

FAILURE TO COMPLY

Should you fail to comply with your Community Payback Order without reasonable explanation, your case manager may use up to two formal warnings on your failure to comply. The third unacceptable failure to comply is followed by the case manager reporting the breach to Court.

If the Court finds you guilty of breaching your order it can implement one of the following:-

- Sentence you to custody
- Vary your Community Payback Order
- Add a Restriction of Movement Order (TAG) to Community Payback.

This leaflet has been produced by Social Work Service so you, as a service user, know about our services.

We want to improve access to our services and will do our best to make sure you have a convenient access point.

Your views on our services matter.

If you have any suggestions on how we could improve our services, please get in touch and we will do our best to listen to your comments.

Cause for Complaint?

If you are unhappy about the service you receive you have a right to complain. Social Work Services has a comprehensive complaints procedure which is described in a leaflet available from the member of staff you have contact with



Falkirk Council

Falkirk Council
Criminal Justice Service
Brockville
Hope Street
FALKIKRK
FK1 5RW

Phone: 01324 506464
Fax: 01324 506465

Community Payback

Unpaid Work & Other Activity



Breaking the cycle of re-offending

Tel 01324 506464

What is Unpaid Work & Other Activity

WHAT IS UNPAID WORK

Unpaid work is your opportunity to pay-back to the community in practical work for the offences you have committed.

- Unpaid work can be imposed on anyone aged 16 and over.
- Level 1 20—100 hours must be completed within 3 months (*only available to Justice of the Peace Court*)
- Level 2 101—300 hours must be completed within 6 months
- Opportunity will be made available for other activity either “on the job” or via arranged courses.



Breaking the Cycle of Re-offending

These opportunities will not comprise more than 30% or 30 hours of the Unpaid Work Order.

- Unpaid work activities are regularly undertaken between Monday—Saturday inclusive and Monday & Tuesday evenings. Other times may be arranged through individual placements
- You will be allocated an unpaid work case manager to plan, manage and monitor your performance

WHAT KIND OF WORK WILL I DO

Unpaid work can include:-

- Environmental work such as ground clearance, planting, pruning, general forestry work.
- Environmental improvements—such as laying slabs, putting up fences, making paths etc.
- Making items such as chairs, planters and benches in a workshop
- Working in individual placements such as assisting at a charity shop.
- Craft Work

WHAT TRAINING OPPORTUNITIES WILL I HAVE

All people working under a supervisor will have the opportunity to be assessed for the 'employability award'. This is a certificate issue by Falkirk Council's Employment & Training Unit. Opportunities may be made available through lifeskill groups to assist with learning new skills, finding work and dealing with daily life skills without resorting to offending.

If you are in a recognised training course this may be used to count against your training activity.

For further information please speak to your case manager.

WHAT MUST I DO

- You must report for work on the right day at the right time every week and work as instructed.
- When asked to attend an office, or be at your home for interview, you must make yourself available.
- If you change your address, however temporarily, you must let us know straight away.
- If you change the times or days of your employment you must let us know straight away.

WHAT MUST THE SERVICE DO

- The service will treat you with respect.
- The service will report you to Court should you fail to comply.

INFORMATION SHARING

The Criminal Justice Social Work Service is part of the Administration of Justice. As such Criminal Justice Social Work Service will report assessment and supervision information to:-

- The Courts
- The Parole Board
- The Police

Criminal Justice Social Work Service will also gather and exchange information from other agencies to allow informed judgements to be made in relation to supervision and assessment such agencies include:-

- Health
- Local Authorities
- Scottish Prison Service
- Voluntary Agencies

The recording of personal information requires to comply with Data Protection Law. For further information regarding Information Sharing and Data Protection please speak with your case manager.