

**VALUATION JOINT BOARD****November 2007****5503-3000**

EXPENDITURE	Annual Budget	Budget to 30 Nov	Expend to 30 Nov	Probable Outturn
Salaries	1,514,690	1048317	1,018,597	1,493,290
Superannuation	240,830	166,678	160,073	232,800
National Insurance	127,200	88,035	82,338	118,570
Overtime	0	0	7,182	0
Canvassers	0	0	692	690
Superannuation Annual charges	17,200	10,029	8,353	16,710
Staff Training	6,180	4,120	4,603	6,180
Other Staff Costs	3,000	2,000	5,120	6,000
	1,909,100	1,319,179	1,286,958	1,874,240

**-34,860****PROPERTY COSTS**

Repairs & Maintenance	10,000	6666	6736	10,000
Heat & Light - Gas	3,090	2,060	514	3,090
Heat & Light - Electricity	8,760	5,839	6,650	8,760
Property Rental	136,080	102060	123844	136,080
Service Charge	13,670	10,253	11,402	5,670
Rates & Water	67,470	67,470	60384	60,390
Water Charges	0	0	3180	3,260
Cleaning Materials	1,000	667	748	1,000
Cleaning services	12,720	8479	7494	12,850
Insurance	3,920	3,920	2,660	2,660
	256,710	207,414	223,612	243,760

**-12,950****TRANSPORT COSTS**

Staff Travelling Expenses	20,000	13,842	16,090	20,000
Car Allowances	13,660	9,454	9,759	14,520
	33,660	23,296	25,849	34,520

**860****SUPPLIES & SERVICES**

Equipment purchase	4,200	2,800	1,134	1,500
Furniture	0	0	170	170
Equipment maintenance	0	0	1,166	1,200
Bottled Water	0	0	324	720
Hospitality	500	333	1067	1,200
Clothing	300	200	181	300
	5,000	3,333	4,042	5,090

**90****ADMINISTRATION**

Office Equipment	0	0	1843	1,850
Office Equipment - maintenance	0	0	293	5,000
Printing	6,090	4,060	5,808	10,000
Photocopying	3,000	2,000	1,390	3,000
Stationery	17,000	11,332	8,392	15,000
Publications	4,500	3,000	4,780	4,780
Advertising	2,000	1,333	3,816	5,000
Insurance	11,940	11,940	12,769	12,770
Professional Fees	0	0	50	50
Postages	70,320	46,875	61,421	72,500
Telecommunications	13,390	8,926	6,567	12,000
Legal Fees	7,000	4,666	2,789	7,000
Subscriptions	180	120	258	300
Miscellaneous Expenses	1,000	667	887	1,000
	136,420	94,919	111,063	150,250

**13,830****COMPUTER EQUIPMENT**

IBM Hardware/Software Lease	17,720	11,812	5,920	5,920
New Equipment	4,500	3,000	2,464	27,600
Software	0	0	326	11,530
Software Maintenance Support	52,420	39,315	43,628	52,430
Software Development Upgrades	6,000	4,000	2,191	7,510
Disaster recovery	21,170	14,112	23,497	29,810
GIS	7,220	4,813	5,653	8,220
Services	16,900	11,266	18,421	18,730
DMS - Development	0	0	2,803	2,810
	125,930	88,318	104,903	164,560

**38,630****THIRD PARTY PAYMENTS**

Other Agencies	60,000	39996	0	60,000
Accounts Commission - Audit Fees	9,270	6,179	189	8,500
	69,270	46,175	189	68,500

**-770****SUPPORT SERVICES**

Personnel Services	19,780			23,260
Financial Services	16,480			18,980
Clerking of the Board	5,440		-7,120	8,930
	41,700	0	-7,120	51,170

**9,470****TOTAL EXPENDITURE**

2,577,790	1,782,634	1,749,496	2,592,090
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**INCOME**

Interest on Revenue Balances				
Sales	-7,000	-4666	-7914.92	-15,000
	-7,000	-4,666	-7,915	-15,000

**-8,000****NET EXPENDITURE**

2,570,790	1,777,968	1,741,581	2,577,090
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Projected over /(under)spend

6,300

**November Outturn****Analysis of outturn variation to Budget****Employee**

Staff Vacancies and reduced hours

**Underspend****(£34,860)****Property costs**

Credit of £8000 received from Ryden for services not used in previous years

**Underspend****(£12,950)****Transport Costs**

Car Allowance rate higher than budgeted

**Overspend****£860****Supplies and Services**

Minor Various overspends

**Overspend****£90****Administration**

Additional administration costs due to Election expenses off-set by additional income

**Overspend****£13,830****Computer Equipment**Purchase of 2 New Servers including installation and software costs.  
Additional unbudgeted cost of leased line to Campbell Lee and additional development costs.**Overspend****£38,630****Third Party Payments**

Minor Saving

Additional costs of Electoral Administration Act anticipated to be fully spent

**Underspend****(£770)****Support Services**

Outturn based on last years actuals

**Overspend****£9,470****Income**

Additional income due to recharges from Election expenses

**Underspend****(£8,000)****Overspend****£6,300**