**All in One Record** **Week commencing**

**Delivery Checks** Critical Limits: Chill below **8oC**/Frozen **-15oC** or colder

| Day  | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Supplier/Goods delivered |  |  |  |  |  |  |  |
| Temperature |  |  |  |  |  |  |  |
| Visual/Date checks |  |  |  |  |  |  |  |
| Accept/reject |  |  |  |  |  |  |  |
| Initials |  |  |  |  |  |  |  |

**Cold Temperature Checks** Critical Limits: Fridge below **5oC**/Freezer **-18oC** or colder

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Day  | Monday  | Tuesday  | Wednesday  | Thursday  | Friday  | Saturday  | Sunday  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Times  | AM | PM | AM | PM | AM | PM | AM | PM | AM | PM | AM | PM | AM | PM |
| Fridge/Freezer 1 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Fridge/Freezer 2 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Fridge/Freezer 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Fridge/Freezer 4 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Fridge/Freezer 5 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Fridge/Freezer 6 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Fridge/Freezer 7 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Initials |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**Cooking Temperature Checks** Critical Limit: **75oC** or above

| Day  | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Food |  |  |  |  |  |  |  |
| Time of check |  |  |  |  |  |  |  |
| Core Temp |  |  |  |  |  |  |  |
| Food |  |  |  |  |  |  |  |
| Time of check |  |  |  |  |  |  |  |
| Core Temp |  |  |  |  |  |  |  |
| Food |  |  |  |  |  |  |  |
| Time of check |  |  |  |  |  |  |  |
| Core Temp |  |  |  |  |  |  |  |
| Food |  |  |  |  |  |  |  |
| Time of check |  |  |  |  |  |  |  |
| Core Temp |  |  |  |  |  |  |  |
| Initials |  |  |  |  |  |  |  |

**Cooling Checks**  Critical Limit: Cool within **90 minutes**

| Day  | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Food |  |  |  |  |  |  |  |
| Start time |  |  |  |  |  |  |  |
| Finish time |  |  |  |  |  |  |  |
| Food |  |  |  |  |  |  |  |
| Start time |  |  |  |  |  |  |  |
| Finish time |  |  |  |  |  |  |  |
| Initials |  |  |  |  |  |  |  |

Start time is the time when the product is fully cooked and has been removed from the cooker/oven etc.

Finish time is the time it is transferred to the fridge.

**Hot Holding Temperature Checks** Critical Limit: **63oC** or above

| Day  | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Food |  |  |  |  |  |  |  |
| Time of check |  |  |  |  |  |  |  |
| Core Temp |  |  |  |  |  |  |  |
| Food |  |  |  |  |  |  |  |
| Time of check |  |  |  |  |  |  |  |
| Core Temp |  |  |  |  |  |  |  |
| Initials |  |  |  |  |  |  |  |

**Reheating Temperature Checks**  Critical Limit: **82oC** or above

| Day  | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Food |  |  |  |  |  |  |  |
| Time of check |  |  |  |  |  |  |  |
| Core Temp |  |  |  |  |  |  |  |
| Food |  |  |  |  |  |  |  |
| Time of check |  |  |  |  |  |  |  |
| Core Temp |  |  |  |  |  |  |  |
| Initials |  |  |  |  |  |  |  |

**Cleaning Checks**  Works carried out as per the **Cleaning Schedule**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
| Initials |  |  |  |  |  |  |  |

**ACTION MUST BE TAKEN IF CRITICAL LIMITS ARE NOT MET – RECORD ACTION TAKEN BELOW**

|  |
| --- |
|  |