

**FALKIRK COUNCIL**

**MINUTE OF MEETING OF THE PENSIONS PANEL  
THURSDAY 11 SEPTEMBER 2014 AT 2.00 P.M.  
MUNICIPAL BUILDINGS, FALKIRK**

**PRESENT:-**                    **Officers – Falkirk Council**

Jason Koumides, Pensions Accountant  
Alastair McGirr, Pensions Manager  
Antonia Sobieraj, Committee Services Officer

**Organisations**

Andrew Douglas, Unison  
Councillor Archie Drummond, Clackmannanshire Council  
Sandy Harrower, UCATT  
Gordon Laidlaw, Scottish Autism  
Ed Morrison, Scottish Children's Reporter Administration's (SCRA)  
Susan MacKay, Clackmannanshire Council  
Ian McLean, Pensioner Representative  
Alistair Redpath, Pensioner Representative  
Alison Stewart, Head of Finance, Forth Valley College.  
William Watson, Stirling Council  
Jennifer Welsh, SEPA (Convener)

**Attending**

Patrick Hand and Jamie Cumming, Aberdeen Asset Management  
(for agenda item 12) (minute item 12)  
Catherine McFadyen, Hyman's Robertson (for agenda item 5) (minute item 6)  
Allan MacDougall and Janice Hayward, PIRC Ltd (for agenda item 9) (minute item 10)  
Bruce Miller, Investment Manager, Lothian Pension Fund

**1.        CONVENERSHIP OF MEETING**

In terms of Standing Order 12.1, the Clerk presided at the start of the meeting in the absence of the Convener and invited a member of the Panel to take the Chair for the duration of the meeting. Jennifer Welsh, SEPA thereafter took the Chair with the consent of members present.

**2. APOLOGIES**

Apologies were intimated on behalf of Bryan Smail, Chief Finance Officer, Falkirk Council.

**3. DECLARATIONS OF INTEREST**

No declarations were made.

**4. MINUTES**

**Decision**

- (a) The minute of the meeting of the Pensions Panel held on 29 May 2014 was approved; and
- (b) The minute of the meeting of the Pensions Committee held on 5 June 2014 was noted.

**5. PENSION FUND - UNAUDITED ANNUAL REPORT AND ACCOUNTS 2013/14**

The Panel considered a report by the Chief Finance Officer on the Falkirk Pension Fund's Unaudited Annual Report and Accounts for 2013/2014 and (a) referring to Regulation 31A of the Local Government Pension Scheme (Administration)(Scotland) Regulations 2008, which requires administering authorities to publish a pension fund annual report, recognising that pension fund accounts are separate from other accounts of the administering authority, and (b) attaching as an appendix for inspection, a copy of the Fund's Unaudited Annual Report and Accounts for 2013/14.

**Decision**

**The Panel noted the report and the publication of the Unaudited Falkirk Council Pension Fund Annual Report and Accounts for 2013/14.**

**6. LONGEVITY ANALYSIS REPORT - CLUB VITA - UPDATE BY HYMANS ROBERTSON**

The Panel considered a report by the Chief Finance Officer on the initial findings of the Pension Fund's participation in the Club Vita longevity analysis.

The Committee had agreed at its meeting on 12 December 2013 to the proposal from Hymans Robertson for the Fund to participate in Club Vita. This would enable a detailed analysis of the Fund's longevity experience to be undertaken and allowed for the use of data which was specific to the Falkirk Pension Fund. The availability of the more accurate longevity data meant that Fund calculations, such as cessation valuations, bulk

transfers and funding assessments would in future be of a more reliable nature. Other benefits included having robust evidence based longevity assumptions allowing the Fund to pay due attention to longevity risk

The Panel also heard from Catherine McFadyen, Hyman's Robertson who provided detail on the following:-

- The longevity risk including addressee and scope;
- The longevity, affluence, lifestyle, retirement health and occupational 'DNA' data;
- The concentration of longevity risk;
- The implications for funding; and
- The future longevity uncertainty.

The Convener thanked Ms McFadyen for her comprehensive presentation.

### **Decision**

**The Panel noted the report and presentation.**

## **7. LOCAL GOVERNMENT PENSION SCHEME - NEW SCHEME DEVELOPMENTS**

The Panel considered a report by the Chief Finance Officer providing an update on the recent developments in relation to the ongoing reform of the Local Government Pension Scheme (LGPS) through the Public Service Pensions Act 2013 with effect from 1 April 2015.

The report detailed that a Heads of Agreement on scheme design and governance had now been reached between COSLA, Trades Unions and the Scottish Government.

The statutory arrangements requiring to be set in place were as undernoted:-

- The main scheme regulations were made and described how benefits and contributions would be determined under the CARE arrangements. A number of defects had been identified in the Regulations and a set of amendments was awaited;
- The transitional regulations were made and described how existing members' accrued rights would be treated in the new scheme; and
- Governance regulations would be available in first draft in October 2014 with the final version expected in January 2015 and would specify how the governance requirements of the 2013 Act were to be applied in the LGPS.

The report thereafter highlighted that the necessary work on the main scheme and transitional regulations was unlikely to impede software development or Fund implementation plans. In contrast however the timetable for the production of the governance regulations meant that in order to comply with the April 2015 deadline, Funds would have to undertake their governance reviews in advance of final regulations being available.

