



## **AGENDA ITEM 5**

### **CENTRAL SCOTLAND VALUATION JOINT BOARD**

**Subject: INTERIM VALUATION PERFORMANCE REPORT**  
**Meeting: CENTRAL SCOTLAND VALUATION JOINT BOARD**  
**Date: 20th NOVEMBER 2015**  
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#### **1. INTRODUCTION**

The Assessor submits a full annual Public Performance Report to the Board and publishes this on the Scottish Assessors' website ([saa.gov.uk](http://saa.gov.uk)). This report covers the first six months of the financial year and is intended to show how these elements of the Assessors workload are progressing. It should be noted that progress is monitored on a regular basis by the Management Team which meets at approximately 6 week intervals.

#### **2. PERFORMANCE INDICATORS FOR VALUATION ROLL WORK**

These indicators measure how quickly we make changes to the Valuation Roll i.e. the period between the effective date of the change and the date the change was processed. This is important for ratepayers who will be keen to avoid a large backdated rates bill. It also assists local authorities who avoid having to issue backdated bills and helps with cash flow management.

Total No. of Entries 11,415 as at 23rd October 2015

Amended Entries between 1 April 2015 and 30 September 2015 is 540

<b>Period</b>	<b>Target 2014/15</b>	<b>Achieved April - September</b>
Within 3 months	82%	84%
Within 6 months	93%	99%
Over 6 months	7%	1%

### 3. PERFORMANCE INDICATORS FOR VALUATION LIST WORK

These indicators measure how quickly we add new houses i.e. the period between the new house coming into existence and it being added to the Valuation List, Taxpayers do not wish to have to pay backdated bills and local authorities are keen to collect Council Tax as quickly as possible. In terms of Electoral Registration it is important that new properties are included in the Electoral database as soon as possible to ensure that the Electoral Register is kept up to date.

Total No. of Entries 138,221 as at 23rd October 2015

No. of New Entries between 1 April 2015 and 30 September 2015 is 677

Period	Target 2014/15	Achieved April - September
Within 3 months	97%	97%
Within 6 months	99%	99%
Over 6 months	1%	1%

### 4. COMMENTS ON PERFORMANCE APRIL TO SEPTEMBER

At this stage in the financial year we are meeting or exceeding our targets in both Valuation Roll and Valuation List. Whilst we will endeavour to maintain this performance level it should be noted that preparations for the 2017 Revaluation are underway and will require an increasing amount time and resources to complete. Whilst we still have a high number of trainees they are performing well however a significant amount of senior staff time continues to be spent on training.

It is expected in Valuation Roll work that performance figures at the start of the financial year will meet or exceed our target figures. This is due to the fact that new entries or changes can only be backdated to the start of the financial year. In terms of number of changes we have seen an increase in activity with 540 changes compared to 409 changes during the same period in 2014.

The Council Tax figures are satisfactory and it is anticipated that the target will be met. In terms of numbers of new entries we are again seeing an increase with 677 new entries added compared to 601 during the same period in 2014.

### 5.0 RECOMMENDATIONS

It is recommended that the Valuation Joint Board note the continuing commitment to Best Value.

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**Assistant Assessor**