

EX52. BUSINESS TRANSFORMATION

The Executive considered a report by the Director of Corporate and Housing Services summarising the current position of the key Business Transformation projects categorised under workforce, assets and working practices.

In addition, the report described the objectives and current position of the Support Services Transformation and Review (SSTAR) project and sought authority for the transfer of staff and budgets between services.

The project encompasses all clerical, administrative, support service and routine transactional processes undertaken in all Services, the associated IT systems, and the staff who undertake these activities. Other activities and associated staff and systems will come within the scope as they are identified and recognised as clerical, administrative, support service and/or routine transactional activities.

In order to create the single-managed transactional and support structure, staff and associated staffing budgets require to be transferred to the transactional and support team within Corporate and Housing Services on a phased basis between June 2015 and January 2016. The budget virements required amounted to £6.9m.

In line with Financial Regulation 5.2, virements of more than £350,000 between Council revenue budgets must be approved by the Executive.

Decision

The Executive agreed:-

- (1) to note progress against each of the key Business Transformation projects set out in the report;**
- (2) to note that the governance arrangements around Business Transformation will be considered as part of the report to Council in October 2015 on the targeted Best Value work undertaken by Audit Scotland on behalf of the Accounts Commission; and**
- (3) to approve the transfer of staff and virement of budget to the Business Support function within Corporate and Housing Services as detailed at section 3 of the report.**