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| Falkirk Council Crest  FALKIRK COUNCIL LICENSING BOARD | **Licensing Unit**  **Falkirk Council**  **The Foundry**  **4 Central Park**  **Central Boulevard**  **Larbert, FK5 4RU**  **Telephone: 01324 501575**  **e-mail: licensing@falkirk.gov.uk**  **DX 556562** |

**APPLICATION FOR CHANGES TO PERSONAL LICENCE**

**CHANGE OF ADDRESS**

|  |
| --- |
| **DETAILS OF APPLICANT** |

|  |  |
| --- | --- |
| Personal Licence No. |  |
| Name |  |
| Telephone No. | Landline Mobile |
| Are you an existing Designated Premises Manager? | YES/NO \*delete as appropriate  Name of Premises |

|  |
| --- |
| **DETAILS OF EXISTING ADDRESS** |

|  |  |
| --- | --- |
| Current address |  |
| Postcode |  |

|  |
| --- |
| **DETAILS OF NEW ADDRESS** |

|  |  |
| --- | --- |
| New address |  |
| Postcode |  |
| Signature of Licence Holder |  |
| Date |  |

**DO NOT WRITE IN THE SHADED AREA**

**Fee - £25.00**

**Note: the original Personal Licence must be returned with this form.**

Your privacy is important to us. You can find out how we deal with your personal information here: <http://www.falkirk.gov.uk/privacy/law-licensing/licensing/>

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| **For use by the Licensing Board only**  **Application checklist** |

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| --- | --- |
| **Date received** |  |
| **Fee amount** |  |
| **Receipt number** |  |
| **Received by *(INITIALS)*** |  |