

FALKIRK COUNCIL

Subject: MEMBER ATTENDANCE AT CONFERENCE – REQUEST FOR APPROVAL
Meeting: EXECUTIVE
Date: 18 AUGUST 2014
Author: DIRECTOR OF CORPORATE AND HOUSING SERVICES

1. INTRODUCTION

- 1.1 Members will recall the report considered by Council on 5 December 2012 in relation to Members' Learning and Development included Members' attendance at courses and seminars.
- 1.2 The purpose of this report is to seek approval for Member attendance at a forthcoming conference for which the delegate fee, per person, is £379+VAT.

2. REQUEST TO ATTEND IHM SCOTLAND'S 17TH ANNUAL CONFERENCE AND EXHIBITION 2015

- 2.1 A request has been received from Councillor Black to attend IHM Scotland's 17th Annual Conference and Exhibition 2015 which will be held in the Beardmore Hotel and Conference Centre, Glasgow on 8th and 9th October. As previously stated the full delegate fee for attendance at this event is £379 exclusive of VAT.
- 2.2 The conference is being run by the Institute of Healthcare Management Scotland and the theme of the conference is the changing systems and working environment in Scotland's Public Services.

3. FINANCIAL AND OTHER IMPLICATIONS

- 3.1 The cost of the proposed attendance by Councillor Black can be met from the existing budgetary provision of £10,130 in the 2015/16 budget. To date, £284 has been spent.
- 3.2 The conference fee of £379 includes attendance on both days, conference dinner and overnight accommodation on 8th October 2015.
- 3.3 In addition travel and subsistence will be incurred and arrangements will be made following approval of attendance. All arrangements will be made in line with the Local Government (Allowances and Expenses) (Scotland) Regulations 2007.
- 3.4 Details of Members' attendance at conferences and seminars together with associated costs are reported annually online.

4. RECOMMENDATIONS

- 4.1 Members are invited to consider the request from Councillor Black to attend the IHM Scotland's 17th Annual Conference and Exhibition 2015 to be held at in the Beardmore Hotel and Conference Centre, Glasgow on 8th and 9th October 2015, at a cost of £379 per person, plus VAT.**

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Director of Corporate and Housing Services

Date: 12 August 2015

Contact Officer: Harry Forster, Members Administrator (Ext. 6152)

LIST OF BACKGROUND PAPERS

None