

information

bulletin volume two
2019/2020



Falkirk Council

INTRODUCTION

This Information Bulletin is divided into two parts. Part 1 (all pages with the exception of the section coloured green, which relates only to tenders and which is found at the end of the Bulletin) presents a number of papers, which are designed to update Members, Officers and the citizens of the area of ongoing issues of interest which would not be expected to be dealt with through the Council's formal decision-making processes. These papers are relatively informal in terms of style and format and are an additional and important reporting mechanism for the Council which is easily accessible and which it is hoped will be a useful reference document.

In terms of its Contract Standing Orders, the Council has a requirement to report all Contracts referred to in Standing Order 6.2. The Information Bulletin is considered to be ideal for this purpose and any such papers can be found in Part 2 (the section coloured green) of the document.

Any general enquiries regarding the Information Bulletin should be directed to Chief Governance Office (Brian Pirie, Democratic Services Manager Ext 6110).

CONTENTS

	Page
Tenders	(green)
Corporate and Housing Services	
Acceptance of Quotes over £10,000	
• Quick Quotes	5 – 8
Acceptance of Tenders up to £250,000 in value	
• For the Supply, Delivery, Repair and Maintenance of Cleaning Equipment & Associated Services (SXL/1818)	9 – 11
Acceptance of Contracts over £250,000 and under £500,000 in value	
• For Supply and Delivery of Specialist Shower Trays, Pumps, Doors and Accessories, Supply and Installation of Shower Trays, Doors and Screen – Contract Ref: CHS/266/19	12 – 14
Acceptance of Contracts over £500,000	
• Contract Award List	15 – 29
Development Services	
Acceptance of Contracts under £50,000 in value	
• For a Transformational Review of Roads and Grounds Maintenance	30 – 31
• Replacement of Electric Vehicle Chargers at Falkirk Stadium	32 – 33
Acceptance of Tenders under £250,000 in value	
• Contract for Gas Central Heating Installations at Various Housing Properties (VAR-7920E)	34 – 36
• Contract for Gas Central Heating Installations at Various Housing Properties (VAR-7920F)	37 – 39
• Contract for Upgrade Felt Roof, Phase 1 – Grangemouth Sports Complex (GRA-8014)	40 – 41

Falkirk Health and Social Care Partnership

Acceptance of Contract below £50,000

- The Institute of Public Care (IPC)

42 – 43

**VOLUME 2
2019/2020**

Falkirk Council

Title: Acceptance of Quotes over £10,000
Meeting: Council - Information Bulletin
Date: 4 December 2019
Author: Director of Corporate & Housing Services

1. Introduction

- 1.1 Falkirk Council Contract Standing Orders require that competition is used to demonstrate fairness, transparency and deliver Best Value. The use of “Quick Quotes”, the online quotation facility on Public Contracts Scotland website is the recommended approach to secure an appropriate level of competition into the procurement process for contracts below a value of £50,000.
- 1.2 The purpose of this report is to advise Members of the contracts awarded by Chief Officers through “Quick Quotes” during the period 1 August 2019 to 31 October 2019. Details of the contracts are attached in Appendix 1.

2. Recommendation

- 2.1 **Members are asked to note in accordance with Contract Standing Order 6.2(i), the contracts awarded through Quick Quotes as outlined in Appendix 1.**

.....
Director of Corporate & Housing Services

Author - William McQuillian, Procurement & Commissioning Manager
01324 590810 william.mcquillian@falkirk.gov.uk

Date: 12 November 2019

Service	Title of Quick Quote Awarded	Contract Value	Name & Town of Successful Supplier(s)
Development Services	Proposed Electric Heating Upgrade to Antonine and St.Francis Primary Schools	£11,949.84	BMES (Scotland) Ltd, Bonnybridge
Corporate and Housing Services	To provide UKATA or IATP approved non-licenced asbestos works training for 2019-2022	£13,125.00	UK Asbestos Specialists Ltd, Hebburn
Corporate and Housing Services	Floor Finishes to Inchyra Depot, Grangemouth	£13,619.16	Lawrie (Furnishings) Limited, Paisley
Development Services	Trinity Church Archway, Falkirk	£14,239.05	Freel & Beattie Traditional Masonry Limited, Crosshouse
Development Services	Monitoring and management of ponds on Falkirk Council sites	£14,655.00	Water Gems (Alba) Ltd, South Queensferry
Development Services	Decorative Floor Coverings at Thornton Gardens, Bonnybridge (BON-8152)	£14,683.73	Roll On Flooring Ltd, Callander
Corporate and Housing Services	Design and Installation of an Automatic Sliding Gate at Inchyra Depot, Grangemouth	£15,000.00	Arrow Industrial Group Ltd, Cumbernauld
Corporate and Housing Services	Achieving Rapid Rehousing in Falkirk Council Area	£15,650.00	North Star Consulting & Research Ltd, Edinburgh
Development Services	Consulting M & E Engineering Services for New Social Housing at Waverley Street, Falkirk	£16,350.00	Hawthorne Boyle Limited, Glasgow
Development Services	Upgrade CCTV at California, Victoria, Kinneil and Stenhousemuir Primary Schools	£17,498.25	Scottish Communications, Perth
Development Services	Proposed Flat Roofing at Carmuir Primary School	£17,583.58	Rooftec (Scotland) Ltd, Falkirk
Development Services	Overclad Nursery Mobile Classrooms at Bowhouse Primary School, Grangemouth	£18,649.88	A.Robertson Joinery Services Limited, Edinburgh
Corporate and Housing Services	Supply and Installation of 8No Roller Shutter Doors within Inchyra Depot, Grangemouth	£18,724.00	Arrow Industrial Group Ltd, Cumbernauld
Development Services	M & E Consultant for New Social Housing at Wilson Avenue, Polmont	£19,100.00	Hawthorne Boyle Limited, Glasgow

