised that at the next meeting a photograph would be taken of the new Parent Council so that this could be included in the Parents as Partners newsletter produced by McLaren House.

10. **Any Other Business**

a) **Statutory Business/Correspondence**

Education Matters - June

HMIE Report

Per Capita - Devolved Management Plans

b) **Thanks**

The Parent Council would like to thank Mrs Hardie for the sandwiches and home made cakes provided at the Meeting.

11. **Date of Next Meeting**

Monday 26<sup>th</sup> November 2007 at 5.30 p.m.

It was also agreed that provisional dates would be put in the diary as follows -

Monday 21<sup>st</sup> January 2008 at 5.30 p.m.

Monday 10<sup>th</sup> March 2008 at 5.30 p.m.

Meeting closed at 7.15 p.m.

Approved by: Mrs L Donnelly 26.11.07

Seconded by: Mrs M Morrison 26.11.07