

## FALKIRK COUNCIL

**Subject:** ACCEPTANCE OF QUOTATION UNDER £50,000 IN VALUE  
CONTRACT FOR HEATING AND VENTILATING FEASIBILITY STUDY  
AT HALLGLEN SPORTS CENTRE (FAPR-7581)  
**Meeting:** INFORMATION BULLETIN  
**Date:** 7<sup>th</sup> OCTOBER 2015  
**Author:** DIRECTOR OF DEVELOPMENT SERVICES

### 1. INTRODUCTION

- 1.1 Five companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of a heating and ventilating feasibility study at Hallglen Sports Centre, in accordance with Standing Order 8.3 relating to contracts.

### 2. QUOTATIONS RECEIVED

- 2.1 Four quotations were received by the due date of 24<sup>th</sup> June 2015 and opened at 2.05pm on 25<sup>th</sup> June 2015 in accordance with Standing Order 11 relating to contracts.
- 2.2 The quotation prices ranged from £1,470.00 to £3,850.00.
- 2.3 Following the evaluation of all quotations, it was considered best value for the Council to accept the quotation from Harley Haddow LLP, Suite 4/6, the Skypark, 8 Elliot Place, Glasgow, G3 8EP in the sum of £1,470.00.
- 2.4 The quotation can be contained within the Falkirk Community Trust Capital budget figure.

### 3. ACTION TAKEN

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Harley Haddow LLP, Suite 4/6, the Skypark, 8 Elliot Place, Glasgow, G3 8EP in the sum of £1,470.00 in respect of a heating and ventilating feasibility study at Hallglen Sports Centre.

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**Director of Development Services**  
**25/06/2015**

Contact Officer: Roslyn Melville (4806)

### LIST OF BACKGROUND PAPERS

1. \*Quotation documents
2. \*Quotation Report

\*Item not for publication on the grounds that it involves the disclosure of exempt information as defined in 'paragraph 8' of Part 1 of Schedule 7a of the Local Government (Scotland) Act 1973.