The other pertinent developments included:-

- Employer training - training events for fund managers on 18 September and 2 October 2014 aimed mainly at Payroll and HR practitioners. Around 35 employer delegates were signed up for each event. A further resource for employers was provided at [www.lgpsregs.org](http://www.lgpsregs.org) for scheme rules and explanatory guides;
- Employee information - the Fund members' information website [www.scotlgps2015.org](http://www.scotlgps2015.org); and
- The new Pensions Administration System would replace the existing in-house system and was Heywood's "Altair" product used by the majority of Scottish and English/Welsh LGPS Funds.

## **Decision**

**The Panel noted the latest developments in relation to the implementation of the LGPS (Scotland) 2015.**

## **8. LOCAL GOVERNMENT PENSION SCHEME - GOVERNANCE ISSUES**

The Panel considered a report by the Chief Finance Officer providing an update on the recent developments in relation to the governance arrangements in respect of the ongoing reform of the Local Government Pension Scheme (LGPS) through the Public Service Pensions Act 2013 with effect from 1 April 2015.

The report detailed that a Heads of Agreement on scheme governance had now been reached between COSLA, Trades Unions and the Scottish Government and the statutory regulations underpinning governance rules would be finalised in early 2015.

The key milestones were as detailed below:-

- The consultation period for the draft regulations from 16 October to 27 November 2014;
- The Scottish Public Pensions Agency (SPPA) review of consultation comments from 28 November to 19 December 2014;
- The final drafting of regulations from 5 to 16 January 2015; and
- The ministerial signing off of the regulations on 27 January 2015.

The report thereafter detailed the following requirements within the Act for the operation of the Pensions Board including:-

- Ensuring the secure compliance with the scheme regulations and other legislation relating to the governance and administration of the scheme and the Pensions Regulator;
- To undertake any such other matters as the scheme regulations may specify;
- Having an equal number of employer and member representatives (a minimum of 4 trade union and 4 employer);
- That the scheme manager should be satisfied that members did not represent a conflict of interest; and
- That meetings should take place concurrently with the Pensions Committee.

In furtherance of the requirement to establish a Pension Board it was proposed to consult Fund Employers and Trade Unions for their views as to how the new arrangements could best operate and the report provided information on the consultation action plan and associated implementation timescales.

#### **Decision**

**The Panel noted the report.**

### **9. GENERAL GOVERNANCE MATTERS**

The Panel considered a report by the Chief Finance Officer presenting an update on various matters associated with the governance of the Falkirk Council Pension Fund.

The areas covered within the report included the following:-

- The Pension Fund's Risk Register;
- Social Housing;
- Local Infrastructure;
- Prudential Additional Voluntary Contributions (AVC's); and
- The Local Authority Pension Fund Forum (LAPFF) of 58 local authority Pension Funds.

#### **Decision**

**The Panel noted the report.**

### **10. CORPORATE GOVERNANCE UPDATE**

The Panel received a presentation by Allan MacDougall and Janice Hayward, PIRC Ltd

The presentation included information on the undernoted:-

- The value of corporate governance including the key milestones and fundamental objectives;
- The Regulators including the Financial Conduct Authority, the Prudential Regulatory Authority (PRA) and the Financial Reporting Council (FRC);
- The Boardroom themes; and
- Practice and Stewardship including shareholder engagement in terms of the UK Stewardship Code principles, responsible investment and the development of a broader Stewardship Plan and the protection of shareholder value.

The Convener thanked Mr MacDougall and Ms Hayward for their comprehensive presentation.

#### **Decision**

**The Panel noted the presentation.**

## **11. ORDER OF BUSINESS**

In terms of Standing Order 14.2(i), the Convener advised of a variation to the order of business from that detailed on the agenda for the meeting. The following items have been recorded in the order that they were taken.

## **12. FUND MANAGER REVIEW**

The Panel received a presentation Patrick Hand and Jamie Cumming, Aberdeen Asset Management.

The areas covered by the presentation included:-

- Business Update;
- Performance and Attribution;
- Equity;
- Current Positioning; and
- Portfolio Review.

The Convener thanked Mr Hand and Mr Cumming for their comprehensive presentation.

### **Decision**

**The Panel noted the presentation.**

## **13. PRIVATE EQUITY AND ALTERNATIVES UPDATE**

The Panel considered a report by the Chief Finance Officer on the progress of the Pension Fund's private equity and alternatives programme arising from the Investments Programme of SL Capital (Standard Life), Wilshire Associates, Grosvenor Capital and M&G for the quarter ending 30 June 2014.

### **Decision**

**The Panel noted the progress of the Pension Fund's private equity, infrastructure and credit markets programme for the quarter ending 30 June 2014.**

## **14. FUND MANAGER PERFORMANCE REVIEW**

The Panel considered a report by the Chief Finance Officer reviewing the overall performance of the Fund and of the undernoted Fund Managers:-

- Aberdeen Asset Management;
- Baillie Gifford Bonds;
- Baillie Gifford Diversified Growth;

- Legal and General;
- Newton Investment Management;
- Schroder Investment Management UK Equities; and
- Schroder Investment Management Property.

#### **Decision**

**The Panel noted the Fund Managers' performance and the action taken by them during the quarter to 30 June 2014, in accordance with their investment policies.**