Service	Title of Quick Quote Awarded	Contract Value	Name & Town of Successful Supplier(s)
Development Services	Supply Of Metal Benches	£19,575.00	Blueton Ltd, Denny
Engineering Design Unit	IC0220 Safety Barrier Works 19/20	£20,320.00	Highway Barrier Solutions Ltd, Belfast
Development Services	IF0502 Street Lighting Maintenance Painting 2019/20	£20,830.00	HC Munton Painting Contractors, Oban
Development Services	Retaining Wall Repairs at Nethermains Primary School, Denny	£22,945.50	Concrete Repairs Ltd, Denny
Development Services	Green Grangemouth Flexible Solar - Feasibility Study DEV/131/19/QQ	£24,845.00	Scene Connect Ltd, Edinburgh
Development Services	DEV/136/19/QQ - Provision of Training Services - Business Administration Oct programme	£26,025.00	GP Strategies Training Limited, Stirling
Development Services	Supply and installation of cycle storage, Falkirk Schools	£26,293.00	Blueton Ltd, Denny
Development Services	Consulting Landscape Architectural Services for Proposed New Council Housing at former Denny High School	£28,750.00	Ian White Associates, Stirling
Development Services	Replacement Floor Coverings and Repairs to Falkirk Council Properties	£28,817.88	Roll On Flooring Ltd, Callander
Development Services	Proposed Replacement Bleacher Seating at Grangemouth Sports Complex	£28,844.88	Audise by Frem Group Limited, Northampton
Development Services	Automated gritting systems	£29,270.60	Econ Engineering Ltd, Ripon
Development Services	Internal Alterations for Nursery Expansion at Bonnybridge PS (BON-8048)	£31,657.50	Sibcas Ltd, Bathgate
Development Services	Bo'ness Public School, Fascias and Toilet Upgrade	£35,336.88	A.Robertson Joinery Services Limited, Edinburgh

Service	Title of Quick Quote Awarded	Contract Value	Name & Town of Successful Supplier(s)
Development Services	IC0219 Geotechnical Ground Investigation Contract	£37,879.00	Aitken Laboratories Ltd, Falkirk
Development Services	Vehicle and Plant Wash	£40,508.00	WNV-Systems, Sutton
Development Services	IF0503 ICP Services (Street Lighting)	£44,335.40	Electrical Testing Ltd, Norwich
Development Services	ICP Works including street lighting columns 2019/20	£44,885.78	Electrical Testing Ltd, Norwich
Development Services	Proposed Minor Capital Works Project to Various Schools	£45,449.45	LPS Building Services t/a LP Services, Falkirk
Development Services	Tender for Install of Concrete Pit and Water Reclaim System for Automatic under Chassis	£47,187.50	WNV-Systems, Sutton
Corporate and Housing Services	Maintenance and Servicing of Domestic Solid Fuel Appliances in Domestic Properties	£49,000.00	Saltire Facilities Management Limited, Bellshill
Development Services	Bowtop Fencing Supply	£49,928.00	Gibson Fencing Supplies Ltd, Grangemouth
Development Services	DEV/132/19/QQ - Shredding of Compostable Garden Waste and Screening of Compost Batches	£49,999.00	Advanced Material Processing Ltd, Stirling Forth Resource Management, North Berwick

Falkirk Council

Subject: Acceptance of Tenders up to £250k in value for Supply, Delivery, Repair and Maintenance of Cleaning Equipment & Associated Services (SXL/1818)

Meeting: Information Bulletin

Date: 4th December 2019

Author: Chief Officer for Corporate and Housing Services

1. Introduction

- 1.1 The purpose of this report is to advise Members of the Council's participation in the Scotland Excel framework for the Supply, Delivery, Repair and Maintenance of Cleaning Equipment & Associated Services from the 15th May 2019 (Contract Ref: SXL/1818). The framework agreement is available to all Scottish Public Bodies.
- 1.2 The framework agreement commenced on 1st May 2019 and runs until 30th April 2022 with the option to extend for a further 12 months until 30th April 2023.
- 1.3 The Framework Agreement was awarded to ten suppliers – details of which can be found in Appendix A.
- 1.4 The framework will provide a mechanism for local authorities so that they can procure a range of cleaning equipment that includes, but is not limited to, vacuums, scrubber-dryers, sweepers, rotary machines, carpet extractors and their associated cleaning products.

2. Participation and Benefits

- 2.1 Participation in the Scotland Excel framework enables the Council to avoid running a costly tendering exercise and affords access to a fully compliant framework agreement which meets the Council's supply needs.
- 2.2 It is considered that best value shall be achieved for Falkirk Council by procuring Cleaning Equipment via the Scotland Excel Framework from 8th August 2019 until 30th April 2023, should the framework be extended.
- 2.3 The estimated annual spend is £40,000 and over the full term of the framework agreement including the extension, total spend will be approximately £160,000.

3. Action Taken

- 3.1 In accordance with Contract Standing Order 6.2(i), I accepted the suppliers awarded to the framework (SXL/1818), with an approximate total contract value of £160,000 in respect of Supply, Delivery, Repair and Maintenance of Cleaning Equipment & Associated Services to Falkirk Council.**

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Chief Officer for Corporate and Housing Services

Date: 10th September 2019

Contact Name: Steven Litts

Ext: 0382

APPENDIX A

Supply, delivery, repair and maintenance of cleaning equipment & associated services

Lot 1 – Supply & Delivery of Cleaning Equipment & Associated Products			
Ranking	Tenderer	SME Status	Location
1	DMG Floorcare Ltd	Small	Glasgow
2	Unico Ltd	Small	Carronshore
3	Arrow County Supplies Ltd	Medium	Shrewsbury
4	Alliance Disposables Ltd	Large	Glasgow
5	Diversey Ltd	Large	Northampton
6	Mr Pat McKay T/A Machines2Clean	Micro	Cumbernauld
7	Nilfisk Ltd	Medium	Penrith
8	Truvox International Ltd	Small	Southampton
9	Powerwasher Services Ltd	Small	Laurencekirk
10	GT Cleaning Machines Ltd	Small	East Kilbride

Lot 2 – Maintenance & Repair of Cleaning Equipment & Associated Products			
Ranking	Tenderer	SME Status	Location
1	DMG Floorcare Ltd	Small	Glasgow
2	Unico Ltd	Small	Carronshore
3	Powerwasher Services Ltd	Small	Laurencekirk
4	Nilfisk Ltd	Medium	Penrith
5	GT Cleaning Machines Ltd	Small	East Kilbride
6	Alliance Disposables Ltd	Large	Glasgow
7	Mr Pat McKay T/A Machines2Clean	Micro	Cumbernauld

Falkirk Council

Subject: Acceptance of Tenders over £250,000 and under £500,000 in value for Supply And Delivery Of Specialist Shower Trays, Pumps, Doors And Accessories, Supply and Installation Of Shower Trays, Doors And Screen – Contract Ref: CHS/266/19

Meeting: Information Bulletin

Date: 4th December 2019

Author: Chief Officer for Corporate and Housing Services

1. Introduction

- 1.1 A tender for the Supply and Delivery of Specialist Shower Trays, Pumps, Doors and Accessories, Supply and Installation Of Shower Trays, Doors And Screen was advertised via the Public Contracts Scotland Portal as an open tender on 4th July 2019. Subsequently 10 companies expressed an interest in tendering.
- 1.2 The framework agreement has 4 separate lots and commenced 11th November 2019 for a period of 4 years to 13th October 2023.

2. Tenders Received

- 2.1 3 bids were received electronically by the deadline date of 31st July 2019 and opened in accordance with section 11.5 of Contract Standing Orders.
- 2.2 The checked tendered prices per Lot ranged from:
Lot 1 £39,955 to £53,185 per annum
Lot 2 £17,650 to £23,880 per annum
Lot 3 £11,575 per annum
Lot 4 £10,167 per annum
- 2.3 Following evaluation of all tenders, 3 tenders for Lot 1, 2 tenders for Lot 2, 1 tender for Lot 3 and 1 tender for Lot were selected as offering best value. These tenderers are detailed in Appendix A below.
- 2.4 Across all lots a saving against current contract rates of approximately £25,000 per annum, based on 1st ranked supplier, has been secured.
- 2.5 The funding for the framework is held within the HRA Repairs and Maintenance Revenue Budget Heading.

3. Action Taken

- 3.1 In accordance with Contract Standing Order 6.2(ii), I accepted the tenders as detailed in Appendix A, with an estimated overall framework agreement value of £350,000 from 11th November 2019 to 13th October 2023 to Falkirk Council.**

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Chief Officer for Corporate and Housing Services

Date: 4th November 2019

Contact Name: Maureen McGee Ext: 1708

List of Background Papers

1. * Tender documents

* Item not for publication on the grounds that it involves the disclosure of exempt information as defined in, paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

Appendix A

Recommended Supplier(s) for Each Lot

Lot 1 - Supply and Delivery of Specialist Shower Trays, Shower Pumps, Shower Doors and associated equipment, including Site Survey and Layout Plan.

Ranking	Company	Company Number	Postal Town and Postcode
1	Contour Showers Ltd	1347879	Cheshire CW7 2BA
2	PROCare Ltd	04300621	Wigan WN5 8DB
3	Adaptocare Ltd	SC197202	Glasgow G40 3DX

Lot 2 - Supply and Delivery of Made to Measure Specialist Shower Trays, Shower Pumps, Shower Doors and associated equipment, including Site Survey and Layout Plan

Ranking	Company	Company Number	Postal Town and Postcode
1	PROCare Ltd	04300621	Wigan WN5 8DB
2	Adaptocare Ltd	SC197202	Glasgow G40 3DX

Lot 3 - Supply and Delivery of Specialist Shower Trays with Integral Shower Pumps, Shower Doors and associated equipment.

Ranking	Company	Company Number	Postal Town and Postcode
1	PROCare Ltd	04300621	Wigan WN5 8DB

Lot 4 - Supply and Installation of Shower Trays, Doors / Screens, including Site Survey and Layout Plan

Ranking	Company	Company Number	Postal Town and Postcode
1	Adaptocare Ltd	SC197202	Glasgow G40 3DX

Falkirk Council

Title: Acceptance of Contracts over £500,000
Meeting: Council - Information Bulletin
Date: 4 December 2019
Author: Director of Corporate & Housing Services

1. Purpose of Report

- 1.1 The purpose of this report is to advise Council of decisions taken in respect of contracts awarded with a value of more than £500,000 in line with Contract Standing Order 6.2(iii) during the period 1 August 2019 to 31 October 2019. Details of the contracts are attached at Appendix 1.

Recommendation

- 2.1 Council is asked to note in accordance with Contract Standing Order 6.2(iii), contracts awarded as outlined in Appendix 1.

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Director of Corporate & Housing Services

Author - William McQuillian, Procurement & Commissioning Manager
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Date: 13 November 2019

**Contract Award List
Contracts Over £500,000**

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value (including Extension)	Additional Information	No. of Tenders Received	Name & Address of Proposed Contractors
Corporate & Housing Services Darren Niblo Ex. 0828	<p>The framework agreement is for the Supply and Installation of Slip Resistant Flooring to Council properties.</p> <p>This disabled adaptations requirement is to ensure the safety of residents in their home.</p> <p>(Award List sent to Executive Members 29/08/2019)</p>	CHS/267/19	1 st October 2019 to 30 th September 2023	£600,000 (£150,000 per annum)	<p>Community benefits of 20 weeks work experience will be provided by the first ranked provider.</p> <p>The Scottish Living Wage is being paid by both providers.</p>	2	<p>Roll On Flooring Ltd 2a Cross Street Callander FK17 8EA</p> <p>Lawrie (Furnishings) Ltd Unit 6, Craigs Business Centre, McDowall St Paisley, PA3 2NB</p>

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value (including Extension)	Additional Information	No. of Tenders Received	Name & Address of Proposed Contractor
Corporate & Housing Services Darren Niblo Ex. 0828	Framework agreement for: Provision of Interim Professional Staff Services Framework agreement for: Provision of Temporary Administrative, Catering and Manual Staff (Award List sent to Executive Members 29/08/2019)	SP-18-014 SP-18-013	1 st June 2019 to 12 th April 2023 1 st June 2019 to 12 th April 2023	£740,000 (Annual Value £185,000) £760,000 (Annual Value £190,000)	Agency workers should only be engaged after all other options have been explored i.e. Employment Training Unit, a casual or temporary contract, redeployee or short term additional hours for existing staff and must be time limited.	N/A	Please see appendix A

Appendix A

Recommended Providers

Interim Professional Staff Services REF: SP-18-014

Rank	Company	Company Number	Postal Town and Postcode
1	ASA International Ltd, trading as ASA Recruitment	SC237955	Edinburgh EH3 7AL
2	Harvey Nash Scotland (trading division of Harvey Nash Ltd)	02202476	Edinburgh EH1 3EG
3	Venesky-Brown Recruitment Ltd	SC00279944	Edinburgh EH1 2AS
4	Pertemps Recruitment Partnership Ltd	01644241	Warwickshire CV7 7PT

Contract Value £740,000
(Annual Value £185,000)

Temporary Administrative, Catering & Manual – South REF:SP-18-013

Rank	Company	Company Number	Postal Town and Postcode
1	Pertemps Recruitment Partnership Ltd	01644241	Warwickshire CV7 7PT
2	Blue Arrow Ltd	00641659	Luton LU1 3BA
3	ASA International Ltd, trading as ASA Recruitment	SC237955	Edinburgh EH3 7AL
4	Brightwork Ltd	SC296104	Glasgow G2 4HU

Contract Value £760,000
(Annual Value £190,000)

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value (including Extension)	Additional Information	No. of Tenders Received	Name & Address of Proposed Contractor
<p>Corporate & Housing Services</p> <p>Darren Niblo</p> <p>Ex. 0828</p>	<p>The Employee Support Services contract is to deliver services to individuals who are disadvantaged and excluded from participating in the labour market.</p> <p>These individuals face a range of barriers to employment and require additional support in order to obtain, sustain and progress in employment.</p> <p>(Award List sent to Executive Members 29/08/2019)</p>	DEV/111/19	1 st October 2019 to 30 th September 2023	£4,000,000 (Annual Value £1,000,000)	<p>There are 9 suppliers based in the Falkirk Council area and 22 suppliers are registered charities.</p> <p>The contract will provide support tailored to the individual needs and will be managed by Falkirk Council's Employment Training Unit.</p>	51	See Appendix B

Appendix B

Recommended Providers

Company	Company Number	Charity Number	Postal Town and Postcode
NC Resources Ltd	SC438527		Hamilton ML3 6DA
NHS Lanarkshire (Salus Occupational Health, Safety and Return to Work Services)	n/a		Bothwell G71 8BB
Sixth Sense Trading Ltd t/a Sixth Sense Training	SC366523		East Kilbride G74 4HQ
Triage Central Ltd	SC186908		Stirling FK8 2HE
The Conservation Volunteers	00976410	SC039302	Stirling FK8 2QG
1 Business Enterprise Ltd t/a Get SET Academy	07922330		Blackburn BB2 6AY
Oilean (Training and Nurture) Ltd	SC280303		Airdrie ML6 6GE
Mark Brown Programmes Ltd	SC484590		Cumbernauld G67 4HA
Positive Changes (Scotland) CIC	SC577043		Stirling FK7 7RP
GTG Training Ltd	SC290157		Glasgow G14 0BJ
School of Hard Knocks	07743730	SC046118	Edinburgh EH3 7LB
Stirling Community Enterprise Ltd	SC301672		Stirling FK8 1RW
LinkLiving Ltd	SC220855	SC032418	Edinburgh EH14 1RL
VERG Ltd	SC359137		Motherwell ML1 1PN
The Action Group	SC105634	SC005964	Edinburgh EH7 5QY
The Salvation Army Trustee Company	00259322	SC009359	Falkirk FK1 1DU
Cloybank Estate Ltd	SC342524		Falkirk FK4 1UE
Cloybank Social Enterprise (Scotland) Ltd	SC561052		Falkirk FK4 1UE
McCrae Training Ltd	SC413733		East Kilbride G75 0YA
The Falkirk Football Community Foundation	SC384619	SC041791	Falkirk FK2 9EE
One Parent Families Scotland	SC094860	SC006403	Edinburgh EH1 3EP
Positive Qualities Ltd	SC292427		Falkirk FK5 4RB

Company	Company Number	Charity Number	Postal Town and Postcode
Esher House Readytech Holdings Ltd	ACN 632 137 216		Edinburgh EH7 4LX
Developing Nation Ltd	SC349626		Stirling FK9 4NF
Safety Training Scotland Ltd	SC454906		Glasgow G40 4LA
EHM Training Ltd	SC534122		Falkirk FK2 7AU
Go! Youth Trust		SC044089	Falkirk FK2 0AL
Citizens Advice Bureau (Grangemouth and Bo'ness Ltd)	SC126238	SC013233	Falkirk FK3 8HW
Think Big Education CIC	SC607115		Stirling FK9 4NF
Momentum Scotland	SC127950	SC004328	Glasgow G51 2SE
Andrew Gibson t/a ATT	Sole trader		Irvine KA11 4FB
Athena Learning Ltd	SC263293		Falkirk FK2 7DH
Enterprise Screen Productions Ltd	SC289043		Glasgow G51 1RJ
Workers Educational Association	02806910	SC039239	London EC2A 4XW
The Springboard Charity	3031621	SC040506	London EC2M 4TH
ENABLE Scotland	SC278976	SC009024	Motherwell ML1 4UF
HSC Futures Ltd	SC279176		Kilmarnock KA3 7BP
Cyrenians		SC011052	Edinburgh EH7 5QY
Scottish Association for Mental Health	SC082340	SC008897	Glasgow G1 1UZ
The Wise Group	SC091095	SC004089	Glasgow G1 5DW
Sinclair Wellbeing and Training Solutions Ltd	SC596782		Ardrossan KA22 7JZ
GOSTA Training Ltd	SC080277		Glasgow G40 2AB
Lead Scotland	SC110186	SC003949	Edinburgh EH10 5DT
Fallin Community Enterprises t/a Recyke-a-bike	SC287632	SC036713	Stirling FK9 5LN
Re-Union Canal Boats Ltd	SC265866	SC035342	Edinburgh EH3 9QP
GP Strategies Training Ltd	8003851		Stirling FK7 7RP
Articulate Cultural Trust		SC047054	Glasgow G46 6QF

Company	Company Number	Charity Number	Postal Town and Postcode
Enterprise Mentoring CIC	SC274646		Dundee DD1 2EE
Fedcap Employment Scotland Ltd	SC622885	1175737	Edinburgh EH2 1LS
Order of Malta Dial-a-Journey Trust	SC130997	SC018831	Stirling FK7 7UU
GTS Solutions CIC	SC431031		Edinburgh EH1 2AB

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value (including Extension)	Additional Information	No. of Tenders	Name & Address of Proposed Contractor
Development Services Robin Millard Ext: 4868	Upgrading works comprising re-roofing, external render and site works to 133 residential properties at various addresses, Denny. (Award List sent to Executive Members 29/08/2019)	DEN-8057	Construction period is 48 weeks, with an anticipated start date during October 2019.	£2,666,794.13	In accordance with Development Services benchmark procedure, a single tender was invited from Corporate & Housing Services in respect of these works, which form part of the external fabric improvements element of the 2019-24 Housing Investment Programme.	1	Corporate & Housing Services The Forum Callendar Business Park Falkirk FK1 1XR
Development Services Robin Millard Ext: 4868	Upgrading works comprising re-roofing, external render and site works to 77 residential properties at various addresses, Grangemouth. (Award List sent to Executive Members 29/08/2019)	GRA-8055	Construction period is 32 weeks, with an anticipated start date during October 2019.	£1,525,693.01	In accordance with Development Services benchmark procedure, a single tender was invited from Corporate & Housing Services in respect of these works, which form part of the external fabric improvements element of the 2019-24 Housing Investment Programme.	1	Corporate & Housing Services The Forum Callendar Business Park Falkirk FK1 1XR

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value	Additional Information	No. of Tenders Received	Name & Address of Proposed Contractor
<p>Corporate & Housing Services</p> <p>Darren Niblo</p> <p>Ext. 0828</p>	<p>Provision for a Supplementary Skip Hire and Recycling Service.</p> <p>Lot 1: Skip Hire Lot 2: Delivered Van Loads</p> <p>This supplements the Council's own waste arrangement and reflects the policy objectives and actions of the Zero Waste Strategy 2012-2022.</p> <p>(Award List sent to Executive Members 05/09/2019)</p>	<p>CHS/216/19</p>	<p>Start: 01/10/2019</p> <p>End: 30/09/2023</p> <p>No Extension</p>	<p>£2,100,000</p> <p>(£525,000 Annual Value)</p>	<p>1st year saving of approximately £6,800 (1.31%) against current contracted rates.</p> <p>Financial Benefit Sharing Scheme which is estimated to raise approximately £11,000 per annum (based on current market rates) to Falkirk Council.</p> <p>Community Benefits require the 1st ranked contractor (within each Lot) to provide 1 Modern Apprenticeships within 4 months from contract award.</p> <p>A substantial percentage of total annual spend on the framework will reside with a contractor based in the Falkirk Council area</p>	<p>3</p>	<p>2 Individual Companies.</p> <p>(see Appendix C)</p>

Appendix C

Framework Agreement for Supplementary Skip Hire and Recycling Service (CHS/216/19)

Period: from 1st October 2019 until 30th September 2023

Lot 1				
Company	Company No.	SME Status	Location	Ranking
Foundry Steels Ltd	SC281901	Small	Grangemouth	1st
Binn Skips Ltd	SC223118	Medium	Edinburgh	2nd

Contract Value £1,300,000
(Annual Value £325,000)

Lot 2				
Company	Company No.	SME Status	Location	Ranking
Foundry Steels Ltd	SC281901	Small	Grangemouth	1st

Contract Value £800,000
(Annual Value £200,000)

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value (including Extension)	Additional Information	No. of Tenders Received	Name & Address of Proposed Contractor
Development Services Douglas Evans Ex. 1810	National Framework Contract for the Supply of Natural Gas (Award List sent to Executive Members 12/09/2019)	SP-17-031	Commences 1 April 2020 to 31 March 2022, with an option to extend for up to a further three 12 month periods.	£12-14.5 million	This framework contract is procured by Scottish Procurement on behalf of the Scottish public sector in order to effect greater buying power.	2	Total Gas & Power Ltd (Companies House Registration Number 02172239), 13 th Floor, 10 Upper Bank Street, Canary Wharf, London, EH14 5BF

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value (including Extension)	Additional Information	No. of Tenders Received	Name & Address of Proposed Contractor
Corporate & Housing Services William McQuillian Ext. 0810	Asbestos related Works and Services to Falkirk Council. Lot 1. Surveys Lot 2. Removal & Disposal Lot 3. Analytical Services (Award List sent to Executive Members 26/09/2019)	SXL/2418	Start: 04/10/2019 End: 30/06/2021 (with an option to extend for a further 12 months up until 30/06/2023 without the need to call for further competition)	£1,400,000 (Annual Value £350,000)	Potential 1st year saving of approximately £80,000 when comparing pricing against current contracted rates. The framework is supported, by United Kingdom Accreditation Service (UKAS) accreditation and the Health and Safety Executive (HSE) licenses and Waste Carrier accreditations.	43	41 Individual Companies. (see Appendix D)

Falkirk Council

Framework Agreement for the Asbestos related Works and Services (SXL/2418)

Period: from 4th October 2019 until 30th June 2021 with an option to extend for up to a further two 12 month periods to June 2023

Appendix D

SUPPLIER	LOTS AWARDED	LOCATION	COMPANY No.
A&C Asbestos Consultants inc Ltd	1	Tullibody	SC414701
Acorn Asbestos Ltd	3	Glasgow	SC408543
Asbestos Analytical Services	1, 3	Prestwick	SC409355
Asbestos Building Surveys Limited	1	East Kilbride	SC199139
Asbestos Specialists (UK) Ltd	1, 2	Elgin	SC200525
ASKAMS Compliance Services Limited	1, 3	Northumberland	06769417
Aspect Contracts Limited	2	Glasgow	06459279
Carymar Construction Services Limited	2	Paisley	SC118871
Chamic Industrial Services Limited	2	Edinburgh	SC091320
Clarke's Environmental Limited	2	Hillington	05895979
Clyde Environmental Consultants Ltd	3	Bellshill	SC467325
Damada (Asbestos Removals) Limited	2	East Kilbride	SC163800
DNKA LTD	3	Glasgow	SC311299
E.D.P. Health, Safety and Environment Consultants Limited	1, 3	St Helens	03799102
Element Materials Technology Environmental UK Limited	1, 3	London	11371415
ENVIRAZ (Scotland) Limited	2	Glasgow	SC057057
Enviraz Surveys Ltd	1	Glasgow	SC320889
Environmental Essentials Limited	1, 3	Staffordshire	05097507
Environtec Limited	1, 3	Chelmsford	02981693
Erith Contractors Limited	2	Erith	01102060
Franks Portlock Consulting Limited	1, 3	Sunderland	06023534
Gowrie Contracts Limited	2	Dundee	SC311140
Greenair Environmental Limited	2	Glasgow	SC526396
Intona Limited	1	Dundee	SC152680
Life Environmental Services Limited	1, 3	Hertfordshire	03053057
Lucion Environmental Limited	1, 3	Gateshead	06495874
MDS Environmental Services Ltd	2	Thornaby	05915271
Northern Asbestos Services Limited	2	Elgin	SC293882
Not One Iota Ltd	1, 3	Portadown	NI619197
Omega Asbestos Consulting Limited	1, 3	Bowburn	07307832
PCS Asbestos Consultants Limited	1	Huddersfield	06999763
Plansafe Solutions Limited	1	Dumfries	SC158117
Resource and Environmental Consultants Limited	1, 3	Glasgow	03133832
Rhodar Limited	2	Leeds	01269463
Shield on-site Services Ltd	1, 3	Ross-on-Wye	07814171
SOCOTEC Asbestos Limited	1, 3	Burton-on-Trent	04951688
Specialist Building & Asbestos Service Limited	2	Wishaw	SC334851
Strada Environmental Limited	2	Ayr	SC483958
Vega Environmental Consultants Limited	1, 3	Whitley Bay	02319141
Wood Group Industrial Services Ltd	2	Staines	05159696
WSP UK Limited	1	Glasgow	01383511

Contract Value £1,400,000
(Annual Value £350,000)

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value	Additional Information	No. of Tenders	Name & Address of Proposed Contractor
Development Services Colin MacRobbie Ext 4761	Upgrading of various blocks, Camelon including reroofing, roughcasting and external works (Award List sent to Executive Members 26/09/2019)	CAM-8058	Construction period is 30 weeks, with an anticipated start date during November 2019.	£1,958,900.16	This contract forms part of the external fabric improvements element of the 2019-24 Housing Investment Programme.	7	Procast Building Contractors Ltd 31 Green Street Strathaven ML10 6LT

Falkirk Council

Subject: Acceptance of Tenders up to £50,000 for a Transformational Review of Roads and Grounds Maintenance

Meeting: Information Bulletin

Date: 4 December 2019

Author: Director of Development Services

1. Introduction

- 1.1 Falkirk Council Development Services were required to appoint a consultant for the provision of a service to undertake a holistic review of Roads and Grounds Services with a view to transformation and commercialisation.
- 1.2 Transforming the Roads and Grounds Service is a key project of the Council's Council of the Future Improvement Programme and the Development Services' Services of the Future Workstream Board. The Commercialisation of Roads, Design and Transport project links intrinsically with the transformation project and the Council's Medium Term Financial Plan.
- 1.3 In accordance with Section 5.1 of Falkirk Council's Contract Standing Orders, procurement without the requirement for competition was appropriate in this case as Best Value could be demonstrated and the cost of the work is within the £50,000 limit that applies.

2. Proposal Received

- 2.1 One costed proposal was received from the Association for Public Service Excellence (APSE) to the value of £31,620 plus VAT. It was felt that this costed proposal delivered Best Value in that APSE is a not-for-profit organisation that has a strong track record of delivering effective solutions that reduce costs and improve performance within local authorities. The proposal will deliver the following within a 3 month period:-
 - A review of the Roads and Grounds Maintenance Service
 - A business case for change
 - Recommendations for transformation and commercialisation.
 - Quick win solutions
- 1.4 Funding up to the value of £70,000 for this work was approved by the Council of the Future Bid Team.

3. Action Taken

- 3.1 In accordance with Standing Order 6.2(i) relating to contracts, I accepted the proposal submitted by APSE, at a value of £31,620.**

.....
pp Director of Development Services

Date: 9 September 2019
Contact Name: Dorothy Reid, Roads and Grounds Manager Ext: 4618

List of Background Papers

1. Costed proposal for consultancy support from APSE.

Title: ACCEPTANCE OF CONTRACT UNDER £50,000 IN VALUE
REPLACEMENT OF ELECTRIC VEHICLE CHARGERS AT
FALKIRK STADIUM
Meeting: Information Bulletin
Date: 4 December 2019
Submitted By: Director of Development Services

1. Introduction

- 1.1 The Programme for Government published in September 2017 states that the Scottish Government will phase out the need for new petrol and diesel cars and vans by 2032, eight years ahead of the UK Government. Further, Scottish Ministers have set a vision of freeing Scotland's towns, cities and communities from the damaging effects of petrol and diesel fuelled vehicles.
- 1.2 ChargePlace Scotland has been established by Transport Scotland to provide a Scotland-wide network of publically available electric vehicle chargers and the associated back office function. Transport Scotland also provides annual funding for Local Authorities to install public charging infrastructure.
- 1.3 As part of the 2019/20 Local Authority Installation Programme, Falkirk Council has been awarded £70,000 towards the installation of 1 x 50kW and 2 x 22kW charge points at the Falkirk Stadium Hub and the relocation of the existing chargers to Abbotsgrange Road, Grangemouth (1 x 50kW and 1 x 22kW) and Bo'ness Recreation Centre (1 x 22kW).

2. Procurement Process

- 2.1 Swarco UK Ltd, 1 Maxted Corner, Maxted Road, Hemel Hempstead HP2 7RA, were invited to submit a quotation to Falkirk Council's Transport Planning Unit for the provision of replacement EV chargers at Falkirk Stadium and the relocation of the existing chargers to Abbotsgrange Road, Grangemouth and Bo'ness Recreation Centre, in accordance with Standing Order 5.1c relating to contracts.
- 2.2 Transport Scotland provided funding for the new chargers at the Falkirk Stadium Low Carbon Vehicle Hub to make all charging units the same type and specification. Swarco manufactured chargers are being installed as part of the Hub contract. Swarco are also the only contractor who can relocate the existing chargers without voiding the warranty on the units, which was extended for four years in March 2019. As such, Swarco UK Ltd were approached directly under clause 6(1) b(ii) of the Procurement (Scotland) Regulations, with no other quotes sought for this service.

3. Quotation Received

- 3.1 The quotation received was in the sum of £48,270. The quotation is for 1 x 50kW and 2 x 22kW new electric vehicle chargers at the Falkirk Stadium Hub and the relocation of the existing chargers at Falkirk Stadium to Abbotsgrange Road, Grangemouth (1 x 50kW and 1 x 22kW) and Bo'ness Recreation Centre (1 x 22kW).
- 3.2 The quotation was assessed against, and compared favourably with previous electric vehicle charger installations.
- 3.3 It was considered best value for the Council to accept the quotation from Swarco UK Ltd, 1 Maxted Corner, Maxted Road, Hemel Hempstead HP2 7RA in the sum of £48,270.
- 3.4 The quotation can be contained in the ChargePlace Scotland grant allocation for 2019/20.

4. Action Taken

- 4.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted from Swarco UK Ltd, 1 Maxted Corner, Maxted Road, Hemel Hempstead HP2 7RA in the sum of £48,270 in respect of the provision of 1 x50kW and 2 x 22kW electric vehicle chargers at Falkirk Stadium, and the relocation of the existing chargers.

pp Director of Development Services

Author: Adam Watson - Transport Planning Officer – adam.watson@falkirk.gov.uk – 01324 504977

Date: 8 November 2019

Title: Acceptance Of Call Off Under £250,000 In Value
Contract For Gas Central Heating Installations At Various
Housing Properties (VAR-7920E)
Meeting: Information Bulletin
Date: 4 December 2019
Submitted By: Director of Development Services

1. Introduction

1.1 In accordance with the framework agreement VAR 7920, accepted in accordance with Standing Order 6.2(ii), a call-off request ref VAR 7920E was submitted to the first placed framework contractor, McTear Contracts Limited, Wishaw.

2. Call Off Value

2.1 The call-off for 50 gas installations was issued to McTear Contracts Limited, Wishaw, with the price being established from the framework agreement of £169,036.89.

2.2 The call off can be contained within the block expenditure figure for energy efficiency, identified in the Housing Investment 5 Year Programme 2019/2024.

2.3 I have entered into a contract with that party, all in accordance with Standing Order 6.2(i) relating to contracts.

3. Action Taken

3.1 **Members note that, in accordance with Standing Order 6.2(i), I have accepted the call off submitted by McTear Contracts Limited, Unit 12 Canyon Road, Netherton Industrial Estate, Wishaw ML2 0EG in the sum of £169,036.89 in respect of gas central heating installations at various housing properties.**

pp Director of Development Services

**Author: Neil Anderson, Acting Co-ordinator, Housing Investment Design –
01324 504881, neil.anderson@falkirk.gov.uk**

Date: 25/10/2019

APPENDICES

List of Addresses

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Call Off documents**
- **Call Off Report**

List of Addresses

Bainsford	8	Napier Crescent
Bainsford	2A	Merchiston Avenue
Banknock	57	Bankier Road
Banknock	34	Hollandbush Crescent
Banknock	7	Hollandbush Avenue
Banknock	48	Viewfield Rd
Boness	12	Jessfield Place
Boness	5	The Loan
Boness	37	Castlehill
Boness	13	Muirend Court
Boness	38	Jamieson Avenue
Bonnybridge	41	Seabeggs Road
Bonnybridge	2	Park Street
Bonnybridge	51	Seabeggs Road
Camelon	138	Glasgow Rd
Carronshore	29	Westerton Terr
Carronshore	30	Westerton Terr
Denny	22	Herbertshire St
Denny	40	Herbertshire St
Denny	10	Loney Crescent
Denny	53	Sutherland Drive
Denny	35	Argyll Path
Denny	32	Braes View
Dennyloanhead	14	Loanhead Ave
Falkirk	33	Webster Avenue
Falkirk	285	Thornhill Rd
Grangemouth	111	Craigeith Rd
Grangemouth	7B	Paris St
Grangemouth	69	Roxburgh St
Grangemouth	16	Burns Avenue
Haggs	2	Margaret Avenue
Hallglen	13	Hallglen Terr
Langlees	118	Seaforth Rd
Langlees	18	Morar Dr
Larbert	30	Kinnaird Drive
Larbert	39	Main St
Larbert	21	Broomage Crescent
Polmont	48	Salmon Inn road
Sheildhill	77	Mavisbank Ave
Stenhousemuir	278	King St
Stenhousemuir	56	Arthurs Drive
Stenhousemuir	4	Mclachlan St
Stenhousemuir	115	James St
Stenhousemuir	43	Mclachlan St

6 Addresses to be confirmed

Title: Acceptance Of Call Off Under £250,000 In Value
Contract For Gas Central Heating Installations At Various
Housing Properties (VAR-7920F)
Meeting: Information Bulletin
Date: 4 December 2019
Submitted By: Director of Development Services

1. Introduction

1.1 In accordance with the framework agreement VAR 7920, accepted in accordance with Standing Order 6.2(ii), a call-off request ref VAR 7920F was submitted to the first placed framework contractor, McTear Contracts Limited, Wishaw.

2. Call Off Value

2.1 The call-off for 50 gas installations was issued to McTear Contracts Limited, Wishaw, with the price being established from the framework agreement of £169,036.89.

2.2 The call off can be contained within the block expenditure figure for energy efficiency, identified in the Housing Investment 5 Year Programme 2019/2024.

2.3 I have entered into a contract with that party, all in accordance with Standing Order 6.2(i) relating to contracts.

3. Action Taken

3.1 **Members note that, in accordance with Standing Order 6.2(i), I have accepted the call off submitted by McTear Contracts Limited, Unit 12 Canyon Road, Netherton Industrial Estate, Wishaw ML2 0EG in the sum of £169,036.89 in respect of gas central heating installations at various housing properties.**

pp Director of Development Services

**Author: Neil Anderson, Acting Co-ordinator, Housing Investment Design –
01324 504881, neil.anderson@falkirk.gov.uk**

Date: 31/10/2019

APPENDICES

List of Addresses

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Call Off documents**
- **Call Off Report**

List of Addresses

8	Drum Road	Boness	5A	Paris Street	Grangemouth
35	Cadzow Crescent	Boness	5B	Paris Street	Grangemouth
39	Drumpark Avenue	Boness	33	Abbots Road	Grangemouth
13	Grahamsdyke Terrace	Boness	48	George Street	Grangemouth
18	Muirend Court	Boness	18	Union Road	Grangemouth
8	Bridgeness Crescent	Boness	1	Bankhill Court	Grangemouth
7	Bridgeness Lane	Boness	2	Bankhill Court	Grangemouth
26	Crawfield Avenue	Boness	90	Kingseat Avenue	Grangemouth
15	Angus Road	Boness	144	Kingseat Avenue	Grangemouth
	South Philpingstone				
34	Lane	Boness	55	Newbiggin Road	Grangemouth
32	Clydesdale Street	Boness	36	Woodhill Court	Grangemouth
4	George Street	Boness	7	Cultenhove Crescent	Grangemouth
5	Newtown Cottages	Boness	33	Skye Court	Grangemouth
25	Newtown Street	Boness	28	Torwood Avenue	Grangemouth
11	Amulree Place	Boness	24	Tummel Place	Grangemouth
27	Amulree Place	Boness	13	Alexander Avenue	Grangemouth
39	Castlehill	Boness	19	Alexander Avenue	Grangemouth
83c	Corbiehall	Boness	53	Waverley Crescent	Grangemouth
11a	Seaview Place	Boness	11	Montgomery Street	Grangemouth
22	Wotherspoon Drive	Boness	34	Portal Road	Grangemouth
79	Wotherspoon Drive	Boness	2	Waverley Crescent	Grangemouth
			41	Devon Street	Grangemouth
			23	Cedar Street	Grangemouth
			37	Cedar Street	Grangemouth
			24	Chisholm Place	Grangemouth
			18	Elmbank Street	Grangemouth
			29	Hawthorn Street	Grangemouth
			70	Lime Street	Grangemouth
			47	Poplar Street	Grangemouth

Title: Acceptance of Tenders under £250,000 in Value
Contract for UPGRADE FELT ROOF, PHASE 1 - GRANGEMOUTH
SPORTS COMPLEX (GRA-8014)
Meeting: Information Bulletin
Date: 4 December 2019
Submitted By: Director of Development Services

1. Introduction

1.1 The contract for upgrading felt roofing phase 1 at Grangemouth Sports Complex was advertised on the Public Contracts Scotland Portal and, following assessment of submitted pre-qualification questionnaires, seven companies were subsequently invited to tender.

2. Tenders Received

2.1 Seven tenders were received by the due date of 13 April 2019 and opened at 3.00 pm on 17 June 2019 in accordance with Standing Order 11 relating to contracts.

2.2 The tenders were evaluated on the basis of 90% price and 10% quality. The checked prices ranged from £ 89,133.82 to £ 124,304.84, with the total scoring ranging from 98.98 to 89.48.

2.3 Following the evaluation of tenders it was considered best value for the Council to award the contract to Weatherproofing Advisors Ltd., Advisor House, West Avenue, Blantyre Ind. Est., Glasgow, who achieved the overall highest score of 98.98, for the sum of £ 89,133.82.

2.4 The tender can be contained within the block expenditure figure for Falkirk Community Trust Capital Programme 2019/20.

3. Action Taken

3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the tender submitted by Weatherproofing Advisors Ltd., Advisor House, West Avenue, Blantyre Industrial Estate, Glasgow in the sum of £ 89,133.82 in respect of upgrade of felt roofing at Grangemouth Sports Complex.

pp Director of Development Services

Colin MacRobbie, Building Design Manager – 01324 504761,
colin.macrobbie@falkirk.gov.uk
Date: 20/08/2019

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Tender Documents**
- **Tender Report**

Falkirk Council

Title: Acceptance of Contracts below £50,000

Meeting: Information Bulletin

Date: 4 December 2019

Submitted By: Falkirk HSCP Chief Finance Officer

1. Introduction

- 1.1. The purpose of this report is to notify Council of a number of contracts that have been accepted where the value has been below £50,000.

2. Proposals Considered

- 2.1. The Integration Joint Board (IJB) has been set up to undertake a programme of significant transformational change across the health and social care landscape. The IJB and the Falkirk Leadership Group for the Health and Social Care Partnership have been working to identify ways to deliver the transformation required. A number of providers were approached and asked to set out how they could work with, and support the Partnership and IJB to focus the approach to transformation and to identify what enablers are required for success.

3. Institute of Public Care

- 3.1. The Institute of Public Care (IPC) were approached by the previous Head of Adult Social Work to set out how they could support the senior management team of the Partnership to build, in the context of a clear strategy for promoting and maximising independence, an out of hospital care system that is supported by a performance framework.
- 3.2. Over the course of a number of months, IPC developed a proposal to provide such support and presented a bespoke approach to a number of management teams and the IJB. The IJB have endorsed the work and agreed to ringfence funding to cover the associated costs.
- 3.3. The price agreed with IPC is £30,110 plus VAT and expenses. This is based on 41 days of support being provided to the Partnership. This project will be funded from the IJB's Integration Fund reserve.
- 3.4. The quotation submitted by IPC was considered to demonstrate best value.

4. Animate Consulting

- 4.1. Animate Consulting were approached by the previous Head of Adult Social Work and the Chief Officer to discuss what support the Partnership would need to implement the Strategic Plan which includes substantial change for both Adult Social Work and some health services. The work identified focussed on the support and development needs of the management team, particularly increasing the capacity of the team to deliver a more strategic leadership approach.
- 4.2. The Partnership agreed to commission an intensive leadership development programme developed through interviews with a number of Service Managers and other Senior Managers. A tailored programme entitled Collaborative Leadership for Transformational Services and Support has been developed for the Falkirk Health and Social Care Partnership. A number of crucial outcomes are anticipated from this work.
- 4.3. The price agreed with Animate Consulting is £29,800 plus VAT. This is based on 19 days of support being provided to the Partnership with a further 50 x 1.5 hour sessions of coaching for managers. This project will be funded from the IJB's Integration Fund reserve.
- 4.4. The quotation submitted by IPC was considered to demonstrate best value.

5. Action Taken

- 5.1. In accordance with Standing Order 6.2(i), the Chief Officer accepted the quotations submitted by IPC and Animate Consulting.

Approved for submission by: Patricia Cassidy, Chief Officer

Author: Amanda Templeman, Chief Finance Officer

Date: 20 November 2019

APPENDICES:

None